



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, June 17, 2013**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1. Call to order and confirm that a quorum of the Board is present.
- A-2. Flag salute.
- A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1. Superintendent's special presentations and awards.

D. Approve minutes of previous meetings of the Board of Education.

Regular Meeting

June 3, 2013

Special Meeting

May 24, 2013

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA - Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, July 1, 2013, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR ELEMENTARY SCHOOLS, DR. PHYLLIS LOVETT

E-1. RECOMMENDATION: Approve an agreement with Community Service Council of Greater Tulsa to continue to support the research and resource development of Tulsa Community Schools through the Tulsa Area Community Schools Initiative (TACSI) during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300389

RATIONALE: The following 18 elementary schools have been identified as Tulsa Community Schools: Academy Central, Bell, Celia Clinton, Cooper, Eugene Field, Gilcrease, Hamilton, Hawthorne, Jackson, Kendall-Whittier, Marshall, McClure, McKinley, Park, Penn, Remington, Robertson, and Mark Twain. A community school's integrated focus on academics, health and social services, youth and community development with engagement leads to improved student learning, stronger families and healthier communities. Schools become centers of communities. Using public school sites as hubs, community schools bring together many partners to offer a range of supports and opportunities to children, youth, families and communities.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING, MRS. TRACY BAYLES

E-2. RECOMMENDATION: Correct the cost and funding for item F-2 approved on the May 24, 2013, Agenda, to enter into a master subscription agreement with Northwest Evaluation Association (NWEA), Portland, Oregon, to purchase student testing licenses for grades K-3 for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$187,500 will be paid as follows: \$162,483.38 will be paid from the Reading Sufficiency Act Fund, 11-3670-2240-505300-424-113000-000-05-XXX-3670 and \$25,016.62 will be paid from the General Fund, 11-000-1000-506530-100-000000-000-06-070.

REQUISITION NUMBER: 41300399

RATIONALE: The Measures of Academic Progress (MAP) and MAP for Primary Grades will serve as the District's K-3 formative assessments to comply with the State of Oklahoma's Reading Sufficiency Act (RSA). The MAP and MAP for Primary Grades assessments are also conducive to demonstrating growth and will allow the District the option to determine in the future if these assessments are appropriate for value-added purposes in grades K-3.

E-3. RECOMMENDATION: Purchase mathematic assessments for grades 4-9 and literacy prevention/intervention licenses, materials and supplies for grades PK-2 from Scholastic Inc., Charleston, Illinois.

COST AND FUNDING: Total cost not to exceed \$2.3 million will be paid from the General Funds as follows: Materials and Supplies 11-0167-506810-000-000000-000-06-070; Subscriptions/Licenses 11-0167-506530-000-000000-000-06-070.

REQUISITION NUMBER: 11317569, 11317701, 11317703

RATIONALE: To ensure mastery of all foundational reading skills of the Common Core, PK-2 instructional programs (BIG DAY and iREAD) will be aligned Districtwide. The purchase of the mathematic assessments (SMI) for grades 4-9 will be utilized as a universal screener. Both instructional and assessment tools are permanent purchases and will enable educators to analyze student progress and inform instructional decision making.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

- E-4.** RECOMMENDATION: Purchase software licensing for the District's Business Intelligence servers from CDW Government, Vernon Hills, Illinois.

COST AND FUNDING: The total cost of approximately \$73,612 will be paid as follows: \$9,363 will be paid from Bond Funds, 37-3720-2580-507330-000-000000-000-02-026; \$34,668.01 will be paid from Bond Funds, 38-3720-2580-506530-000-000000-000-02-026; \$29,580.99 will be paid from Bond Funds, 31-1173-2580-506530-000-000000-000-02-026.

REQUISITION NUMBER: 11317455

RATIONALE: This purchase will increase the number of Microsoft SQL server licenses for the Business Intelligence servers that support the District's data warehouse.

- E-5.** RECOMMENDATION: Extend the agreement for professional services with Quintessence Audio to develop plans and specifications for the renovation of the District's auditorium sound systems.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$200,000 will be paid from the applicable bond fund.

RATIONALE: Upgrading sound systems in the schools was started with the 2005 Bond Issue and continues with the 2010 Bond Issue. Quintessence Audio was originally approved on the July 24, 2006, Agenda, item E-26 in the amount of \$200,000.

E-6. RECOMMENDATION: Enter into a contract for software, maintenance and services, and purchase hardware from Kronos Incorporated, Chelmsford, Massachusetts.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$150,000 will be paid as follows: \$100,000 will be paid from the Technology Bond Fund, 31-1173-2580-506530-000-000000-000-02-026; and \$50,000 will be paid from the Bond Fund, 37-3802-2511-507330-000-000000-000-04-041.

