



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, July 2, 2012**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

A-1. Call to order and confirm that a quorum of the Board is present.

A-2. Flag salute.

A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.

A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

C-1. Superintendent's special presentations and awards.

C-2. Introduction of District Number Two qualified Board member applicants. Applicants will be allowed five minutes to address the Board.

D. Approve minutes of previous meetings of the Board of Education.

No minutes submitted.

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA - Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. EXECUTIVE SESSION

N-1. Motion, discussion and vote on motion to go into executive session to (1) discuss the employment of a new superintendent beginning July 1, 2013, where disclosure of information would violate the confidentiality requirements of state or federal law, as authorized by Title 25 O.S. Section 307 B.1 and 307 B.7; and (2) discuss the applications for the appointment of an individual to fill the Board Election District Two vacancy pursuant to Title 25, O.S., Section 307 B.1 and 307 B.7 and Title 70 O.S., Section 5-118 of which matters would violate confidentiality requirements of state or federal law.

N-2. Executive session.

N-3. Motion and vote on motion to acknowledge return to open session from executive session.

N-4. Board President's statement regarding minutes of executive session.

N-5. Discussion and possible motion and vote to take any action deemed appropriate by the Board of Education with regard to hiring a new superintendent effective July 1, 2013.

N-6. Discussion, possible motion and vote to take any action regarding the appointment of a Board Member to fill the Board Election District Number Two vacancy.

O. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, July 16, 2012, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

P. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, MILLARD HOUSE, II

E-1. RECOMMENDATION: Renew operating agreements with the Department of Human Services (DHS) beginning July 1, 2012, and ending June 30, 2013, for the District to provide before and after care services to qualifying students at the following school sites.

<u>School</u>	<u>Contract Number</u>	<u>School</u>	<u>Contract Number</u>
Columbus	27575	Lee	27445
Disney	27445	Lindbergh	28155
Eisenhower	28155	MacArthur	28156
Eliot	28156	McClure	27410
Eugene Field	28157	Patrick Henry	27443
Grimes	27410	Robertson	28041
Grissom	27442	Salk	27444
Kendall-Whittier	27633	Skelly	27864
Key	27575	Wright	27373
Lanier	28033	Zarrow	27920

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the school District review and approve the appropriate agreements and the proper officers of the Board of Education be authorized to execute the agreements on behalf of the District.

RATIONALE: DHS pays the District's Before and After Child Care Program service fees to provide care for students who qualify for DHS aid.

E-2. RECOMMENDATION: Relocate Project Accept to the Roosevelt building for the 2012-2013 school year.

RATIONALE: The relocation of Project Accept will increase the number of students served. Changes are aligned with the Project Schoolhouse annual review.

ITEMS LISTED BELOW SUBMITTED BY INTERIM ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, MR. STEVE MAYFIELD

- E-3.** RECOMMENDATION: Approve Central High School's football team to travel to Springdale, Arkansas, for a regular season predistrict football contest on September 7, 2012.

COST AND FUNDING: There is no cost to the District. Expenses for buses and meals will be paid from Central's booster club.

RATIONALE: The competition in Springdale is a good opportunity for Central to compete and gain continued improvement in the football program.

- E-4.** RECOMMENDATION: Approve Central High School's boys' basketball team to travel to Springfield, Missouri, to participate in the Springfield Parkview Basketball Classic, November 29-December 1, 2012.

COST AND FUNDING: Total cost not to exceed \$2,000 will be paid from Central's school activity fund #539.

RATIONALE: This tournament will give the Central boys' basketball team an opportunity to compete against outstanding athletes from other states.

- E-5.** RECOMMENDATION: Approve East Central High School's JROTC to participate in the following drill meets during the 2012-2013 school year.

October 6, 2012	Top of Texas	Wichita Falls, Texas
November 10, 2012	Cowtown classic	Ft. Worth, Texas
March 2, 2013	Air Capital Drill Meet	Wichita, Kansas

COST AND FUNDING: Total cost not to exceed \$3,000 (\$1,000 per trip) will be paid from East Central's JROTC school activity fund #564.

RATIONALE: Cadets will compete in drill meets that will provide an opportunity to observe and interact with other teams around the country.

- E-6.** RECOMMENDATION: Approve the East Central High School girls' basketball team to travel to Florissant, Missouri, to participate in the fourth annual St. Louis MLK tournament, January 19-21, 2013.

COST AND FUNDING: Total cost not to exceed \$3,500 will be paid from East Central's school activity fund #540.

RATIONALE: The tournament will give students an opportunity to compete against outstanding competitors from other states and display their ability to play at the next level in college.

- E-7.** RECOMMENDATION: Approve the Hale High School junior varsity boys' basketball team to travel to Rogers, Arkansas, to participate in the Border Battle Basketball tournament, November 30 and December 1, 2012.

COST AND FUNDING: Total cost not to exceed \$350 will be paid from Hale's school activity fund #539.

RATIONALE: With very few junior varsity tournaments offered, this gives younger players an opportunity to play outside of their conference and gain valuable experience to be better prepared for great success.

- E-8.** RECOMMENDATION: Approve Nathan Hale School's boys' basketball team to travel to Wichita Falls, Texas, to participate in the Elite 14 Showcase, November 03, 2012.

COST AND FUNDING: Total cost not to exceed \$300 will be paid from Hale's school activity fund #539.

RATIONALE: This scrimmage is the most prestige event in the United States and attracts schools from all over the country. This event gives student athletes a once in a lifetime experience to represent their school.

- E-9.** RECOMMENDATION: Approve the McLain High School boys' basketball team to travel to Rogers, Arkansas, to participate in the Providence Christian Academy Festival, November 30-December 1, 2012.

COST AND FUNDING: Total cost not to exceed \$700 will be paid from McLain's school activity fund #539.

RATIONALE: Competition with schools the same size as McLain help give the program an opportunity for early season success.

- E-10.** RECOMMENDATION: Approve the McLain High School boys' basketball team to travel to Pine Bluff, Arkansas, to participate in the Zebra Invitational Basketball Tournament, December 27-29, 2012.

COST AND FUNDING: Total cost not to exceed \$2,500 will be paid from McLain's school activity fund #539.

RATIONALE: The tournament will expose student athletes to other areas of the country and allow team members to display their ability to play at the next level in college.

E-11. RECOMMENDATION: Approve ACE (Achieving Classroom Excellence) remediation funding to any student who does not score at the satisfactory or proficient level on the seventh- or eighth-grade mathematics and/or reading portions of the Oklahoma Core Curriculum tests.

COST AND FUNDING: Funding to be determined upon how many students qualify for ACE remediation for the 2012-2013 school year.

RATIONALE: Beginning with students who entered the ninth grade in 2008-2009, school districts are required to offer remediation to any students who do not score at the satisfactory or proficient level on any of the required end of instruction (EOI) tests. This includes students who participate in the Oklahoma Modified Alternate Assessment Program (OMAAP) or the Oklahoma Alternate Assessment Program (OAAP). An annual remediation plan will be presented to the Board prior to the November 15, 2012, meeting (OAC 210:10-1202) (g) (4). The plan will be for students in the District who meet the qualifications for ACE remediation that will include the following allowable expenditures (OAC 210:10-13-2) (g) (6): Salaries and stipends of highly qualified teachers and tutors; instructional materials such as textbooks, workbooks, teacher-made materials, computer assisted instructional software, manipulative and classroom instructional tools necessary to provide remediation; assessments designed to monitor the progress of students in remediation programs; transportation to and from tutoring sessions held outside of the school; training in best practices for providing remediation.

- E-12.** RECOMMENDATION: Renew the contract with Big Picture Learning to provide professional development, technical assistance and coaching during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$245,500 will be paid from the Alternative Education Professional Development Fund, 11-0000-2213-503200-430-0000-000-16-076 in the amount of \$122,750; and the Federal Projects Fund, 11-3880- 2213-503200-430-0000-000-05-093 in the amount of \$122,750.

REQUISITION NUMBER: 41200034

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: One initiative of the District is continuing the redesign of alternative services. The Tulsa Met Program has been designed with the philosophy of Big Picture schools. The design has transformed lives of students as only those most at risk for dropping out are served with a 96 percent graduation rate. Approximately the same percentage of these students attend college and about 80 percent of them complete college in four years. The recommended support will continue the redesign of educational services at the Tulsa Met Program (middle and high school) as well as other alternative sites.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION/SPECIAL EDUCATION AND STUDENT SERVICES, MS. VERNA RUFFIN

- E-13.** RECOMMENDATION: Purchase state-adopted textbooks from Thompson School Book Depository and Archway, both of Oklahoma City, Oklahoma, during the 2011-2012 school year.

COST AND FUNDING: Total costs (to be determined) will be charged to the applicable funds/accounts.

RATIONALE: Expenditures during the 2010-2011 school year totaled approximately \$2,414,863. Last year the District did not conduct a new textbook adoption process due to state waiver on textbook adoptions and spending. Expenditures for 2012-2013 should be less than 2010-2011 and based only on students' needs during a non-textbook adoption year. The next textbook adoption will be effective July 1, 2013, and will include Social Studies, pre-kindergarten through fifth grade Reading and Language Arts, and Computer Education/Instructional Technology.

- E-14.** RECOMMENDATION: Renew the contract with the Department of Human Services (DHS) to provide social service workers at Central, East Central, Edison, Rogers, McLain, Memorial, Rogers, Washington, and Webster high schools during the 2012-2013 school year.

COST AND FUNDING: The total cost not to exceed \$200,000 will be paid from the General Fund, 11-0000-2113-503200-000-0000-000-06-066.

REQUISITION NUMBER: 41300050

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District reimburses DHS 50 percent of salary and benefits because DHS pays the full payroll cost for each of these employees. The total reimbursement charge to the District for each employee shall not exceed \$25,000 which is reimbursed on a quarterly basis to DHS once they have submitted verifiable salary costs. These social service workers assist school staff referrals, provide preventive services, intervention services and make referrals to DHS and other appropriate community agencies and organizations as needed.

- E-15.** RECOMMENDATION: Appoint Gifted and Talented Local Advisory Committee members for 2012-2013 and 2013-2014 school years as follows.

Francine Swickheimer - Academic Coordinator for Gifted and Talented
Teresa Pena - Academic Coordinator
Natalie Hutto - Academic Coordinator
Diane Montgomery - Gifted Education at OU - Community Representative
Linnea VanEman - Member of OAGCT and State Advocacy Committee
Susan Comfort - Gifted and Talented Teacher at Title I School
Karen Dotson - Gifted and Talented Teacher at Title I School
Pat O'Dea - Gifted and Talented Teacher at Title I School
Jeff Layman - Gifted and Talented Teacher at Middle School
Deborah Stovall - Parent Representative
Lori Benson - Parent Representative

COST AND FUNDING: There is no cost to the District.

RATIONALE: According to the Education of Gifted and Talented Children Act Section 910.1, the District is required to create a Board approved local advisory committee tasked with the duties to assist in the formulation of District goals for gifted education, to assist in development of the District plan for gifted child educational programs, to assist in preparation of the District report on gifted child educational programs, and to perform other advisory duties as may be requested by the Board of Education.

E-16. RECOMMENDATION: Renew the contracts with the Tulsa area Project Enriching Children's Communication Options (ECCO) parent advisors/providers for provision of Project ECCO services to special education students ages three to five as a related service for their primary disability (deafness or hard of hearing) on their IEP or ISP, July 1, 2012, through June 30, 2013.

COST AND FUNDING: The total cost of the service (at \$50 per weekly visit per student, plus mileage) not to exceed \$42,800 will be paid from the ECCO funds, 11-6150-2194-503200-239-000000-000-05-066-6150, 11-6150-2194-503200-239-000000-000-05-066-6150, 11-6150-2194-501700-239-000000-108-05-444-6150, and 11-6150-2194-505810-239-000000-000-05-444-6150. Providers are Shannon Moore (total not to exceed \$17,000), Petra Teel (total not to exceed \$7,900), Holly Bernhardt (total not to exceed \$7,900) and Marie Hodges (total not to exceed \$10,000). The cost is reimbursable by the State Department of Education.

REQUISITION NUMBER: 41300115

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: Project ECCO is a collaborative effort between the Oklahoma School for the Deaf and the Oklahoma State Department of Education. It is a home program that provides a family-centered program for deaf and hard of hearing students, ages three to five, for the purpose of enriching communication opportunities. Family members partner with the parent advisor in assessment, goal setting, selecting experiences and activities, using new skills and knowledge, and collaborating with the child's IEP or ISP team.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

- E-17.** RECOMMENDATION: Renew the contract to purchase criminal record checks and related services from American Checked, Inc., Tulsa, Oklahoma, for the Human Capital Department during the 2012-2013 fiscal year.

COST AND FUNDING: Total cost not to exceed \$85,000 will be paid from the General Fund, 11-0000-2575-505990-000-000000-000-04-041.

REQUISITION NUMBER: 41300045

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: American Checked will provide nationwide background checks on potential District employees and applicable volunteers. Expenditures during the school year 2011-2012 totaled approximately \$85,000.

- E-18.** RECOMMENDATION: Renew the contract with Battelle for Kids to support the District in the balanced scorecard sustainability plan, key process development for central office departments, and to maximize the impact of human capital systems and functions during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$370,000 will be paid from the Civic Donors Fund, 11-0844-2340-503200-100-000000-000-05-093-0844.

REQUISITION NUMBER: 41300121

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: In order to continue the work of the District and its focus on performance management and improving processes at every level, the next step of of implementation of balanced scorecards is necessary to assist departments in identifying service and process gaps and opportunities for improvement. Battelle for Kids is a nationally recognized education reform organization that has had success helping districts implement change management initiatives including performance management and process improvement work.

E-19. RECOMMENDATION: Enter into a contract with Gallup Consulting Education Practice to assist with building an applicant pool and pipeline of talented principal, teacher and support candidates through the Gallup School Insight Solution process.

COST AND FUNDING: Total cost not to exceed \$114,400 will be paid from the Title II Fund, 11-5410-2213-503200-000-000000-000-05-093-5410.

REQUISITION NUMBER: 41300126

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The School Insight Solution process that consists of the Principal/Teacher Insight assessment is a research-based, structured assessment that provides depth, ease and a fast assessment of large numbers of candidates without requiring significant time from Human Capital administrators by using Web technology. Students who have talented teachers perform at higher levels based on student achievement gains therefore the District must employ processes that have a proven link to teacher effectiveness and student success.

