



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, June 18, 2012**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

A-1. Call to order and confirm that a quorum of the Board is present.

A-2. Flag salute.

A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.

A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

C-1. Superintendent's special presentations and awards.

C-2. Recognition of Ms. Oma Copeland as District Number Two Board Member. Motion and vote to adopt a Resolution of Appreciation for Ms. Copeland.

D. Approve minutes of previous meeting of the Board of Education.

Regular Meetings

May 7, 2012

May 21, 2012

Special Meetings

May 24, 2012

June 1, 2012

June 4, 2012

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA - Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

L-1. Motion and vote on motion to enter into an employment reassignment agreement with Latricia Pruitt and to authorize its execution by the Board President and Board Clerk.

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, July 2, 2012, at 6:30 p.m. in the Cheryl Selman Room, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, MR. KEVIN BURR

E-1. RECOMMENDATION: Allow Tulsa School of Arts and Sciences, Inc. (TSAS) to make certain interior and exterior improvements at TSAS's sole cost and expense to the Barnard building site.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District, if needed.

RATIONALE: TSAS has a signed lease contract that will go into effect on July 1, 2012. As this site has been traditionally used for elementary students, there are several improvements that need to be made in order for it to be ready for high school students. This list includes the following.

Patching of asphalt and potential new asphalt to gain parking spaces on the northeast corner of the building, where the playground stands.

Room 4- Gas, water, sewage plumbing and electrical installation in the science laboratory in the downstairs section of the building; and replacement of tiles.

Room 2W- Installation of sinks with water and sewage to create a Biology room and tile flooring.

Room 3E- Water and sewage plumbing, electrical installation, and drywall walls to create a darkroom; and tile flooring.

Room 3W- Drywall installation, electrical, data and phone installation to create three offices; possible new carpet; and minor demolition to create a doorway between current offices and room 3W offices.

Library- Installation of acoustic ceiling tiles and acoustic panels to create a band/instrumental music room; installation of wall and door to create small rehearsal area; and possible new carpeting.

Room 12- Possible replacement of current sinks with adult height sinks and plumbing.

General painting, carpet replacement, tile replacement, and installation in any room where necessary.

Remove the lockers along the hallway going into the cafeteria.

- E-2.** RECOMMENDATION: Purchase stadium foods and beverages concessions from the following organizations during the 2012-2013 school year.

Carver Athletic Association, Carver Stadium
Soccer Booster Club, Eastside Sports Stadium
Memorial Band Parents Club, LaFortune Stadium
BTW Touchdown Club, SE Williams Stadium
McLain Quarterback Club, Melvin Driver Stadium
Webster PTSA Warrior Wagon, Marshall Milton Stadium

COST AND FUNDING: There is no cost to the District.

RATIONALE: These contractors will provide concession services at all athletic and other events in the stadiums during the 2012-2013 school year. The District benefits monetarily from stadium concessions to enhance the overall athletic program.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION/SPECIAL EDUCATION AND STUDENT SERVICES, MS. VERNA RUFFIN

- E-3.** RECOMMENDATION: Renew the contract with Oklahoma Department of Rehabilitation Services (DRS) to provide a Transition School-to-Work program for students with disabilities for the 2011-2012 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through work adjustment training on the two types of work study. School work study is supervised or closely monitored by school personnel and the school pays the stipend with DRS making reimbursement to the school for that payment. Employer work study is employment experience in a part-time job in the community with the employer paying the salary. In both cases, the student is given school credit and important guidance and instructional help is given around the work experience.

- E-4.** RECOMMENDATION: Enter into a Memorandum of Understanding with the Tulsa City-County Health Department to present "Making Proud Choices: A Safer-Sex Approach to HIV/STDs and Teen Pregnancy Prevention."

COST AND FUNDING: There is no cost to the District.

RATIONALE: The 13-session voluntary program provides students with the knowledge, confidence, and skills necessary to reduce the risk of contracting sexually transmitted diseases (STDs), the Human Immunodeficiency Virus (HIV), and teen pregnancy. The curriculum is taught by trained educators from the Tulsa City-County Health Department.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

- E-5.** RECOMMENDATION: Enter into a retainer contract with Efficacy-Based Technical Assistance, LLC (EBTA) Principal - Gene Kleindienst, for the period of July 1, 2012, through June 30, 2013. EBTA will provide technical assistance/professional development on a retainer basis directed at the effectiveness challenges (Teacher and Leader Effectiveness Initiative) identified District-wide and within individual school buildings, including, but not limited to, following effectiveness measures; classroom management, instructional effectiveness, organizational/school management, instructional leadership, professional growth and responsibility, interpersonal skills, leadership skills and stakeholder perceptions.

COST AND FUNDING: The total cost not to exceed \$200,000. \$164,000 will be paid from the Title IIA Fund, 11-5410-2213-503600-000-000000-000-05-093-541 and \$36,000 from the Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-093-0844.

REQUISITION NUMBER: 41300080

FURTHER RECOMMEND: The attorneys for the District review the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: There is a need to provide continuing technical assistance/professional development in the District and all schools that will enhance, produce efficacy in teacher/leader effectiveness that complements the spirit and intent of Senate Bill 2033, Oklahoma's Teacher and Leader Effectiveness legislation.

- E-6.** RECOMMENDATION: Enter into a contract with the New Teacher Center to provide consultation and professional development for mentors and new teachers, July 1, 2012, to June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$150,000 will be paid from the Title II Professional Development Grant Fund, 2-12-5410-2213-3200-494-0000-000-05-093.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: In any given year, the District typically has a turnover rate of over 300 teachers. Teachers are the single most important school-based determinant of student success, accelerating teacher effectiveness so that new teachers quickly become skillful is one of the greatest opportunities for change in education today. The New Teacher Center will guide the District in the second year of design of a comprehensive teacher induction program which will include one-on-one mentoring and professional development, all taking place within school environments that support new teachers.

- E-7.** RECOMMENDATION: Approve routine staffing items.

RATIONALE: The routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education for 2011-2012.

Recommendations submitted by Chief Information and Operations Officer, Mr. Ben Stout

- E-8.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Inc., to provide insurance through Travelers Insurance Company, for blanket coverage for District employees and specifically, treasurers of the school activity funds throughout the District.

COST AND FUNDING: Total cost not to exceed \$12,201 will be paid from the General Fund, 11-0000-2319-505250-000-000000-000-03-025.

REQUISITION NUMBER: 41300060

RATIONALE: This insurance covers all District employees. The blanket limit is \$500,000 with \$5,000 per occurrence deductible; specific treasurer coverage is \$150,000 for high schools, \$40,000 for middle schools, \$15,000 for elementary schools and \$10,000 for all others with a deductible of \$1,000 per occurrence. The total cost for 2011-2012 was \$12,218.

- E-9.** RECOMMENDATION: Accept the proposal from Alternative Service Concepts, Oklahoma City, Oklahoma, for claims administration services associated with the District's liability insurance during the 2012-2013 school year, for a unit cost fee based on the number of claims incurred.

COST AND FUNDING: Total projected amount of \$77,618 will be paid from the General Fund, 11-0325-7930-505290-000-000000-000-03-025.

REQUISITION NUMBER: 41300063

RATIONALE: This insurance covers claims administration services connected to the liability insurance. The actual cost will be based on settled claims. Total cost for 2011-2012 will be approximately \$77,500.

- E-10.** RECOMMENDATION: Accept the proposal from Rich and Cartmill with United Educators as the reinsurer for general liability insurance (including for automotive equipment, including driver training services) and School Board/Professional Liability with limits of liability as specified in the Governmental Tort Claim Act, with \$175,000 deductible per occurrence.

COST AND FUNDING: Total cost not to exceed \$190,553 will be paid from the General Fund, 11-0000-2319-505220-000-000000-000-03-025 and 11-0000-2720-505240-000-000000-000-03-025.

REQUISITION NUMBER: 41300064

RATIONALE: This insurance covers tort claims that the District receives. The total cost for 2011-2012 was \$189,346.

- E-11.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Inc., to provide insurance for the District through Princeton Excess & Surplus Lines Insurance Company for the \$1,000,000 excess limit required in order to meet the lease requirement for the classrooms located at Tulsa Promenade Mall.

COST AND FUNDING: Total cost not to exceed \$7,579 will be paid from the General Fund, 11-0000-2319-505220-000-000000-000-03-025.

REQUISITION NUMBER: 41300065

RATIONALE: Insurance is required by Promenade Mall. The total cost for 2011-2012 was \$5,500. The increase is primarily due to additional square footage.

E-12. RECOMMENDATION: Accept the proposal from Rich and Cartmill, Inc., to provide insurance through Lexington Insurance Company and RSUI, for property, fire and extended coverage on buildings and contents (where contents are insured, i.e., in the Education Service Center and Maintenance/Warehouse facility) as well as vehicle lot coverage, aka catastrophic vehicle physical damage coverage.
COST AND FUNDING: Total cost not to exceed \$630,270.50 will be paid from the Building Fund, 21-0000-2620-505230-000-000000-000-03-025.

REQUISITION NUMBER: 41300066

RATIONALE: This insurance coverage includes repair/replacement of buildings damaged/ destroyed by fire, acts of nature, etc., with a blanket limit of \$18,500,000 and a deductible of \$100,000 per occurrence. The total cost for 2011-2012 was \$580,100.

E-13. RECOMMENDATION: Accept the proposal from Rich and Cartmill Insurance Agency to provide bond coverage during the 2012-2013 school year.

COST AND FUNDING: Total cost will be \$2,794 will be paid from the General Fund, 11-0000-2511-505250-000-000000-000-03-025.

REQUISITION NUMBER: 41300067

RATIONALE: Surety bonds will provide coverage for the Treasurer and Assistant Treasurer as well as five other District public official positions. The cost for 2011-2012 was \$2,794.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

- E-14.** RECOMMENDATION: Enter into a contract with Metropolitan Tulsa Urban League to use Burroughs Elementary School to operate Freedom Schools in cooperation with the Children's Defense Funds' Freedom School program, June 11-July 27, 2012.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300010

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This is the seventh year of the Freedom Schools programs at District facilities. The purpose of the program is to connect the needs of children and families to community resources and to enhance parental involvement. Activities include reading circles, work stations for cooperative group activities, conflict resolution, and social action activities. The six-week program is provided at no cost to students. There is no additional cost to the District as a summer feeding program will be held at this site.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- E-15.** RECOMMENDATION: Increase the contract with K & M Shillingford, Inc., approved March 5, 2012, for the HVAC and electrical renovations at Cooper Elementary School. Change Order Number One

COST AND FUNDING: The total cost not to exceed \$1,186,400 (an increase of \$150,000) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the amended contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The additional cost will provide for replacement of the existing multizone unit serving the northwest wing of the building.

