



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, April 22, 2013**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1. Call to order and confirm that a quorum of the Board is present.
- A-2. Flag salute led by the Washington High School JROTC under the direction of Major Phil Courtin.
- A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1. Superintendent's special presentations and awards.

D. Approve minutes of previous meetings of the Board of Education.

Regular Meeting

March 25, 2013

Special Meetings

March 11, 2013

March 25, 2013

April 1, 2013

April 1, 2013

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA - Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

- L-1. Motion and vote on motion to enter into a resignation agreement with Jim Rector and to authorize its execution by the Board President and Board Clerk.

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, May 6, 2013, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, DR. OLIVER WALLACE

E-1. RECOMMENDATION: Increase the contract with the Doubletree Hotel Downtown approved on the February 25, 2013, item E-4 for Edison Preparatory School's senior breakfast, May 24, 2013.

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed approximately \$10,000 (an increase of approximately \$1,500) will be paid from Edison's school activity fund #866.

RATIONALE: More tickets were sold than were originally estimated resulting in an increased total amount.

E-2. RECOMMENDATION: Amend item E-4 of the April 1, 2013, Agenda to correct the school activity fund account number for East Central High School students to travel to Orlando, Florida, to attend the Business Professional Association National Convention, May 7-12, 2013.

COST AND FUNDING: The total cost not exceed \$4,000 will be paid from East Central High School's activity fund #807 and Career Tech.

RATIONALE: The wrong account number was submitted.

E-3. RECOMMENDATION: Approve 18 students from McLain High School to travel to Dallas, Texas, to visit the American Airlines training facility and headquarters, May 10-11, 2013.

COST AND FUNDING: There is no cost to the District. The McLain Foundation and private donors will fund the trip.

RATIONALE: The trip is a great opportunity for students to visit American Airlines' flight training facility, systems operation center, flight attendant area and the C.R. Smith Museum.

- E-4.** RECOMMENDATION: Approve 52 McLain High School students to travel to Dallas, Texas, to attend the Math and Science Day at Six Flags over Texas, May 3, 2013.

COST AND FUNDING: The total cost of approximately \$2,800 will be paid from McLain High School's activity fund #878.

RATIONALE: Six Flags will be turned into a classroom where students will be immersed into math and science activities on May 3, 2013.

- E-5.** RECOMMENDATION: Approve two Memorial High School students to travel to Orlando, Florida, to attend the Future Educators Association (FEA) National Convention, April 25-28, 2013.

COST AND FUNDING: The total cost not to exceed \$4,300 will be paid as follows: \$3,761.81 will be paid from a grant from the Oklahoma State Regents for Higher Education, 11-0838-2199-508100-000-000000-000-05-725-0835 and 11-0838-2720-505150-000-000000-000-05-725-0835; and \$460 will be paid from Memorial's school activity fund #826.

REQUISITION NUMBER: 11312473

RATIONALE: The Oklahoma State Regents for Higher Education is seeking to encourage students interested in the field of education by strengthening local FEA chapters through support by assisting local chapters in attending the FEA National Convention. Students should return with a stronger and more informed interest in pursuing a career in the field of education.

- E-6.** RECOMMENDATION: Approve ten students from Washington High School to travel to Utsunomiya, Japan, May 30-June 15, 2013.

COST AND FUNDING: There is no cost to the District. Funds will be provided by parents and grants from the Booker T. Washington Foundation paid directly to the vendor.

RATIONALE: The Japanese Exchange Program is a unique program for students to experience Japanese culture and language firsthand by living with host families and attending school.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING, MRS. TRACY BAYLES

- E-7.** RECOMMENDATION: Amend the contract with the Community Action Project of Tulsa County, Inc. (CAP) approved on the September 17, 2012, Agenda, item E-3, reducing the amount of funding for the Oklahoma Parents as Teachers (OPAT) Grant to \$84,000 to partially fund the OPAT program, which will require a 25 percent match of cash or in-kind services by the District.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the School District, and the proper administrative officials of the District be authorized to submit the grant application.

COST AND FUNDING: There is no additional cost to the District.

REQUISITION NUMBER: 41300217

RATIONALE: The original Agenda item included carryover funds from FY12. The item is revised to include only current year OPAT funds in the amount of \$84,000.

- E-8.** RECOMMENDATION: Purchase the DBQ Project Mini-Q Volume 1 and Volume 2 binders with the provision of teacher training from the DBQ Company, Evanston, Illinois, in order to support and enhance US History instruction and Common Core/Oklahoma C3 State Social Studies standards of instruction at the fifth-grade, eighth-grade, and high school levels.

COST AND FUNDING: The total cost not to exceed \$36,000 will be paid from the Teaching American History Grant as follows. Materials in an amount not to exceed \$27,378 to be paid from 11-7751-2213-506410-000-000000-000-05-093-7751; and training in an amount not to exceed \$8,000 to be paid from 11-7751-2213-503600-000-000000-000-05-093-7751.

REQUISITION NUMBER: 11314399

RATIONALE: The DBQ Project will be used to enhance teacher historical content knowledge and increase student critical thinking, writing, and reading skills in US History classrooms, regardless of a student's competency and/or ability. All three skills are critical components of Common Core and Oklahoma State Social Studies C3 literacy standards at both the elementary and secondary levels.

E-9. RECOMMENDATION: Purchase up to 140 Active Classroom licenses with one day of professional development training (at no extra cost) from Social Studies School Service, Culver City, California, for District administration and teacher use.

COST AND FUNDING: The total cost not to exceed \$120,000 will be paid from the Teaching American History Grant Fund, 11-7751-2213-505300-000-000000-000-05-093-7751.

REQUISITION NUMBER: 11314412

RATIONALE: Active Classroom is a web-based US History curriculum support tool. The purchase of classroom licenses and the one day of professional development training at no extra cost will be used to support and enhance US History instruction and Common Core/Oklahoma C3 State Social Studies standards of instruction at District sites at the fifth-grade, eighth-grade, and high school level. Active Classroom will provide research-based best practice methods that align with District and state C3, Common Core literacy, and PALS standards.

E-10. RECOMMENDATION: Enter into a Memorandum of Understanding with the Tulsa City-County Health Department to present "Making Proud Choices: A Safer-Sex Approach to HIV/STDs and Teen Pregnancy Prevention."

FURTHER RECOMMEND: The attorneys for the School District review and approve the memorandum and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300353

RATIONALE: The 13-session voluntary program provides students with the knowledge, confidence, and skills necessary to reduce the risk of contracting sexually transmitted diseases (STDs), the Human Immunodeficiency Virus (HIV), and teen pregnancy. The curriculum is taught by trained educators from the Tulsa City-County Health Department.

- E-11.** RECOMMENDATION: Purchase printing of school testing materials from Meeks Lithographing Company, Tulsa, Oklahoma.

COST AND FUNDING: The total cost not to exceed \$27,000 (an increase over the original projection of \$20,000) will be paid from the Curriculum and Instruction Fund, 11-0000-2240-505500-000-000000-000-06-070.

REQUISITION NUMBER: 21306526

RATIONALE: The printing of formative assessments needed as part of the implementation of the District's Strategies for Student Success Plan. Due to limited capacity of the District's Print Shop, these assessments were outsourced.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

- E-12.** RECOMMENDATION: Revise School Board Policies as listed.