E-20. RECOMMENDATION: Enter into a contract with the New Teacher Center to provide consultation and professional development for mentors and new principals, July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$200,000 will be paid from the Title II, Professional Development Grant Fund, 2-11-5410-50-2213-3200-494-0000-000-05- 093.

REQUISITION NUMBER: 41300123

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: Building leadership capacity of principals is part of the District's strategic focus on teacher and leader effectiveness; therefore, the District seeks to provide targeted support to novice principals to accelerate their learning and skill building as they enter the principalship. The New Teacher Center will guide the District design of a comprehensive principal induction program which will include one-on-one mentoring and professional development aligned with the District's teacher and leader effectiveness goals.

E-21. RECOMMENDATION: Renew the agreement with American Fidelity Assurance Company to maintain the District's Section 125 Flexible Benefit Plan.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300130

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate agreement and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The School District utilizes the Internal Revenue Service option of having medical insurance premiums deducted on a pre-income tax basis.

E-22. RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from JI Companies, Austin, Texas, during the 2012-2013 fiscal year under the terms and conditions of the Request for Proposal.

COST AND FUNDING: Total cost not to exceed \$275,000 will be charged to the General Fund, 11-0000-2575-503300-000-000000-000-04-041.

REQUISITION NUMBER: 41300028

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The third-party administrator coordinates all medical treatment for injured employees, all payments to medical providers, claimants and expenses as necessary under Oklahoma Workers Compensation Statutes. The District has approximately 550 workers compensation claims annually. Expenditures during the school year 2011-2012 totaled approximately \$267,000.

E-23. RECOMMENDATION: Purchase occupational medicine and drug screening services from Concentra, Oklahoma City, Oklahoma, as-needed during the 2012-2013 school year.

COST AND FUNDING: Cost to be determined will be charged to the General Fund, 11-0000-2574-503360-000-000000-000-04-041.

REQUISITION NUMBER: 41300124

RATIONALE: This purchase will allow for drug screening of all new hires. Department of Transportation random drug testing and physicals as needed. Expenditures during the 2011-2012 school year totaled approximately \$45,000.

E-24. RECOMMENDATION: Enter into a contract with Soar To Success, LLC, Quality Experiences Supporting Teacher (Quest) from July 1, 2012, through June 30, 2013, to recruit, hire, train and supervise retired teachers to serve as feedback and support intervention models.

COST AND FUNDING: Total cost not to exceed \$290,000 will be paid from Title II Fund, 11-5410-2573-503600-000-000000-000-05-093-5410.

REQUISITION NUMBER: 41300131

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The QUEST model will facilitate focused professional development for struggling teachers, including coaching, mentoring, and classroom observations with constructive feedback. This program has proven to be instrumental in providing teacher effectiveness support and focused professional development for struggling teachers to improve their teaching skills and practices.

E-25. RECOMMENDATION: Renew the contract to purchase professional, clerical, and industrial/labor temporary personnel services from Pinpoint Personnel, Tulsa, Oklahoma, as needed during the 2012-2013 fiscal year.

COST AND FUNDING: Cost to be determined will be charged to the applicable fund/account.

REQUISITION NUMBER: 41300129

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Temporary laborers are necessary to provide timely maintenance of the District's facilities, grounds, and athletic fields. Expenditures during the 2011-2012 school year totaled approximately \$750,000.

E-26. RECOMMENDATION: Renew the contract with Lincoln Financial Group to continue the District's life insurance program.

COST AND FUNDING: There is no cost to the District. The District will pay \$.13 per month per \$1,000 for life and \$.01 per month per \$1,000 accidental death and dismemberment insurance for eligible employees in the amount of 1.5 times annual salary from the General Fund. In addition, long term disability at \$.25 per \$100 of monthly benefit.

REQUISITION NUMBER: 41300127

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and that the proper officers of the Board of Education be authorized to execute this contract on behalf of the District.

RATIONALE: The School District provides life insurance, accidental death and dismemberment insurance and long term disability insurance for eligible employees for the purpose of hiring and retaining qualified employees.

E-27. RECOMMENDATION: Renew the contract with Rich and Cartmill for workers' compensation excess insurance coverage through Safety National Casualty Corporations.

COST AND FUNDING: The total estimated premium not to exceed \$193,471 will be charged to the Workers Compensation Fund, 83-0000-7400-505290-000-000000-000-04-041.

REQUISITION NUMBER: 41300049

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Rich and Cartmill Insurance Agency provides workers' compensation specific and aggregate excess insurance through Safety National Casualty Corporation. The 2011-2012 premium was \$176,337.

E-28. RECOMMENDATION: Approve routine staffing items.

RATIONALE: The routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education for 2011-2012.

E-29. RECOMMENDATION: Renew the contract with TALX, Inc. to provide employment verifications for existing and former employees.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300122

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District provides employment verifications for current and past employees for purposes such as obtaining mortgage, credit card and apartment rentals.

- E-30.** RECOMMENDATION: Renew the contract with TALX, Inc., to act on behalf of the District as a third-party administrator to provide timely responses and administration of unemployment claims for the 2012-2013 fiscal year.

COST AND FUNDING: The total amount not to exceed \$10,000 will be paid from the General Fund, 11-0000-1000-502710-100-105000-210-04-041.

REQUISITION NUMBER: 41300046

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: TALX receives all notices of claims which may be charged to Tulsa Public Schools. As a third-party administrator (TPA), TALX protests claims when appropriate and submits all relevant documents to the Oklahoma Employees Security Commission (OESC) regarding employment separation. In addition, TALX represents the District at all administrative hearings regarding unemployment benefits. The District is obligated to reimburse OESC all money paid out in benefits. Therefore, an effective TPA is necessary to ensure the best use of District resources. The District responded to approximately 300 unemployment claims, participated in approximately 110 administrative hearings and paid approximately \$150,000 in unemployment benefits in 2011-2012.

Recommendations submitted by Chief Information and Operations Officer, Mr. Ben Stout

- E-31.** RECOMMENDATION: Enter into a contract with ACS, Dallas, Texas, for annual software support for the application extender that is used for student records.

COST AND FUNDING: Total cost not to exceed \$7,537.50 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300061

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will renew support for Application Extender which is a software product that the District uses to access, store, and retrieve student information including transcripts.

E-32. RECOMMENDATION: Purchase miscellaneous appliance and HVAC repair parts during the 2012-2013 school year from Palmer Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total costs of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300207

RATIONALE: Parts will be purchased as needed to maintain appliances and HVAC equipment throughout the District. Expenditures during the 2011-2012 school year totaled approximately \$30,000.

E-33. RECOMMENDATION: Enter into a contract with Automatic Protection Systems Corporation, Tulsa, Oklahoma, for semiannual inspections of the data center fire protection system and replacement of gas actuator and batteries.

COST AND FUNDING: Total cost not to exceed \$1,350 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300013

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will provide the required inspections and recommended parts replacements for the fire protection system located in the data center at the Education Service Center. This system is in place to protect the District's core technology resources including the student information system, accounting system, payroll system and multiple educational systems.

E-34. RECOMMENDATION: Enter into a contract with I4 Systems, Inc. of Tulsa, Tulsa, Oklahoma, to provide hardware and software support for the District's Emergency Communications and Security Center at the Education Service Center.

COST AND FUNDING: Total costs not to exceed \$12,000 will be paid from the Building Fund, 21-0000-2660-504300-000-000000-000-17-049.

REQUISITION NUMBER: 41200042

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This hardware/software is used by the District's Emergency Communications and Security Center for monitoring intrusion and fire alarm activations and is required to manage day-to-day security operations. I4 Systems is the sole source vendor for the hardware/software and it is proprietary.

E-35. RECOMMENDATION: Enter into a contract with Securitas Security to provide security services for the 2012-2013 school year.

COST AND FUNDING: Total cost (to be determined) will be charged to the General Fund, 11-0265-2660-503440-000-000000-000-17-049.

REQUISITION NUMBER: 41300058

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This service provides uniformed security officers as needed at District sites. Security costs will be paid through general, building, bond and federal funds. Expenditures during the 2011-2012 school year totaled approximately \$487,000.

- E-36.** RECOMMENDATION: Purchase food, paper products, linens, cleaning supplies, and food preparation equipment from the most responsive and responsible offerors for Child Nutrition Services as needed during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850--3150-506300-000-000000-000-03-053.

REQUISITION NUMBER: 11300260

RATIONALE: Items are ordered throughout the year as needed to meet menu and equipment needs of Child Nutrition Services. Expenditures during the 2011-2012 school year totaled approximately \$6,500,000.

- E-37.** RECOMMENDATION: Exercise the third of three options under Request for Proposal (RFP) 10041 to purchase milk and milk products for school cafeterias and the Education Service Center during the 2012-2013 school year from Borden Meadow Gold, Tulsa, Oklahoma. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

REQUISITION NUMBER: 11300259

RATIONALE: Orders for milk and milk products are placed by the cafeterias as needed to meet menu requirements. Expenditures during the 2011-2012 school year totaled approximately \$2,500,000.

- E-38.** RECOMMENDATION: Purchase Point of Sale (POS) software annual maintenance/support and equipment/supplies as needed from Heartland (School Link Technologies), Santa Monica, California, for Child Nutrition Services during the 2012-2013 school year. PO

COST AND FUNDING: Total cost not to exceed \$53,359.10 (\$47,359.10 for software annual maintenance/support, and \$6,000 for equipment/supplies as needed) will be paid from the Child Nutrition Fund, 22-3850-3140-508900-000-000000-000-03-053.

REQUISITION NUMBER: 11300347 and 11300351 respectively.

RATIONALE: Child Nutrition Services uses Point of Sale equipment and software for state and federal reporting. The cost for 2012-2013 is the same as last year.

- E-39.** RECOMMENDATION: Enter into standard contracts with various non-District agencies/organizations to provide contract meals based on the established fee schedule. The District will not enter into contracts with any agency that has current legal action against the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300103

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The District makes these services available to entities serving children in the community, such as Community Action Program (CAP), Margaret Hudson, Hutchison YMCA, Hoover Day School, NACT Head Start, based on capacity. Revenue is deposited in the Child Nutrition Fund, with gross receipts for 2011-2012 totaling \$2,426,516.54.

- E-40.** RECOMMENDATION: Authorize the following individuals as the District's representatives for the State Department of Education Child Nutrition programs during the 2012-2013 school year.

Nelson Hernandez, Family Applications Manager
Sally Robinson, Claims Analyst
Tammy Christman, Bookkeeper

COST AND FUNDING: There is no cost to the District.

RATIONALE: Each school district that participates in USDA school meal programs must designate a school employee(s) as an authorized representative to certify and submit reports and claims for reimbursement, as well as have access to all e-claim functions. The authorized representative(s) verifies that all submitted information is true and correct.

- E-41.** RECOMMENDATION: Renew the contract with Sodexo Services, Inc., for the District's Child Nutrition Services, commencing July 1, 2012, and ending June 30, 2013, with one additional annual renewal option.

COST AND FUNDING: Total cost will be paid from the Child Nutrition Fund, 22-3850-3120-505700-000-000000-000-03-053.

REQUISITION NUMBER: 41300023

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Sodexo will provide management services for the District's Child Nutrition Services for the 2012-2013 school year. The contract fee is all inclusive of management salaries, profit and other operating costs and will be billed at the negotiated fee per meal/meal equivalent. Expenditures for the 2011-2012 school year were approximately \$796,000.

- E-42.** RECOMMENDATION: Purchase various food products (i.e., bread, produce, etc.) from the most responsive and responsible offerors for direct delivery to school cafeterias and sites as needed during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: Total cost (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

REQUISITION NUMBER: 11300259

RATIONALE: These food products are necessary to meet menu requirements of school cafeterias. Expenditures during the 2011-2012 school year totaled \$1,600,000.

- E-43.** RECOMMENDATION: Renew the annual service agreement with Decision One, Devon, Pennsylvania, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$34,268.64 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300485

RATIONALE: This service agreement covers maintenance and support for various network servers.

- E-44.** RECOMMENDATION: Renew the annual service agreement with Dell, Roundrock, Texas, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$46,674.62 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300487

RATIONALE: This service agreement covers maintenance and support for various network servers.

- E-45.** RECOMMENDATION: Enter into a contract with FastPassCorp, Lyngby, Denmark, for annual maintenance and support for the District's password reset system.

COST AND FUNDING: Total cost not to exceed \$1,540 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300014

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will renew support and maintenance for the District's self-service password reset system. This system currently supports all teachers, administrators, and other network users allowing them to manage their own network passwords without ISS intervention.

- E-46.** RECOMMENDATION: Renew the annual service agreement with Follett Software Company, McHenry, Illinois, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$68,774.21 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300481

RATIONALE: This service agreement covers maintenance and support for application software for the library management systems.

E-47. RECOMMENDATION: Renew the software licensing and support agreement with KRONOS, Chelmsford, Massachusetts, for providing user licensing and support for the KRONOS time and attendance system used for tracking employee time.

COST AND FUNDING: Total cost not to exceed \$19,000 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300017

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: KRONOS provides user licensing for the KRONOS employee time and attendance system.

E-48. RECOMMENDATION: Renew the contract with Cox Business, Tulsa, Oklahoma, for the dark fiber repair as specified for FY2013.

COST AND FUNDING: Total cost not to exceed \$47,000 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300022

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

RATIONALE: The dark fiber repair provides maintenance and repair of the District's fiber network in support of data and telecommunication.

E-49. RECOMMENDATION: Purchase HVAC equipment and repair parts from Lennox Industries, Broken Arrow, Oklahoma, during the 2012-2013 school year.

COST AND FUNDING: Total cost of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300201

RATIONALE: This is used to provide supplemental equipment for maintenance crews to perform emergency repairs of HVAC equipment. Expenditures during the 2011-2012 school year totaled approximately \$30,000.

E-50. RECOMMENDATION: Enter into a contract with Asbestos Handlers of Tulsa, Inc., Tulsa, Oklahoma, to provide abatement services as needed at various sites throughout the District during the 2012-2013 school year.

COST AND FUNDING: Total cost to be determined will be paid from the Building Fund 21-0000-2620-504380-000-000000-000-01-002 and the Bond Fund 2-34-1270-4700-504530-000-000000-000-12-XXX.

REQUISITION NUMBER: 41300055

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The renovation of existing facilities requires removal of asbestos containing materials before construction can begin. Asbestos removal is an ongoing bond item. Expenditures during the 2011-2012 school year totaled approximately \$154,450.

E-51. RECOMMENDATION: Renew the contract for boiler service and repair with Boyle Services, Tulsa, Oklahoma, during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal.