RATIONALE: This upgrade will bring the Kronos system up to the latest release and ensures the District is leveraging the latest technology and support the system provides. In addition, older time clocks in high volume areas will be replaced and the new system enhancements can accommodate a more mobile workforce by leveraging mobile devices.

E-7. RECOMMENDATION: Enter into contracts with the lowest responsible bidders on the renovation of the McLain Seventh Grade Academy.

Demolition	DT Construction	\$72,788.00
Doors	Builders Supply	\$83,000.00
Drywall & Ceilings	D & D Interiors	\$59,819.00
Electrical	Lighthouse Electric	\$123,000.00
Wallcovering	Bett Comm Finishes	\$36,900.00
Window Replacement	Advantage Glass	\$94,500.00

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$490,117.00 will be paid from the Building Fund, 21-0221-4700-504500-000-000000-000-08-037.

RATIONALE: The renovation of the McLain Seventh Grade Academy is part of Phase III of Project Schoolhouse.

E-8. RECOMMENDATION: Extend the agreement to purchase natural gas product for qualifying sites during from Tiger Natural Gas, Inc., Tulsa, Oklahoma, for up to 90 days, ending October 1, 2013.

COST AND FUNDING: The total cost to be determined will be charged to the General Fund, 11-0300-2620-506270-000-000000-000-03-025.

RATIONALE: The utilization of the third-party gas supplier has saved the District over \$2.5 million dollars since the program began in 2005. This agenda item is for gas commodities only. ONG will continue to provide product transportation to District sites.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MRS. TALIA SHAULL

E-9. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

E-10. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education.

E-11. RECOMMENDATION: Renew the agreement with American Fidelity Assurance Company to maintain the District's Section 125 Flexible Benefit Plan.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300130

RATIONALE: The District utilizes the Internal Revenue Service option of having medical insurance premiums deducted on a pre-income tax basis.

E-12. RECOMMENDATION: Renew the contract to purchase criminal record checks and related services from AmericanChecked, Inc., Tulsa, Oklahoma, for the Human Capital Department during the 2013-2014 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost no to exceed \$75,000 will be charged to the General Fund, 11-0000-2575-505990-000-000000-000-04-041.

REQUISITION NUMBER: 41300045

RATIONALE: AmericanChecked will provide nationwide background checks on potential District employees and applicable volunteers.

E-13. RECOMMENDATION: Purchase third-party occupational medicine and drug screening services from Humana, Oklahoma City, Oklahoma, Concentra as needed during the 2013-2014 school year.

COST AND FUNDING: The total cost not to exceed \$50,000 will be charged to the General Fund, 11-0000-2574-503360-000-000000-000-04-041.

REQUISITION NUMBER: 41300124

RATIONALE: This purchase will allow for drug screening of all new hires. Department of Transportation random drug testing and physicals as needed.

E-14. RECOMMENDATION: Renew the contract to purchase professional, clerical, and industrial/labor temporary personnel services from Pinpoint Personnel, Tulsa, Oklahoma, as needed during the 2013-2014 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$750,000 will be charged to the applicable fund/account.

REQUISITION NUMBER: 41300129

RATIONALE: Temporary laborers are necessary to provide timely maintenance of the District's facilities, grounds, and athletic fields.

E-15. RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from JI Companies, Austin, Texas, during the 2013-2014 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$275,000 will be paid from the Worker's Compensation Fund, 83-0000-7400-503300-000-000000-000-04-041.

REQUISITION NUMBER: 41300028

RATIONALE: The third-party administrator coordinates all medical treatment for injured employees, all payments to medical providers, claimants and expenses as necessary under Oklahoma Workers Compensation Statutes. The District has approximately 550 workers compensation claims annually.

E-16. RECOMMENDATION: Renew the contract with Lincoln Financial Group to continue the District's life insurance program.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and that the proper officers of the Board of Education be authorized to execute this contract on behalf of the District.

COST AND FUNDING: There is no cost to the District. The District will pay \$.13 per month per \$1,000 for life and \$.01 per month per \$1,000 accidental death and dismemberment insurance for eligible employees in the amount of 1.5 times annual salary from the General Fund. In addition, long term disability at \$.25 per \$100 of monthly benefit.

REQUISITION NUMBER: 41300127

RATIONALE: The School District provides life insurance, accidental death and dismemberment insurance and long term disability insurance for eligible employees for the purpose of hiring and retaining qualified employees.