3605 - Educational Services for Students Under: Section 504
9102 - Research by Individual and/or Institutions

COST AND FUNDING: There is no cost to the District.

RATIONALE: Revision of policies serves to align with current legislation and internal practices.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

- E-13.** RECOMMENDATION: Approve a letter of intent expressing the mutual intention to negotiate the terms of an agreement between the District and the Oklahoma School for the Visual and Performing Arts Foundation for the option to purchase the real estate and improvements commonly known as Roosevelt Elementary School located at 1202 West Easton, Tulsa, Oklahoma.

FURTHER RECOMMEND: The attorney for the school District prepare the letter of intent and the President of the Board of Education be authorized to execute the letter on behalf of the District.

RATIONALE: The Oklahoma School for the Visual and Performing Arts Foundation will operate a performing arts school for grades 9-12. Roosevelt was declared surplus on June 6, 2011, and placed for sale in accordance with surplus sale procedures set forth in OKLA.STAT., Title 70, Section 5-17(11) and Board Policy 5402. Bids received were rejected on October 3, 2011, and the property is currently for sale.

E-14. RECOMMENDATION: Adopt the 2013-2014 District Staffing Plan.

RATIONALE: Provision of a quality learning experience depends upon making certain that schools are adequately staffed.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

E-15. RECOMMENDATION: Approve Amendment Number Five to the construction management contract with Trigon Construction Manager approved on the April 2, 2012, Agenda, item E-15, establishing the guaranteed maximum price (GMP) for the renovation project at East Central High School.

Allowances	\$186,847
General conditions	\$124,943
Management fees	\$131,190
Reimbursables	\$52,850
Trade contracts	\$2,259,170
Total	\$2,755,000

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$2,755,000 will be paid from the Facility Construction Bond Fund, 35-1220-4700-504500-000-000000-000-12-710-CM036.

REQUISITION NUMBER: 41300363

RATIONALE: Renovating East Central High School is part of the 2010 bond issue.

E-16. RECOMMENDATION: Approve additional services with GH2 Architects for the redesign of the restroom addition at ECDC Bunche.

COST AND FUNDING: The total cost not to exceed \$28,340 will be charged to the Facility Bond Fund, 35-1220-4700-504500-000-000000-000-12-167-CM037.

REQUISITION NUMBER: 41300365

RATIONALE: The location of the new restrooms was changed to better serve the early childhood program.

E-17. RECOMMENDATION: Assign the contract for the interior renovation of East Central High School to Trigon Construction, the construction manager at risk on the project.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The individual awarded contracts will be encumbered as one contract to Trigon Construction, the construction manager at risk on the project.

E-18. RECOMMENDATION: Award the contracts for the interior renovation at East Central High School for the following trades.

Architectural woodwork	KC Woodwork	\$128,155
Demolition	DT Specialized	\$387,458
Door hardware material	Builders Supply	\$160,000
Drywall and ceiling	ML Jones	\$12,500
Electrical	Raceway	\$35,300
Epoxy flooring	Vale Painting	\$53,000
Flooring	Flor Wright	\$745,172
Glass and glazing	Alred Glass	\$10,200
Hollow metal door and frames	Felix Thomson	\$20,336
Interior signage	Architectural Sign & Graphics	\$34,500
Mechanical	R & M	\$8,500
Metal lockers	Best Company	\$77,200
Misc. carpentry	Rekab	\$28,520
Paint and wall covering	Vale Painting	\$218,470
Plumbing	Apsco	\$26,740
Rough carpentry installation	REKAB Builders	\$26,000
Toilet partitions	Felix Thomson	\$10,500
Visual display boards	Felix Thomson	\$19,950
Wall protection	Vale Painting	\$369,668
Wood doors material	Windor Supply	\$39,211

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

RATIONALE: The individual awarded contracts will be encumbered as one contract to Trigon Construction, the construction manager at risk on the project.

E-19. RECOMMENDATION: Approve Supplemental Number Four and Number Five to the master agreement with Trigon Construction Company to provide construction management services for the interior renovations at East Central and Rogers high schools.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate documents and the proper officers of the Board of Education be authorized to documents on behalf of the District.

REQUISITION NUMBER: 41300367 and 41300369

RATIONALE: The employment of a construction manager is necessary to successfully complete both projects during the summer break.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MRS. TALIA SHAULL

E-20. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

E-21. RECOMMENDATION: Approve routine staffing items.

RATIONALE: The routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education for 2012-2013.

E-22. RECOMMENDATION: Pay Relay Graduate School of Education for up to two principals to participate in the Principal Academy Fellowship as part of the District's leader effectiveness efforts to support principal leadership development.

COST AND FUNDING: Total cost not to exceed \$30,000 will be paid from the Civic Donors Grant Fund, 11-0844-2340-508600-000-000000-000-05-093-0844.

RATIONALE: Participation in the Relay Graduate School of Education Principal Academy is the latest addition to leadership development opportunities offered through the District's Leadership Development programs. The Principal Academy consists of a 12-day summer program and four weekend intercessions during the 2013-2014 school year and focuses on increasing participants capacity as instructional leaders. The program includes intensive professional development in foundational areas aligned with the District's priority expectations for principals such as observation and feedback, building a culture of high expectations and using data to improve student learning.

E-23. RECOMMENDATION: Amend the contract with Efficacy-Based Technical Assistance, LLC (EBTA) Principal - Gene Kleindienst approved on August 6, 2012, Agenda, item E-6 to increase the amount to be paid from the Civic Donor Fund.

FURTHER RECOMMEND: The attorneys for the District amend and approve the appropriate contract and the proper officers of the board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$262,000 (an increase of \$32,000) \$100,600 (unchanged) will be paid from the Title IIA Fund, 11-5410-2213-503600-000-000000-000-05-093-541; \$63,400 (unchanged) will be paid from the TLE Group Account Fund, 11-0848-2340-503200-000-000000-000-05-093-0848 and \$98,000 (an increase of \$32,000) will be paid from the Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-093-0844.

RATIONALE: There is a need to provide additional technical assistance to ensure the continued implementation of the various components of the Teacher and Leader Effectiveness Initiative. Additional deliverables will include consulting services related to the planning and implementation of whole-school improvement efforts aligned with the TLE initiative and other District priorities, as well as technical assistance in human capital process development.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING, MRS. TRACY BAYLES

F-1. RECOMMENDATION: Purchase COGAT test materials from Riverside Houghton Mifflin Harcourt, Rolling Meadows, Illinois, to administer to second-grade students in Spring 2013.

COST AND FUNDING: The total cost not to exceed \$47,200 will be paid from the Curriculum and Instruction Gifted and Talented General Fund, 11-0000-2240-506140-251-000000-000-06-070.

REQUISITION NUMBER: 11315528

RATIONALE: The COGAT measures general thinking and problem-solving skills and indicates how well the student uses these skills to solve verbal, quantitative, and nonverbal problems. It not only assists in identifying gifted and talented students; it also identifies students who may need additional supports.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

F-2. RECOMMENDATION: Amend the contract of sale for the Pershing property approved on the February 14, 2013, Agenda, item C-1 to reflect a new purchase price of \$475,000.

FURTHER RECOMMEND: The attorneys for the School District create the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The price was reduced from \$495,000 to \$475,000 after building inspections revealed structural damage to the facility.

F-3. RECOMMENDATION: Approve a budgetary transfer of \$100,000 from the Reserve Fund to Transportation.