COST AND FUNDING: Total cost of approximately \$10,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 41300053

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This contract is necessary since the District does not have state certified staff to support many necessary repairs, such as welding on pressure vessels and to supplement maintenance crews with emergency repairs of boiler equipment. Expenditures during the 2011-2012 school year totaled \$8,000.

E-52. RECOMMENDATION: Renew the contract with Otis Elevator Company, Tulsa, Oklahoma, to provide elevator maintenance services for the District during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$47,764 will be paid from the Building Fund, 21-0000-2640-504300-000-000000-000-01-002.

REQUISITION NUMBER: 41300051

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This contract will allow for elevator maintenance services by licensed personnel not available in the District. Expenditures during the 2011-2012 school year totaled \$39,755.

E-53. RECOMMENDATION: Purchase glass and glass products from Trulite, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year. PO

COST AND FUNDING: Total cost of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300217

RATIONALE: These materials will be used by the Maintenance Department as required throughout the District. Expenditures during the 2011-2012 school year totaled approximately \$30,000.

E-54. RECOMMENDATION: Purchase paint and waterproofing products from Spectrum Paint Company, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year. PO

COST AND FUNDING: Total cost of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300218

RATIONALE: This purchase will allow the Maintenance Department to purchase materials necessary to paint interior and exterior walls throughout the District. Expenditures during the 2011-2012 school year totaled approximately \$35,000.

- E-55.** RECOMMENDATION: Purchase plumbing equipment/supplies from Mark's Plumbing Parts, Fort Worth, Texas, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal (RFP). PO

COST AND FUNDING: Total cost of approximately \$65,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300205

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

- E-56.** RECOMMENDATION: Purchase plumbing equipment/supplies from Grainger Plumbing, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300211

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

- E-57.** RECOMMENDATION: Purchase air filters from Garco Filtration, Nixa, Missouri, for the Maintenance Department during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost not to exceed \$90,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300208

RATIONALE: Air filters are used to maintain heating/cooling systems throughout the District. Expenditures during the 2011-2012 school year totaled \$85,000.

E-58. RECOMMENDATION: Purchase fire extinguishers and maintenance services from Simplex-Grinnell for the Maintenance Department during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300305

RATIONALE: This agreement provides hand-held fire suppression equipment and service. Expenditures during the 2011-2012 school year totaled \$58,386.

E-59. RECOMMENDATION: Renew the service contract with McIntosh, Inc., Tulsa, Oklahoma, for repair of HVAC equipment.

COST AND FUNDING: Total amount not to exceed \$180,000 will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-03-025.

REQUISITION NUMBER: 41300057

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This service contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District. The cost of these services during the 2011-2012 school year was approximately \$165,000.

E-60. RECOMMENDATION: Renew licensing contract and support for the District's Student Activity Fund software from Municipal Accounting Systems, Inc. (MAS), Shawnee, Oklahoma, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$13,100 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300024

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

RATIONALE: The District processes accounting transactions for all sites' student activity funds centrally as a cost saving practice. This also facilitates required consolidated reporting to the State Department of Education.

E-61. RECOMMENDATION: Renew the annual service agreement with Pearson, Chicago, Illinois, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$189,000 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300482

RATIONALE: This service agreement covers maintenance and support for application software for the PowerSchool student information systems.

E-62. RECOMMENDATION: Purchase IronPort Spam filtering software licensing and support from Presidio Network Solution, Greenbelt, Maryland.

COST AND FUNDING: Total cost not to exceed \$41,774.73 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11300493

RATIONALE: Spam filtering software provides spam (junk e-mail) filtering for the District's inbound e-mail traffic. This is vital to keep the District e-mail system efficient and protect District employees from unwanted and sometimes harmful e-mail.

E-63. RECOMMENDATION: Renew the annual pole attachment rental agreement with Public Service Company of Oklahoma (PSO), Tulsa, Oklahoma, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$57,795 will be paid from the General Fund, 11-0000-2580-503400-000-0000-000-02-057.

REQUISITION NUMBER: 41300110

RATIONALE: This rental agreement covers the fiber-optic-cable pole attachments throughout the District.

E-64. RECOMMENDATION: Purchase HVAC equipment and repair parts from Carrier Sales and Distribution, Tulsa, Oklahoma, during the 2012-2013 school year. PO

COST AND FUNDING: Total cost of approximately \$120,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300210

RATIONALE: These purchases will be used to provide supplemental supplies for maintenance crews to perform emergency repairs of HVAC equipment. Expenditures during the 2011-2012 school year totaled approximately \$110,000.

E-65. RECOMMENDATION: Enter into a service contract for pest control services from Guaranty Exterminating Company for District sites during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$74,496 will be paid from the Building Fund, 21-0000-2620-504220-000-000000-000-01-002.

REQUISITION NUMBER: 41300052

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Pest control is required to maintain buildings throughout the District. Expenditures during the school year 2011-2012 totaled approximately \$74,496.

E-66. RECOMMENDATION: Purchase plumbing equipment/supplies from Heatwave Supply, Tulsa, Oklahoma, for the Maintenance Department during the 2012-2013 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$75,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300203

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2011-2012 school year totaled approximately \$55,000.

E-67. RECOMMENDATION: Purchase rebuilt compressors from Trane, Broken Arrow, Oklahoma, during the 2012-2013 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$75,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300213

RATIONALE: Compressors are used to repair defective chillers at sites throughout the District. Expenditures during the 2011-2012 school year totaled \$60,000.

E-68. RECOMMENDATION: Ratify E-Rate contracts with the following vendors for the 2012-2013 fiscal year.

<u>Vendor</u>	<u>Board Approval</u>	<u>Contract Number</u>
Intrafinity - SharpSchool	12/19/2011	41300030
Presidio - Cisco Base	02/21/2012	41300031
Decision One - Server Maintenance	02/21/2012	41300032
Presidio - UPS Maintenance	02/06/2012	41300033
Presidio - Aruba Maintenance	02/06/2012	41300034
Presidio - Proxy Server Maintenance	02/21/2012	41300035
Windstream - Nortel Maintenance	02/21/2012	41300037
Cox - Internet Service	12/19/2011	41300038
Cox - Data Services	12/19/2011	41300039
AT&T - Long Distance	02/21/2012	41300040
AT&T - Telecom	02/06/2012	41300043
Cox - Thoreau Phone	12/19/2011	41300044

RATIONALE: Program deadlines for the federal E-Rate program required that E-Rate contracts be awarded by March 20, 2012, for the 2012 funding year (the District's 2012-2013 fiscal year). The listed contracts may be paid in part by E-Rate funds. The contracts were considered by the Board and approved prior to the federal deadline. In order to satisfy the requirements of Oklahoma law regarding fiscal year limitations, District counsel has recommended that the Board ratify these contracts in July for the next ensuing fiscal year.

E-69. RECOMMENDATION: Enter into a services agreement with TEKsystems, Hanover, Maryland, for the period of July 1, 2012, through June 30, 2013. TEKsystems will provide consulting support and development resources, as specified, for development of the data warehouse dashboards and reports.

COST AND FUNDING: Total cost not to exceed \$50,000 will be paid from the Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-093-0844.

REQUISITION NUMBER: 41300133

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: These resources are being provided by private donor resources to assist the District efforts related to moving performance management forward. This agreement provides for consulting services related to dashboard development from July 1, 2012, through June 30, 2013.

E-70. RECOMMENDATION: Renew the contract with Sodexo Management, Inc., to provide management services for the District's Maintenance, Plant Operations and Grounds Department, commencing July 1, 2012, and ending June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$1,271,296, paid in 12 monthly installments of \$105,941, will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-01-002.

REQUISITION NUMBER: 41300056

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Included in the 2012-2013 contract is a management fee of \$161,308, plus reimbursable expenses of approximately \$1,109,988, totaling \$1,271,296. For 2011-2012 the contract totaled \$1,271,296. This year's contract continues to reflect a reduction from Sodexo to aid the District during the financial crisis. As Project Schoolhouse proceeds and there are changes in the number of buildings, costs will decrease accordingly.

E-71. RECOMMENDATION: Purchase steel doors and hardware during the 2012-2013 school year from Builders Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: Total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11300215

RATIONALE: Doors and hardware will be purchased as needed to maintain District buildings. Expenditures during the 2011-2012 school year totaled approximately \$50,000.

E-72. RECOMMENDATION: Renew the software licensing and support agreement with SumTotal, Gainesville, Florida. SumTotal provides user licensing and support for the DK OnTrack system used for professional development tracking.

COST AND FUNDING: Total cost not to exceed \$14,526.57 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300012

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement, and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: SumTotal provides user licensing for the DK OnTrack system.

E-73. RECOMMENDATION: Enter into a service contract with Life Time Fitness Club Operations Company, Inc., Tulsa, Oklahoma, for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300009

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District's Transportation Department will bus students to various camps and field trips during the 2012-2013 school year. The estimated revenue for the District is approximately \$10,000. This new procedure for leasing buses for transportation to outside agencies will be similar to the current process of leasing facilities to outside agencies.

E-74. RECOMMENDATION: Purchase gasoline and diesel fuel on the City of Tulsa contract for bulk storage needs and on the City of Oklahoma City contract for offsite needs, or spot market bids as the market justifies, during the 2012-2013 school year . PO

COST AND FUNDING: Total cost to be determined will be paid from the General Fund, 11-0000-2720-506250-000-000000-000-03-003.

REQUISITION NUMBER: 11300427 and 11300426

RATIONALE: By cooperatively purchasing these requirements with other municipalities, all agencies are in a better purchasing position. Expenditures during the 2011-2012 school year totaled approximately \$1,200,000.

E-75. RECOMMENDATION: Renew the transportation service contract with Tulsa Technology Center for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300079

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The Transportation Department will transport students to the Vocational Technical Trade Center during the 2012-2013 school year. During the 2011-2012 school year, this contract brought revenue into the District totaling approximately \$675,000.

E-76. RECOMMENDATION: Enter into a contract with Versifit Integration Services, Appleton, Wisconsin, for contract services as specified for FY 2013.

COST AND FUNDING: Total cost not to exceed \$139,760 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300016

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The contract services will provide management of the District's data warehousing systems.

E-77. RECOMMENDATION: Renew the annual service agreement with Versifit Technologies LLC, Appleton, Wisconsin, effective July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$76,292 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11300480

RATIONALE: This service agreement covers maintenance and support for application software for the data warehousing system.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

E-78. RECOMMENDATION: Renew the agreement with First Southwest Asset Management Inc., for annual arbitrage rebate compliance services in connection with all bonds issued by the School District.

COST AND FUNDING: Total cost not to exceed \$13,000 will be paid from the General Fund, 11-0000-4400-503300-000-000000-000-08-097. The basic fee is \$1,250 per computation year, per issue, representing a one-year period from the delivery date of the issue, to a date that is one year after the delivery date, and each subsequent one-year period. The agreement is subject to annual renewal by the Board of Education.

REQUISITION NUMBER: 41300021

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The arbitrage rebate compliance calculations required by the Internal Revenue code are extremely technical and complex. First Southwest Asset Management, Inc. has the experience and expertise to make the calculations. The company has previously provided these services for the School District. Cost for services last year totaled \$9,285.

- E-79.** RECOMMENDATION: Approve the following banks as official depositories for the period July 1, 2012, to June 30, 2013, for all funds.

American Bank and Trust Co.
Arvest Bank
Bank of America
Bank of Oklahoma, N.A. Tulsa
F&M Bank
Freedom Bank
JPMorgan Chase Bank NA
ONB Bank & Trust
Peoples State Bank
Spirit Bank

RATIONALE: Oklahoma Statutes, Title 62-516.5, require the Treasurer of every school district in the state of Oklahoma to deposit daily all funds that come into their possession into one or more banks. The District uses the listed banks for this purpose.

- E-80.** RECOMMENDATION: Enter into a new agreement with the Bank of Oklahoma, N.A.(BOK) as the District's primary provider of banking services and bank debt investments and JPMorgan Chase Bank, N.A., as a secondary provider of bank debt investments, and paying agent of the District's workers' compensation payments, for the period ending June 30, 2013, in accordance with the terms of their respective responses to the District's RFP with applicable negotiated adjustments, dated March 28, 2012.

COST AND FUNDING: Total cost not to exceed \$30,000 will be paid from the General Fund, 11-0000-2313-505990-000-000000-000-08-097.

REQUISITION NUMBER: 41300041

FURTHER RECOMMEND: The attorneys for the School District prepare the necessary agreement and the Treasurer be authorized to sign such agreement for the District.

RATIONALE: The term of the current contract expires on June 30, 2012. The District has selected BOK as the primary bank after reviewing responses to its RFP. This will be the first of potentially five contract years under the terms of the agreement. The District must pay monthly service charges per that agreement. The service charges are for ACH transmissions, stop payments, ACH deposits, incoming/outgoing wires and CD Imaging Checks. The District staff has concluded that the recommended banks offer the terms most advantageous to the District.

E-81. RECOMMENDATION: Enter into an agreement with Bledsoe & Associates, Edmond, Oklahoma, to conduct a pre-audit review of the District financial statements for the year ended June 30, 2012.

COST AND FUNDING: Total cost of \$5,000 will be charged to the General Fund, 11-0000-2511-503300-000-000000-000-08-098.

REQUISITION NUMBER: 41300019

FURTHER RECOMMEND: The attorneys for the School District review the agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This firm will assist in reviewing the initial drafts of the financial statements for accuracy, determining that the statements and footnotes comply with Generally Acceptable Accounting Principles and assisting with the implementation of any new accounting standards effective for the year ending June 30, 2012. Their work will be completed by October 31, 2012.

E-82. RECOMMENDATION: Approve payment of principal in the amount of \$76,923.08 and two interest payments in the amount of \$2,250 each to the Bank of Oklahoma, owner of the Qualified Zone Academy Bond (QZAB) lease purchase agreement.

COST AND FUNDING: Total cost of \$81,423.08 will be charged to the Building Fund, 21-0097-2620-504430-000-000000-000-08-097.

REQUISITION NUMBER: 11300235

RATIONALE: On December 1, 2001, the District issued the Qualified Zone Academy Bond dated December 1, 2000, for \$1,000,000. These proceeds were used to refurbish Owen School in a transaction structured as a lease purchase. Under the terms of the agreements, annual principal payments of \$76,923.08 are due each December 1 through the year 2013. These principal payments are being accumulated into a reserve fund from which the \$1,000,000 principal will be paid in 2013. Interest payments of .45 percent are required as supplemental interest payments under the terms of the bond due each December 1 and June 1 through 2013.