E-17. RECOMMENDATION: Enter into an agreement with Relay Graduate School of Education, New York, New York, to enroll up to two principals in Relay's Principal Academy Fellowship as part of the District's leader effectiveness efforts to support principal leadership development. While payment for participation in this program was approved by the Board of Education on April 22, 2013, Relay Graduate School of Education also requires a written agreement with participating districts.

FURTHER RECOMMEND: The attorneys for the District prepare and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$30,000 will be paid from the Civic Donors Grant Fund, 11-0844-2340-508600-000-000000-000-05-093-0844. (Payment previously approved on the April 22, 2013, Agenda)

RATIONALE: Participation in the Relay Graduate School of Education Principal Academy is the latest addition to leadership development opportunities offered through the District's leadership development programs. The principal academy consists of a 12-day summer program and four weekend intercessions during the 2013-2014 school year and focuses on increasing participants capacity as instructional leaders. The program includes intensive professional development in foundational areas aligned with the District's priority expectations for principals such as observation and feedback, building a culture of high expectations and using data to improve student learning.

E-18. RECOMMENDATION: Renew the contract with TALX, Inc. to provide employment verifications for existing and former District employees.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300122

RATIONALE: The District provides employment verifications for current and past employees for purposes such as obtaining mortgages, credit cards and apartment rentals.

E-19. RECOMMENDATION: Renew the contract with TALX to act on behalf of the District as a third-party administrator to provide timely responses and administration of unemployment claims for the 2013-2014 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$10,000 will be paid from the General Fund, 11-0000-1000-502710-100-105000-210-04-041.

REQUISITION NUMBER: 41300122

RATIONALE: TALX receives all notices of claims which may be charged to Tulsa Public Schools. As a third-party administrator (TPA), TALX protests claims when appropriate and submits all relevant documents to the Oklahoma Employees Security Commission (OESC) regarding employment separation. In addition, TALX represents the District at all administrative hearings regarding unemployment benefits. The District is obligated to reimburse OESC all money paid out in benefits. Therefore, an effective TPA is necessary to ensure the best use of District resources.

E-20. RECOMMENDATION: Enter into agreements with the following universities setting forth the terms under which they will place student interns (student teachers) with teachers within the District for purposes of fulfilling teacher preparation requirements for the 2013-2014 school year.

Langston University
Northeastern State University
Oklahoma State University
Oklahoma University
Oral Roberts University
Pittsburg State University
University of Tulsa
University of Phoenix
University of Central Oklahoma
University of Southern California Rossier School of Education
Western Governors University
Tulsa Community College

FURTHER RECOMMEND: The attorneys for the School District review and approve the agreements and the proper officers of the Board of Education be authorized to execute the agreements on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The agreements will allow the District to partner with area universities in their efforts to train and prepare future teachers. Partnering with universities in this manner allows the District to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting and in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

ITEMS LISTED BELOW SUBMITTED BY SUPERINTENDENT, DR. KEITH E. BALLARD

E-21. RECOMMENDATION: Renew Independent School District Number One's membership with the Oklahoma State School Boards Association (OSSBA) for the 2013-2014 school year.

COST AND FUNDING: The total amount not to exceed \$5,100 will be paid from the General Fund, 11-0000-2319-508100-000-000000-000-09-092.

REQUISITION NUMBER: 11301874

RATIONALE: The membership fee covers the provision of various services by OSSBA to the Board of Education including legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and patrons, and monitoring of state and federal education legislation. The Board of Education also receives reduced rates for workshop registrations, subscriptions and fee service programs.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, DR. OLIVER WALLACE

F-1. RECOMMENDATION: Purchase Advanced Placement (AP) tests from Advanced Placement Services for AP tests to be administered at Edison Preparatory School during 2012-2013 school year.

COST AND FUNDING: The total cost not to exceed \$47,000 will be paid from Edison's school activity fund #529.

RATIONALE: Administering the AP tests provides student with the opportunity to earn college credit as well as better prepare them for college entrance exams.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

F-2. RECOMMENDATION: Approve the resolution agreement with the Office for Civil Rights, OCR Docket Number 07131058, regarding the District's response to a student complaint of disability-based harassment by other students at Hale Junior High School.

FURTHER RECOMMEND: The attorneys for the School District review and approve the resolution agreement and the proper officers of the Board of Education be authorized to execute the resolution agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: This agreement does not involve any admissions of wrongdoing by the District. Tulsa Public Schools recognizes that prevention of disability-based harassment and the District's appropriate response to allegations of this type of harassment are vital for the educational success of the District's disabled students. The District is committed to providing a safe and secure educational environment for its disabled students free from disability-based harassment consistent with the requirements of the law. This agreement will facilitate that commitment. The resolution has not previously been submitted for Information. It is necessary to submit for immediate action because of the required implementation of the resolution agreement with the Office for Civil Rights of the United States Department of Education.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

F-3. RECOMMENDATION: Approve the 2013-2014 Preliminary School Budget and Financing Plan which has been prepared in accordance with Section 5-154 of the School District Budget Act. The subject preliminary budget herewith presented to the Board of Education presents the details of the estimated revenue and expenditures that total \$554,819,651 and \$536,637,589 respectively for all appropriated funds.