- E-16.** RECOMMENDATION: Decrease the contract with Trigon General Contractors and Construction Managers, Inc., for the window replacement project at Rogers High School approved August 2, 2010. Change Order Number Two

COST AND FUNDING: The total amount not to exceed \$1,901,493 (a decrease of \$15,000) will be paid from the Facility Bond, 1-36-1251-504-700-4500-000-0000-000-12-730.

FURTHER RECOMMEND: The attorneys for the School District review and approve the amended contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This decrease is due to a reduction in the scope of work on the project.

- E-17.** RECOMMENDATION: Enter into a contract with Fabulous Floors, the lowest responsible bidder, for flooring at ECDC Reed.

COST AND FUNDING: Total cost not to exceed \$33,626 will be paid from the Building Fund, 21-0221-4700-506540-000-000000-000-12-456.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Constructing an early childhood development center at the Reed building is part of the 2010 bond issue.

- E-18.** RECOMMENDATION: Purchase additional drives from Presidio Networked Solutions, Greenbelt, Maryland, for the storage of transcripts. (PO)

COST AND FUNDING: Total cost not to exceed \$36,950.25 will be paid from the Classroom Bond Fund, 38-3720-2580-506530-000-000000-00-02-026.

RATIONALE: The current technology for storing transcripts has become obsolete and is no longer supported necessitating replacement.

E-19. RECOMMENDATION: Enter into an agreement with SecureNet, Inc., for access controls and security cameras at KIPP Academy, Roosevelt Elementary School, and East Central and Rogers high schools.

COST AND FUNDING: Total cost not to exceed \$213,152. The District's obligation under this contract is contingent upon the ability to obtain acceptable lease purchase financing under the federal Qualified School Construction Bond program. The contract includes the vendor's acknowledgment that the contracts will be assigned to the financing lessor prior to a notice to proceed.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: Installing security equipment at District sites is part of the 2010 bond issue.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

- F-1.** RECOMMENDATION: Reject any and all bids for the purchase of the Mayo Elementary property.

RATIONALE: This action will allow the District to enter into negotiations with the bidders and other prospective buyers.

- F-2.** RECOMMENDATION: Approve the 2012-2013 Preliminary School Budget and Financing Plan which has been prepared in accordance with Section 5-154 of the School District Budget Act.

COST AND FUNDING: There is no cost to the District. The subject preliminary budget herewith presented to the Board of Education presents the details of the estimated revenue and expenditures that total \$515,699,136 and \$501,594,004 respectively for all appropriated funds.

FURTHER RECOMMEND: The Superintendent's publishing of the Budget Summary in the Tulsa Daily Commerce & Legal News be ratified and he be authorized to file such documents as are required to affect compliance with the School District Budget Act. The Clerk of the Board shall make available ten copies of the proposed budget and shall have them available for review or for distribution at the office of the Chief Financial Officer.

RATIONALE: Review by the Board, publishing and approval of the Preliminary Budget is the first required step in compliance with the provisions of the School District Budget Act (Section 5-150 et. Seq. of Title 70). The 2011-2012 Preliminary School Budget and Financing Plan presented to the Board of Education with the details of the estimated revenue and expenditures totaled \$519,204,759 and \$510,705,334, respectively for all appropriated funds.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- F-3.** RECOMMENDATION: Approve an agreement for registrar and paying agent services on the District's Combined Purpose Bonds, Series 2012B.

RATIONALE: The registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA dba Bank of Oklahoma has served as the District's registrar and paying agent for all past bond programs with excellent results.

- F-4.** RECOMMENDATION: Approve an agreement with Hilborne and Weidman to serve as Bond Counsel on the District's Combined Purpose Bonds, Series 2012B.

RATIONALE: The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds, prepare the required documentation, and provide legal opinion to the purchaser of the bonds regarding tax-exempt status of the obligations.

- F-5.** RECOMMENDATION: Approve a resolution fixing the amount of Combined Purpose Bonds, Series 2012B to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the Clerk of the Board to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Combined Purpose Bonds, Series 2012B.

RATIONALE: The sale of bonds approved as part of the 2010 voter referendum will allow the District to proceed with projects as outlined in the District's Bond Issuance. The resolution authorizes the issuance of \$27,055,000 in building bonds (Proposition No. 1); \$2,300,000 in library bonds (Proposition No. 2); and \$8,645,000 in classroom bonds (Proposition No. 3). The 2012B bonds in the aggregate amount of \$38,000,000 would be sold on July 2, 2012, and approved at the July 2, 2012, Board Meeting, with proceeds made available to the District around August 14, 2012.

- F-6.** RECOMMENDATION: Approve Supplemental Schedule No. 34 to Exhibit "A" to the equipment lease purchase agreement dated April 28, 2011, between School District and J.P. Morgan Chase Bank identifying the purchase and installation of video surveillance equipment and access controls at KIPP Academy, Roosevelt Elementary School, Mayo Demonstration School, East Central High School, and the Professional Development Center at Wilson.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: This is a Qualified School Construction Bond Project.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, MILLARD HOUSE, II

G-1. RECOMMENDATION: Renew operating agreements with the Department of Human Services (DHS) beginning July 1, 2012, and ending June 30, 2013, for the District to provide before and after care services to qualifying students at the following school sites.

<u>School</u>	<u>Contract Number</u>	<u>School</u>	<u>Contract Number</u>
Columbus	27575	Lee	27445
Disney	27445	Lindbergh	28155
Eisenhower	28155	MacArthur	28156
Eliot	28156	McClure	27410
Eugene Field	28157	Patrick Henry	27443
Grimes	27410	Robertson	28041
Grissom	27442	Salk	27444
Kendall-Whittier	27633	Skelly	27864
Key	27575	Wright	27373
Lanier	28033	Zarrow	27920

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the school District review and approve the appropriate agreements and the proper officers of the Board of Education be authorized to execute the agreements on behalf of the District.

RATIONALE: DHS pays the District's Before and After Child Care Program service fees to provide care for students who qualify for DHS aid.

G-2. RECOMMENDATION: Relocate Project Accept to the Roosevelt building for the 2012-2013 school year.

RATIONALE: The relocation of Project Accept will increase the number of students served. Changes are aligned with the Project Schoolhouse annual review.

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, MR. KEVIN BURR

- G-3.** RECOMMENDATION: Approve ACE (Achieving Classroom Excellence) Remediation funding to any student who does not score at the satisfactory or proficient level on the seventh or eighth grade mathematics and/or reading portions of the Oklahoma Core Curriculum tests. Additionally, beginning with students who entered the ninth grade in 2008-2009, school districts are required to offer remediation to any students who do not score at the satisfactory or proficient level on any of the required end of instruction (EOI) tests. This includes students who participate in the Oklahoma Modified Alternate Assessment Program (OMAAP) or the Oklahoma Alternate Assessment Program (OAAP).

COST AND FUNDING: Funding to be determined upon how many students qualify for ACE remediation for the 2012-2013 school year.

RATIONALE: An annual remediation plan will be presented to the Board prior to the November 15, 2012, meeting (OAC 210:10-1202) (g) (4). The plan will be for students in the District who meet the qualifications for ACE remediation that will include the following allowable expenditures (OAC 210:10-13-2) (g) (6): Salaries and stipends of highly qualified teachers and tutors Instructional materials such as textbooks, workbooks, teacher-made materials, computer assistant instructional software, manipulative and classroom instructional tools necessary to provide remediation; assessments designed to monitor the progress of students in remediation programs; transportation to and from tutoring sessions held outside of the school; training in best practices for providing remediation.

G-4. RECOMMENDATION: Renew the contract with Big Picture Learning to provide professional development, technical assistance and coaching during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$245,500 will be paid from the Alternative Education Professional Development Fund, 11-0000-2213-503200- 430-0000-000-16-076 in the amount of \$122,750; and the Federal Projects Fund, 11-3880- 2213-503200-430-0000-000-05-093 in the amount of \$122,750.

REQUISITION NUMBER: 41200034

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: One initiative of the District is continuing the redesign of alternative services. The Tulsa Met Program has been designed with the philosophy of Big Picture schools. The design has transformed lives of students as only those most at risk for dropping out are served with a 96 percent graduation rate. Approximately the same percentage of these students attend college and about 80 percent of them complete college in four years. The recommended support will continue the redesign of educational services at the Tulsa Met Program (middle and high school) as well as other alternative sites.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION/SPECIAL EDUCATION AND STUDENT SERVICES, MS. VERNA RUFFIN

- G-5.** RECOMMENDATION: Purchase state-adopted textbooks from Thompson School Book Depository and Archway, both of Oklahoma City, Oklahoma, for the District during the 2011-2012 school year.

COST AND FUNDING: Total costs (to be determined) will be charged to the applicable funds/accounts.

RATIONALE: Expenditures during the 2010-2011 school year totaled approximately \$2,414,863. Last year, the District did not conduct a new textbook adoption process due to state waiver on textbook adoptions and spending. Expenditures for 2012-2013 should be less than 2010-2011 and based only on students' needs during a non-textbook adoption year. The next textbook adoption will be effective July 1, 2013, and will include Social Studies, pre-kindergarten through fifth grade Reading and Language Arts, and Computer Education/Instructional Technology.

- G-6.** RECOMMENDATION: Renew the contract with the Department of Human Services (DHS) to provide social service workers at Central, East Central, Edison, Rogers, McLain, Memorial, Rogers, Washington, and Webster high schools during the 2012-2013 school year.

COST AND FUNDING: The total cost not to exceed \$200,000 will be paid from the General Fund, 11-0000-2113-503200-000-0000-000-06-066.

REQUISITION NUMBER: 41300050

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District reimburses DHS 50 percent of salary and benefits because DHS pays the full payroll cost for each of these employees. The total reimbursement charge to the District for each employee shall not exceed \$25,000 which is reimbursed on a quarterly basis to DHS once they have submitted verifiable salary costs. These social service workers assist school staff referrals, provide preventive services, intervention services and make referrals to DHS and other appropriate community agencies and organizations as needed.

G-7. RECOMMENDATION: Appoint Gifted and Talented Local Advisory Committee Members for 2012-2013 and 2013-2014 school years as follows.

Francine Swickheimer - Academic Coordinator for Gifted and Talented
Teresa Pena - Academic Coordinator
Natalie Hutto - Academic Coordinator
Diane Montgomery - Gifted Education at OU - Community Representative
Linnea VanEman - Member of OAGCT and State Advocacy Committee
Susan Comfort - Gifted and Talented Teacher at Title I School
Karen Dotson - Gifted and Talented Teacher at Title I School
Pat O'Dea - Gifted and Talented Teacher at Title I School
Jeff Layman - Gifted and Talented Teacher at Middle School
Deborah Stovall - Parent Representative
Lori Benson - Parent Representative

COST AND FUNDING: There is no cost to the District.