RATIONALE: This budgetary revision is a one-time transfer of funds to Transportation for the purchase of parts to repair vehicles. This request is submitted for Board approval in compliance with Board Policy 5501.

F-4. RECOMMENDATION: Approve a contract of sale covering lots 1-10 and 33-42, Block 5, Maywood Addition, (Barnard property) between the District and Stephen R. Buford, of Quapaw Investments, L.L.C., for the purchase price of \$1,380,000.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The broker's fee for selling the property will be deducted from the proceeds of the sale.

RATIONALE: This property was declared surplus on the June 6, 2011, Agenda, item F-6, and placed for sale in accordance with surplus sale procedures set forth in OKLA. STAT., Title 70, Section 5-17(11) and Board Policy 5402. Bids received at this time were rejected. As a result, the Board has the ability to negotiate with prospective buyers. CBRE/Oklahoma, Tulsa, Oklahoma, will receive a commission of two percent from the District as part of this transaction.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

F-5. RECOMMENDATION: Approve payment to the Tulsa County Election Board in the amount of \$52,467.36 to pay the election administration costs for conducting the bond election on May 14, 2013.

COST AND FUNDING: The total cost will be \$52,467.36 paid prior to the election from Building Fund, 21-0055-2314-503100-000-000000-000-08-037.

REQUISITION NUMBER: 11315656

RATIONALE: The continued passage of bonds allows the District to continue to provide additional tools for students to expand their learning experiences. A second payment will be required after the election. This item is appearing for Action in order to meet the Election Board's deadline for the first payment to be made before the bond election.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, DR. OLIVER WALLACE

G-1. RECOMMENDATION: Approve a three-year Charter School Contract with Tulsa School of Arts and Sciences, Inc. (TSAS), to operate as a charter school for grades 9 through 12 during the 2013-2014, 2014-2015 and 2015-2016 school years.

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate charter contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 4130075

RATIONALE: The current Charter School Contract between the District and TSAS expires June 30, 2013. TSAS submitted an application for renewal of its contract on November 14, 2012. In order for TSAS to continue operations beyond the current school year, the parties must enter into a new charter school contract.

G-2. RECOMMENDATION: Approve an agreement with the Tulsa City-County Library (TCCL) to house and maintain computers and to provide Internet access to online curriculum for students enrolled in the Tulsa Learning Academy (TLA). The Agreement will initiate a pilot program and will be renewable annually by agreement of the parties.

FURTHER RECOMMEND: The attorneys for the School District review and approve the agreement and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300360

RATIONALE: The purpose of the partnership is to provide a viable, virtual option for students who fit the qualifications to enroll and participate in the accredited, rigorous curriculum provided through TLA. The targeted group is students 14 to 21 who are enrolled in the TLA program.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING, MRS. TRACY BAYLES

- G-3.** RECOMMENDATION: Purchase co-curricular adult/parent education materials to be placed in school libraries from Channing Bete Company, South Deerfield, Maryland, during the 2013-2014 school year.

COST AND FUNDING: The total cost not to exceed \$36,857.23 will be charged to the McKinney-Vento Homeless Grant Fund, 11-5118-2194-506810-494-000000-000-05-093-5118.

REQUISITION NUMBER: 11313236

RATIONALE: Funds will be used to purchase informational parent involvement pamphlets for parents at all grade levels at Title I schools, including, but not limited to, topics such as school attendance, bullying, social media, parents' school responsibilities, getting involved, and preparing for school.

- G-4.** RECOMMENDATION: Enter into a facilities usage agreement with the University of Tulsa, Tulsa, Oklahoma, to house the High School Kravis Summer Arts Camp on the TU Campus.

FURTHER RECOMMEND: The attorneys for the School District review and approve the agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300361

RATIONALE: The Kravis Summer Arts Program allows high school students to engage in advanced-level coursework with the University of Tulsa professors utilizing state-of-the-art equipment in the University of Tulsa Arts Department. The camp will be offered June 17-28, 2013, on the TU Campus.

- G-5.** RECOMMENDATION: Purchase magazine subscriptions from W.T. Cox Subscriptions, Shallotte, North Carolina, for all District school libraries during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposal 13027. PO

COST AND FUNDING: The total cost to be determined will be charged to the General Fund, 11-0000-2220-506420-000-000000-000-06-069 and other applicable fund/account.

RATIONALE: Expenditures during the 2012-2013 school year totaled approximately \$34,450.

G-6. RECOMMENDATION: Enter into a memorandum of understanding with Reading Partners, a California nonprofit public benefit corporation in Oakland, California, to begin in July 2013 for the recruitment training of local volunteers to provide reading tutoring for the following elementary schools: Anderson, Cooper, Eugene Field, Jackson, Kendall-Whittier, Mark Twain, McClure, Mitchell and Sequoyah.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate memorandum and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$135,000 will be paid as follows: \$15,000 will be paid from each identified site's Title I funds, 11-5118-1000-503200-494-000000-000-05-XXX-5118 or 11-5150-1000-503200-494-000000-000-05-XXX-5150.

REQUISITION NUMBER: 41300371

RATIONALE: This will provide one-on-one reading support to qualifying students of identified District schools utilizing structured curriculum-based materials, and will ensure that volunteers providing reading support are appropriately trained and receive on-going coaching and support.

G-7. RECOMMENDATION: Purchase additional translation services from Sebastian Lantos LLC, Tulsa, Oklahoma.

COST AND FUNDING: The total cost not to exceed \$30,000 (an increase over the original projection of \$20,000) will be paid from the ELL fund, 11-0847-2199-503300-000-000000-000-05-093-0847.

REQUISITION NUMBER: 11315254

RATIONALE: Sebastian Lantos LLC provides the District with certified language interpretation and translation services in a variety of languages. This service facilitates effective communication with the District's Limited English Proficient parents and guardians and compliance with the District's Resolution Agreement with the Office for Civil Rights.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

G-8. RECOMMENDATION: Renew the contract with Oklahoma Department of Rehabilitation Services (DRS) to provide a Transition School-to-Work program for students with disabilities for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300362

RATIONALE: A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through work adjustment training on the two types of work study. School work study is supervised or closely monitored by school personnel and the school pays the stipend with DRS making reimbursement to the school for that payment. Employer work study is employment experience in a part-time job in the community with the employer paying the salary. In both cases, the student is given school credit and important guidance and instructional help is given around the work experience.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

G-9. RECOMMENDATION: Renew the contract with Cole & Reed, P.C. to provide auditing services, the fourth of four annual renewal options, in accordance with terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the District prepare the appropriate renewal contract and that the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$130,000 will be paid from the General Fund, 11-0000-2318-503310-000-000000-000-09-092.

REQUISITION NUMBER: 41200026

RATIONALE: Cole & Reed, P.C. will perform an independent financial and compliance audit of the District's 2012-2013 financial statements. The cost for the 2011-2012 audit was \$80,000.

- G-10.** RECOMMENDATION: Approve the sanctioning of Gilcrease PTA in accordance with Board Policy 5707 for the 2012-2013 year.

COST AND FUNDING: There is no cost to the District.

RATIONALE: This organization is requesting Board approval for sanctioning and has submitted the required information in support of their application.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- G-11.** RECOMMENDATION: Approve Supplemental Schedule Number Five with Allied Engineering for engineering services for the interior renovation at the Rogers annex. The master agreement was originally approved on the February 7, 2011, Agenda, item E-8.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the District.