FURTHER RECOMMEND: The Superintendent's publishing of the Budget Summary in the Tulsa Daily Commerce & Legal News be ratified and he be authorized to file such documents as are required to affect compliance with the School District Budget Act. The Clerk of the Board shall make available ten copies of the proposed budget and shall have them available for review or for distribution at the office of the Chief Financial Officer.

COST AND FUNDING: There is no cost to the District.

RATIONALE: Review by the Board, publishing and approval of the Preliminary Budget is the first required step in compliance with the provisions of the School District Budget Act (Section 5-150 et. Seq. of Title 70). The 2012-2013 Preliminary School Budget and Financing Plan presented to the Board of Education with the details of the estimated revenue and expenditures totaled \$515,699,136 and \$501,594,004, respectively for all appropriated funds. An Amended 2012-2013 School Budget and Financing Plan was approved on March 4, 2013, superseding the preliminary document and presented to the Board of Education the details of the estimated revenue and expenditures that total \$517,955,805 and \$500,548,886, respectively for all appropriated funds.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MRS. TALIA SHAULL

- F-4.** RECOMMENDATION: Enter into an agreement with the President and Fellows of Harvard College, also known as the Harvard Corporation (Harvard) which is the contracting party for Education Innovation Laboratory (EdLabs), to provide intensive training to principals in the Innovation Schools and the Innovation Schools' Instructional Leadership Director. This agreement will run from June 18, 2013 through July 24, 2014.

FURTHER RECOMMEND: The attorneys for the School District create and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The cost of training per this agreement will not exceed \$132,750. The sole source of payment for this training is civic donor funds paid to Edlabs through the district's gifts and endowment fund 81-2283. There will be no obligation against the District's General Fund.

RATIONALE: The training to be provided under this agreement will consist of 15 days of professional learning. The Ed Labs Summer Institute is focused on best practices for school transformation and turnaround in the areas of leadership, curriculum design and implementation, data analysis and others. Participants of this training will include the principals of the innovation schools: Anderson, Burroughs, Gilcrease, Penn, Springdale, Whitman, McLain Seventy Grade Academy and McLain High School; as well as the corresponding Innovation Schools Instructional Leadership Director.

- F-5.** RECOMMENDATION: Approve travel expenses for selected administrators of the Innovation schools to attend the EdLabs Summer Institute in Cambridge, Massachusetts.

COST AND FUNDING: The total cost not to exceed \$32,000 will be paid from the Civic Donor Fund, 11-0844-2410-505820-100-00000-000-05-093-0844.

RATIONALE: The EdLabs Summer Institute will focus on best practices for school transformation. Participants of this intensive training will include the principals of the Innovation schools: Anderson, Burroughs, Gilcrease, Penn, Springdale, Whitman, McLain Seventy Grade Academy and McLain High School; as well as the corresponding Innovation Schools Instructional Leadership Director.

ITEMS LISTED BELOW SUBMITTED BY CHIEF INFORMATION AND OPERATIONS OFFICER, MR. BEN STOUT

F-6. RECOMMENDATION: Approve not to rebuild the Barnard school building and accept the actual cash value payment of loss and other miscellaneous expenses from the insurance companies less the relevant deductibles as a result of the fire that destroyed the building.

COST AND FUNDING: There is no cost to the District.

RATIONALE: Tulsa Public Schools (TPS) has several surplus buildings for sale as a result of the Project Schoolhouse program in 2011. The Barnard school building was on the surplus list to be sold. TPS will use the proceeds from the insurance payments to support other capital improvement initiatives, programs, and projects for the District.

F-7. RECOMMENDATION: Approve entering into lease agreements with the following charter schools and rentals of Tulsa Public Schools' (TPS) school buildings, beginning July 1, 2013, and ending June 30, 2014.

Charter School

KIPP Tulsa Academy College Preparatory, Inc.
Lighthouse Academies of Tulsa, Inc.
Tulsa School of Arts and Sciences, Inc. (TSAS)

TPS School Building

Ellis Walker Woods
Greeley
Sequoyah

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate lease agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: These agreements support the District's sponsored charter schools and the District's charter collaboration compact.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY ASSOCIATE SUPERINTENDENT FOR SECONDARY SCHOOLS, DR. OLIVER WALLACE

G-1. RECOMMENDATION: Renew contracts with the community facilities listed in order to provide educational services to all appropriate and eligible students attending or residing at said facilities during the 2013-2014 school year.