RATIONALE: According to the Education of Gifted and Talented Children Act Section 910.1, the District is required to create a Board approved local advisory committee tasked with the duties to assist in the formulation of District goals for gifted education, to assist in development of the District plan for gifted child educational programs, to assist in preparation of the District report on gifted child educational programs, and to perform other advisory duties as may be requested by the Board of Education. (70-1210.308)

- G-8.** RECOMMENDATION: Renew the contracts with Tulsa area Project Enriching Children's Communication Options (ECCO) parent advisors/providers for provision of Project ECCO services to special education students ages three to five as a related service for their primary disability (deafness or hard of hearing) on their IEP or ISP, July 1, 2012, through June 30, 2013.

COST AND FUNDING: The total cost of the service (at \$50 per weekly visit per student, plus mileage) not to exceed \$42,800 will be paid from the ECCO funds, 11-6150-2194-503200-239-000000-000-05-066-6150, 11-6150-2194-503200-239-000000-000-05-066-6150, 11-6150-2194-501700-239-000000-108-05-444-6150, and 11-6150-2194-505810-239-000000-000-05-444-6150. Providers are Shannon Moore (total not to exceed \$17,000), Petra Teel (total not to exceed \$7,900), Holly Bernhardt (total not to exceed \$7,900) and Marie Hodges (total not to exceed \$10,000). The cost is reimbursable by the State Department of Education.

FURTHER RECOMMEND: The attorneys for the District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Project ECCO is a collaborative effort between the Oklahoma School for the Deaf and the Oklahoma State Department of Education. It is a home program that provides a family-centered program for deaf and hard of hearing students, ages three to five, for the purpose of enriching communication opportunities. Family members partner with the parent advisor in assessment, goal setting, selecting experiences and activities, using new skills and knowledge, and collaborating with the child's IEP or ISP team.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

- G-9.** RECOMMENDATION: Renew the contract to purchase criminal record checks and related services from American Checked, Inc., Tulsa, Oklahoma, for the Human Capital Department during the 2012-2013 fiscal year.

COST AND FUNDING: Total cost not to exceed \$85,000 will be paid to the General Fund, 11-0000-2575-505990-000-000000-000-04-041.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: AmericanChecked will provide nationwide background checks on potential District employees and applicable volunteers. Expenditures during the school year 2011-2012 totaled approximately \$85,000.

- G-10.** RECOMMENDATION: Renew the contract with Battelle for Kids to support the District in the balanced scorecard sustainability plan, key process development for central office departments, and to maximize the impact of human capital systems and functions during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$370,000 will be paid from the Civic Donors Fund, 11-0844-XXXX-XXXX-XXX-

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: In order to continue the work of the District and its focus on performance management and improving processes at every level, the next step of of implementation of balanced scorecards is necessary to assist departments in identifying service and process gaps and opportunities for improvement. Battelle for Kids is a nationally recognized education reform organization that has had success helping districts implement change management initiatives including performance management and process improvement work.

G-11. RECOMMENDATION: Enter into a contract with Gallup Consulting Education Practice to assist with building an applicant pool and pipeline of talented principal, teacher and support candidates through the Gallup School Insight Solution process.

COST AND FUNDING: Total cost not to exceed \$114,400 will be paid from the Title II Fund, 11-5410-2340-503200-100-000000-000-05-093-5410.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The School Insight Solution process that consists of the Principal/Teacher Insight assessment is a research-based, structured assessment that provides depth, ease and a fast assessment of large numbers of candidates without requiring significant time from Human Capital administrators by using Web technology. Students who have talented teachers perform at higher levels based on student achievement gains therefore the district must employ processes that have a proven link to teacher effectiveness and student success.

G-12. RECOMMENDATION: Enter into a contract with the New Teacher Center to provide consultation and professional development for mentors and new principals, July 1, 2012, to June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$200,000 will be paid from the Title II, Professional Development Grant Fund, 2-11-5410-50-2213-3200-494-0000-000-05- 093.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: Building leadership capacity of principals is part of the District's strategic focus on teacher and leader effectiveness; therefore, the District seeks to provide targeted support to novice principals to accelerate their learning and skill building as they enter the principalship. The New Teacher Center will guide the District design of a comprehensive principal induction program which will include one-on-one mentoring and professional development aligned with the District's teacher and leader effectiveness goals.

- G-13.** RECOMMENDATION: Renew the agreement with American Fidelity Assurance Company to maintain the District's Section 125 Flexible Benefit Plan.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate agreement and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The School District utilizes the Internal Revenue Service option of having medical insurance premiums deducted on a pre-income tax basis.

- G-14.** RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from JI Companies, Austin, Texas, during the 2012-2013 fiscal year under the terms and conditions of the Request for Proposal.

COST AND FUNDING: Total cost not to exceed \$275,000 will be charged to the General Fund, 11-0000-2575-503300-000-000000-000-04-041.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The third party administrator coordinates all medical treatment for injured employees, all payments to medical providers, claimants and expenses as necessary under Oklahoma Workers Compensation Statutes. The District has approximately 550 workers compensation claims annually. Expenditures during the school year 2011-2012 totaled approximately \$267,000.

- G-15.** RECOMMENDATION: Purchase third-party occupational medicine and drug screening services from the best and most responsible offeror for the 2012-2013 school year under the terms and conditions of the Request for Proposal (RFP).

COST AND FUNDING: Cost to be determined will be charged to the applicable fund/account.

RATIONALE: This purchase will allow for drug screening of all new hires. Department of Transportation random drug testing and DOT physicals as needed. Expenditures during the 2011-2012 school year totaled approximately \$42,566.

- G-16.** RECOMMENDATION: Enter into a contract with Soar To Success, LLC, Quality Experiences Supporting Teacher (Quest) from July 1, 2012, through June 30, 2013, to recruit, hire, train and supervise retired teachers to serve as feedback and support intervention models.

COST AND FUNDING: Total cost not to exceed \$290,000 will be paid from Title II Fund, 11-5410-2573-503600-000-000000-000-05-093-5410.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The QUEST model will facilitate focused professional development for struggling teachers, including coaching, mentoring, and classroom observations with constructive feedback. This program has proven to be instrumental in providing teacher effectiveness support and focused professional development for struggling teachers to improve their teaching skills and practices.

- G-17.** RECOMMENDATION: Renew the contract to purchase professional, clerical, and industrial/labor temporary personnel services from Pinpoint Personnel, Tulsa, Oklahoma, as needed during the 2012-2013 fiscal year.

COST AND FUNDING: Cost to be determined will be charged to the applicable fund/account.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Temporary laborers are necessary to provide timely maintenance of the District's facilities, grounds, and athletic fields. Expenditures during the 2011-2012 school year totaled approximately \$750,000.

- G-18.** RECOMMENDATION: Renew the contract with Lincoln Financial Group to continue the District's life insurance program.

COST AND FUNDING: There is no cost to the District. The District will pay \$.13 per month per \$1,000 for life and \$.01 per month per \$1,000 accidental death and dismemberment insurance for eligible employees in the amount of 1.5 times annual salary from the General Fund. In addition, long term disability at \$.25 per \$100 of monthly benefit.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and that the proper officers of the Board of Education be authorized to execute this contract on behalf of the District.

RATIONALE: The School District provides life insurance, accidental death and dismemberment insurance and long term disability insurance for eligible employees for the purpose of hiring and retaining qualified employees.

- G-19.** RECOMMENDATION: Renew the contract with Rich and Cartmill for workers' compensation excess insurance coverage through Safety National Casualty Corporations.

COST AND FUNDING: The total estimated premium not to exceed \$193,471 will be charged to the Workers Compensation Fund, 83-0000-7400-505290-000-000000-000-04-041.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Rich and Cartmill Insurance Agency provides workers' compensation specific and aggregate excess insurance through Safety National Casualty Corporation. The 2011-2012 premium was \$176,337.

- G-20.** RECOMMENDATION: Renew the contract with TALX, Inc. to provide employment verifications for existing and former employees.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District provides employment verifications for current and past employees for purposes such as obtaining mortgage, credit card and apartment rentals.

- G-21.** RECOMMENDATION: Renew the contract with TALX, Inc., to act on behalf of the District as a third-party administrator to provide timely responses and administration of unemployment claims for the 2012-2013 fiscal year.

COST AND FUNDING: The total amount not to exceed \$10,000 will be paid from the General Fund, 11-0000-1000-502710-100-105000-210-04-041.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: TALX receives all notices of claims which may be charged to Tulsa Public Schools. As a third-party administrator (TPA), TALX protests claims when appropriate and submits all relevant documents to the Oklahoma Employees Security Commission (OESC) regarding employment separation. In addition, TALX represents the District at all administrative hearings regarding unemployment benefits. The District is obligated to reimburse OESC all money paid out in benefits. Therefore, an effective TPA is necessary to ensure the best use of District resources. The District responded to approximately 300 unemployment claims, participated in approximately 110 administrative hearings and paid approximately \$150,000 in unemployment benefits in the past year.

Recommendations submitted by Chief Information and Operations Officer, Mr. Ben Stout

- G-22.** RECOMMENDATION: Enter into a contract with ACS, Dallas, Texas, for annual software support for the application extender that is used for student records.

COST AND FUNDING: Total cost not to exceed \$7,537.50 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300061

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will renew support for Application Extender which is a software product that the District uses to access, store, and retrieve student information including transcripts.

- G-23.** RECOMMENDATION: Purchase miscellaneous appliance and HVAC repair parts during the 2012-2013 school year from Palmer Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total costs of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-505300-000-000000-000-01-002.

RATIONALE: Parts will be purchased as needed to maintain appliances and HVAC equipment throughout the District. Expenditures during the 2011-2012 school year totaled approximately \$30,000.

- G-24.** RECOMMENDATION: Enter into a contract with Automatic Protection Systems Corporation, Tulsa, Oklahoma, for semiannual inspections of data center fire protection system and replacement of gas actuator and batteries.

COST AND FUNDING: Total cost not to exceed \$1,350 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300013

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will provide the required inspections and recommended parts replacements for the fire protection system located in the data center at the Education Service Center. This system is in place to protect the District's core technology resources including the student information system, accounting system, payroll system and multiple educational systems.

G-25. RECOMMENDATION: Enter into a contract with I4 Systems, Inc. of Tulsa, Tulsa, Oklahoma, to provide hardware and software support for the District's Emergency Communications and Security Center at the Education Service Center.

COST AND FUNDING: Total costs not to exceed \$12,000 will be paid from the Building Fund, 21-0000-2660-504300-000-000000-000-17-049.

REQUISITION NUMBER: 41200042

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This hardware/software is used by the District's Emergency Communications and Security Center for monitoring intrusion and fire alarm activations and is required to manage day-to-day security operations. I4 Systems is the sole source vendor for the hardware/software and it is proprietary.