COST AND FUNDING: The total construction cost of approximately \$650,000 will be paid from the Facility Bond Fund, 35-1220-4400-503340-000-000000-000-12-730-CM038. The engineering firm will be paid six percent of the total construction cost.

REQUISITION NUMBER: 41300370

RATIONALE: The interior improvements at the Rogers annex require the installation of a fire sprinkler system. This is part of the 2013 Project Schoolhouse.

- G-12.** RECOMMENDATION: Assign the contract for the stadium improvements at Lafortune Stadium to Trigon Construction, the construction manager at risk on the project.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

RATIONALE: The individual contracts will be encumbered as one contract to Trigon Construction, the construction manager.

G-13. RECOMMENDATION: Correct the funding source for the contract with Felix Thomson dba Commercial Door and Hardware approved on the April 2, 2012, Agenda, item E-18.

COST AND FUNDING: The total amount not to exceed \$282,554 will be paid as follows: \$147,183.63 will be paid from the Qualified School Construction Bond; and \$135,370.37 will be paid from the Construction Bond, 35-1220-4700-504500-000-000000-000-12-037.

RATIONALE: This project completes the Qualified School Construction Bond funds.

G-14. RECOMMENDATION: Correct item E-18 of the November 5, 2012, Agenda to award the contract for gym seating to Performance Surfaces in lieu of Sportstech Quality Cardo.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

RATIONALE: The name of the wrong vendor was inadvertently submitted on the original Agenda item.

G-15. RECOMMENDATION: Extend the contract with Securedyne of Texas, LLC, approved on the May 3, 2010, Agenda, item E-20, to provide security cameras and access control to Eisenhower International School and the Seventh Grade Center (site to be determined).

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$140,000 will be paid from the Facilities Bond, 35-1215-4700-504500-000-000000-000-12-XXX.

REQUISITION NUMBER: 41300366

RATIONALE: The installation of door access systems and cameras is included in the 2010 Bond.

G-16. RECOMMENDATION: Enter into contract with the lowest responsible bidder for area drain inlets and sound equipment at LaFortune Stadium.

J & M Plumbing	\$4,995
Full Compass	\$15,677

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$20,672 and is part of the current guaranteed maximum price approved on the December 3, 2012, Agenda, item E-10.

RATIONALE: The stadium improvement is part of the 2010 bond issue.

G-17. RECOMMENDATION: Enter into contract with the lowest responsible bidder for boiler replacement at Hoover Elementary School, and East Central and Hale high schools.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed approximately \$500,000 will be paid from the applicable fund/account.

RATIONALE: The boiler replacements are part of the 2010 bond issue.

G-18. RECOMMENDATION: Approve the plat for the new McBirney transportation facility.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The replacement of the McBirney transportation center is part of the 2010 bond issue. The construction of the new facility requires that the lot be platted through the City of Tulsa.

G-19. RECOMMENDATION: Purchase seven new CNG buses from Ross Transportation, Oklahoma City, Oklahoma, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total cost not to exceed \$1,016,288 will be paid from the Transportation Bond Fund, 38-4110-2720-507620-000-000000-000-12-003.

REQUISITION NUMBER: 11315324

RATIONALE: The purchase of new buses is part of the 2010 bond proposal.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MRS. TALIA SHAULL

G-20. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

G-21. RECOMMENDATION: Enter into a contract with Gallup Consulting Education Practice to assist with building an applicant pool and pipeline of talented principal, teacher and support personnel candidates through the Gallup School Insight Solution process. The contract is scheduled for the FY14 to run from July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$114,400 will be paid from the Title II Fund, 11-5410-2213-503200-000-000000-000-05-093-5410.

RATIONALE: The School Insight Solution process that consists of the Principal/Teacher Insight assessment is a research-based, structured assessment that provides depth, ease and a fast assessment of large numbers of candidates without requiring significant time from Human Capital administrators by using Web technology. Students who have talented teachers perform at higher levels based on student achievement gains therefore the District must employ processes that have a proven link to teacher effectiveness and student success.

G-22. RECOMMENDATION: Enter into an agreement with City Year, Inc., Boston, Massachusetts, to place City Year corps members on a full-time basis in certain District schools beginning with the 2013-2014 school year and lasting through the 2016-2017 school year as part of the Promise Neighborhoods (Growing Together) Initiative, subject to mutual ratification of renewal and appropriations by the District each year.

FURTHER RECOMMEND: The attorneys for the District prepare and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District for the 2013-2014 school year; however, it is contemplated that the District will fund 25 percent of the total program cost in the following three school years (2014-2015, 2015-2016 and 2016-2017) in the amount of \$500,000 each year for a total of \$1,500,000. The District will dutifully seek the necessary funding.

RATIONALE: City Year is a nationally recognized youth development and educational support nonprofit organization that deploys its corps members to deliver research-based whole school supports and student interventions targeting the early warning indicators of poor attendance, unsatisfactory behavior, and course failure in English and math. For the 2013-2014 school year, City Year would deploy 20 corps members to two of the Promise Neighborhoods schools as part of a pilot year program. Promise Neighborhoods Schools include Kendall-Whittier, Sequoyah, Rogers College High School, Eugene Field Elementary School, Clinton Middle School and Webster High School. The expectation for future school years is that City Year would deploy 50 corps members each year to support all of the Promise Neighborhood (Growing Together) schools in years 2014-2015, 2015-2016 and 2016-2017.

G-23. RECOMMENDATION: Approve a renewal/term extension memorandum of understanding with Mathematica Policy Research to conduct a study evaluating the effectiveness of Teach For America (TFA) teachers.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate renewal/term extension memorandum of understanding and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The District has partnered with TFA since 2009 to provide a cadre of new teachers every year. This study, commissioned by TFA, will compare the reading and math achievement of elementary school students taught by TFA teachers with the achievement of similar students taught by other teachers in the same schools. The study will occur in approximately 220 classrooms in school districts across the country during the 2013-2014 school year.

SUPPORTING INFORMATION

CONSENT ITEM E-12

BOARD POLICIES/REGULATIONS

TULSA PUBLIC SCHOOLS

Policy 3605

EDUCATIONAL SERVICES FOR STUDENTS UNDER: SECTION 504 and Title II OF THE AMERICANS WITH DISABILITIES ACT

PURPOSE: To ensure the implementation of Section 504 of the Rehabilitation Act of 1973 and Title II.

The District recognizes its responsibility to children who are or may be qualified persons with disabilities under Section 504 of the Rehabilitation Act of 1973 ("Section 504) and Title II of the Americans with Disabilities Act ("Title II"). In an effort to ensure that "no qualified person with a disability shall, on the basis of disability, be excluded from participation, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance."

The District will develop procedures that ensure the implementation of Section 504 of the Rehabilitation Act of 1973 and Title II, as amended, which pertains to public schools. The intent of these procedures will be to ensure that all students with disabilities, who are eligible under Section 504/Title II, have access to a free, appropriate public education (FAPE).

Adopted: July 2006

Revised:

Legal Reference: Rehabilitation act of 1973 Public Law 93-112

Rehabilitation Act Amendments of 1974: Public Law 93-516

Executive Order 12250, 45 FR 72995 of 11/2/80

Rehabilitation Act Amendments of 1992: Public Law 102-569

RESEARCH BY INDIVIDUALS AND/OR INSTITUTIONS

PURPOSE: To establish a process to support educational research.