Counseling & Recovery Services of Oklahoma (Calm Center)
David L. Moss Correctional Facility
Hillcrest Medical Center
Juvenile Detention Center
OSU Medical Center
Parkside
Phoenix Rising
Shadow Mountain Riverside, Hope and Behavioral

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300421, 41300424, 41300426, 41300428, 41300430, 41300431, 41300433, 41300432, 41300434

RATIONALE: The hospital or residency treatment sites have requested educational services from the District. By state statues, the District is required to provide an appropriate number of teachers for the delivery of educational services.

G-2. RECOMMENDATION: Approve the 2013-2014 Behavior Response Plan (BRP).

RATIONALE: The BRP is reviewed and revised annually to comply with any new state statues, or with changes in District policies and is used by staff, students and stakeholders to promote positive behavior and describe actions subject to disciplinary referrals. The BRP was originally presented and approved by the Board on August 12, 2009, and has now been revised with minor content changes (i.e. updates in personnel, names of schools, school calendars, website references, immunization requirements, and dress codes). The BRP in an appropriate format will be printed and distributed to the school sites for students and to families of the District.

G-3. RECOMMENDATION: Approve a memorandum of understanding for a partnership with Palmer Continuum of Care, Inc., for the New Vision Treatment Program located on the campus of TRAICE Academy for the 2013- 2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the memorandum and the proper officers of the Board of Education be authorized to execute the memorandum on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300455

RATIONALE: The New Vision program is designed and intended to help students identified with progressed substance abuse challenges. Via the assessment process, a professional determination will be made if the student is chemically dependent and if the level of care/severity needs are met for intensive outpatient treatment services. Academics are integrated into the treatment schedule while the student is enrolled in the program.

G-4. RECOMMENDATION: Approve Achieving Classroom Excellence, ACE remediation funding to any student who does not score at the satisfactory or proficient level on the seventh- or eighth-grade mathematics and/or reading portions of the Oklahoma Core Curriculum tests.

COST AND FUNDING: Funding to be determined upon how many students qualify for ACE remediation for the 2013-2014 school year.

RATIONALE: Beginning with students who entered in the ninth grade in 2008-2009, school districts are required to offer remediation to any students who do not score at the satisfactory or proficient level on any of the required end-of-instruction (EOI) tests. This includes students who participate in the Oklahoma Modified Alternate Assessment Program (OMAAP) or the Oklahoma Alternative Assessment Program (OAAP). An annual remediation plan will be presented to the Board prior to the November 18 meeting (OAC 210:10-1202) (g) (4). The plan will be for students in the District who meet the qualifications for ACE remediation that will include the following allowable expenditures (OAC 210:10-13-2) (g) (6): Salaries and stipends of highly qualified teachers and tutors; instructional materials such as textbooks, workbooks, teacher-made materials, computer assistant, instructional software, manipulative and classroom instructional tools necessary to provide remediation; assessments designed to monitor the progress of students in remediation programs; transportation to and from tutoring sessions held outside of the school; training in best practices for providing remediation.

G-5. RECOMMENDATION: Enter into a contract with the University of Tulsa to provide the Allen Chapman Activity Center Great Hall C for Edison Preparatory School's annual Jingle Bell Ball XXVII on December 17, 2013.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$1,000 will be paid from Edison's school activity fund #573.

RATIONALE: The Jingle Bell Ball has been held for over 20 years. It provides an event for all students to promote school spirit and pride, and opportunities for students to have valuable experience in cooperation with others, mutual respect and responsibility while developing self pride.

G-6. RECOMMENDATION: Enter into a special event permit with the City of Tulsa for blocking of a section of 41st Street (Atlanta to Florence) and Hudson (5500-5800) for Edison's homecoming parade the morning of October 4, 2013.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate permit and the proper officers of the Board of Education be authorized to execute the permit on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$3,000 will be paid as follows: \$500 will be paid from Edison's activity fund #573 for the parade; and \$2,500 will be paid from Edison's activity fund #519 for a halftime fireworks display.

RATIONALE: The parade has been held for over 20 years and has outgrown the school's parking lot. The parade promotes school pride and community involvement.

G-7. RECOMMENDATION: Renew the contracts with the following school booster clubs to sell stadium foods and beverage concessions during the 2013–2014 school year.