G-26. RECOMMENDATION: Enter into a contract with Securitas Security to provide security services for the 2012-2013 school year.

COST AND FUNDING: Total cost (to be determined) will be charged to the General Fund, 11-0265-2660-503440-000-000000-000-17-049.

REQUISITION NUMBER: 41300058

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This service provides uniformed security officers as needed at District sites. Security costs will be paid through general, building, bond and federal funds. Expenditures during the 2011-2012 school year totaled approximately \$487,000.

- G-27.** RECOMMENDATION: Purchase food, paper products, linens, cleaning supplies, and food preparation equipment from the most responsive and responsible offerors for Child Nutrition Services as needed during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850--3150-506300-000-000000-000-03-053.

RATIONALE: Items are ordered throughout the year as needed to meet menu and equipment needs of Child Nutrition Services. Expenditures during the school year 2011-2012 totaled approximately \$6,500,000.

- G-28.** RECOMMENDATION: Exercise the third of three options under Request for Proposal (RFP) 10041 to purchase milk and milk products for school cafeterias and the Education Service Center during the 2012-2013 school year from Borden Meadow Gold, Tulsa, Oklahoma. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

RATIONALE: Orders for milk and milk products are placed by the cafeterias as needed to meet menu requirements. Payments are made once a month based on signed delivery tickets and purchase orders with annual contract pricing. Expenditures during the 2011-2012 school year totaled approximately \$2,500,000.

- G-29.** RECOMMENDATION: Purchase Point of Sale (POS) software annual maintenance/support and equipment/supplies as needed from Heartland (School Link Technologies), Santa Monica, California, for Child Nutrition Services during the 2012-2013 school year. PO

COST AND FUNDING: Total cost not to exceed \$53,359.10 (\$47,359.10 for software annual maintenance/support, and \$6,000 for equipment/supplies as needed) will be paid from the Child Nutrition Fund, 22-3850-3140-506100-000-000000-000-03-053.

REQUISITION NUMBER: 11220961

RATIONALE: Child Nutrition Services uses Point of Sale equipment and software for state and federal reporting. The cost for 2012-2013 is the same as last year.

G-30. RECOMMENDATION: Enter into standard contracts with various non-District agencies/organizations to provide contract meals based on the established fee schedule. The District will not enter into contracts with any agency that has current legal action against the District.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The District makes these services available to entities serving children in the community, such as Community Action Program (CAP), Margaret Hudson, Hutchison YMCA, Hoover Day School, NACT Head Start, based on capacity. Revenue is deposited in the TPS Child Nutrition fund, with gross receipts for 2011-2012 totaling \$2,426,516.54.

G-31. RECOMMENDATION: Authorize the following individuals as the District's representatives for the State Department of Education Child Nutrition programs during the 2012-2013 school year.

Nelson Hernandez, Family Applications Manager
Sally Robinson, Claims Analyst
Tammy Christman, Bookkeeper

COST AND FUNDING: There is no cost to the District.

RATIONALE: Each school district that participates in USDA school meal programs must designate a school employee(s) as an authorized representative to certify and submit reports and claims for reimbursement, as well as have access to all e-claim functions. The authorized representative(s) verifies that all submitted information is true and correct.

- G-32.** RECOMMENDATION: Renew the contract with Sodexo Services, Inc., for the District's Child Nutrition Services, commencing July 1, 2012, and ending June 30, 2013, with one additional annual renewal option.

COST AND FUNDING: Total cost will be paid from the Child Nutrition Fund, 22-3850-3120-505700-000-000000-000-03-053. The contract fee is all inclusive of management salaries, profit and other operating costs and will be billed at the negotiated fee per meal/meal equivalent.

REQUISITION NUMBER: 41300023

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Sodexo will provide management services for the District's Child Nutrition Services for the 2012-2013 school year.

- G-33.** RECOMMENDATION: Purchase various food products (i.e., bread, produce, etc.) from the most responsive and responsible offerors for direct delivery to school cafeterias and sites as needed during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

RATIONALE: These food products are necessary to meet menu requirements of school cafeterias. Expenditures during the 2011-2012 school year totaled \$1,600,000.

- G-34.** RECOMMENDATION: Renew the contract with Cox Business, Tulsa, Oklahoma, for the dark fiber repair as specified for FY2013.

COST AND FUNDING: Total cost not to exceed \$47,000 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300022

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

RATIONALE: The dark fiber repair provides maintenance and repair of the District's fiber network in support of data and telecommunication.

G-35. RECOMMENDATION: Renew the annual service agreement with Decision One, Devon, Pennsylvania, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$34,268.64 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300185

RATIONALE: This service agreement covers maintenance and support for various network servers.

G-36. RECOMMENDATION: Renew the annual service agreement with Dell, Roundrock, Texas, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$46,674.62 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300186

RATIONALE: This service agreement covers maintenance and support for various network servers.

G-37. RECOMMENDATION: Enter into a contract with FastPassCorp, Lyngby, Denmark, for annual maintenance and support for the District's password reset system.

COST AND FUNDING: Total cost not to exceed \$1,540 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300014

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will renew support and maintenance for the District's self-service password reset system. This system currently supports all teachers, administrators, and other network users allowing them to manage their own network passwords without ISS intervention.

G-38. RECOMMENDATION: Renew the annual service agreement with Follett Software Company, McHenry, Illinois, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$68,774.21 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300180

RATIONALE: This service agreement covers maintenance and support for application software for the library management systems.

G-39. RECOMMENDATION: Renew the software licensing and support agreement with KRONOS, Chelmsford, Massachusetts, for providing user licensing and support for the KRONOS time and attendance system used for tracking employee time.

COST AND FUNDING: Total cost not to exceed \$19,000 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300017

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: KRONOS provides user licensing for the KRONOS employee time and attendance system.

G-40. RECOMMENDATION: Purchase HVAC equipment and repair parts from Lennox Industries, Broken Arrow, Oklahoma, during the 2012-2013 school year.

COST AND FUNDING: Total cost of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-03-025.

REQUISITION NUMBER: 11300207

RATIONALE: This is used to provide supplemental equipment for maintenance crews to perform emergency repairs of HVAC equipment. Expenditures during the 2011-2012 school year totaled approximately \$30,000.

G-41. RECOMMENDATION: Enter into a contract with Asbestos Handlers of Tulsa, Inc., Tulsa, OK to provide abatement services as needed at various sites throughout the District during the 2012-2013 school year.

COST AND FUNDING: Total cost to be determined will be paid from Building Fund 21-0000-2620-504380-000-000000-000-01-002 and Bond Fund 2-34-1270-4700-504530-000-000000-000-12-XXX.

REQUISITION NUMBER: 41300055

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The renovation of existing facilities requires removal of asbestos containing materials before construction can begin. Asbestos removal is an ongoing bond item. Expenditures during the 2011-2012 school year totaled approximately \$154,450.

G-42. RECOMMENDATION: Renew the contract for boiler service and repair with Boyle Services, Tulsa, Oklahoma, during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$10,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This contract is necessary since the District does not have state certified staff to support many necessary repairs, such as welding on pressure vessels and to supplement maintenance crews with emergency repairs of boiler equipment. Expenditures during the 2011-2012 school year totaled \$8,000.

- G-43.** RECOMMENDATION: Renew the contract with Otis Elevator Company, Tulsa, Oklahoma, to provide elevator maintenance services for the District during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$47,764 will be paid from the Building Fund, 21-0000-2640-504300-000-000000-000-01-002.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This contract will allow for elevator maintenance services by licensed personnel not available in the District. Expenditures during the 2011-2012 school year totaled \$39,755.

- G-44.** RECOMMENDATION: Purchase glass and glass products from Trulite, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year.

COST AND FUNDING: Total cost of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300217

RATIONALE: These materials will be used by the Maintenance Department as required throughout the District. Expenditures during the school year 2011-2012 totaled approximately \$30,000.

- G-45.** RECOMMENDATION: Purchase paint and waterproofing products from Spectrum Paint Company, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year. PO

COST AND FUNDING: Total cost of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300218

RATIONALE: This purchase will allow the Maintenance Department to purchase materials necessary to paint interior and exterior walls throughout the District. Expenditures during the school year 2011-2012 totaled approximately \$35,000.

- G-46.** RECOMMENDATION: Purchase plumbing equipment/supplies from Mark's Plumbing Parts, Fort Worth, Texas, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal (RFP). PO

COST AND FUNDING: Total cost of approximately \$65,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300210

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

- G-47.** RECOMMENDATION: Purchase plumbing equipment/supplies from Grainger Plumbing, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300211

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

- G-48.** RECOMMENDATION: Purchase air filters from Garco Filtration, Nixa, Missouri, for the Maintenance Department during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost not to exceed \$90,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

RATIONALE: Air filters are used to maintain heating/cooling systems throughout the District. Expenditures during the 2011-2012 school year totaled \$85,000.

- G-49.** RECOMMENDATION: Purchase fire extinguishers and maintenance services from Simplex-Grinnell for the Maintenance Department during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

RATIONALE: This agreement provides hand-held fire suppression equipment and service. Expenditures during the 2011-2012 school year totaled \$58,386.

- G-50.** RECOMMENDATION: Renew the service contract with McIntosh, Inc., Tulsa, Oklahoma, for repair of HVAC equipment.

COST AND FUNDING: Total amount not to exceed \$180,000 will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-03-025.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This service contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District. The cost of these services during the 2011-2012 school year was approximately \$165,000.

- G-51.** RECOMMENDATION: Renew licensing contract and support for the District's Student Activity Fund software from Municipal Accounting Systems, Inc. (MAS), Shawnee, Oklahoma, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$13,100 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300024

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

RATIONALE: The District processes accounting transactions for all sites' student activity funds centrally, as a cost saving practice. This also facilitates required consolidated reporting to the State Department of Education.

G-52. RECOMMENDATION: Renew the annual service agreement with Pearson, Chicago, Illinois, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$189,000 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300188

RATIONALE: This service agreement covers maintenance and support for application software for the Power School student information systems.

G-53. RECOMMENDATION: Purchase IronPort Spam filtering software licensing and support from Presidio Networked Solution, Greenbelt, Maryland.

COST AND FUNDING: Total cost not to exceed \$41,774.73 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300183

RATIONALE: Spam filtering software provides spam (junk e-mail) filtering for the District's inbound e-mail traffic. This is vital to keep the District e-mail system efficient and protect District employees from unwanted and sometimes harmful e-mail.

G-54. RECOMMENDATION: Renew the annual pole attachment rental agreement with Public Service Company of Oklahoma (PSO), Tulsa, Oklahoma effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$57,795 will be paid from the General Fund, 11-0000-2580-503400-000-0000-000-02-057.