E-83. RECOMMENDATION: Authorize the Superintendent or his designee to choose a different, qualified, bond fund from which a previously Board approved purchase of goods or services is made or classified when it is deemed the best method for the District to comply with IRS Arbitrage Rebate Regulations and the purchased item qualifies for purchase from either bond fund.

COST AND FUNDING: There is no additional cost to the District.

RATIONALE: When the District has money on hand from two or more bond sales, they will have different arbitrage spending deadline dates. This authority allows the District to comply with IRS spending deadlines by changing the previously approved account number between bond expenditures. Since the expenditures included would qualify from any of the funds under the terms of the November 8, 2005, bond election and/or the March 2, 2010, bond election, the spending deadlines and benchmark amounts could then be met. This method has been used many times in the past with Board approval and since it is basically a necessary mechanical clerical device, this authority will eliminate the need for bringing these items to the Board each time the situation arises, thus streamlining the process. The District has authority to issue and spend from the remainder of the November 8, 2005 authorization with approximately \$300,000 remaining to be spent. \$144,000,000 has been sold from the 2010 bond authorization leaving \$210,000,000 remaining unsold.

E-84. RECOMMENDATION: Approve the following scheduled principal and interest installments on District bond issues due for the 2012-2013 fiscal year. The payments will be made by wire or warrant. The money for these payments will be available in the District's Debt Service Fund.

Bond Principal and Interest Payments to be Paid During 2012-2013

<u>Payment Due Date</u>	<u>Bond Issue Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
7/01/2012	1/01/2008		90,000.00	90,000.00
8/01/2012	8/01/2007	5,500,000.00	123,750.00	5,623,750.00
8/01/2012	8/01/2008	7,000,000.00	280,000.00	7,280,000.00
8/01/2012	2/01/2009		86,093.75	86,093.75
8/01/2012	8/01/2009	5,300,000.00	180,615.00	5,480,615.00
11/01/2012	11/01/2010	10,000,000.00	302,500.00	10,302,500.00
12/01/2012	6/01/2010		445,312.50	445,312.50
1/01/2013	1/01/2008	4,500,000.00	90,000.00	4,590,000.00
2/01/2013	8/01/2008		140,000.00	140,000.00
2/01/2013	2/01/2009	3,625,000.00	86,093.75	3,711,093.75
2/01/2013	8/01/2009		124,965.00	124,965.00
3/01/2013	9/01/2011		921,375.00	921,375.00
5/01/2013	11/01/2010		300,000.00	300,000.00
6/01/2013	6/01/2010	14,250,000.00	445,312.50	14,695,312.50

COST AND FUNDING: Total principal and interest cost is \$53,791,017.50. Principal of \$50,175,000.00 to be paid from the Sinking Fund, 41-0000-5100-509100-000-000000-000-08-097 and interest of \$3,616,017.50 to be paid from Sinking Fund, 41-0000-5100-508310-000-000000-000-08-097.

REQUISITION NUMBER: Direct Dispersement

RATIONALE: Bond installment payments are a required component of every bond issue. Last year's principal and interest totaled \$52,966,555.00, with \$48,530,000.00, in principal and \$4,436,555.00, in interest.

E-85. RECOMMENDATION: Renew the contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, Inc. to provide school activity fund audits and other consulting services during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$29,500 will be paid from the General Fund, 11-0000-2511-503300-000-000000-000-08-098.

REQUISITION NUMBER: 41300042

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The firm of Sanders, Bledsoe & Hewett performs the District's internal audit of every school site's activity funds. This fee also includes preparation of the Estimate of Needs for 2012-2013. The fees charged for school year 2011-2012 were \$27,375.

E-86. RECOMMENDATION: Enter into a contract with Kim Collier of Educational Consulting Services for the period of August 1, 2012, through June 30, 2013, to provide technical assistance and professional development activities to the administration and faculty of School Improvement Grant (SIG) schools, which include Central High, East Central High and Clinton Middle schools during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$75,000 will be paid from the SIG 1003G Grant Fund as follows.

\$20,000 from 11-5370-2213-503200-494-000000-000-05-705-5370

\$25,000 from 11-5370-2213-503200-494-000000-000-05-710-5370

\$30,000 from 11-5370-2213-503200-494-000000-000-05-530-5370

REQUISITION NUMBER: 41300004

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: This will provide technical assistance and training to administration and faculty at the SIG schools through awareness training, implementation strategies, and continuous improvement design. It will also provide professional development activities to administration and faculty at the sites throughout the school year to improve teaching and learning skills.

E-87. RECOMMENDATION: Enter into a service contract with Day Spring Behavioral Health Services to provide the English Language Learner (ELL) Parent Outreach Program for parents of ELL students from July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$144,000 will be paid from Title III Grant Fund, 11-5720-2194-503200-410-000000-000-05-093-5720 .

REQUISITION NUMBER: 41300001

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The ELL Parent Outreach Program provides ELL Parent Outreach Case Managers through Day Spring to encourage and strengthen relationships between school sites and parents of English Language Learners. ELL Case Managers help to facilitate meaningful involvement and support for the academic and linguistic achievement of ELL students in the following ways: 1) home visits by case managers and school staff to enable direct communication and build relationships of trust between the parents of ELL students and the school; 2) using local media, Internet, radio and television, to deliver information to increase awareness of school events and the importance of parent participation in their child's education; 3) being present and involved at many school functions to encourage ELL parent participation; 4) presenting workshops and trainings to ELL parents on the goals and purpose of the ELL program, information on the school system including procedures and expectations, and activities that can be done at home as a family to enhance student learning opportunities.

E-88. RECOMMENDATION: Approve the District negotiations team for teacher negotiations as follows.

Trish Williams, Chief Financial Officer (Lead Negotiator)
Millard House, Deputy Superintendent
Ken Calhoun, Executive Director of Human Capital
Larry Smith, Assistant Superintendent for District Accountability
Ginger Bunnell, TASSP President
Angie Teas, TAESP President

COST AND FUNDING: There is no cost to the District.

RATIONALE: Establishing the negotiation team is the first step in beginning the collective bargaining process with the Tulsa Classroom Teachers Association.

- E-89.** RECOMMENDATION: Continue the master vehicle rental agreement with Mahan Rent-a-Car and/or Tulsa Truck Rental, Tulsa, Oklahoma, originally approved on the October 15, 2007, Agenda, item E-16.

COST AND FUNDING: Rentals will be charged to the applicable 2012-2013 school activity fund account.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The District frequently rents vehicles to transport students for a variety of events off campus. In that individual coaches, principals and administrative staff are not authorized to execute the rental contracts, a master agreement has been developed that would prevail for the transactions and still allow specific requirements (type of vehicle, dates/times) to be stipulated by the requester and authorized by School Activity Fund purchase orders. Cost for rentals during the 2011-2012 school year totaled approximately \$15,000.

- E-90.** RECOMMENDATION: Enter into a contract with Mears Consulting, LLC, Broken Arrow, Oklahoma, TJ Mears, for the 2012-2013 school year to provide professional development services to Clinton Middle School on increasing rigor and student engagement for site instructional teams and coaching for the instructional staff.

COST AND FUNDING: Total cost not to exceed \$20,000 will be paid from the School Improvement 1003g Grant Fund, 11-5370-2213-503200-494-000000-000-05-530-5370.

REQUISITION NUMBER: 41300002

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: A major component of the District's 1003g Grant to transform the lowest performing schools is the implementation of extended learning time. As written, the grant calls for implementation in 2012-2013 of extended learning time at Clinton. There is a need to use the expertise of Mears Consulting, LLC in order to ensure the District achieves success in transforming Clinton from a low-achieving school.

E-91. RECOMMENDATION: Authorize the Treasurer of the District to issue nonpayable warrants to an aggregate amount not to exceed \$15,000,000 at any one time at the discretion of the Treasurer if the issuance of nonpayable warrants is necessary to pay the District's current obligations, including payroll, on a timely basis.

FURTHER RECOMMEND: The Treasurer shall register each nonpayable warrant on the Treasurer's warrant register as provided by law and no warrants shall be issued which would cause all warrants, payable and nonpayable, issued by the District to exceed the amount of the estimate made and approved for the current fiscal year or the amount authorized for such purpose by a bond issue. The nonpayable warrants shall be paid, in numerical order, from the first available ad valorem tax receipts of the District, provided that the Treasurer, at his discretion, may pay the nonpayable warrants from other sources of available District revenue. The Treasurer be authorized, at his discretion from time to time, to invest any monies in his custody in the General Fund, Building Fund, Bond Fund or other funds not necessary for current expenditures in nonpayable warrants issued by the District. No further action by the Board of Education shall be necessary to authorize the Treasurer to issue nonpayable warrants within the limits of this recommendation. As authorized by Title 62. O.S. (1991) 475, the Treasurer is authorized to enter into arrangements with financial institutions to facilitate the honoring and processing of the nonpayable warrants, with no charge to the District other than the interest payable on the nonpayable warrants. This authorization will terminate on February 1, 2013, and no nonpayable warrants shall be issued after that date except on subsequent authorization by the Board of Education.

RATIONALE: The adoption by the Board of the above recommendations is necessary to allow the Treasurer to issue nonpayable warrants, if necessary, and is proposed as a method of financing cash flow deficits during the period of time prior to the receipt of the 2012 ad valorem taxes. The nonpayable warrants issued under this authority will bear interest from the date or dates the nonpayable warrants are honored by acceptance at a financial institution until paid by the District at a rate of interest equal to the 90-day treasury bill rate on the date of acceptance plus 210 basis points, not to exceed ten percent per annum except that nonpayable warrants purchased as an investment for District funds, as authorized herein, will be noninterest bearing. The arrangement with a local bank is a program designed to immediately honor nonpayable warrants, if issued. The bank program will be used by the District only in the event that 1) the District issues nonpayable warrants, and 2) the District is unable to invest in these warrants using cash from another fund. The District entered into such an agreement with the service provider during the previous five fiscal years; however, the funds provided under the agreement were not needed.

E-92. RECOMMENDATION: Renew the agreement with Office Max to purchase nonwarehoused office supplies, as needed, for all District sites during 2012-2013, in accordance with the terms and conditions of the Request for Proposal.

COST AND FUNDING: Costs will be charged to the applicable fund/account. Expenditures during 2011-2012 were approximately \$310,250.

RATIONALE: Electronic ordering and system billing are the most effective procurement methods for handling repetitive low dollar orders. This agreement provides a cost effective source for items not available in the District's warehouse.

E-93. RECOMMENDATION: Approve an agreement between the District and Local Government Service, Inc., (LGS) to continue the District's participation in the PaySchools on-line, website payments system until June 30, 2013. The term of the agreement will renew automatically for one year on July 1, 2012, but will allow the District the option to cancel with 60 days notice prior to June 30 of any year.

COST AND FUNDING: The cost of the system is paid by a negotiated transaction fee which will be passed on to the customer. There is no purchase price for the system.

REQUISITION NUMBER: 41300005

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The system allows parents to make purchases from items displayed on the District's web pages, accumulate the price of the purchases in a "shopping cart," and pay for the items using either their credit card or an on-line check. The system clears the credit card and check purchases and deposits the proceeds into the District's bank account. Reports from the system provide the administrative data needed to then credit the revenue back to the proper source of the sale. The system is used by Child Nutrition to allow parents to purchase meal tickets and Before and After Care for tuition and registration payments as well as various other District programs.

- E-94.** RECOMMENDATION: Renew a triparty contract between Independent School District Number One and First Southwest Company, Dallas, Texas, and Municipal Finance Services, Inc., Edmond, Oklahoma, to serve as the District's Financial Advisors providing services including (but not limited to) financial analysis, planning services, preparation of election documentation, bond documentation including the official statement, tax forms to be filed, sale of bonds, IRS arbitrage consulting and other services in connection with future bond election and sales, if any.

COST AND FUNDING: The contract shall provide for the following cost to the District: Fee Schedule: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agendas.

REQUISITION NUMBER: 41300011

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract renewal on behalf of the District.

RATIONALE: These firms have provided quality services and have been compensated as part of every bond series sold. From the 2010 Bond referendum, \$144,000,000 has been sold, leaving \$210,000,000 remaining to be sold. Fees for the bond issue in 2011-2012 totaled \$138,595.99.

- E-95.** RECOMMENDATION: Purchase paper, office, classroom, custodial and library supplies from the most responsive and responsible offerors to restock the warehouse, as necessary, during the 2012-2013 school year.

COST AND FUNDING: Total cost (to be determined) will be charged to the applicable fund/account.

RATIONALE: It is necessary to maintain adequate warehouse stock for distribution to various sites. Vendor deliveries will be scheduled throughout the year on an "as-needed" basis. The value of these supplies drawn from the warehouse during the 2011-2012 school year totaled over \$1.5 million. These groups of supplies represent 621 line items (art supplies, copy paper, pens/pencils, notebooks, audio visual supplies, paper towels, waste containers and liners, floor varnish, cleaning supplies, etc).

- E-96.** RECOMMENDATION: Renew the contracts with Lifetouch, Artisanlife Photography, Ken's Universal Photo, Inc, all of Tulsa, Oklahoma, and Ruth Kelly Studio, Muskogee, Oklahoma, for student school pictures; and Inter-State Publishing, Sedalia, Missouri, Herff-Jones of Sapulpa, Oklahoma, and Josten's and Lifetouch, both of Tulsa, Oklahoma, for school yearbooks.

COST AND FUNDING: Purchases will be charged to the applicable 2012-2013 school activity fund account.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The vendors collect funds from students for pictures/yearbooks and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features and services.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- E-97.** RECOMMENDATION: Increase the contract with Vale Painting Co. Inc., for painting services at Eisenhower International School, Byrd Middle School, and McLain High School approved on the April 4, 2011, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed \$396,597 (an increase of \$15,223) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: This cost is for the addition of painting services at Washington High School, included in the original bid.

- E-98.** RECOMMENDATION: Increase the contract with Vale Painting Co., Incorporated, for painting services at Zarrow International School approved on the July 21, 2011, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed 403,343 (an increase of \$11,937) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: Additional painting was required on the north and east walls and storage area in the Selman Room of the Education Service Center to complete the project.

- E-99.** RECOMMENDATION: Decrease the contract with Flintco, Inc., in the amount of \$73,174 for construction of the new fieldhouse at Washington High School. The original contract was approved on the December 6, 2010, Agenda, Item F5, in the amount of \$10,511,092.80. Change Order Number One

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: The original amount included an allowance for underground utilities, which was found to be unnecessary to complete the project.

- E-100.** RECOMMENDATION: Approve the purchase of four new blade servers from Dell per quote #620040195.