East Side Booster Club, East Side Stadium
Memorial Band Parents Club, Lafortune Stadium
BTW Touchdown Club, S.E. Williams Stadium,
McLain Quarterback Club Melvin Driver Stadium,
Webster PTSA Warrior Wagon, Marshall Milton Stadium

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: These contractors will provide concession services at all athletic and other events in the stadiums during the 2013-2014 school year. The District benefits monetarily from stadium concessions to enhance the overall athletic program.

G-8. RECOMMENDATION: Renew the contract with Street School, Inc. to provide educational services for all appropriate and eligible students attending said facility during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300456

RATIONALE: The established site has requested educational services for the District. By state statues, the District is required to provide an appropriate number of teachers for the delivery of educational services.

G-9. RECOMMENDATION: Renew an agreement with the Tulsa City-County Library to house and maintain computers and to provide Internet access to online curriculum for students enrolled in Tulsa Learning Academy (TLA) for the 2013 - 2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the agreement and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300439

RATIONALE: The purpose of the partnership is to provide a viable, virtual option for students who fit the qualifications to enroll and participate in the accredited, rigorous curriculum provided through TLA.

G-10. RECOMMENDATION: Renew the contract with Tulsa Promenade to provide facility space for the Tulsa Learning Academy for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$9,000 will be paid from the Building Fund, 21-0000-1000-504400-430-000000-000-07-636.

REQUISITION NUMBER: 41300457

RATIONALE: The Tulsa Learning Academy has provided alternative programming for students through web-based instruction with supplemental direct instruction. The program has effectively provided an option for students to complete the requirements for high school graduation who might otherwise have missed the opportunity to complete the requirements for a standard diploma. This contract will allow for program expansion to serve more students in each session. Additionally, continuation of the program with additional space will allow the options for students to enroll in virtual high school programming and technology-driven distance learning and independent study. This feature should encourage a significant number of students' returning enrollment which would increase the District's average daily membership.

G-11. RECOMMENDATION: Renew the annual memorandum of understanding with Tulsa Technology Center (TTC) regarding approval of students earning high school academic and elective credit for: (1) math and science courses taught as pull-out or separate courses during regular school hours at TTC, (2) academic credit retrieval or credit advancement through TTC, and (3) Success Centers High School on-site programs for pre-engineering academies for the 2013 - 2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate memorandum of understanding and the proper officers of the Board of Education be authorized to execute the memorandum of understanding on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300458

RATIONALE: Students enrolled at TTC will be offered alternative ways to earn high school academic elective credits as they prepare to enter the workforce and/or higher education.

G-12. RECOMMENDATION: Enter into an agreement with Tulsa Technology Center District #18 to establish a Tulsa Tech Career Academy Program that will provide dropout recovery and dropout prevention services, July 1, 2013 – June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$288, 325.00 will be paid from the General Fund, 110956-1000-505990-100-000000-000-08-600-XXXX.

RATIONALE: The goal of the Tulsa Tech Career Academy Program will work with students who have dropped out or at high risk for dropping out to prepare them for the work force by providing an opportunity to earn a high school diploma and obtain occupational training and employment skills.

ITEMS LISTED BELOW SUBMITTED BY ASSISTANT SUPERINTENDENT FOR TEACHING AND LEARNING, MRS. TRACY BAYLES

G-13. RECOMMENDATION: Enter into an agreement with Tulsa Technology Center, Tulsa, Oklahoma, to include eSchool and a membership to the Eighth Floor for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: Total cost for The Eighth Floor, not to exceed \$49,500, will be paid from Title II, Part A funds (which represents \$15 each for the 3300 full-time teachers on staff), 11-5410-2213-503600-000-000000-000-05-093-5410. Total cost for eSchool, not to exceed \$139,028.35, will be paid from the Classroom Bond Fund (which represents \$3.35 each for the 41,501 students), 36-1145-1000-506530-100-000000-000-12-XXX. Funding is contingent upon sale and receipt of August 2013 Bond funds.

REQUISITION NUMBER: 41300452

RATIONALE: eSchool will allow for approval of academic credit for mathematics and science courses to be counted for graduation credits. The Eighth Floor will provide training for certified staff, to be named, in the integration of educational technology to meet standards. This will provide staff an opportunity to attend professional development training on integration of technology in the classroom and the promotion of effective instructional strategies (e.g., multimedia, computers, audiovisual aids) as a tool to support and improve learning.

G-14. RECOMMENDATION: Enter into an Agreement with Day Spring Behavioral Health Services to provide the ELL/Immigrant Parent Outreach Program for parents of English Language Learner/Immigrant students from July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$70,000 will be paid from Title III fund, 11-5710-2194-503200-410-000000-000-05-093-5710, pending grant award notification.