REQUISITION NUMBER: 11300182

RATIONALE: This rental agreement covers the fiber-optic-cable pole attachments throughout the District.

- G-55.** RECOMMENDATION: Purchase HVAC equipment and repair parts from Carrier Sales and Distribution, Tulsa, Oklahoma, during the 2012-2013 school year. PO

COST AND FUNDING: Total cost of approximately \$120,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-03-025.

RATIONALE: These purchases will be used to provide supplemental supplies for maintenance crews to perform emergency repairs of HVAC equipment. Expenditures during the 2011-2012 school year totaled approximately \$110,000.

- G-56.** RECOMMENDATION: Purchase pest control services from Guaranty Exterminating Company for District sites during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$74,496 will be paid from the Building Fund, 21-0000-2620-504220-000-000000-000-01-002.

RATIONALE: Pest control is required to maintain buildings throughout the District. Expenditures during the school year 2011-2012 totaled approximately \$74,496.

- G-57.** RECOMMENDATION: Purchase plumbing equipment/supplies from Heatwave Supply, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$75,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$55,000.

- G-58.** RECOMMENDATION: Purchase rebuilt compressors from Trane, Broken Arrow, Oklahoma, during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$75,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

RATIONALE: Compressors are used to repair defective chillers at sites throughout the District. Expenditures during the 2011-2012 school year totaled \$60,000.

G-59. RECOMMENDATION: Ratify E-Rate contracts with the following vendors for the 2012-2013 fiscal year.

<u>Vendor</u>	<u>Board Approval</u>	<u>Contract Number</u>
Intrafinity - Sharpschool	12/19/2011	41300030
Presidio - Cisco Base	02/21/2012	41300031
Decision One - Server Maintenance	02/21/20	1241300032
Presidio - UPS Maintenance	02/06/2012	41300033
Presidio - Aruba Maintenance	02/06/2012	41300034
Presidio - Proxy Server Maintenance	02/21/2012	41300035
Windstream - Nortel Maintenance	02/21/2012	41300037
Cox - Internet Service	12/19/2011	41300038
Cox - Data Services	12/19/2011	41300039
AT&T - Long Distance	02/21/2012	41300040
AT&T - Telecom	02/06/2012	41300043
Cox - Thoreau Phone	12/19/2011	41300044

RATIONALE: Program deadlines for the federal E-Rate program required that E-Rate contracts be awarded by March 20, 2012 for the 2012 funding year (the District's 2012-2013 fiscal year). The listed contracts may be paid in part by E-Rate funds. The contracts were considered by the Board and approved prior to the federal deadline. In order to satisfy the requirements of Oklahoma law regarding fiscal year limitations, District counsel has recommended that the Board ratify these contracts in July for the next ensuing fiscal year.

G-60. RECOMMENDATION: Enter into a services agreement with TEKsystems, Hanover, Maryland, for the period of July, 2012, through June 30, 2013. TEKsystems will provide consulting support and development resources, as specified, for development of the data warehouse dashboards and reports.

COST AND FUNDING: Total cost not to exceed \$50,000 will be paid from Civic Donor funds, account #11-0844-2340-503200-100-000000-000-05-093-0844.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: These resources are being provided by private donor resources to assist the District TLE efforts related to moving performance management forward. This agreement provides for consulting services related to dashboard development from July 1, 2012, through June 30, 2013.

G-61. RECOMMENDATION: Renew the contract with Sodexo Management, Inc., to provide management services for the District's Maintenance, Plant Operations and Grounds Department, commencing July 1, 2012, and ending June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$1,271,296, paid in 12 monthly installments of \$105,941, will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-01-002.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Included in the 2012-2013 contract is a management fee of \$161,308, plus reimbursable expenses of approximately \$1,109,988, totaling \$1,271,296. For 2011-2012 the contract totaled \$1,271,296. This year's contract continues to reflect a reduction from Sodexo to aid the District during the financial crisis. As Project Schoolhouse proceeds and there are changes in the number of buildings, costs will decrease accordingly.

G-62. RECOMMENDATION: Purchase steel doors and hardware during the 2012-2013 school year from Builders Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

RATIONALE: Doors and hardware will be purchased as needed to maintain District buildings. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

G-63. RECOMMENDATION: Renew the software licensing and support agreement with SumTotal, Gainesville, Florida. SumTotal provides user licensing and support for the DK OnTrack system used for professional development tracking.

COST AND FUNDING: Total cost not to exceed \$14,526.57 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300012

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement, and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: SumTotal provides user licensing for the DK OnTrack system.

G-64. RECOMMENDATION: Enter into a service contract with Life Time Fitness Club Operations Company, Inc., Tulsa, Oklahoma, for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300009

FURTHER RECOMMEND: Attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District's Transportation Department will bus students to various camps and field trips during the 2012-2013 school year. The estimated revenue for the District is approximately \$10,000. This new procedure for leasing buses for transportation to outside agencies will be similar to the current process of leasing facilities to outside agencies.

G-65. RECOMMENDATION: Purchase gasoline and diesel fuel on the City of Tulsa contract for bulk storage needs and on the City of Oklahoma City contract for offsite needs, or spot market bids as the market justifies, during the 2012-2013 school year . PO

COST AND FUNDING: Total cost to be determined will be paid from the General Fund, 11-0000-2720-506250-000-000000-000-03-003.

RATIONALE: By cooperatively purchasing these requirements with other municipalities, all agencies are in a better purchasing position. Expenditures during the 2011-2012 school year totaled approximately \$1,200,000.

- G-66.** RECOMMENDATION: Renew the transportation service contract with Tulsa Technology Center for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The Transportation Department will transport students to the Vocational Technical Trade Center during the 2012-2013 school year. During the 2011-2012 school year, this contract brought revenue into the District totaling approximately \$675,000.

- G-67.** RECOMMENDATION: Enter into a contract with Versifit Integration Services, Appleton, Wisconsin, for contract services as specified for FY 2013.

COST AND FUNDING: Total cost not to exceed \$139,760 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300016

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The contract services will provide management of the District's data warehousing systems.

- G-68.** RECOMMENDATION: Renew the annual service agreement with Versifit Technologies LLC, Appleton, Wisconsin, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$76,292 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300197

RATIONALE: This service agreement covers maintenance and support for application software for the data warehousing system.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

G-69. RECOMMENDATION: Renew the agreement with First Southwest Asset Management Inc., for annual arbitrage rebate compliance services in connection with all bonds issued by the School District. The basic fee is \$1,250 per computation year, per issue, representing a one-year period from the delivery date of the issue, to a date that is one year after the delivery date, and each subsequent one-year period. The agreement is subject to annual renewal by the Board of Education.

COST AND FUNDING: Total cost not to exceed \$13,000 will be paid from the General Fund, 11-0000-4400-503300-000-000000-000-08-097.

REQUISITION NUMBER: 41300021

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate agreement renewal and the proper officers of the Board of Education be authorized to execute the agreement renewal on behalf of the District.

RATIONALE: The arbitrage rebate compliance calculations required by the Internal Revenue code are extremely technical and complex. First Southwest Asset Management, Inc. has the experience and expertise to make the calculations. The company has previously provided these services for the School District. Cost for services last year totaled \$9,285.

G-70. RECOMMENDATION: Approve the following banks as official depositories for the period July 1, 2012, to June 30, 2013, for all funds.

American Bank and Trust Co.
Arvest Bank
Bank of America
Bank of Oklahoma, N.A. Tulsa
F&M Bank
Freedom Bank
JPMorgan Chase Bank NA
ONB Bank & Trust
Peoples State Bank
Spirit Bank
Tulsa Teachers Credit Union

RATIONALE: Oklahoma Statutes, Title 62-516.5, require the Treasurer of every school district in the state of Oklahoma to deposit daily all funds that come into their possession into one or more banks. The District uses the listed banks for this purpose.

G-71. RECOMMENDATION: Enter into a new agreement with the Bank of Oklahoma, N.A.(BOK) as the District's primary provider of banking services and bank debt investments and JPMorgan Chase Bank, N.A., as a secondary provider of bank debt investments, and paying agent of the District's workers' compensation payments, for the period ending June 30, 2013, in accordance with the terms of their respective responses to the District's RFP with applicable negotiated adjustments, dated March 28, 2012.

COST AND FUNDING: Total cost not to exceed \$30,000 will be paid from the General Fund, 11-0000-2313-505990-000-000000-000-08-097.

REQUISITION NUMBER: 41300041

FURTHER RECOMMEND: The attorneys for the School District prepare the necessary agreement and the Treasurer be authorized to sign such agreement for the District.

RATIONALE: The term of the current contract expires on June 30, 2012. The District has selected BOK as its primary bank after reviewing responses to its RFP. This will be the first of potentially five contract years under the terms of the agreement. The District must pay monthly service charges per that agreement. The service charges are for ACH transmissions, stop payments, ACH deposits, incoming/outgoing wires and CD Imaging Checks. The District staff has concluded that the recommended banks offer the terms most advantageous to the District.

G-72. RECOMMENDATION: Enter into an agreement with Bledsoe & Associates, Edmond, Oklahoma, to conduct a pre-audit review of the District financial statements for the year ended June 30, 2012.

COST AND FUNDING: Total cost of \$5,000 will be charged to the General Fund, 11-0000-2511-503300-000-000000-000-08-098.

REQUISITION NUMBER: 41300019

FURTHER RECOMMEND: The attorneys for the School District review the agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This firm will assist in reviewing the initial drafts of the financial statements for accuracy, determining that the statements and footnotes comply with Generally Acceptable Accounting Principles and assisting with the implementation of any new accounting standards effective for the year ending June 30, 2012. Their work will be completed by October 31, 2012.

G-73. RECOMMENDATION: Approve payment of principal in the amount of \$76,923.08 and two interest payments in the amount of \$2,250 each to the Bank of Oklahoma, owner of the Qualified Zone Academy Bond (QZAB) lease purchase agreement.

COST AND FUNDING: Total cost of \$81,423.08 will be charged to the Building Fund, 21-0097-2620-504430-000-000000-000-08-097.

REQUISITION NUMBER: 11300235

RATIONALE: On December 1, 2001, the District issued the Qualified Zone Academy Bond dated December 1, 2000, for \$1,000,000. These proceeds were used to refurbish Owen School in a transaction structured as a lease purchase. Under the terms of the agreements, annual principal payments of \$76,923.08 are due each December 1 through the year 2013. These principal payments are being accumulated into a reserve fund from which the \$1,000,000 principal will be paid in 2013. Interest payments of .45 percent are required as supplemental interest payments under the terms of the bond due each December 1 and June 1 through 2013.