The Board recognizes the vital relationship between education and research and the benefit to its educational programs and services as a result of quality research endeavors. While recognizing the value of educational research, the Board also has the responsibility to prevent undue disruption to the educational process, to protect the privacy rights of students and staff and to ensure compliance with state and federal law. Research must occur in the context of the District's primary obligations of improving the educational process and student learning.

All research to be conducted within the Tulsa Public School District and/or requests to receive and/or use student or staff data in research or for evaluation purposes must have prior written approval from the District's Research Review Board (RRB). The RRB shall adhere to the following principles:

1. The purpose of the research must be education related and directly linked to the mission of Tulsa Public Schools.
2. The study must demonstrate a tangible benefit to the District.
3. Compliance with the regulations of this policy.

Research subject to this policy includes: (1) independent research conducted by individuals, organizations, or agencies not affiliated with the District; (2) research conducted by District contractors in accordance with their contract with the District or a memorandum of understanding with a District, department, or school; (3) research conducted by District employees or contract staff for personnel purposes outside of their work duties during non-work hours, (e.g. research for the completion of a master's thesis or doctoral dissertation or for any other purposes); (4) educational product research conducted by a company or entity to study an educational product's effectiveness for potential use by the District; or (5) research participation expressly required by federal or state law

The District may establish reasonable fees to charge researchers for the review and evaluation of proposals and the compilation of data requests as outlined in the regulation of this policy.

Adopted: February 2005

Revised:

SUPPORTING INFORMATION

CONSENT ITEM E-20

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
Instructional Leadership Director (ILD)-ESC/Deputy Superintendent <i>Annual Budget Impact:</i> \$78,300 min. – \$117,500 max. <i>Funding Source:</i> (Pending Donor Funding)	EL-8 12 Months	<p>Oversee the work of Innovation School principals. Provide daily coaching to principals on instructional practices according to best practices in whole-school transformation and the following leadership influences on student achievement: <u>for the school</u> - guaranteed and viable curriculum, challenging goals and effective feedback, parent and community involvement, safe and orderly environment, collegiality and professionalism; <u>for the teacher</u> - instructional strategies, classroom management, and classroom curriculum design; <u>for the student</u> - home environment, learned intelligence/background knowledge, motivation will support principal's ability to also act as liaison between the schools and the District, maximizing the time and energy principals are able to spend in their buildings focusing on instruction and learning.</p> <p>Must have knowledge of District protocols to help principals navigate District-specific procedures, such as budgeting, teacher evaluation, and transportation, among others. The ILD will be held accountable for high standards of student growth in these schools.</p>

Position Creations – Continued

Create:

Position	Salary/Grade	Duties
<p>Academic Assistant Principal, Elementary- Anderson, Burroughs, Gilcrease, Penn, Springdale and Whitman</p>	<p>EL-1 190 days</p>	<p>Assist the Innovation Elementary School principal to address the following leadership influences on student achievement: <u>for the school</u> - guaranteed and viable curriculum, challenging goals and effective feedback, parent and community involvement, safe and orderly environment, collegiality and professionalism; <u>for the teacher</u> - instructional strategies, classroom management, and classroom curriculum design; <u>for the student</u> - home environment, learned intelligence/background knowledge, motivation.</p>
<p>(6 positions)</p>		
<p><i>Annual Budget Impact:</i> \$235,062 min. – \$353,097max.</p>		
<p><i>Funding Source:</i> (Pending Donor Funding)</p>		<p>Assist the school principal in serving as an instructional leader of the building staff to achieve and sustain high levels of student learning and growth. Observe teachers' classroom management, instructional practice, professional development pursuits, interpersonal and leadership skills, while identifying high- and low-effectiveness performers, and provide clear and actionable feedback, resources and support. Assist the school principal in leading the improvement of student achievement by implementing the Tulsa model for teacher observations and evaluation with high levels of fidelity. Collaborate with the principal to provide ongoing professional development for staff based on an analysis of feeder school/assigned building data, best practices and instructional research. Model and promote the continuous use of data to inform practice and drive decision-making and instruction with the counselors, teachers, students and parents in preparing learning plans for students.</p>

Position Creations – Continued

Create:

Position	Salary/Grade	Duties
<p>Academic Assistant Principal, Junior High - McLain Jr. High</p> <p><i>Annual Budget Impact: \$42,204 min. – \$63,221 max.</i></p> <p><i>Funding Source: (Pending Donor Funding)</i></p>	<p>EL-2 190 days</p>	<p>Assist the Innovation Junior High School principal to address the following leadership influences on student achievement. <u>for the school</u> - guaranteed and viable curriculum, challenging goals and effective feedback, parent and community involvement, safe and orderly environment, collegiality and professionalism; <u>for the teacher</u> - instructional strategies, classroom management, and classroom curriculum design; <u>for the student</u> - home environment, learned intelligence/background knowledge, motivation.</p> <p>Assist the school principal in serving as an instructional leader of the building staff to achieve and sustain high levels of student learning and growth. Observe teachers' classroom management, instructional practice, professional development pursuits, interpersonal and leadership skills, while identifying high- and low-effectiveness performers, and provide clear and actionable feedback, resources and support. Assist the school principal in leading the improvement of student achievement by implementing the Tulsa model for teacher observations and evaluation with high levels of fidelity. Collaborate with the principal to provide ongoing professional development for staff, based on an analysis of feeder school/assigned building data, best practices and instructional research. Model and promote the continuous use of data to inform practice and drive decision-making and instruction with the counselors, teachers, students and parents in preparing learning plans for students.</p>

Position Creations – Continued

Create:

Position	Salary/Grade	Duties
<p>Academic Assistant Principal, High School -McLain</p> <p><i>Annual Budget Impact: \$45,482 min. – \$68,181 max.</i></p> <p><i>Funding Source: (Pending Donor Funding)</i></p>	<p>EL-3 190 days</p>	<p>Assist the Innovation High School principal to address the following leadership influences on student achievement: <u>for the school</u> - guaranteed and viable curriculum, challenging goals and effective feedback, parent and community involvement, safe and orderly environment, collegiality and professionalism; <u>for the teacher</u> - instructional strategies, classroom management, and classroom curriculum design; <u>for the student</u> - home environment, learned intelligence/background knowledge, motivation.</p> <p>Assist the school principal in serving as an instructional leader of the building staff to achieve and sustain high levels of student learning and growth. Observe teachers' classroom management, instructional practice, professional development pursuits, interpersonal and leadership skills, while identifying high- and low-effectiveness performers, and provide clear and actionable feedback, resources and support. Assist the school principal in leading the improvement of student achievement by implementing the Tulsa model for teacher observations and evaluation with high levels of fidelity. Collaborate with the principal to provide ongoing professional development for staff, based on an analysis of feeder school/assigned building data, best practices and instructional research. Model and promote the continuous use of data to inform practice and drive decision-making and instruction with the counselors, teachers, students and parents in preparing learning plans for students.</p>

Position Creations/Deletions – Continued

Create:

Position	Salary/Grade	Duties
<p>Administrative Secretary-ESC/Human Capital</p> <p><i>Annual Budget Impact:</i> \$28,101 min. – \$37,918 max.</p> <p><i>Funding Source:</i> 11-0000-2572-501210- 000-000000-615-04-041</p> <p>NOTE: This position to be effective July 1, 2013.</p>	<p>CA-12 12 Months</p>	<p>Serve as secretary with minimal direction and maintain an efficiently operation office. Receive and screen callers in a professional, polite and tactful manner; give assistance on the operations of the office; refer callers to other employees, officials or departments when warranted. Assist with file maintenance. Maintain office equipment and inventory cabinets in an orderly manner for department use.</p>

Delete:

Position	Salary/Grade	Duties
<p>Human Capital Project Administrator-ESC/Human Capital</p> <p><i>Annual Budget Impact:</i> \$30,200 min. – \$45,200 max.</p> <p><i>Funding Source:</i> 11-0000-2572-501210- 000-000000-615-04-041</p> <p>NOTE: This position deletion to be effective July 1, 2013.</p>	<p>BL-3 12 Months</p>	<p>Manage multiple projects, using spreadsheets, efficiently and effectively in a fast paced environment and ensure the completion and follow-up thereof. Prepare reports, graphic presentations and other projects as requested. Provide intra/inter departmental assistance in the efficient management of the district. Receive phone calls in a professional, polite and tactful manner, and refer callers to other employees, officials or departments when warranted. Assist in the operation of the Human Capital Department. Maintain department records, filing systems and computer database applications as required. Access the internet according to district policy, for research on assigned projects. Prepare job postings and newspaper ads for administrative positions.</p>

SUPPORTING INFORMATION

CONSENT ITEM E-21

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Hicks, Ava	3/25/13	EL-6	\$ 30,174.72	Director of Teacher Talent-ESC/Human Capital Rate: \$91,670.00 Return from leave
McGee, Paul	3/18/13	EL-6	29,992.32	HC Partner-ESC/Human Capital Rate: \$89,977.00 Return from leave
Roberts, Ruth	4/01/13	B-24	12,178.13	Teacher-Marshall/Grade 1 Rate: \$47,630.00 Return from leave
Roberts, Sharron	4/23/13	B-21	4,871.99	Nurse Supervisor-ESC/ Health Services Rate: \$45,130.00
Support (Hourly):				
Garcia, Martha	3/18/13 5/23/13	MT-1	\$ 8.63	Child Nutrition Services (CNS) Assistant-ECDC Reed
Hunt, Edythedia	3/20/13 6/30/13	MT-3	8.94 .44	Custodian-Eastgate Shift differential
Johnson, Shari	4/05/13 5/23/13	MT-3	10.73	CNS Cook II-Webster
Jones, Jamario	12/18/12 5/23/13	IS-6	10.81	Parateacher-Monroe Demonstration
Litterell, Rebecca	4/05/13 5/23/13	MT-NS	11.58	Site Supervisor-Eisenhower/ Before and After Care

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Merrill, Amy	4/01/13 5/23/13	CA-3	\$ 10.37	Clerk-Carnegie
Moaning, Sarita	3/29/13 5/23/13	MT-1	8.49	CNS Assistant-ECDC Reed Return from leave
Rasco, Christopher	4/10/13 5/23/13	IS-6	10.81	Paraprofessional-Webster
Smith, Randall	4/23/13 6/30/13	MT-10	14.41	Grounds Light Mechanic- Maintenance
Sundquist, Joshua	4/08/13 5/23/13	MT-4	9.35	Bus Driver Trainee

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Ford, Sandra	Assistant Principal-Webster EL-3	4/11/13	\$72,483.00	\$72,483.00 6,276.00	Interim Principal- Webster Additional duties
Hill-Taylor, Taylor	Curriculum and Assessment Coordinator- ESC/College and Career Readiness EL-1	4/23/13	56,699.00	12,766.69	Director of College and Career Readiness-ESC/ College and Career Readiness EL-6 Rate: \$67,400.00
Pendergraft, LomaJohn	TA-Washington IS-6	3/01/13	10.81/hr.	9,533.52/yr.	Teacher-Washington/ Chemistry B-0
Williams, Patricia	Chief Financial Officer-ESC/ Financial Services BL-13	4/23/13	\$125,971.00	\$28,676.92	Equity Adjustment Rate: \$151,396.00
Support (Hourly):					
Brown, Billy	Plumber Apprentice- Maintenance MT-9	4/01/13 6/30/13	\$ 11.73	\$ 14.83	Plumber Craftsperson- Maintenance MT-14
Bushyhead, Kendra	Accountability Clerk-ESC/ School and District Accountability CA-3	4/15/13 6/30/13	10.47	11.62	Principal's Secretary- Memorial CA-8
Dixon, Virginia	Bus Assistant- Transportation MT-A	2/04/13 5/23/13	7.93	8.96	45 day evaluation

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Henley, Colby	4/11/13	Teacher-Kerr/Enrichment	Maternity
Ward, Katherine	3/29/13	Teacher-Celia Clinton/ Grade 3	Personal illness
Support (Hourly):			
Alexander, Shonta	3/29/13	Site Assistant-Lanier/ Before and After Care	Maternity
Becerra De Ortiz, Cecilia	3/29/13	CNS Assistant-Hale Jr. High	Personal illness
Calvert, Audrey	4/02/13	CNS Cook I-Marshall	FMLA
Herndon, Ann	4/01/13	Purchasing Technician- ESC/Materials Management	FMLA
Miller, Billye	3/25/13	CNS Assistant-Rogers	FMLA
Roberts, Patricia	3/23/13	Paraprofessional-Lindbergh	Personal illness
Whisman, Norma	4/22/13	CNS Cook I-Chouteau	Personal illness

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Beall, Glenn	6/01/13	Teacher-Remington/Enrichment
Betts, Karen	7/01/13	Teacher-Chouteau/Pre-K
Blank, Kathryn	6/03/13	Teacher-Chouteau/Grade 6
Buzzard, Christine	5/31/13	Speech Pathologist-Chouteau
Cain, Emma Lianne	6/01/13	Teacher-Hale/Gifted and Talented
Carver, Melinda	6/01/13	Librarian-McKinley
Cathey, Gary	6/01/13	Teacher-McKinley/Grade 6
Cooper, Elizabeth	6/01/13	Teacher-Skelly/Enrichment
Coyle, Doris	6/01/13	Teacher-Key/Special Education
Dean, Mary	6/01/13	Teacher-MacArthur/Grade 6
Doctor, Sandra	6/03/13	Teacher-Mark Twain/Grade 3
Dowell, Linda	6/01/13	Teacher-Kerr/Grade 1
Fessenden, Judy	7/01/13	Principal-Patrick Henry
Flynn, Rebecca	6/01/13	Counselor-Eliot
Foyil, Andrew Jr.	6/01/13	Teacher-Eliot/Grade 5
Foyil, Marilyn	6/01/13	Teacher-Eliot/Grade 1
Frayser, Robert	8/01/13	Teacher-Eisenhower/Enrichment
Gray, Janice	6/01/13	Counselor-McLain
Healy, Carol	6/01/13	Teacher-Kerr/Grade 2
Higgins, Judy	6/03/13	Counselor-Marshall
Hohensee, Jo Hunter	6/01/13	Teacher-Parkside, Calm Center/Special Education