REQUISITION NUMBER: 41300453

RATIONALE: The ELL/Immigrant Parent Outreach Program provides ELL/Immigrant Parent Outreach case managers through Day Spring to encourage and strengthen relationships between school sites and parents of ELL/Immigrant students. ELL/Immigrant case managers help to facilitate meaningful involvement and support for the academic and linguistic achievement of ELL/Immigrant students in the following ways: 1) home visits by case managers and school staff to enable direct communication and building relationships of trust between the parents of ELLs/Immigrants and the school; 2) using local media, internet, radio and television, to deliver information to increase awareness of school events and the importance of parent participation in their child's education; 3) being present and involved at many school functions to encourage ELL/Immigrant parent participation; 4) presenting workshops and training to ELL/Immigrant parents on the goals and purpose of the ELL/Immigrant program, information on the school system including procedures and expectations, and activities that can be done at home as a family to enhance student learning opportunities.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

G-15. RECOMMENDATION: Approve the updated 2013-2014 and the 2014-2015 school calendars as submitted for both traditional and continuous learning sites.

RATIONALE: The 2013-2014 school calendar is updated to include early release days pending approval from the Oklahoma State Department of Education. All calendars meet professional development days for teachers and parent/teacher conferences.

G-16. RECOMMENDATION: Renew the contract with the University of Oklahoma (OU) to provide clinical rotation experience for occupational therapy, speech pathology and physical therapy students enrolled at OU during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300448

RATIONALE: OU occupational therapy students will work under the supervision of designated occupational therapists. Occupational therapy students bring with them current research in the field, which will promote quality learning experiences for teachers and for students.

G-17. RECOMMENDATION: Renew the contract with the Department of Human Services (DHS) to provide social service workers at Central, East Central, Edison, Rogers, McLain, Memorial, Rogers, Washington and Webster High Schools during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$200,000 will be paid from the General Fund, 11-0000-2113-503200-000-000000-000-06-066.

REQUISITION NUMBER: 41300454

RATIONALE: The District reimburses DHS 50 percent of salary and benefits because DHS pays the full payroll cost for each of the employees. The total reimbursement charge to the District for each employee shall not exceed \$25,000 which is reimbursed on a quarterly basis to DHS once they have submitted verifiable salary costs. These social service workers assist school staff referrals, provide preventive services, intervention services and make referrals to DHS and other appropriate community agencies and organizations as needed.

G-18. RECOMMENDATION: Renew the unlimited web-based perpetual license from The Learning Systems, Oklahoma City, Oklahoma, for A+ Anywhere Learning Systems (including training and tech support) for use by special education and homebound students for the 2013-2014 school year.

COST AND FUNDING: Total cost not to exceed \$5,500 will be paid from the General Fund, 11-6980-1000-506530-239-XXXXXX-000-05-XXX-6980.

RATIONALE: The A+ Anywhere Learning Systems software program is an E-Learning solution consisting of an instructional management system supported by significant core curriculum content for grades K-12 delivered through the Internet. State and national standards have been aligned to the A+ Learning System curriculum to the level of specific objectives

G-19. RECOMMENDATION: Enter into an agreement with Rethink the first choice of Professional Educators to provide curriculum for the District's autism program for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$30,000 will be paid from Federal Funds, 11-6210-XXXX-XXXXXX-XXX-000000-000-06-066.

RATIONALE: Rethink Autism's curriculum is based on the educational intervention that time and continual research has proven most effective in the treatment of autism: applied behavior analysis (ABA). ABA-based interventions are so effective that they have been endorsed by leading federal and state agencies, including the American Academy of Pediatrics, the New York State Department of Health and the United States Surgeon General.

G-20. RECOMMENDATION: Continue the maintenance/supply agreements with Xerox Corporation, Tulsa, Oklahoma, for the Printing Department as needed during the 2013-2014 school year.

COST AND FUNDING: Total cost/expenses not to exceed \$35,000 will be charged to the General Fund, 11-0000-2530-504400-000-000000-14-062.

REQUISITION NUMBER: 11400165

RATIONALE: These agreements provide for the maintenance and supplies for a black and white copier system which is located in the basement at the Education Service Center and is used to support the District's printing needs.

G-21. RECOMMENDATION: Purchase various papers and printing supplies from Clampitt Paper of Oklahoma, Oklahoma City, Oklahoma, for the Printing Department as needed during the 2013-2014 school year.

COST AND FUNDING: Total cost to be determined will be charged to the General Fund, 11-0000-2530-506110-000-000000-14-062.

RATIONALE: Specialty papers, including cover and card stock, are ordered as needed to eliminate costly inventory and reduce storage needs. Expenditures during the 2012-2013 school year totaled approximately \$27,000.