G-74. RECOMMENDATION: Authorize the Superintendent or his designee to choose a different, qualified, bond fund from which a previously Board approved purchase of goods or services is made or classified when it is deemed the best method for the District to comply with IRS Arbitrage Rebate Regulations and the purchased item qualifies for purchase from either bond fund.

COST AND FUNDING: There is no additional cost to the District.

RATIONALE: When the District has money on hand from two or more bond sales, they will have different arbitrage spending deadline dates. This authority allows the District to comply with IRS spending deadlines by changing the previously approved account number between bond expenditures. Since the expenditures included would qualify from any of the funds under the terms of the November 8, 2005, bond election and/or the March 2, 2010, bond election, the spending deadlines and benchmark amounts could then be met. This method has been used many times in the past with Board approval and since it is basically a necessary mechanical clerical device, this authority will eliminate the need for bringing these items to the Board each time the situation arises, thus streamlining the process. The District has authority to issue and spend from the remainder of the November 8, 2005 authorization with approximately \$300,000 remaining to be spent. \$144,000,000 has been sold from the 2010 bond authorization leaving \$210,000,000 remaining unsold.

G-75. RECOMMENDATION: Approve the following scheduled principal and interest installments on District bond issues due for the 2012-2013 fiscal year. The payments will be made by wire or warrant. The money for these payments will be available in the District's Debt Service Fund.

Bond Principal and Interest Payments to be Paid During 2012-2013

<u>Payment Due Date</u>	<u>Bond Issue Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
7/01/2012	1/01/2008		90,000.00	90,000.00
8/01/2012	8/01/2007	5,500,000.00	123,750.00	5,623,750.00
8/01/2012	8/01/2008	7,000,000.00	280,000.00	7,280,000.00
8/01/2012	2/01/2009		86,093.75	86,093.75
8/01/2012	8/01/2009	5,300,000.00	180,615.00	5,480,615.00
11/01/2012	11/01/2010	10,000,000.00	302,500.00	110,302,500.00
12/01/2012	6/01/2010		445,312.50	445,312.50
1/01/2013	1/01/2008	4,500,000.00	90,000.00	4,590,000.00
2/01/2013	8/01/2008		140,000.00	140,000.00
2/01/2013	2/01/2009	3,625,000.00	86,093.75	3,711,093.75
2/01/2013	8/01/2009		124,965.00	124,965.00
3/01/2013	9/01/2011		921,375.00	921,375.00
5/01/2013	11/01/2010		300,000.00	300,000.00
6/01/2013	6/01/2010	114,250,000.00	445,312.50	14,695,312.50

COST AND FUNDING: Total principal and interest cost is \$53,791,017.50. Principal of \$50,175,000.00 to be paid from the Sinking Fund 41-0000-5100-509100-000-000000-000-08-097 and interest of \$3,616,017.50 to be paid from Sinking Fund 41-0000-5100-508310-000-000000-000-08-097.

REQUISITION NUMBER: None, Direct Dispersement

RATIONALE: Bond installment payments are a required component of every bond issue. Last year's principal and interest totaled \$52,966,555.00, with \$48,530,000.00, in principal and \$4,436,555.00, in interest.

G-76. RECOMMENDATION: Renew the contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, Inc. to provide school activity fund audits and other consulting services during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$29,500 will be paid from the General Fund, 11-0000-2511-503300-000-000000-000-08-098.

REQUISITION NUMBER: 41300042

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The firm of Sanders, Bledsoe & Hewett performs the District's internal audit of every school sites activity funds. This fee also includes preparation of the Estimate of Needs for 2012-2013. The fees charged for school year 2011-2012 were \$27,375.

G-77. RECOMMENDATION: Enter into a contract with Kim Collier of Educational Consulting Services for the period of August 1, 2012, through June 30, 2013, to provide technical assistance and professional development activities to the administration and faculty of School Improvement Grant (SIG) schools, which include Central High, East Central High and Clinton Middle schools during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$75,000 will be paid from the SIG 1003G Grant Fund as follows.

\$20,000 from 11-5370-2213-503200-494-000000-000-05-705-5370

\$25,000 from 11-5370-2213-503200-494-000000-000-05-710-5370

\$30,000 from 11-5370-2213-503200-494-000000-000-05-530-5370

REQUISITION NUMBER: 41300004

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: This will provide technical assistance and training to administration and faculty at the SIG schools through awareness training, implementation strategies, and continuous improvement design. It will also provide professional development activities to administration and faculty at the sites throughout the school year to improve teaching and learning skills.

G-78. RECOMMENDATION: Enter into a service contract with Day Spring Behavioral Health Services to provide the English Language Learner (ELL) Parent Outreach Program for parents of ELL students from July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$144,000 will be paid from Title III Grant Fund, 11-5720-2194-503200-410-000000-000-05-093-5720 .

REQUISITION NUMBER: 41300001

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The ELL Parent Outreach Program provides ELL Parent Outreach Case Managers through Day Spring to encourage and strengthen relationships between school sites and parents of English Language Learners. ELL Case Managers help to facilitate meaningful involvement and support for the academic and linguistic achievement of ELL students in the following ways: 1) home visits by case managers and school staff to enable direct communication and build relationships of trust between the parents of ELLs and the school; 2) using local media, Internet, radio and television, to deliver information to increase awareness of school events and the importance of parent participation in their child's education; 3) being present and involved at many school functions to encourage ELL parent participation; 4) presenting workshops and trainings to ELL parents on the goals and purpose of the ELL program, information on the school system including procedures and expectations, and activities that can be done at home as a family to enhance student learning opportunities.

G-79. RECOMMENDATION: Approve the District negotiations team for teacher negotiations as follows.

Trish Williams, Chief Financial Officer (Lead Negotiator)
Millard House, Deputy Superintendent
Ken Calhoun, Executive Director of Human Capital
Larry Smith, Assistant Superintendent for District Accountability
Ginger Bunnell, TASSP President
Angie Teas, TAESP President

COST AND FUNDING: There is no cost to the District.

RATIONALE: Establishing the negotiation team is the first step in beginning the collective bargaining process with TCTA.

G-80. RECOMMENDATION: Continue the master vehicle rental agreement with Mahan Rent-a-Car and/or Tulsa Truck Rental, Tulsa, Oklahoma, originally approved on the October 15, 2007, Agenda, item E-16.

COST AND FUNDING: Rentals will be charged to the applicable 2012-2013 school activity fund account. Cost for rentals during the 2011-2012 school year totaled approximately \$15,000.

FURTHER RECOMMEND: The attorneys for the school District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The District frequently rents vehicles to transport students for a variety of events off campus. In that individual coaches, principals and administrative staff are not authorized to execute the rental contracts, a master agreement has been developed that would prevail for the transactions and still allow specific requirements (type of vehicle, dates/times) to be stipulated by the requester and authorized by School Activity Fund purchase orders.

G-81. RECOMMENDATION: Enter into a contract with Mears Consulting, LLC, Broken Arrow, Oklahoma, TJ Mears, for the 2012-2013 school year to provide professional development services to Clinton Middle School on increasing rigor and student engagement for site instructional teams and coaching for the instructional staff.

COST AND FUNDING: Total cost not to exceed \$20,000 will be paid from the School Improvement 1003g Grant Fund, 11-5370-2213-503200-494-000000-000-05-530-5370.

REQUISITION NUMBER: 41300002

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: A major component of the District's 1003g Grant to transform the lowest performing schools is the implementation of extended learning time. As written, the grant calls for implementation in 2012-2013 of extended learning time at Clinton. There is a need to use the expertise of Mears Consulting, LLC in order to ensure the District achieves success in transforming Clinton from a low-achieving school.

G-82. RECOMMENDATION: Authorize the Treasurer of the District to issue nonpayable warrants to an aggregate amount not to exceed \$15,000,000 at any one time at the discretion of the Treasurer if the issuance of nonpayable warrants is necessary to pay the District's current obligations, including payroll, on a timely basis.

FURTHER RECOMMEND: The Treasurer shall register each nonpayable warrant on the Treasurer's warrant register as provided by law and no warrants shall be issued which would cause all warrants, payable and nonpayable, issued by the District to exceed the amount of the estimate made and approved for the current fiscal year or the amount authorized for such purpose by a bond issue. The nonpayable warrants shall be paid, in numerical order, from the first available ad valorem tax receipts of the District, provided that the Treasurer, at his discretion, may pay the nonpayable warrants from other sources of available District revenue. The Treasurer be authorized, at his discretion from time to time, to invest any monies in his custody in the General Fund, Building Fund, Bond Fund or other funds not necessary for current expenditures in nonpayable warrants issued by the District. No further action by the Board of Education shall be necessary to authorize the Treasurer to issue nonpayable warrants within the limits of this recommendation. As authorized by Title 62. O.S. (1991) 475, the Treasurer is authorized to enter into arrangements with financial institutions to facilitate the honoring and processing of the nonpayable warrants, with no charge to the District other than the interest payable on the nonpayable warrants. This authorization will terminate on February 1, 2013, and no nonpayable warrants shall be issued after that date except on subsequent authorization by the Board of Education.

RATIONALE: The adoption by the Board of the above recommendations is necessary to allow the Treasurer to issue nonpayable warrants, if necessary, and is proposed as a method of financing cash flow deficits during the period of time prior to the receipt of the 2012 ad valorem taxes. The nonpayable warrants issued under this authority will bear interest from the date or dates the nonpayable warrants are honored by acceptance at a financial institution until paid by the District at a rate of interest equal to the 90-day treasury bill rate on the date of acceptance plus 210 basis points, not to exceed ten percent per annum except that nonpayable warrants purchased as an investment for District funds, as authorized herein, will be noninterest bearing. The arrangement with a local bank is a program designed to immediately honor nonpayable warrants, if issued. The bank program will be used by the District only in the event that 1) the District issues nonpayable warrants, and 2) the District is unable to invest in these warrants using cash from another fund. The District entered into such an agreement with the service provider during the previous five fiscal years; however, the funds provided under the agreement were not needed.

G-83. RECOMMENDATION: Renew the agreement with Office Max to purchase non-warehoused office supplies, as needed, for all District sites during 2012-2013, in accordance with the terms and conditions of the Request for Proposal.

COST AND FUNDING: Costs will be charged to the applicable fund/account. Expenditures during 2011-2012 were approximately \$310,250.

RATIONALE: Electronic ordering and system billing are the most effective procurement methods for handling repetitive low dollar orders. This agreement provides a cost effective source for items not available in the District's warehouse.

G-84. RECOMMENDATION: Approve an agreement between the District and Local Government Service, Inc., (LGS) to continue the District's participation in the PaySchools on-line, website payments system until June 30, 2013. The term of the agreement will renew automatically for one year on July 1, 2012, but will allow the District the option to cancel with 60 days notice prior to June 30 of any year.

COST AND FUNDING: The cost of the system is paid by a negotiated transaction fee which will be passed on to the customer. There is no purchase price for the system.