COST AND FUNDING: Total cost not to exceed \$47,380 will be paid from the Classroom Bond Fund, 38-3720-2580-507330-000-000000-000-02-026.

RATIONALE: This hardware supports the data warehouse/dashboard application and will be necessary to meet the requirements for the next upgrade of the Business Objects software.

- E-101.** RECOMMENDATION: Approve the purchase of four Windows operating system license and SQL database license from Dell per quote #620044394.

COST AND FUNDING: Total cost not to exceed \$16,189.52 will be paid from Classroom Fund, 38-3720-2580-507330-000-000000-000-02-026.

RATIONALE: This software supports the data warehouse/dashboard application and will be necessary to meet the requirements for the next upgrade of the Business Objects software.

- E-102.** RECOMMENDATION: Enter into a contract with Felix Thompson, the lowest responsible bidder, to provide and install exterior doors at Bell Elementary School.

COST AND FUNDING: Total cost not to exceed \$54,926 will be paid from Building Fund, 21-0221-4700-504500-000-000000-000-12-130.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This project is part of Phase II of Project Schoolhouse.

- E-103.** RECOMMENDATION: Amend the original lease agreement with Teach for America, signed on March 8, 2010, to include additional space assigned to the lessee because of the relocation to Roosevelt Elementary School.

COST AND FUNDING: There will be no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate amendment to the existing lease to provide the requirements and additional rent amounts to relocate Teach for America to their new site at Roosevelt and the proper officers of the Board of Education be authorized to execute the amendment on behalf of the District.

RATIONALE: Teach for America originally occupied 5,230 square feet of office space at the Burbank site. By relocating to Roosevelt, they will now occupy 7,157 square feet allowing them to expand their services to the District and allow the District to reopen Burbank for students. The rent will be adjusted accordingly to cover the expanded space.

E-104. RECOMMENDATION: Enter into a contract with Ellsworth Construction, LLC., Tulsa, Oklahoma, Ed Oxford, Estimator, for the installation of a new parking lot at the new Sequoyah Elementary School and Mayo Demonstration School and the Professional Development Center at Wilson.

COST AND FUNDING: The total cost of \$274,170 for Phase I for the Wilson campus parking lot will be paid from the Building Fund, 21-0221-4700-504550-000-000000-000-12-XXX; and \$418,979 for Phase II for the balance of the Wilson project; and \$220,176 for the Sequoyah project, contingent upon funds from the sale of the 2012B Bond.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: These projects are part of Phase II of Project Schoolhouse and required to meet new parking requirements for the sites.

E-105. RECOMMENDATION: Enter into a contract with Lighthouse Electric, Inc., the lowest responsible bidder, to provide electrical power, cabling, and mounts to install projectors at Wright Elementary School.

COST AND FUNDING: Total cost not to exceed \$49,455 will be contingent upon the successful sale and receipt of proceeds from the 2012B bond sale.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Previously, the smartboards were on mobile carts which was not conducive to working as designed. In order for the system to be useful, it will need to be permanently installed.

E-106. RECOMMENDATION: Extend the agreement for professional services with Quintessence Audio to develop plans and specifications for the renovation of the District's auditorium sound systems.

COST AND FUNDING: Total cost not to exceed \$100,000 will be paid from current and future bond funds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: Upgrading sound systems was begun with the passage of the 2005 bond proposal and has continued with the 2010 bond proposal.

ITEMS LISTED BELOW SUBMITTED BY SUPERINTENDENT, DR. KEITH E. BALLARD

- E-107.** RECOMMENDATION: Renew the legal services agreement with Rosenstein, Fist and Ringold for the 2012-2013 fiscal year.

COST AND FUNDING: Total cost of retainer not to exceed \$95,000 will be paid from the General Fund, 11-0000-2317-503540-000-000000-000-09-092.

REQUISITION NUMBER: 41300118

FURTHER RECOMMEND: The District's staff attorney review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The agreement for legal services will cover all legal services rendered to the Tulsa School District. There has been no change to this agreement for the past five years and non-retainer billing rates remain consistent with past agreements.

- E-108.** RECOMMENDATION: Renew the legislative liaison professional services contract with Erling and Associates for the period July 1, 2012, through June 30, 2013.

COST AND FUNDING: Total cost not to exceed \$75,000 will be paid from the General Fund, 11-0000-2321-503300-000-000000-000-09-091.

REQUISITION NUMBER: 41300120

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Ms. Erling's responsibilities include, but are not limited to, serving as an ad hoc member of the Executive Staff, working with the Superintendent to develop a long-term strategy for urban school improvement with Oklahoma City Public Schools, and serving on District committees and task forces as requested. Responsibilities have also included and will continue to include working with the Superintendent to secure philanthropic dollars for numerous District efforts. Ms. Erling also serves as an advisor/consultant for negotiations. There is no change in the contract amount from 2011-2012.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY INTERIM ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, MR. STEVE MAYFIELD

- F-1.** RECOMMENDATION: Renew the annual memorandum of understanding with Tulsa Technology Center (TTC) for the approval of students earning high school academic and elective credit for: (1) math and science courses taught (as pull-out or separate course) during regular school hours at TTC, (2) academic credit retrieval or credit advancement through TTC, and (3) Success Centers High School on-site programs for pre-engineering academies for the 2012-2012 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300119

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate memorandum of understanding and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

RATIONALE: Students enrolled at TTC will be offered alternative ways to earn high school academic elective credits as they prepare to enter the workforce and/or higher education. This memorandum was just recently received necessitating that the item be submitted for Action.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

- F-2.** RECOMMENDATION: Continue payment for all administrative, certificated, and support employees at the rate of compensation established by the Board of Education for their services during the 2011-2012 fiscal year until further action by the Board of Education.

RATIONALE: This provides a basis for salary compensation pending action the Board of Education may take subsequent to July 1, 2012, regarding salary adjustments for the 2012-2013 fiscal year.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- F-3.** RECOMMENDATION: Receive bids for the purchase of \$38,000,000 Building Bonds Series 2012B, and motion and vote to award said bonds to the lowest responsible bidder complying with the notice of sale and instructions to bidders.

COST AND FUNDING: There is no cost to the District.

RATIONALE: At the June 18, 2012, meeting, the Board of Education authorized the advertisement of bids for the District's \$38,000,000 Building Bonds, Series 2012B to fund certain improvements to existing school sites to accommodate the Project Schoolhouse initiative. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00a.m. on July 2, 2012. In addition, Moody's and Standard & Poor's affirmed the District's "Aa2" and "AA" credit ratings, respectively. A compilation of the bids received will be presented to the Board of Education at the meeting for consideration and action. The action item would be accepting the lowest rate of interest bid to purchase the Bonds.

- F-4.** RECOMMENDATION: Adopt a resolution providing for the issuance of Combined Purpose Bonds, Series 2012B in the Sum of \$38,000,000 by Independent School District Number 1 of Tulsa County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing levy and an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE: The continued improvement of the District's facilities is a key ingredient in attracting students to the District and well-maintained facilities are shown to improve the learning experience of all students. Sale of bonds approved by the 2010 voter referendum will allow the District to continue upgrading facilities as outlined in the proposals.

- F-5.** RECOMMENDATION: Enter into a contract with Nabholz Construction, the lowest responsible bidder, for the floor replacement at Reed ECDC.

COST AND FUNDING: The total cost not to exceed \$43,017 will be charged to the Building Fund, 21-0221-4700-504550-000-000000-000-12-XXX.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The library floor needs to be replaced because of moisture on the slab.

- F-6.** RECOMMENDATION: Approve the Gas Service Right-of-Way Easement agreement with Oklahoma Natural Gas at Eugene Field Elementary School.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: ONG has requested a fifteen foot easement which is necessary to relocate the existing gas service to accommodate the new classroom addition at Eugene Field Elementary School.

- F-7.** RECOMMENDATION: Continue the agreement with Tiger Natural Gas, Inc., Tulsa, Oklahoma, to provide natural gas products for qualifying sites during the 2012-2013 school year.

COST AND FUNDING: Total cost as yet to be determined will be paid from the General Fund, 11-0300-502620-6270-000-000000-000-03-025.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: Utilizing a third-party supplier has saved the District over \$2.5 million since the program began in 2005. This is for gas commodities only. Oklahoma Natural Gas will continue to provide product transportation to the District vehicles. Expenditures for 2011-2012 were approximately \$850,000.

G. INFORMATION AGENDA

**ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT,
MILLARD HOUSE, II**

- G-1.** RECOMMENDATION: Approve the District's Charter School Collaboration Compact.

COST AND FUNDING: There is no cost to the District

FURTHER RECOMMEND: The attorneys for the School District review and approve the compact and proper officers of the Board of Education be authorized to execute the compact on behalf of the District.

RATIONALE: Many charter schools with a prominent national reputation are choosing to affiliate only with school districts that have a charter compact. A compact provides a consistent structure for charter schools and allows districts some degree of accountability to ensure quality and effective programming for children. The charter school compact will enable the District to work more directly with signatories to the compact and includes them in District initiatives and reporting such as, value added, and to foster the system of sharing best practices to increase opportunities for success for students.

- G-2.** RECOMMENDATION: Enter into contract with Junior Achievement of Oklahoma, Inc. to provide an instructional service agreement for the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$50,000 will be paid from various options including PTA, Activity Fund Accounts and Title I funding on a per-pupil basis at each school site.

REQUISITION NUMBER: 41300109

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Junior Achievement provides a hands-on learning environment at the Junior Achievement world facility designed to supplement and reinforce student curriculum in language arts, social studies, math, science and art through the uses of the technology and real-life application "JA BizTown Program." This integrated entrepreneurial curriculum for students in fourth, fifth and sixth grades culminates a unit of study in a field experience where students run a working city for a day.

- G-3.** RECOMMENDATION: Approve an increase in the maximum enrollment for Tulsa School of Arts and Sciences (TSAS), Inc. under its current charter school contract from 275 students to 300 students.

COST AND FUNDING: There is no cost to the District.

RATIONALE: TSAS will be moving into the Barnard building for the 2012-2013 school year, which will provide more space than TSAS has had in past years. This approval will allow TSAS to provide more opportunities for Tulsa students who are currently on their waiting list.

ITEMS LISTED BELOW SUBMITTED BY INTERIM ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, MR. STEVE MAYFIELD

- G-4.** RECOMMENDATION: Renew contracts with the community facilities listed in order to provide educational services to all appropriate and eligible students attending or residing at said facilities during the 2012-2013 school year.

Counseling & Recovery Services of Oklahoma (Calm Center)
David L. Moss Correctional Facility
Hillcrest Medical Center
Juvenile Detention Center
Lakeside Home
OSU Medical Center
Shadow Mountain Riverside, Hope & Behavioral
Tulsa Center for Adolescent Treatment (Parkside, Inc.)

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 4130081; 4130082; 4130085; 4130086; 4130087; 4130093; 4130097; 4130096; 4130095

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The hospital or residency treatment sites have requested educational services from the District. By state statues, the District is required to provide an appropriate number of teachers for the delivery of educational services.

- G-5.** RECOMMENDATION: Renew the contract with Margaret Hudson Program, Inc. to provide services for students enrolled in the Margaret Hudson Program during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$8,000 will be paid from the General Fund, 11-0000-2410-503400-430-0000-000-07-601.

REQUISITION NUMBER: 413000098

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The partnership between the Margaret Hudson Program and the District has effectively served a number of students who meet the specified criteria for the program.

- G-6.** RECOMMENDATION: Renew the contract with Street School, Inc. to provide educational services for all appropriate and eligible students attending said facility during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 413000094

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The established site has requested educational services for the District. By state statues, the District is required to provide an appropriate number of teachers for the delivery of educational services.

- G-7.** RECOMMENDATION: Approve the 2012-2013 Behavior Response Plan (BRP).

RATIONALE: The BRP is reviewed and revised annually to comply with any new state statues or with changes in District policies and is used by staff, students and stakeholders to promote positive behavior and describe actions subject to disciplinary referrals. The BRP was originally presented and approved by the Board on August 12, 2009, and has now been revised with minor content changes (i.e. updates in personnel, names of schools, school calendars, website references, immunization requirements, and dress codes), The BRP in an appropriate format will be printed and distributed to the school sites for students and to families of the District.

- G-8.** RECOMMENDATION: Renew agreement for membership with the Tulsa Area Professional Development Consortium, The Eighth Floor, a technology learning center for educators, to provide training for certified staff, to be named, in the integration of educational technology to meet standards.

COST AND FUNDING: Total cost not to exceed \$46,500 (which represents \$15 each for the 3100 full-time teachers on staff) will be paid from the Title II Part A Professional Development Grant, 11-5410-2213-503600-000-000000-000-05-093-5410.

REQUISITION NUMBER: 41300101

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This will provide staff an opportunity to attend professional development training on integration of technology in the classroom and the promotion of effective instructional strategies (e.g., multimedia, computers, audiovisual aids) as a tool to support and improve learning.

- G-9.** RECOMMENDATION: Approve a memorandum of understanding for a partnership with Palmer Continuum of Care, Inc., for the New Vision Treatment Program located on the Campus of TRAICE Academy for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300090

FURTHER RECOMMEND: The attorneys for the School District review and approve the memorandum and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

RATIONALE: The New Vision program is designed and intended to help students identified with progressed substance abuse challenges. Via the assessment process, a professional determination will be made if the student is chemically dependent and if the level of care/severity needs are met for intensive outpatient treatment services. Academics are integrated into the treatment schedule while the student is enrolled in the program.

- G-10.** RECOMMENDATION: Renew the contract with Tulsa Promenade to provide facility space for the Tulsa Learning Academy/Tulsa Virtual Program for the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$8,652 will be paid from the Building Fund, 21-0000-1000-504400-430-0000-000-07-636.

REQUISITION NUMBER: 41300099

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The Tulsa Learning Academy/Tulsa Virtual Program has provided alternative programming for students through web-based instruction with supplemental direct instruction. The program has effectively provided an option for students to complete the requirements for high school graduation who might otherwise have missed the opportunity to complete the requirements for a standard diploma. This contract will allow for program expansion to serve more students in each session. Additionally, continuation of the program with additional space will allow the options for students to enroll in virtual high school programming and technology-driven distance learning and independent study. This feature should encourage a significant number of students returning enrollment in Tulsa Public Schools increasing the District's average daily membership.

- G-11.** RECOMMENDATION: Allow adults who are over the legal school age or students within or outside the District to be enrolled in the Tulsa Virtual School for credit recovery.