RETIREMENTS - Continued

Name	Effective Date	Assignment
Hunt, Sandra	6/03/13	Title I Reading Interventionist-McKinley
Kesterson, Denzel	7/10/13	Coordinator-ESC/School and District Accountability
Lee, Patricia	6/01/13	Teacher-Jackson/PE
Lefler, Janet	6/01/13	Teacher-Key/Enrichment
Locke, Sandra	6/01/13	Teacher-Grissom/Grade 4
Morgan, Juanita	6/01/13	Teacher-Key/Special Education
Palmer, Ellene	6/01/13	Teacher-ECDC Bunche/Pre-K
Pittman, Karen	7/01/13	Principal-Academy Central
Powers, Barbara	6/01/13	Teacher-Springdale/Grade 3
Smith, Beatriz	6/01/13	Teacher-Park/Enrichment
Smith, Gerry	6/01/13	Teacher-Academy Central/Special Education
Snider, Daniel	6/01/13	Teacher-Edison/Math
Stidham, Barbara	6/01/13	Teacher-Lewis and Clark/Special Education
Turner, Margaret	6/01/13	Teacher-Springdale/Grade 6
Wasson, Michealle	6/01/13	Counselor-Whitman
Westerfield, Susan	6/01/13	Teacher-Peary/ELL
Young, Bernard	6/01/13	Teacher-Tulsa Met High/Alternative Education
Support (Hourly):		
Cornish, Tabatha	3/19/13	TA-Memorial
Howard, Ted	6/30/13	Bus Driver
Peck, Kit	3/29/13	HVAC Craftsperson-Maintenance

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Dole, Amy	6/01/13	Title I Reading Interventionist-Clinton
Godfrey, Julie	5/20/13	Teacher-Memorial/Fine Arts
Hurd, Pauline	4/01/13	Teacher-Marshall/Grade 2
McGraw-Berry, Zandra	4/15/13	Teacher-Academy Central/Enrichment
Palmer, Stephen	5/01/13	Teacher-Anderson/ELL
Pedersen, Terri	6/01/13	Teacher-Kindergarten/Kerr
Wilson, Lester	3/31/13	Teacher-Monroe/Math
Support (Hourly):		
Arreolo, Marco	4/12/13	Head Custodian-Marshall
Barnes, George	3/26/13	Plumber Lead-Maintenance
Curtis, Summer	3/14/13	Custodian-Eisenhower
Garza, Erica	3/08/13	Custodian-Kendall Whittier
Luviano, Erendira	3/28/13	Clerk-Hale
Marquez, Maria	4/08/13	Custodian-Key
Marrufo De Rodriguez, Maria	3/14/13	Custodian-Plant Operations
McGriff, Dexter	3/08/13	TA-Tulsa Met High
Plascencia-Alvarez, Epismenia	3/29/13	CNS Cook II-Kerr
Smith, Donna	5/23/13	Principal's Secretary-McKinley
Vess, Joshua	3/29/13	Virtual High School Systems Coordinator-TLA
York, Mary	3/27/13	Custodian-Clinton

TERMINATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Support (Hourly):		
Collins, Rosemary	3/06/13	ED Paraprofessional-Burroughs
Magee, Terri	4/05/13	CNS Assistant-Grissom

SUBSTITUTE AND TEMPORARY ELECTIONS

Ropes Course Instructor

Campbell, Kay
Engelbrecht, Andrew
Frederick, Matthew
Pack, Ethan
Plunkett, Amy
Weber, Benjamin

Accompanist

Cortez, Billie

CNS

Bell, Neva
Davis, Olive
Nozari, Shahnaz
Puetz, Barbara

Custodian

Washington, James

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

ACE Summer Credit Recovery - 11-3620-1000-501700-424-400000-415-05-XXX-3620

Pay three certified teachers, to be named @ \$23/hr. (total not to exceed \$2,070) to implement a credit recovery lab at Hale HS, McLain HS, and Rogers HS June 17-28, 2013.

ACE Summer Credit Recovery - 11-3620-1000-501700-424-400000-415-05-XXX-3620

Pay three certified teachers, to be named, @ \$23/hr. (total not to exceed \$1,656) to implement a credit recovery lab at Hale HS, McLain HS, and Rogers HS July 1-12, 2013.

Campus Police Extra Duties – 11-3620-2660-501810-424-000000-959-05-093-3620

Pay campus police staff, to be named, @ \$16/hr. (total not to exceed \$1,800) to work at each of the three secondary summer school sites June 17-28, 2013.

Campus Police Extra Duties – 11-3620-2660-501810-424-000000-959-05-093-3620

Pay campus police staff, to be named, @ \$16/hr. (total not to exceed \$1,500.00) to work at each of the three secondary summer school sites July 1-12, 2013.

Campus Police Extra Duties - 11-0000-2660-501800-000-000000-959-17-049

Pay campus police staff, to be named, @ \$16/hr. (total not to exceed \$17,000) as a summer stipend for directed patrol and policing services from June 1, 2013, through August 10, 2013.

Celia Clinton Extra Duties – 11-0000-2410-501800-000-000000-615-07-145

Pay Donna Willis, a total not to exceed \$2,500 to process all site purchasing; maintain all budgets and site, Title I, and Gifts & Endowments records for Celia Clinton for the 2012-2013 school year.

Celia Clinton Extra Duties - 11-0000-1000-501800-100-105000-413-07-145

Pay Melissa Mayo, support staff member, a total not to exceed \$1,500 to supervise children after school during the 2012-2013 school year.

Monroe Music – 81-2968-7200-506810-000-000000-000-07-563

Pay Jay Garrett, certified staff, a total not to exceed \$2,000 for teaching the Saturday music program at Monroe during the 2012-2013 school year. There is no cost to the District.

Summer Internships – 11-0844-2340-501700-000-000000-000-05-093

Pay certified staff to be named @ \$13/hr. (total not to exceed \$30,000) for summer work performed as interns for several ESC departments, May 2013 through July 2013.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

March 25, 2013 Agenda, page 34 - Correct effective dates

Retirements

Name	Effective Date	Assignment
Certificated/Administrative:		
Ethriedge, Audrey	6/01/13	Nurse Supervisor-Various Sites
Richards, Terry	6/01/13	Teacher-Washington/Spanish

March 25, 2013 Agenda, page 36 - Correct effective date

Resignations

Name	Effective Date	Assignment
Webb, Kathryn	3/01/13	Parateacher-Eisenhower

October 15, 2012 Agenda, page 20 – Correct degree, step and amount

Elections

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Henderson, Lisa	9/20/12	BL-10	\$ 31,915.90	Teacher-Mitchell/Grade 5 Rate: \$37,200.00

SUPPORTING INFORMATION

INFORMATION ITEM G-20

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Instructional Leadership Director, Growing Together-ESC/ Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$78,300 min. – \$117,500 max.</p> <p><i>Funding Source:</i> 11-0590-501210-0000-000000-109-05-093-0590</p>	<p>EL-8 12 Months</p>	<p>Lead, manage and support all aspects of urban school reform for the GROWING TOGETHER initiative. The GROWING TOGETHER school reform initiative includes supporting education reform at six District sites: Kendall-Whittier Elementary, Sequoyah Elementary, Eugene Field Elementary, Clinton Middle School, Will Rogers College High School and Webster High School. Plan and oversee both short- and long-term school reform initiatives including, but not limited to, implementing/integrating programming models, budgeting, accountability, and strategic planning.</p>

Delete:

Position	Salary/Grade	Duties
<p>Director of Tulsa Promise Neighborhoods-ESC/ Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$67,400 min. – \$101,200 max.</p> <p><i>Funding Source:</i> 11-0590-501210-0000-000000-109-05-093-0590</p>	<p>BL-10 12 Months</p>	<p>Lead, manage and support all aspects of urban school reform for the TULSA PROMISE NEIGHBORHOODS initiative. The TULSA PROMISE NEIGHBORHOODS school reform initiative includes supporting education reform at six District sites: Kendall-Whittier Elementary, Sequoyah Elementary, Eugene Field Elementary, Clinton Middle School, Will Rogers College High School and Webster High School. Plan and oversee both short- and long-term school reform initiatives including, but not limited to, implementing/integrating programming models, budgeting, accountability, and strategic planning.</p>

POSITION CREATIONS/DELETIONS – CONTINUED

Create:

Position	Salary/Grade	Duties
<p>Human Capital Talent Specialist-ESC/Human Capital</p> <p><i>Annual Budget Impact:</i> \$30,200 min. – \$45,200 max.</p> <p><i>Funding Source:</i> (Pending Donor Funding)</p>	<p>BL-3 12 Months</p>	<p>Analyze research and report on teacher talent and performance to include sources of certification, GALLUP scores, TLE and Value Added scores, and diversity. Compute and analyze data that supports recruitment and sustainability of talent. Develop, track and monitor student teacher placements and contracts with universities and colleges. Assist in the overall recruitment and sustainability of teacher talent in the District. Develop and maintain teacher talent data bases to improve processes and procedures. Create and present a talent dashboard to monitor and track progress within the areas of recruitment and sustainment of talent. Provide assistance to all recruiting events to include university/college career fairs, student teacher job fairs and new teacher orientation.</p>
<p>Data Fellow-ESC/TLE, School and District Accountability (2 positions)</p> <p><i>Annual Budget Impact:</i> \$134,800 min. – \$202,400 max.</p> <p><i>Funding Source:</i> 11-0844-2340-501210-000-000000-109-05-093-0844</p>	<p>BL-10 12 Months</p>	<p>Conduct research and analysis required to produce key District performance data to support quality decision making. Provide information and analytic support in order to facilitate strategic planning, policy-making, resource allocations, program evaluation, and other processes requiring sound strategic analysis. Meet with key District stakeholders to both gather input for research and then help ensure that research is put into practice. Conduct statistical analysis of District data which may include student achievement and growth data, teacher evaluation data, and strategic performance data. Analyze, synthesize, and summarize dense and complex information accurately, clearly, and within a short time-frame. Conduct research and write briefs and reports for a range of audiences. Work collaboratively across departments to support change management initiatives and promote valid and reliable data analysis in decision-making. Compile reports, charts, or graphs that describe and interpret findings of analyses.</p>

POSITION CREATIONS/DELETIONS – CONTINUED

Create:

Position	Salary/Grade	Duties
<p>Purchasing AP Lead-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$29,369 min. – \$39,790 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210-000-000000-000-08-054</p>	<p>CA-13 \$14.42/hr. to \$19.13/hr. 12 Months</p>	<p>Lead for AP invoicing staff, aid users in navigating the system. Interpret financial system payment procedures to vendors and sites. Reconcile PO's, Invoices and Receiving entries for each purchase. Enter, adjust and modify PO/Invoice within on-line financial system as necessary to authorize proper payment amount. Recognize and honor payment terms, including overriding standard payment terms when appropriate. Research and resolve system user issues, log calls regarding system processing inconsistencies, identify trends and refer as appropriate to Support Help Desk. Assume responsibility for timely vendor performance, expedite and follow-up thoroughly as appropriate, monitor and interpret aging reports and take appropriate action, develop correspondence/communication with vendor sales and accounting personnel. Reconcile monthly statements to resolve past due and unidentified items.</p>

Delete:

Position	Salary/Grade	Duties
<p>Purchasing System Analyst-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$29,369 min. – \$39,790 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210-000-000000-000-08-054</p>	<p>CA-13 \$14.42/hr. to \$19.13/hr. 12 Months</p>	<p>Respond to inquiries regarding creating RQ's, on-line transaction problems, error messages, electronic RQ processes and procedures, electronic approval and routing. Aid users in navigating the system and instruct in information retrieval techniques. Research and resolve system user performance issues and inconsistencies. Make recommendations for system improvement based on experience, problem resolution and site needs. Create and maintain training curriculum and documentation, then schedule and conduct user training for Purchasing module of Walker Financial System. Log calls regarding system processing inconsistencies, identify trends and refer as appropriate to ISS.</p>

POSITION CREATIONS/DELETIONS – CONTINUED

Delete:

Position	Salary/Grade	Duties
<p>Support Operations Budget Analyst/GIS Manager-Transportation</p> <p><i>Annual Budget Impact: \$37,900 min. – \$56,900 max.</i></p> <p><i>Funding Source: 11-0000-2720-501210- 000-000000-609-03-003</i></p>	<p>BL-5 12 Months</p>	<p>Oversee Customer Service Center (CSC) Operations. Monitor all transportation research/critical items: CSC emails, field trip requisitions (internal and external), first step in approval for third- party vendors, recoup unpaid third party field trips, bus/van/equipment rentals, accidents, inclement weather, radio announcements, bus radio dispatch, special events i.e.; parades, sporting events, calls and complaints regarding bus service. Monitor and evaluate systems used by Transportation. Ensure compliance and that all required literature and posters are visible. Monitor KRONOS operation and all payroll Issues for 200 + employees.</p>

Delete:

Position	Salary/Grade	Duties
<p>Project Manager-ESC/ Support Services</p> <p><i>Annual Budget Impact: \$33,800 min. – \$50,600 max.</i></p> <p><i>Funding Source: 11-0000-2620-501210- 000-000000-609-03-025</i></p>	<p>BL-4 12 Months</p>	<p>Coordinate and be the District's liaison with contractors, staff, site principals and management. Provide assistance and supervise current projects Hazardous Mitigation grant, CNG bus re-engine grant, and other assigned duties. Exhibit strong leadership qualities, have a general knowledge of grants and grant applications, ability to communicate well with others and capable of creating good working relations with all personnel. Meet deadlines for assigned projects.</p>

POSITION CREATIONS/DELETIONS – CONTINUED

Create:

Position	Salary/Grade	Duties
PC Technician-ESC/ Information System Services (2 positions) <i>Annual Budget Impact:</i> TS-9 \$61,694 min. – \$83,238 max. TS-10 \$64,648 min. – \$87,694 max. <i>Funding Source:</i> 11-0000-2580-501210- 000-000000-000-02-028	TS-9 \$14.83/hr. to \$20.09/hr. or TS-10 \$15.54/hr. to \$21.08/hr. With Certification 12 Months	Install hardware and software at administrative and school sites. Interface with vendors on third party support or maintenance agreements. Troubleshoot advanced hardware and software problems. Assist in making recommendations for District hardware and software support level.

Create:

Position	Salary/Grade	Duties
Clerk-ESC/Human Capital <i>Annual Budget Impact:</i> \$20,280 min. – \$26,998 max. <i>Funding Source:</i> 11-0000-2572-501210- 000-000000-615-04-041	CA-5 12 Months	Create and issue identification badges for all Tulsa Public School employees. Take and submit fingerprints of all Tulsa Public Schools employees and maintain records of the results. Provide miscellaneous clerical support within the Human Capital Department.