REQUISITION NUMBER: 41300005

FURTHER RECOMMEND: The attorneys for the school District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The system allows parents to make purchases from items displayed on the District's web pages, accumulate the price of the purchases in a "shopping cart," and pay for the items using either their credit card or an on-line check. The system clears the credit card and check purchases and deposits the proceeds into the District's bank account. Reports from the system provide the administrative data needed to then credit the revenue back to the proper source of the sale. The system is used by Child Nutrition to allow parents to purchase meal tickets and Before and After Care for tuition and registration payments as well as various other District programs.

- G-85.** RECOMMENDATION: Renew a triparty contract between Independent School District Number One and First Southwest Company, Dallas, Texas, and Municipal Finance Services, Inc., Edmond, Oklahoma, to serve as the District's Financial Advisor(s) providing services including (but not limited to) financial analysis, planning services, preparation of election documentation, bond documentation including the official statement, tax forms to be filed, sale of bonds, IRS arbitrage consulting and other services in connection with future bond election and sales, if any.

COST AND FUNDING: The contract shall provide for the following cost to the District: Fee Schedule: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agendas.

REQUISITION NUMBER: 41300011

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract renewal on behalf of the District.

RATIONALE: These firms have provided quality services and have been compensated as part of every bond series sold. From the 2010 Bond referendum, \$144,000,000 has been sold, leaving \$210,000,000 remaining to be sold. Fees for the bond issue in 2011-2012 totaled \$138,595.99.

- G-86.** RECOMMENDATION: Purchase paper, office, classroom, custodial and library supplies from the most responsive and responsible offerors to restock the warehouse, as necessary, during the 2012-2013 school year.

COST AND FUNDING: Total cost (to be determined) will be charged to the applicable fund/account.

RATIONALE: It is necessary to maintain adequate warehouse stock for distribution to various sites. Vendor deliveries will be scheduled throughout the year on an "as-needed" basis. The value of these supplies drawn from the warehouse during the school year 2011-2012 totaled over \$1.5 million. These groups of supplies represent 621 line items (art supplies, copy paper, pens/pencils, notebooks, audio visual supplies, paper towels, waste containers and liners, floor varnish, cleaning supplies, etc).

G-87. RECOMMENDATION: Renew the contracts with Lifetouch, Artisanlife Photography, Ken's Universal Photo, Inc, all of Tulsa, Oklahoma, and Ruth Kelly Studio, Muskogee, Oklahoma, for student school pictures; and Inter-State Publishing, Sedalia, Missouri, Herff-Jones of Sapulpa, Oklahoma, and Josten's and Lifetouch, both of Tulsa, Oklahoma, for school yearbooks.

COST AND FUNDING: Purchases will be charged to the applicable 2012-2013 school activity fund account.

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The vendors collect funds from students for pictures/yearbooks and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features and services.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

G-88. RECOMMENDATION: Increase the contract with Vale Painting Co. Inc., for painting services at Eisenhower International School, Byrd Middle School, and McLain High School approved on the April 4, 2011, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed \$396,597 (an increase of \$15,223) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: This cost is for the addition of painting services at Washington High School, included in the original bid.

- G-89.** RECOMMENDATION: Increase the contract with Vale Painting Co., Incorporated, for painting services at Zarrow International School approved on the July 21, 2011, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed 403,343 (an increase of \$11,937) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: Additional painting was required on the north and east walls and storage area in the Selman Room of the Education Service Center to complete the project.

- G-90.** RECOMMENDATION: Decrease the contract with Flintco, Inc., in the amount of \$73,174 for construction of the new fieldhouse at Washington High School. The original contract was approved on the December 6, 2010, Agenda, Item F5, in the amount of \$10,511,092.80. Change Order Number One

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: The original amount included an allowance for underground utilities, which was found to be unnecessary to complete the project.

- G-91.** RECOMMENDATION: Approve the purchase of four new blade servers from Dell per quote #620040195.

COST AND FUNDING: Total cost not to exceed \$47,380 will be paid from Classroom Fund, 38-3720-2580-507330-000-000000-000-02-026.

RATIONALE: This hardware supports the data warehouse/dashboard application and will be necessary to meet the requirements for the next upgrade of the Business Objects software.

- G-92.** RECOMMENDATION: Approve the purchase of four Windows operating system license and SQL database license from Dell per quote #620044394.

COST AND FUNDING: Total cost not to exceed \$16,189.52 will be paid from Classroom Fund, 38-3720-2580-507330-000-000000-000-02-026.

RATIONALE: This software supports the data warehouse/dashboard application and will be necessary to meet the requirements for the next upgrade of the Business Objects software.

- G-93.** RECOMMENDATION: Enter into a contract with Felix Thompson, the lowest responsible bidder, to provide and install exterior doors at Bell Primary.

COST AND FUNDING: Total cost not to exceed \$54,926 will be paid from Building Fund, 21-0221-4700-504500-000-000000-000-12-130.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This project is part of Phase II of Project Schoolhouse.

- G-94.** RECOMMENDATION: Amend the original lease agreement with Teach for America, signed on March 8, 2010, to include additional space assigned to the lessee because of the relocation to Roosevelt Elementary School.

COST AND FUNDING: There will be no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate amendment to the existing lease to provide the requirements and additional rent amounts to relocate Teach for America to their new site at Roosevelt and the proper officers of the Board of Education be authorized to execute the amendment on behalf of the District.

RATIONALE: Teach for America originally occupied 5,230 square feet of office space at the Burbank site. By relocating to Roosevelt, they will now occupy 7,157 square feet allowing them to expand their services to the District and allow the District to reopen Burbank for students. The rent will be adjusted accordingly to cover the expanded space.

- G-95.** RECOMMENDATION: Enter into a contract with the lowest responsible bidder for the installation of a new parking lot at the new Sequoyah Elementary School and Mayo Demonstration School and the Professional Development Center at Wilson.

COST AND FUNDING: The total cost of approximately \$350,000 will be paid from the Building Fund, 21-0221-4700-504550-000-000000-000-12-XXX.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: These projects are part of Phase II of Project Schoolhouse.

- G-96.** RECOMMENDATION: Enter into a contract with Lighthouse Electric, Inc., the lowest responsible bidder, to provide electrical power, cabling, and mounts to install projectors at Wright Elementary School.

COST AND FUNDING: Total cost not to exceed \$49,455 will be contingent upon the successful sale and receipt of proceeds from the 2012B bond sale.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Previously, the smartboards were on mobile carts which was not conducive to working as designed. In order for the system to be useful, it will need to be permanently installed.

- G-97.** RECOMMENDATION: Extend the agreement for professional services with Quintessence Audio to develop plans and specifications for the renovation of the District's auditorium sound systems.

COST AND FUNDING: Total cost not to exceed \$100,000 will be paid from current and future bond funds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: Upgrading sound systems was begun with the passage of the 2005 bond proposal and has continued with the 2010 bond proposal.

ITEMS LISTED BELOW SUBMITTED BY SUPERINTENDENT, DR. KEITH E. BALLARD

- G-98.** RECOMMENDATION: Renew the legal services agreement with Rosenstein, Fist and Ringold for the 2012-2013 fiscal year.

COST AND FUNDING: Total cost of retainer not to exceed \$95,000 will be paid from the General Fund, 11-0000-2317-503540-000-000000-000-09-092.

FURTHER RECOMMEND: The District's staff attorney review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The agreement for legal services will cover all legal services rendered to the Tulsa School District. There has been no change to this agreement for the past five years and non-retainer billing rates remain consistent with past agreements.

- G-99.** RECOMMENDATION: Renew the legislative liaison professional services contract with Erling and Associates for the period July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$75,000 will be paid from the General Fund, 11-0000-2321-503300-000-000000-000-09-091.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Ms. Erling's responsibilities include, but are not limited to, serving as an ad hoc member of the Executive Staff, working with the Superintendent to develop a long-term strategy for urban school improvement with Oklahoma City Public Schools, and serving on District committees and task forces as requested. Responsibilities have also included and will continue to include working with the Superintendent to secure philanthropic dollars for numerous District efforts. Ms. Erling also serves as an advisor/consultant for negotiations. There is no change in the contract amount from 2011-2012.

SUPPORTING INFORMATION

CONSENT ITEM E-7

ROUTINE STAFFING ITEMS

ELECTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
Support (Hourly):				
Allen, Christopher	5/29/12 6/30/12	MT-10	\$ 13.55	Head Custodian-Memorial Return from leave.
Casillas, Maria	8/20/12 5/23/13	MT-3	9.08	Child Nutrition Services (CNS) Cook II-Peary Return from leave.
Pate, James	6/19/12 6/30/12	MT-NS	11.75	Communications Specialist- ESC/Campus Police
Villavicencio, Maria	6/04/12 6/30/12	MT-6	8.96 .44	Custodian-Kerr Shift differential Return from leave.
Williams, Annette	8/03/12 5/23/13	TS-9	17.50	Campus Police Officer- ESC/Campus Police

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Ackley, Katy	Principal-Skelly EL-4 200 days	6/25/12	\$ 52,752.00	\$ 1,418.75	TPS Fellow-ESC/ Teacher and Leadership Effectiveness BL-10 12 months Rate: \$68,100.00
Bartow, Meghan	Psychometrist- Burbank M-0	8/15/12	33,956.00 3,413.00	33,956.00 5,093.00	Psychologist-Burbank Psychologist Stipend
Britton, Tammy	Principal-Cooper EL-4 200 days	7/02/12	56,521.00	63,804.00	Principal-Burroughs EL-4 12 months
Harl, Juliana	Speech Pathologist- Patrick Henry M-1 3/5 Time	8/15/12	20,619.60 1,030.98	13,746.40 687.32	2/5 Time Rate: \$34,366.00 Speech Pathologist Stipend
Hobson, Jericho	Teacher-Penn/ Grade 4 B-5	8/17/11	34,900.00	35,976.00	M-5
Johnston, Susan	Speech Pathologist-Lee M-0 3/5 Time	8/15/12	20,373.60 457.25	33,956.00 1,697.80	Full Time Speech Pathologist Stipend
Kidd, Danielle	Psychometrist- Burbank M-0	8/15/12	33,956.00 3,413.00	33,956.00 5,093.00	Psychologist-Burbank Psychologist Stipend
Knepper, Karen	Psychometrist- Burbank M30-0	8/15/12	34,964.00 3,413.00	33,956.00 5,093.00	Psychologist-Burbank M-0 Psychologist Stipend
Miller, Tammi	Speech Pathologist- ESC/Special Education and Student Services M-24	8/15/12	50,936.00 2,546.80	40,748.80 2,037.44	4/5 Time Rate: \$50,936.00 Speech Pathologist Stipend