COST AND FUNDING: There is no cost to the District.

RATIONALE: To further assist the District in achieving its vision of a quality learning experience for every student and the District's goal of student achievement, this will allow students who are past the age of 21 or from another district to gain credits toward, and ultimately achieve, a high school diploma through the use of the Education 20/20 system. Adults and out-of-district students will pay a fee of \$250 to cover the administrative and teacher costs that would be incurred.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION/SPECIAL EDUCATION AND STUDENT SERVICES, MS. VERNA RUFFIN

- G-12.** RECOMMENDATION: Renew contract for services with Columbia TeenScreen of Mental Health Association in Tulsa to provide voluntary mental health check-ups to students at Washington, Central, East Central, Memorial, Hale, Webster, Rogers, McLain, and Edison high schools. Contract services will be provided during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: TeenScreen is a health screening program developed by Columbia University to identify teens who may suffer from depression or other emotional problems and to help their parents connect teens in need with professional health resources in the community.

- G-13.** RECOMMENDATION: Renew collaborative agreements with the following for eligible children, ages three through five, identified as having disabilities and attending the following Head Start programs, 2012-2013 school year:

Community Action Project (CAP) Head Start of Tulsa County
Native American Coalition of Tulsa
Muscogee (Creek) Nation Head Start
Educare
United Community Action Program at Country Club Gardens Head Start

COST AND FUNDING: There is no cost to the district.

FURTHER RECOMMEND: The attorney for the District review and approve the appropriate agreements and proper officers of the Board of Education be authorized to execute the agreements on behalf of the District.

RATIONALE: The proposed agreements establish the operating procedures for the way the District implements IDEA to eligible children attending Head Start.

G-14. RECOMMENDATION: Renew the contract with Nemadji Research Corporation to provide technical assistance as needed for the Oklahoma Medicaid Billing System (OKMBS) software during the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$5,000 will be paid from the Medicaid Resources Federal Fund, 11-6980-50-2573-3200-000-0000-000-05-093.

REQUISITION NUMBER: 41300106

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This contract will ensure continued technical support of the OKMBS software. The programming modifications requested by the District may include program upgrades or system changes that are required for compliance with the Oklahoma Health Care Authority or programming modifications to improve the efficiency and effectiveness of the software program. A work order (including estimated cost) will be agreed upon prior to any programming modifications being completed. The technical support will be paid with reimbursed Medicaid funds. OKMBS software supports the efficient filling of claims and the Medicaid eligibility of students. The OKMBS software supports the outreach efforts of the District and an efficient and effective District Medicaid Program.

G-15. RECOMMENDATION: Enter into a contract with Tulsa Community College (TCC) to provide clinical rotation experience for occupational therapy assistant students enrolled at TCC during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: TCC occupational therapy assistant students will work under the supervision of designated occupational therapists. Occupational therapy assistant students bring with them current research in the field, which will promote quality learning experiences for our department, for teachers, and for students.

- G-16.** RECOMMENDATION: Continue the agreement with Oklahoma Health Care Authority (OHCA) approved on the June 16, 2010, Agenda, to provide Medicaid reimbursement for the District during the school year 2012-2013. The current agreement with OHCA is a continuing agreement for the years 2010-2013 and was reviewed and approved by the attorney for the School District in 2010.

COST AND FUNDING: Total cost not to exceed \$180,000 will be paid from the Medicaid Federal Fund, 11-0698-50-5200-9300-239-6516-000-05-093.

RATIONALE: Continuing the agreement with OHCA will allow Tulsa Public Schools to file Medicaid claims for the reimbursement of state and local funds spent by the District for health related services to Medicaid eligible children. The District Medicaid program provides funding support for special education and health related programs, through the expenditure of reimbursed Medicaid funds, which increase student ability to participate and perform in the learning process.

- G-17.** RECOMMENDATION: Renew the contract with Oklahoma State University (OSU) for OSU graduate students in speech-language pathology for clinical extern experience in TPS schools during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will allow OSU graduate students in the speech-language pathology program to complete clinical extern experience within the District. Upon students' graduation, this may lead to a pool of applicants should an opening for a speech-language pathologist exist within the District.

- G-18.** RECOMMENDATION: Renew the contract with the University of Oklahoma (OU) to provide clinical rotation experience for occupational therapy students enrolled at OU during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: OU occupational therapy students will work under the supervision of designated occupational therapists. Occupational therapy students bring with them current research in the field, which will promote quality learning experiences for our department, for teachers, and for students.

- G-19.** RECOMMENDATION: Renew the contract with the University of Oklahoma MSW program for clinical experience for University students during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: This will allow for OU students in the MSW program to complete a practicum experience within a District school, with priority given to schools participating in the community schools initiative. Upon students' graduation, this may lead to a pool of applicants should an opening for a school social worker exist within the District.

G-20. RECOMMENDATION: Renew the contract for services with the SafeTeam Program offered by the Mental Health Association in Tulsa to provide a safer and more supportive school to all schools that choose to participate. Contract services will be provided during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: SafeTeam is an early-warning system of communication used to identify students who are at risk of posing a threat to themselves and others. In addition to addressing potential suicidal and violent behavior before it erupts, it can also detect a host of related mental health issues, including substance abuse, teen pregnancy, eating disorders, depression, and other forms of mental and physical illness.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

G-21. RECOMMENDATION: Enter into end-user license agreements with Oklahoma Technology Center school districts wishing to use the Tulsa model for teacher observation and evaluation system. In addition, the Technology Center school districts will also act as certified trainers and provide training to technology center school districts in the use of the Tulsa Model System. A standard end user and certified trainer license agreement has been prepared and reviewed by the school district attorneys.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District approve the appropriate agreements and the proper officers of the Board of Education be authorized to execute these agreements on behalf of the District.

RATIONALE: Several technology center school districts across the state will use the District's teacher evaluation model beginning in 2012-2013. Such districts will also be certified as trainers to in turn provide necessary training to technology center staff only. This agenda item will allow the proper officers of the Board to execute, as necessary, an end-user and certified trainer license agreement with any technology center school district wishing to use the Tulsa teacher evaluation model.

G-22. RECOMMENDATION: Approve a Memorandum of Understanding for collaboration between the District, the Community Action Project of Tulsa County (CAPTC) and other partners in the Tulsa Promise Neighborhoods Initiative.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate memorandum of understanding and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

RATIONALE: CAPTC is in the process of applying for funding of up to \$7 million per year from the U.S. Department of Education to fully implement the Tulsa Promise Neighborhoods Initiative in both the Kendall-Whittier and Eugene Field areas. The funds, if awarded, would go towards improving the educational outcomes of students living in or attending school in these neighborhoods. As a condition of the grant, CAPTC must provide evidence of a MOU spelling out the commitment of member organizations of the Tulsa Promise Neighborhood Initiative to voluntarily collaborate. TPS is a critical and necessary partner in this collaboration.

G-23. RECOMMENDATION: Renew the contract with the University of Oklahoma's Professional Development and Leadership Academy to provide training for the District's first- through third-year principals and early childhood administrators.

COST AND FUNDING: There is no cost to the District. Funding will be provided by The Foundation for Tulsa Schools at a cost not to exceed \$50,000.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Research supports the need for continued training to support new principals in their role as the instructional leader. Each cohort session will address aspects of school leadership, aligned to the strategic objectives of the district and leading change. Each of these segments will support the transition of leaders to impact student achievement. This leadership cohort will meet up to eight times prior to June 30, 2013.

G-24. RECOMMENDATION: Renew the contract with Darlene Merry, education leadership consultant, from July 16, 2012, through June 30, 2013, to provide evidence-based executive coaching, retreat facilitation and planning, and principal development consultation.

COST AND FUNDING: Total cost not to exceed \$100,000 will be paid from the Civic Donor Grant, 11-0844-2340-503200-100-0000000-000-05-093-0844.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The District continued work in the areas of teacher and leader effectiveness and building a performance-based culture requires a focused approach to building internal capacity. These targeted consulting, coaching, and planning services will improve executive team leadership capacity and performance. Services will include providing executive team coaching, consulting services related to turnaround strategies and assistance in designing continuing leadership development for principals and assistant principals. Darlene Merry is a nationally recognized consultant whose clients include the Bill and Melinda Gates Foundation. She has recently served as Chief Academic Officer for New Leaders New Schools, an organization dedicated to developing urban principals. She also serves as the Chief Academic Officer of the Urban Schools Academy, an initiative of the Bill and Melinda Gates Foundation.

G-25. RECOMMENDATION: Grant a license to the Oklahoma Department of Career and Technology Education to use the Tulsa Model TLE System in its training of technology center school districts throughout the State of Oklahoma and to modify the Tulsa Model TLE System as needed to make it suitable for use in the career and technology center environment teacher evaluation framework. In addition, the Oklahoma Department o Career Tech will also act as a certified trainer to provide training to technology center school districts in the use of the Tulsa Model TLE System.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate license and the proper officers of the Board of Education be authorized to execute the license on behalf of the District.

RATIONALE: The Oklahoma Department of Career and Technology Education along with 28 out of the 29 technology center school districts have selected the Tulsa Model for teacher observation and evaluation. As such, relevant modifications will have to be made for the model to be applicable to the career technology environment. As the District has copyrighted its teacher evaluation framework, any entity wishing to create derivative work based on the framework must make a formal request, subject to review and approval by the Board of Education, and the Oklahoma Department of Career and Technology Education has made such request. In addition, the Oklahoma Department of Career and Technology will receive training from Tulsa Public Schools and be a certified trainer to other technology center school districts in Oklahoma.

G-26. RECOMMENDATION: Approve addition of grades BL-A and BL-B to the existing Business Leadership (BL) compensation schedule effective with the 2012-2013 year.

COST AND FUNDING: There is no cost to the District.

FURTHER RECOMMEND: Change child nutrition managers who were on existing grades of BL-1 and BL-2 to BL-A and BL-B respectively.

RATIONALE: It was discovered that the Child Nutrition Manager pay chart did not align with the District BL pay chart. In order to remedy this situation, specific Child Nutrition Manager pay grades are added to denote a difference in the pay charts. This is a change in title only and will not affect compensation.

G-27. RECOMMENDATION: Modify the 2012-2013 staffing plan previously approved on the March 15, 2012, Agenda, Action item F-2, page 11. The recommended change will increase the number of contract days for elementary principals from 200 days to 210 days. This action is needed to ensure elementary principals are afforded equal professional development time in a paid status.

COST AND FUNDING: Total cost to the District will not exceed \$285,000, which will be reflective of the increased days of those principals authorized by current staffing allocations working a 200 day contract period.

FURTHER RECOMMEND: The immediate change to the Employee Contract Data (calendar) to reflect the start date for elementary principals to be Monday, July 30, 2012 for 2012-2013 school year.

RATIONALE: Prior to and immediately following the school year, principals are required and afforded additional professional development opportunities. Under the elementary principals current contract much of these opportunities are attended in a nonpaid status, whereas the principals are volunteering their time. Elementary principals should not be required to attend any District directed function in a separate pay status than their secondary counterparts.

G-28. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

Recommendations submitted by Chief Information and Operations Officer, Mr. Ben Stout

- G-29.** RECOMMENDATION: Approve an agreement with the American Red Cross, Tulsa Area Chapter, to authorize the use of the following high schools as disaster shelters during a large-scale emergency.

Central	Nathan Hale
East Central	Washington
Edison	Webster
McLain	Will Rogers
Memorial	

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300077

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: This agreement between the District and the Tulsa Area Chapter of the American Red Cross has existed for over 20 years. Due to a change in the wording of the National agreement, primarily centered around increased recognition of ADA requirements, the fact that this has not been reviewed in several years and the Chapter's request to limit it to high schools rather than all of District schools, has precipitated a need for Board approval to renew this long time agreement. The Chapter has this agreement in place with all other school districts in its jurisdictional area encompassing most counties in northeastern Oklahoma.

- G-30.** RECOMMENDATION: Approve a price increase for student-paid lunches for the 2012-2013 school year as required by Section 205 of the Healthy, Hunger-Free Kids Act of 2010.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The price increase for elementary lunches is \$.05 and \$.10 for junior high and high school lunches. Lunch prices during the 2011-2012 school year were \$1.90 for elementary and \$2.35 for junior high and high schools. This increase will make the cost for 2012-2013 lunches to be \$1.95 for elementary and \$2.45 for junior high and high schools. Prices are based on adjusting the school year 2011-2012 price requirement by 2% reimbursement rate increase for free and reduced meals plus the Consumer Price Index (2.18%). This index reflects the increase in cost of food, paper and other required supplies.

G-31. RECOMMENDATION: Renew the contract with Ocean Dental to provide students with free on-site noninvasive dental screenings and dental education presentations in preselected schools during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300074

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: With approval of the site administrator and consent of the parent/legal guardian, the student will receive on site free non-invasive dental screenings. Dental education presentations will also be provided upon approval of the site administrator. The contract sets forth the understanding of the parties with respect to the establishment and operation of this program.

G-32. RECOMMENDATION: Renew the contract with American Red Cross (ARC) to allow ARC certified instructors to provide training for Health Services personnel for the 2012-2013 school year.

COST AND FUNDING: Total cost not to exceed \$2,000 will be charged to the General Fund, 11-0000-2132-503300-000-000000-000-10-059. For the HIV/AIDS education portion, there is no cost to the District.

REQUISITION NUMBER: 11300285

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Using Red Cross standards, ARC certified instructors will provide CPR/First Aid/AED training for TPS Health Services' personnel at \$27 per employee as well as the no cost to the District State-mandated HIV/AIDS education for students. Instructor certification for health assistants and school nurses will facilitate site based training.

G-33. RECOMMENDATION: Renew the contracts to provide blood drives and related educational programs during the 2012-2013 school year with the American Red Cross and the Oklahoma Blood Institute.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300069 and 41300070

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: District blood drives support the American Red Cross and Oklahoma Blood Institute in their goal of maintaining the blood supply.

G-34. RECOMMENDATION: Renew the contract with Shortline Dental to provide free on-site noninvasive dental screenings and dental education presentations in preselected schools for students during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300073

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: With the approval of site administrator and consent of the parent/legal guardian, the students will receive on-site free noninvasive dental screenings. Upon approval of the site administrator, dental education presentations will also be provided. The contract sets forth the understanding of the parties with respect to the establishment and operation of this program.

- G-35.** RECOMMENDATION: Pay optometrists and opticians participating in the Health Services eyeglass program during the 2012-2013 school year for their services to qualified students.

COST AND FUNDING: Total cost not to exceed \$6,000 will be charged to the General Fund, 11-0000-2132-503360-000-000000-000-10-059.

REQUISITION NUMBER: 11300288 and 11300290

RATIONALE: Students qualifying for the program, based on economic need and lack of insurance, are screened and referred to participating optometrists for eye examinations and eyeglass prescriptions as well as to participating opticians for filling the prescriptions. The cost to TPS is approximately \$40 per student for eye examinations and prescriptions and approximately \$50 per student for filling these eyeglass prescriptions. This service is free of charge to qualifying students.

- G-36.** RECOMMENDATION: Renew the contract with Tulsa City-County Health Department to administer the "It's All About Kids" program in preselected schools for students during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300071

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: "It's All About Kids" is a comprehensive school health program that will be offered at preselected sites to assist with issues such as obesity, decision/negotiation skills, self-esteem enhancement, nutrition, healthy lifestyles, and parental involvement.

G-37. RECOMMENDATION: Renew the contract with Tulsa Community College Allied Services (dental hygiene) to provide clinical experiences for students during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300088

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Students work with school nurses based on course objectives. Site administrators approve the placement and the Director of Health Services coordinates the experiences with school nurses. This provides participating students with needed dental hygiene services free of cost.

G-38. RECOMMENDATION: Renew participation in the Vaccines for Children program administered by the State of Oklahoma and Tulsa Departments of Health for eligible students during the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300089

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The Director of Health Services coordinates the program with school nurses administering vaccinations, at the school sites, to eligible children. Guidelines are followed in accordance with the immunization schedule, dosages, etc., established by the Vaccine for Children program. On site vaccinations remove transportation and provider barriers for families, therefore assisting with compliance. Parental consent is required for the student's participation in this program.

- G-39.** RECOMMENDATION: Waive Board Policy 8102, Naming Schools and Facilities, for completion of Project School House.

COST AND FUNDING: There is no cost to the District for renaming schools.

RATIONALE: Approval of Project School House on May 2, 2011, Item F-1, necessitates changing school names and/or locations and grade configurations to reflect the new mission of these buildings. Oklahoma State Department of Education (OSDE) accreditation practices require site code changes specific to grade level configurations. The current school name should follow instructional content of the existing program. Grade configuration at some elementary sites will change to ease overcrowding. Site codes are approved by the OSDE and are listed for information only. See attachment for proposed name changes, site numbers and grade configuration.

- G-40.** RECOMMENDATION: Purchase 25 carpet extractors from Murphy Sanitary Supply, Broken Arrow, Oklahoma, for the Plant Operations Department. PO

COST AND FUNDING: Total cost not to exceed \$52,929.75 will be paid from the Child Nutrition Fund, 22-3850-3140-507310-000-000000-000-03-053.

REQUISITION NUMBER: 11300252

RATIONALE: These carpet extractors are necessary to maintain cleanliness in the schools serving breakfast in the classrooms.

- G-41.** RECOMMENDATION: Purchase 70 vacuum cleaners from Murphy Sanitary Supply, Broken Arrow, Oklahoma, for the Plant Operations Department. PO

COST AND FUNDING: Total cost will be \$33,550.30 to be paid from the Child Nutrition Fund, 22-3850-3140-506510-000-000000-000-03-053.

REQUISITION NUMBER: 11220971

RATIONALE: These vacuum cleaners are necessary to maintain cleanliness in the schools serving breakfast in the classrooms.

G-42. RECOMMENDATION: Renew the service contract with Tulsa County Board of County Commissioners, Tulsa, Oklahoma, for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300068

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The Transportation Department will provide requested services for the Tulsa County Park Department sponsored summer programs during the summer of 2012. This contract brought in approximately \$1,100 during the summer of 2011.

G-43. RECOMMENDATION: Enter into a service contract with TranSolPro, LLC, herein called, or DBA as "Tulsa State Fairgrounds" for the 2012-2013 school year.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300084

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: Transportation shuttles will be provided by the Transportation Department during the 2012 Tulsa State Fair, September 27 - October 7, 2012. This contract will bring the District approximately \$75,000 in revenue.

Recommendations submitted by Assistant Superintendent for District Accountability and Program Management, Mr. Larry Smith

- G-44.** RECOMMENDATION: Approve the length of the 2012-2013 school year to be calculated in hours as allowed by House Bill 1864.

COST AND FUNDING: There is no cost to the District.

RATIONALE: House Bill 1864 provides for calculation of the school year by days or school hours. It also, modifies time allowed for professional meetings, the number of hours for parent-teacher conferences to be counted as classroom instruction, and clarifies language relating to the extended-day schedule. Using the school-hour method of calculation will allow calendar flexibility, if needed, and will not impact the District in ADM or ADA calculation.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

- G-45.** RECOMMENDATION: Enter into a contract with Focus on Results, Huntington Beach, California, Jan Leight, for the 2012-2013 school year to provide professional development services to Clinton Middle School for site leadership teams and site coaching for the principal and staff.

COST AND FUNDING: Total cost not to exceed \$104,350 will be paid from the School Improvement 1003 (SIG) Grant, 11-5370-2213-503200-494-000000-000-05-530-5370.

REQUISITION NUMBER: 41300107

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District.

RATIONALE: A major component of the District's 1003g Grant to transform the lowest performing schools is the implementation of extended learning time. As written, the grant calls for implementation in 2012-2013 of extended learning time at Clinton. There is a need to use the expertise of Focus on Results in order to ensure the District achieves success in transforming Clinton from a low achieving school.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- G-46.** RECOMMENDATION: Amend the agreement with Tyler Technologies, Inc., Falmouth, Maine, approved on the August 2, 2010, Agenda, to execute the option to purchase disaster recovery services, as detailed in the Exhibit I (Investment Summary) contained in the agreement executed on September 21, 2010.

COST AND FUNDING: Total cost of \$60,000 is included in the original project budget and will be charged to Classroom Bond Fund, 1-36-3801-2511-507330-000-000000-000-12-041.

REQUISITION NUMBER: 21101002

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper offices of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: These services will allow the District to continue operations in the event we have a disastrous experience with our system.

- G-47.** RECOMMENDATION: Increase the contract with Advantage Glass, Inc., in for the window replacement projects at various sites approved on the March 15, 2012, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed \$568,994 (an increase of \$97,103) will be contingent upon the successful sale and receipt of proceeds from the 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: This increase will provide for new window coverings at these sites.

G-48. RECOMMENDATION: Decrease the contract with Best Companies, Inc., in the amount of \$11,010 for the locker replacement project at Eisenhower International, Byrd Middle, and McLain High schools. The original contract was approved on the April 4, 2011, Agenda, in the amount of \$366,840. Change Order Number One

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The scope of work was reduced to exclude demolition and drywall headers from the lockers at Eisenhower International School.

G-49. RECOMMENDATION: Increase the contract with The Watts Company for the interior renovations at Monroe Demonstration School approved on the June 20, 2011, Agenda. Change Order Number One

COST AND FUNDING: The total cost not to exceed \$2,996,711 (an increase of \$50,000) will be contingent upon receipt of the proceeds from the sale of 2012B bonds.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: This increase will provide for additional interior and exterior doors as required. The existing doors are in poor condition and need replaced.

G-50. RECOMMENDATION: Approve Supplement No. 4 to the master agreement with Allied Engineering to provide engineering design services for mechanical and roofing improvements at Thoreau Demonstration Academy and Bunche ECDC.

COST AND FUNDING: Total cost will be based on a fee of six percent of the total cost of each project, which are estimated at \$1,000,000 per project.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

RATIONALE: These projects are included in the 2010 bond proposal.

SUPPORTING INFORMATION

CONSENT ITEM E-28

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Support (Hourly):				
Bojas, Dionnys'	8/15/12 5/23/13	MT-4	\$ 9.21	Bus Driver Trainee
Chappell, Cariol	8/15/12 5/23/13	MT-6	10.56	Bus Driver Trainee
Deshone, Kelli	6/12/12 6/30/12	MT-3	10.98 .55	Custodian-Plant Operations Shift differential Return from leave.
McCarthy, Marie	8/15/12 5/23/13	MT-4	9.21	Bus Driver Trainee
Parker, Robert	6/18/12 6/30/12	MT-14 2-CI	20.29	Carpentry Lead- Maintenance Return from leave.
Rollins, Mario	8/15/12 5/23/13	MT-4	9.21	Bus Driver Trainee
Sharif, Cecil	6/04/12 6/30/12	MT-16 3-CI	23.95	Electronics Foreperson- Maintenance
Smith, James	8/15/12 5/23/13	MT-4	9.21	Bus Driver Trainee
Switzer, Kelly	8/15/12 5/23/13	MT-4	9.21	Bus Driver Trainee
Wells, Darin	8/20/12 5/24/13	MT-4	9.21	Bus Driver Trainee
Whitfield, William	8/20/12 5/24/13	MT-4	9.21	Bus Driver Trainee

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Williams, Erma	6/15/12 6/30/12	MT-3	\$ 10.44 .52	Custodian-Memorial Shift differential Return from leave.
Wilson, Russell	6/12/12 6/30/12	MT-14 5-CI	22.83	Sheet Metal Craftsperson- Maintenance Return from leave.

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Andrews, Stephanie	Counselor- Grissom M-11 176 days	7/02/12	\$ 38,986.00	\$ 57,082.00	Student Services Coordinator-ESC/ Associate Superintendent for Elementary Schools EL-2 12 months
Bailey, Kyle	Teacher-Owen/ Grade 5 B-1	8/17/11	33,300.00	34,366.00	M-1
Browning, Yovanda	Pressman-ESC/ Printing Department MT-15	7/03/12	18.11	41,263.35	Acting Printing Supervisor-ESC/ Printing Department BL-5 Rate: \$41,436.00
Gerber, Misty	Teacher-Penn/ Grade 6 B-3	8/16/11	34,100.00	35,176.00	M-3
Gripado, Jennifer	Principal- Grissom EL-4 200 days	7/02/12	64,096.00	79,550.00	TPS Fellow-ESC/ Teacher and Leadership Effectiveness BL-10 12 months
Metcalf, Gina	Staff Development Teacher-Greeley M-18 176 days	8/03/12	45,016.00	63,000.00	Principal-Eliot EL-4 200 days
Newton, Jennifer	Teacher- Lewis and Clark/ Grade 6 B-1	1/04/12	33,300.00	34,366.00	M-1
Rardon, Macon	Teacher-McLain Jr. High/Home Economics B-14	8/17/11	39,370.00	41,206.00	M-14

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Rasmussen, Jerald	Challenge Course Asst- Helmzar Challenge Course B-10	7/02/12	\$ 47,768.00	\$49,214.00	M-10
Venable, Melissa	Assistant Principal- Washington EL-3 200 days	7/02/12	48,384.00	61,800.00	Principal-Hale Jr. High EL-5 12 months
Support (Hourly):					
Hunt, Lashion	CNS Assistant- Gilcrease MT-1 5hrs/day	7/01/11 5/24/12	\$ 8.35	\$ 8.35	6hrs/day
Johnson-White, Pamela	Accountability Assistant- ESC/School and District Accountability CA-5	7/02/12 6/30/13	11.21	11.99	Registrar-Webster CA-6
McCane, Michelle	Clerk-McClure CA-3 181 days	8/03/12 5/24/13	9.48	9.48	Clerk-Edison CA-3 195 days
Roland, Demetrius	Bus Driver MT-6 6hrs/day	6/11/12 6/29/12	10.56 .15	10.56 .30	Lead Stipend Team Stipend

LEAVES OF ABSENCE

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>	<u>Reason</u>
Support (Hourly):			
Feeback, David	6/12/12	Supervisor-Maintenance	Personal illness
Hill, Janet	6/06/12	Bus Driver	Personal illness
Nieves De Ramos, Ana	4/17/12	CNS Assistant-ECDC	Worker's Comp
Williams, Erma	5/31/12	Custodian-Memorial	Personal illness

DECEASED

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Support:		
Crump, Minerva	5/25/12	Teacher Assistant-Burroughs

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Bicknell, Regina	6/29/12	Teacher-East Central Jr. High/Science
Boone, Phil	6/29/12	Principal-TRAICE
Brown, Melissa	5/30/12	Title I Reading Interventionist-McClure
Carter, Dominick	6/15/12	Teacher-Remington/Grade 6
Coker, Emma	6/07/12	Teacher-Jackson/ELL
Epps, Kristen	6/04/12	Title I Reading Interventionist-McClure
Garvin, Marolyn	6/08/12	Teacher-Kendall Whittier/Grade 2
Gray, Hillary	8/01/12	Teacher-Kerr/Kindergarten
Kelly, Leah	6/04/12	Teacher-Eisenhower/Gifted and Talented
McNeil, Adrian	7/16/12	Counselor-Washington
Medina, Melissa	6/08/12	Teacher-Mark Twain/Grade 2
Petersen, Brittany	5/31/12	Teacher-McClure/Kindergarten
Roth, April	6/07/12	Teacher-Bell/Grade 2
Rowe, Lisa	6/05/12	Teacher-East Central Jr. High/Math
Surber, Heather	5/30/12	Teacher-Anderson/Kindergarten
Wire, Dorothy	6/12/12	Teacher-Whitman/Grade 3
<u>Rescind:</u>		
Miskell, Ryan	7/02/12	Teacher-McLain/Language Arts

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Support (Hourly):		
Cox, Michael	6/08/12	Plumber Craftsperson-Maintenance
Dipboye, Aaron	6/28/12	Title I Accounting Technician-Accounting
Gordon, Janet	5/30/12	CNS Assistant-Remington
Hightower, Christopher	5/18/12	Autism Paraprofessional-Bell
Hofmann, Marie	5/18/12	Teacher Assistant (TA)-Bell
Malocsay, Heidi	6/07/12	Library Assistant-Eugene Field
Vera, Elvia	5/25/12	Head Custodian-Educare II

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Andrews, Deborah	6/29/12	Counselor-Kendall Whittier
Appel, Cynthia	6/08/12	Librarian-Bell
Markley, Elizabeth	6/14/12	Teacher-Academy Central/Kindergarten
Support (Hourly):		
Marlow, Belen	6/12/12	CNS Assistant-Peary
Mosley, Barbara	5/22/12	CNS Assistant-Burroughs