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Schroeder, Michael	Teacher- Memorial Jr. High/Reading B-17	1/04/12	\$ 42,220.00	\$ 44,406.00	M-17
Tell, Jody	Principal- Greeley EL-4 200 days	6/14/12	71,751.00	4,259.03	Assistant Director of Grant Compliance- ESC/Federal Programs and Special Projects EL-5 12 months Rate: \$87,067.00
Vann-Jackson, Rosalyn	Interim Director, Transportation- Transportation BL-5	7/02/12 8/31/12	\$ 39,001.00 2,000.00/mo.	\$ 39,001.00 2,000.00/mo.	Interim Director, Transportation- Transportation Interim Stipend
Wilson, Mickey	Teacher-Rogers Jr. High/PE M-17	7/02/12	44,406.00	61,013.00	Assistant Athletic Director, Compliance- ESC/Athletics BL-6
Young, Deborah	Counselor- Hamilton M-0	4/02/12	6,945.54	7,195.09	Credit for Military M-3 Rate: \$35,176.00
Support (Hourly):					
Anderssen, Sven Paul	Bus Driver MT-6 6hrs/day	5/07/12 5/22/12	\$ 10.56	\$ 10.56	8hrs/day
Borens, Yolanda	CNS Cook II- Rogers MT-3	8/20/12 5/23/13	9.29	8.65	CNS Cook I- Sequoyah MT-2
Childs, Margaret	Bus Driver MT-6 6hrs/day	8/20/12 5/23/12	11.35 .30	11.35 .30	8hrs/day Special Needs
Crump, Deborah	Custodian-Plant Operations MT-3	5/25/12 6/30/12	8.81	8.81 .44	Custodian-Mark Twain MT-3 Shift differential
Derrick, Leon	Bus Driver MT-6 6hrs/day	1/30/12 5/22/12	10.56 .30	10.56 .30	8hrs/day Special Needs

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Ennis, Mickel	Bus Driver MT-6 9 months 8hrs/day	6/01/12 6/30/12	11.12 .30	11.12 .30	12 months Special Needs
Fields, Makesa	Bus Driver MT-6	2/06/12 5/24/12	10.56 .30	10.56 .30	Bus Driver MT-6 Special Needs
Graham, Lillian	Bus Driver MT-6 6hrs/day	8/20/12 5/23/13	\$ 11.91 .30	\$ 11.91 .30	8hrs/day Special Needs
Miller, James	Bus Driver MT-6	8/20/12 5/23/13	10.56	10.56 .30	Bus Driver Special Needs
Perez, Antonio	Custodian-Hale Jr. High MT-3	5/17/12 6/30/12	9.76	10.54	Head Custodian- Jones MT-5
Pinson, Melinda	CNS Cook II- Bell MT-3	8/20/12 5/23/13	9.03	10.06	CNS Assistant Manager-Bell MT-6
Sadler, Susan	Interpreter-ESC/ Special Education and Student Services Level II	4/26/12 5/22/12	18.00	22.00	Level III
Vasquez, Jorge	Parateacher- Zarrow IS-6	8/20/12 5/23/13	11.36	10.52	Bus Driver Trainee MT-4
Wood, Deborah	Data Entry Clerk-CNS MT-4 2-CI	6/19/12 6/30/12	13.01	13.75	Requisition Technician and Inventory Assistant- CNS MT-5

DECEASED

Name	Effective Date	Assignment
Support:		
Woosley, Andrea	5/30/12	Teacher Assistant-Central Jr. High

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Christie, Dana	1/24/12	Teacher-Gilcrease/ Special Education	Personal illness
Harl, Juliana	8/15/12	Speech Pathologist- Patrick Henry	Maternity
Launchbaugh, Sarah	2012-2013	Speech Pathologist- ESC/Special Education and Student Services	Child Care
Nowotny, Tracie	5/14/12	Teacher-Springdale/ ELL	Personal illness
Support (Hourly):			
Jordan, Jennifer	6/12/12	Application Support Analyst-ESC/ISS	Personal illness

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Baker, Jennifer	6/01/12	Teacher-Walt Whitman/Grade 1
Berryman, Lindsey	6/20/12	Non Certified Social Services Specialist-Kendall Whittier
Burr, Kevin	6/29/12	Assistant Superintendent to Secondary Schools-ESC/Office of the Superintendent
Busch, Christy	5/22/12	Technology Integration Specialist-ESC/Curriculum and Instruction
Daniel, Darrell	5/21/12	Teacher-Hawthorne/Grade 4
Davis, Erin	5/24/12	Teacher-Celia Clinton/Grade 3
Davis, Jennifer	5/23/12	Teacher-Celia Clinton/Grade 2
Digregorio, Megan	7/31/12	Teacher-Hale Jr. High/Reading
Fogle, Anthony	5/29/12	SIG Attendance Officer-Hale
Fox, Kerry	5/22/12	Speech Pathologist-ESC/Special Education and Student Services
Friday, Thomas	5/30/12	Teacher-Hale Jr. High/Social Studies
Gilkey, Scotty	5/24/12	Teacher-Greeley/PE
Goins, Angela	6/08/12	Teacher-Kendall Whittier/Grade 2
Hoselton, Chesley	5/22/12	Speech Pathologist-ESC/Special Education and Student Services
Huntley, Mearl	5/21/12	Teacher-Hamilton/Grade 1
James, Rudi	5/21/12	Teacher-Wright/Grade 6
Johnson, Maurice	5/23/12	TRAICE Satellite Advisor-Webster
Lay, Ashley	6/08/12	Teacher-Eugene Field/Grade 5
McLain, Dala	5/21/12	Librarian-Salk

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Mercier, Joseph	6/29/12	Principal-McClure
Parsons, Hayden	5/24/12	Teacher-Celia Clinton/PreK
Pfaff, Eric	6/08/12	Teacher-Eugene Field/Grade 4
Philippsen, Michael	5/30/12	Teacher-Central/Science
Ross, Demethria	5/21/12	Teacher-Hawthorne/Grade 5
Singleton, Patrina	6/15/12	Principal-Mark Twain
Smith, Anna	5/22/12	Teacher-Lee/Grade 4
Templeton, Alison	5/21/12	Teacher-Whitman/Kindergarten
Ulberg, Amy	5/21/12	Teacher-Greeley/Grade 5
Willett, Danny R.	6/29/12	Assistant Superintendent for General Administrative Services-ESC/Office of the Superintendent
Wolfe, Sarah	6/01/12	Teacher-MacArthur/Grade 4
Support (Hourly):		
Hurd, Sharhonda	5/30/12	CNS Assistant-Clinton
Jackson, Terron	6/01/12	Custodian-McLain Jr. High
King, Milton	5/22/12	Bus Driver-Transportation
Lutz, Daniel	5/24/12	Bus Driver-Transportation
McCreary, Robyn	5/18/12	Teacher Assistant (TA)-Celia Clinton
Pete, Eugenia	8/03/11	CNS Cook II-Hawthorne
Rice, Yolanda	6/03/12	CNS Assistant-Hamilton
Sharkey, Sandra	6/15/12	Secretary-ESC/Special Education and Student Services
Wasden, Laura	6/07/12	Site Assistant-Eugene Field/Before and After Care

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Welcome, Kristel	5/24/12	Bus Driver-Transportation
Whitaker, Ira	5/29/12	Clerk, Parent Involvement Facilitator-Penn
Young, Edward	5/22/12	Bus Driver-Transportation

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Armstrong, Debra	5/22/12	District Homebound Teacher-ESC/Special Education and Student Services
Caughron, Linda	6/29/12	Teacher-Carver/Social Studies
Johnson, Jacarriah	5/30/12	Counselor-Webster
Support (Hourly):		
Fields, Judy	5/22/12	Clerk-Wright
Lowry, Patsy	5/18/12	Library Assistant-Wright

TERMINATIONS

Name	Effective Date	Assignment
Support (Hourly):		
Gentry, Dominic	5/25/12	Custodian-Salk
Rowan, Lora	5/18/12	Bus Driver-Transportation
Smith, Sherry	5/24/12	Bus Driver-Transportation

SUBSTITUTE AND TEMPORARY ELECTIONS

Temporary Educational Staff

Duntley, Rachel
Edwards, Theresa
Hunter, Traci
Maxwell, Gwendolyn
Phillips, Cokesha
Starks, Ronald

Campus Police Officer

Williams, Annette

Challenge Course Instructor

Barnes, Kenneth
Collins, Loyd
England, Alexander

Clerks

Harding-Stone, Ann
Ostrander, Memory

CNS

McKinney, Katharine
Boyle, Dianne
Clagg, Mary

Bus Driver Trainee

Vasquez, Jorge

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

ACE Professional Development – 11-3620-2213-501700-424-000000-000-05-xxx-3620

Pay certified staff members, to be named @ \$18/hr. (total not to exceed \$4,420) for summer professional development sessions, dates to be determined.

ELL Professional Development Stipend – 11-5720-2213-501700-410-000000-210-05-xxx-5720

Pay certified staff, to be named @ \$23/hr. (total not to exceed \$15,000) to present ELL professional development training to TPS staff during the 2011-2012 school year.

KIPP - 11-0543-1000-501700-100-000000-000-07-543

Pay two KIPP Tulsa College Preparatory instructors, to be named a stipend of \$1,500 (total not to exceed \$3,000) for KIPP Tulsa College Preparatory Summer Duty during the year 2011-12.

Math Science Partnership- 11-5422-502213-1700-100-000000-000-05-093-5422

Pay certified staff members, to be named @\$18/hr. (total not to exceed \$49,140) to complete 2012 Math Science Partnership Grant Summer Workshop June, 2012 (\$35,100) and follow up training 2012-2013 (\$14,040) school year.

Secondary Tutoring - 11-3620-1000-501700-424-113000-210-05-xxx-3620

11-3620-1000-501700-424-220000-210-05-xxx-3620

11-3620-1000-501700-424-400000-210-05-xxx-3620

11-3620-1000-501700-424-500000-210-05-xxx-3620

11-3620-1000-501700-424-540000-210-05-xxx-3620

Pay certified staff, to be named @ \$23/hr. (total not to exceed \$405,000) to provide tutoring for secondary students who qualify for ACE Remediation in math and/or reading during the 2012-2013 school year.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

May 7, 2012 Agenda, page 21 – Correct contract amount.

Elections

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
Chavez, Omar	5/08/12 6/30/12	MT-8	\$ 12.00	Grounds Journeyperson-Maintenance

June 4, 2012 Agenda, page 44 – Correct funding source number.

Campus Security – 21-0000-2660-501700-000-000000-603-17-049

Pay certified personnel, to be named @ \$11.75/hr. to work on a part-time basis within the Communications and Security Center for the Campus Police Department. Shifts will be primarily on the weekends, holidays and periods when school is out of session.