Non-Renewal of Contract

Name	Effective Date	Assignment
Certificated/Administrative:		
Barron, Tammie	6/29/12	Gear Up Parent Involvement Specialist-ESC/Federal Programs and Special Projects
Bigelow, Virginia	5/21/12	SIG Reading-Clinton
Brown, Eli K.	6/29/12	Gear Up Site Mentor Facilitator-ESC/Federal Programs and Special Projects
Colburn, Shay	5/21/12	Teacher-Hale/PE
Henderson, Evonne	6/29/12	Gear Up Site Mentor Facilitator-ESC/Federal Programs and Special Projects
Henzel, Kathleen	6/29/12	Gear Up Site Mentor Facilitator-ESC/Federal Programs and Special Projects
Sotkin, Michele	5/22/12	Speech Pathologist-ESC/Special Education and Student Services
Treadwell, Terree	6/08/12	Teacher-Chouteau/Grade 5
White, Priscilla	6/29/12	Gear Up Language Arts Instructor-ESC/Federal Programs and Special Projects
Support:		
Beeman, Taylor	5/18/12	TA-Disney
Chaney, Opa	5/18/12	Title I TA-Academy Central
Crisp, Da'Waunye	5/18/12	TA-Academy Central
Farley, Renee	6/08/12	TA-Chouteau
Foresman, Rhonda	5/18/12	TA-MacArthur
Goodman, Nathaniel	5/18/12	TA-Anderson
Hawkins, Keithon	5/18/12	Paraprofessional-Lewis and Clark
Hightower, Ana	6/08/12	Title I Parent Facilitator-Eugene Field
Perryman, Chris	5/18/12	TA-Anderson

Non-Renewal of Contract - Continued

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Robinson, Charity	5/18/12	Title I Parent Facilitator-Jones
Smith, Tiffany	5/18/12	Paraprofessional-MacArthur
Titworth, Nevada	5/18/12	Paraprofessional-MacArthur

TERMINATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Support (Hourly):		
Bennett, Darrell	5/18/12	Bus Driver
Bowerbank, Cindy	6/01/12	TA-Hamilton
Parker, Audrey	5/23/12	Bus Driver
Perryman, Jeffrey	6/07/12	Plumber Apprentice-Maintenance

SUBSTITUTE AND TEMPORARY ELECTIONS

Teacher Assistant

Palacios, Evangeline

Clerks

Harding-Stone, Anna
Paraprofessional
Schumacher, Debbie
Watts, Rebecca

Bus Driver Trainee

Bojas, Dionnys'
Chappell, Cariol
Rollins, Mario
Smith, James
Switzer, Kelly
Wells, Darin
Whitfield, William

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Advanced Placement Testing – Washington’s School Activity Fund #529

Pay Melissa Venable, certified staff member a stipend of \$500 (total not to exceed \$500) to serve as Advanced Placement Coordinator, pay Zontennia Garner and Pam Cecil, support staff members a stipend of \$250 each (total not to exceed \$500) to serve as assistants for coordinating Advanced Placement testing done during the 2011-2012 school year.

Bus Attendant -11-0000-2212-501800-239-000000-000-06-066

Pay TPS bus attendant (to be named), a stipend of \$.50 per hour., and a substitute bus attendant (to be named), a stipend of \$1.00 per hour (total not to exceed \$500) when the regular attendant is absent, to ride the bus with a special education student, to and from school, and administering medication, if necessary, during the 2012-2013 school year.

College and Career Readiness - 11-4210-2213-501700-333-999000-210-05-093-4210

Pay College and Career Readiness (CCR) certified teachers, to be named @ \$18/hr. (total not to exceed \$25,000) to attend professional development, July 1 2012 through June 30, 2013. This training will take place during non-contract hours.

MYP Coordinator – 11-0735-50-1764-6101-251-7650-000-07-735

Pay Annette Kennedy, certified personnel a stipend of \$1,849 (total not to exceed \$1,849) to serve as MYP (Middle Years Program) Coordinator for the 2012-2013 school year.

Parent Facilitator – Washington’s School Activity Fund #520

Pay Ernestine Hendrix, support staff a stipend of \$3,000 (total not to exceed \$3,000) to perform extra duties as Parent Facilitator in addition to her regular assigned duties and be paid in nine payments during the 2012-2013 school year. This will not require overtime. The first payment will be \$333.36 and \$333.33 for the next 8 payments.

Press Release Coordinator – Washington’s School Activity Fund #520

Pay Ioder Fisher, certified personnel a stipend of \$500 (total not to exceed \$500) to serve as Press Release Coordinator for the 2012-2013 school year.

School Nurse Extra Duties - 211-0000-50-2131-1700-000-0000-000-10-059

Pay school nurses @ \$23/hr. to attend after hours required training sessions to provide before and/or after school instruction, as needed, during the 2012-13 school year.

Teachers as Advisors - Washington’ School Activity Fund #520

Pay Annette Kennedy, certified personnel a stipend of \$3,000 (total not to exceed \$3,000 for curriculum design for the Teachers as Advisor program, as well as, facilitator of professional development days for the Washington staff including the completion of the self-study for MYP.

Thoreau Bus Duty – 11-0000-1000-50-1800-421-400000-409-07-573

Pay Carlross Godoy, support staff member a stipend of \$800 (total not to exceed \$800) to assist with early and late bus duty for Thoreau Academy for the 2012-2013 school year.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES - Continued

Thoreau PTSA Liaison – 11-0000-2410-501800-000-000000-609-07-573

Pay LaRinda Bassham, support staff member a stipend of \$1,300 (total not to exceed \$1,300) to be the Thoreau Academy PTSA liaison for the 2012-2013 school year.

Thoreau Extra Duties – 11-0000-2410-501800-000-000000-615-07-573

Pay Connette Ruhl, support staff member a stipend of \$2,200 (total not to exceed \$2,200 to process all site purchasing, keep budgets, Title I, gifts and endowments and foundation records for Thoreau Academy for the 2012-2013 school year.

Thoreau MicroSociety – 11-0008-1000-501700-100-276500210-04-573

Pay Marsha Weddington, certified staff member a stipend of \$3,000 (total not to exceed \$3,000) to coordinate MicroSociety for the Thoreau Academy for 2012-2013.

Thoreau Curriculum-11-0000-1000-50-1700-100-007650-000-07-573 \$4,000
11-0000-1000-50-1800-100-007650-000-07-573 \$1,000

Pay Thoreau certified teachers, to be named @ \$15/hr., curriculum facilitators, to be named @\$20/hr. and parateachers, to be named @their current hourly rate (total not to exceed \$5,000) to develop integrated curriculum that follows the Tulsa Mode. Curriculum development activities will begin upon approval and be completed June 30, 2013.

Virtual School – 11-0000-1000-501700-100-000000-210-07-643

Pay Virtual School teachers a stipend of \$200 per course per student (total not to exceed \$150,000) for providing academic support for students enrolled in the Virtual School during the 2012-2013 school year.

Washington Extra Duties – School Activity Fund #520

Pay certified personnel, to be named a stipend of \$969 (total not to exceed \$969) to be the Activity Period Coordinator at Washington High School during the 2012-2013 school year.

Web Page Coordinator – Washington's School Activity Fund #520

Pay Beatrice Hoxie, certified personnel, to be named a stipend of \$2,000 (total not to exceed \$2,000) to maintain Booker T. Washington's web page during the 2012-2013 school year.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

June 18, 2012, page 62 - Correct proposed contract amount.

Adjustments

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Wood, Deborah	Data Entry Clerk-CNS MT-4 2-CI	6/19/12 6/30/12	\$ 13.01	\$ 13.86	Requisition Technician and Inventory Assistant-CNS MT-5

May 21, 2012 Agenda, page 37 – Change hourly rate from \$10/hr. to \$14/hr.

Summer School Clerks - 11-0844-2340-501800-000-000000-000-05-093

Pay support staff, to be named @ \$14/hr. (total not to exceed \$21,082) to work as site clerks at each of the 9 summer school sites.

May 21, 2012 Agenda, page 36 – Change hourly rate from their current rate of pay to \$16/hr., total amount not to exceed and correct funding source number.

Campus Police Extra Duties – 11-7779-2660-501800-000-000000-959-05-093-7779

Pay campus police staff @ \$16/hr. (not to exceed \$12,160) to work at each of the 3 secondary summer schools.

SUPPORTING INFORMATION

INFORMATION ITEM G-28

POSITION CREATIONS/DELETIONS

Administrative/Certificated:

Create:

Position	Salary/Grade	Duties
Career Tech Program Coordinator-ESC/College and Career Readiness <i>Annual Budget Impact:</i> \$18,694 min. – \$31,689 max. <i>Funding Source:</i> 11-4210-2120-501110-330-000000-210-05-093-4210	Teachers Salary Schedule 100 days	Coordinate development and effective delivery of curriculum for College and Career Readiness Programs. Provide support in technology purchases and maintenance. Support functions of Career Tech student organizations. Coordinate College and Career Advisory Council activities. Provide professional development and curriculum planning for academic integration for College and Career Readiness programs. Prepare College and Career Readiness Department Annual Report.

Delete:

Position	Salary/Grade	Duties
Academic Integration Resource Teacher-ESC/College and Career Readiness <i>Annual Budget Impact:</i> \$32,900 min. – \$55,771 max. <i>Funding Source:</i> 11-4210-2120-501110-330-000000-210-05-093-4210	Teachers Salary Schedule 205 days	Provide professional development and curriculum planning for academic integration for all College and Career Readiness programs. Provide assistance to High Schools That Work schools in submitting reports, attending conferences, and complying with the requirements of the agreement between the Southern Regional Educational Board and the participating schools. Prepare the College and Career Readiness annual report. Provide assistance to new teachers in planning and delivering quality instruction. Assist in the implementation of career guidance activities in middle and high schools. Assist CareerTech student organizations by providing technical assistance at conference competitive events. Supervise Business and IT programs. Provide technical assistance to College and Career Readiness teachers. Assist in preparation of Carl Perkins grant submissions.

Create:

Position	Salary/Grade	Duties
College and Career Readiness Transition Specialist-ESC/College and Career Readiness <i>Annual Budget Impact:</i> \$32,900 min. – \$55,771 max. <i>Funding Source:</i> 11-4210-2120-501110-330- 000000-210-05-093-4210	Teachers Salary Schedule	Coordinate the District’s “Teachers as Advisors” program. Work with building administrators and TAA coordinators in all secondary schools to help train staff. Implement and self-evaluate TAA programs. Coordinate the “College Access Career Readiness” program to link TAA and CACR together to provide mentors for students. Provide leadership to update the College and Career Planner and TAA curriculum.

Delete:

Position	Salary/Grade	Duties
Special Programs Facilitator-ESC/College and Career Readiness <i>Annual Budget Impact:</i> \$32,900 min. – \$55,771 max. <i>Funding Source:</i> 11-4210-2120-501110-330- 000000-210-05-093-4210	Teachers Salary Schedule	Provide leadership and management of the Carl Perkins Grant. Assist the Director in providing leadership and management to the College and Career Readiness programs.

Support

Create:

Position	Salary/Grade	Duties
Police Officer- ESC/Police Department	TS-9 14.61/hr. to 19.79/hr.	Respond to all intrusion alarms, open doors for access for vendors/contractors, secure buildings, arrest criminal violators when necessary.

Annual Budget Impact:
\$28,932 min. –
\$41,163 max.

Funding Source:
21-0000-2660-501210-000-
000000-961-10-049

Delete:

Position	Salary/Grade	Duties
Security Technician- ESC/Police Department	TS-8 13.91/hr. to 18.85/hr.	Respond to intrusion alarms, repair malfunctioning alarms, and assist law enforcement in prevention of crimes against property.

Annual Budget Impact:
\$28,932 min. –
\$39,208 max.

Funding Source:
21-0000-2660-501210-000-
000000-961-10-049

SUPPORTING INFORMATION

INFORMATION ITEM G-39

SCHOOL/SITE NAME CHANGES

Facilities Proposed Name Change and/or Address Change					
Site	Current School Name	Old Address	Proposed School Name	New Address	Reason
170	Eisenhower International School	2819 S. New Haven Ave.	Eisenhower International School at Nimitz Campus(SY 2013-2014)	3111 E. 56 St. (SY 2013-2014)	Project Schoolhouse Phase II
315	Mayo Demonstration School	2525 S. 101 E. Ave.	Wilson Campus Sequoyah Elementary at Cleveland Campus	1127 S. Columbia Ave.	Project Schoolhouse Phase II
405	Sequoyah Elementary	3441 E. Archer St.	Wilson Teaching and Learning Academy	724 N. Birmingham Ave.	Project Schoolhouse Phase II
195	Fulton Teaching and Learning Academy	8906 E. 34 St.	Wilson Teaching and Learning Academy	1127 S. Columbia Ave.	Project Schoolhouse Phase II
423	Project Accept TRAICE Elementary	1205 W. Newton	Same	1202 West Easton St.	Project Schoolhouse Phase II
576	*Tulsa Met Middle School	Same	Tulsa Met Junior High	Same	Project Schoolhouse Phase II
130	*Burbank Elementary	Same	Bell Primary	Same	Project Schoolhouse Phase II

School Grade Configuration Proposed Changes

Current Site	Current School Name	Current Grade Configuration	Proposed Grade Configuration	Reason
167-A	ECDC-Bunche	PreK	PreK-Kg	Project Schoolhouse Phase II
167-C	*ECDC-Porter	PreK	PreK-Kg	Project Schoolhouse Phase II
198	Gilcrease Elementary	PreK-6	1-6	Project Schoolhouse Phase II
269	Lewis and Clark Elementary	PreK-6	Kg-6	Project Schoolhouse Phase II
252	Kerr Elementary	PreK-6	Kg-6	Project Schoolhouse Phase II
350	Park Elementary	PreK-6	1-6	Project Schoolhouse Phase II
378	Remington Elementary	PreK-6	Kg-6	Project Schoolhouse Phase II
395	Robertson Elementary	PreK-6	Kg-6	Project Schoolhouse Phase II
423	Project Accept TRAICE Elementary	Kg-5	Kg-6	Project Schoolhouse Phase II
576	*Tulsa Met Middle School	6-8	7-8	Project Schoolhouse Phase II

School Site Number Proposed Changes

Current Site Number	Proposed Site Number	New School Name	Reason
167-B	169	ECDC-Reed	Project Schoolhouse Phase II
167-C	168	ECDC-Porter	Project Schoolhouse Phase II
130	118	*Bell Primary	Project Schoolhouse Phase II
576	667	*Tulsa Met Junior High	Project Schoolhouse Phase II

Closed Tulsa Public School Site

Current Site Number	Current School Name	New Site Number	New School Name or Charter
576	*Tulsa Met Middle School	676	Will reopen as Tulsa Met Junior High

* Site Number Change or Name Change

Site Numbers are approved through the OSDE and are listed for information only