G-22. RECOMMENDATION: Renew the contract with Darlene Merry, education leadership consultant, from July 1, 2013, through June 30, 2013, to provide evidence-based executive coaching, retreat facilitation and planning, and Instructional Leadership Director development consultation.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$85,000 will be paid from the Civic Donor Grant, 11-0844-2340-503200-100-000000-000-05-093-0844.

RATIONALE: The District's commitment to support Leadership Sustainability necessitates a sustained and focused approach to building internal leadership capacity. These targeted consulting, coaching, and planning services will improve all executive team leadership capacity and will focus on the development and support of key leadership roles, such as the Deputy Superintendent and Instructional Leadership Directors.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MRS. TRISH WILLIAMS

G-23. RECOMMENDATION: Continue the master vehicle rental agreement with Mahan Rent-a-Car and/or Tulsa Truck Rental, Tulsa, Oklahoma, originally approved on the October 15, 2007, Agenda, item E-16.

COST AND FUNDING: Rentals will be charged to the applicable 2013-2014 school activity fund/account.

RATIONALE: The District frequently rents vehicles to transport students for a variety of events off campus. In that individual coaches, principals and administrative staff are not authorized to execute the rental contracts, a master agreement has been developed that would prevail for the transactions and still allow specific requirements (type of vehicle, dates/times) to be stipulated by the requestor and authorized by District/SAF purchase order.

G-24. RECOMMENDATION: Renew the agreement with First Southwest Asset Management Inc., for annual arbitrage rebate compliance services in connection with all bonds issued by the School District.

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate agreement renewal and the proper officers of the Board of Education be authorized to execute the agreement renewal on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$13,000 will be paid from the General Fund, 11-0000-4400-503300-000-000000-000-08-097. The basic fee is \$1,250 per computation year, per issue, representing a one-year period from the delivery date of the issue, to a date that is one year after the delivery date, and each subsequent one-year period. The agreement is subject to annual renewal by the Board of Education.

REQUISITION NUMBER: 41300021

RATIONALE: The arbitrage rebate compliance calculations required by the Internal Revenue code are extremely technical and complex. First Southwest Asset Management, Inc. has the experience and expertise to make the calculations. The company has previously provided these services for the School District.

G-25. RECOMMENDATION: Approve the following banks as official depositories for the period July 1, 2013, to June 30, 2014, for all funds.

American Bank and Trust Co.
Arvest Bank
Bank of America
Bank of Oklahoma, N.A. Tulsa
F&M Bank
Freedom Bank
JPMorgan Chase Bank NA
ONB Bank & Trust
Peoples State Bank
Spirit Bank
Tulsa Teachers Credit Union

RATIONALE: Oklahoma Statutes, Title 62-516.5, require the Treasurer of every school district in the state of Oklahoma to deposit daily all funds that come into their possession into one or more banks. The District uses the listed banks for this purpose.

G-26. RECOMMENDATION: Approve payment of principal in the amount of \$76,923.08 and interest payment in the amount of \$2,250 to the Bank of Oklahoma, owner of the Qualified Zone Academy Bond (QZAB) lease purchase agreement.

COST AND FUNDING: Total cost of \$79,173.08 will be charged to the Building Fund, 21-0097-2620-504430-000-000000-000-08-097.

RATIONALE: On December 1, 2001, the District issued the Qualified Zone Academy Bond dated December 1, 2000, for \$1,000,000. These proceeds were used to refurbish the Owen Site in a transaction structured as a lease purchase. Under the terms of the agreements, annual principal payments of \$76,923.08 are due each December 1 through the year 2013. This is the final payment of principal and interest.

G-27. RECOMMENDATION: Approve the following scheduled principal and interest installments on District bond issues due for the 2013-2014 fiscal year. The payment will be made by wire or warrant. The money for these payments will be available in the District's Debt Service Fund.

Bond Principal and Interest Payments to be Paid During 2013-2014

Payment Due Date	Bond Issue Date	Principal	Interest	Total
8/01/2013	8/01/2008	7,000,000.00	140,000.00	7,140,000.00
8/01/2013	2/01/2009		45,312.50	45,312.50
8/01/2013	8/01/2009	5,300,000.00	124,965.00	5,424,965.00
9/01/2013	9/01/2011	10,500,000.00	307,125.00	10,807,125.00
10/01/2013	4/01/2012		31,250.00	31,250.00
11/01/2013	11/01/2010	10,000,000.00	300,000.00	10,300,000.00
12/01/2013	6/01/2010		302,812.50	302,812.50
2/01/2014	2/01/2009	3,625,000.00	45,312.50	3,670,312.50
2/01/2014	8/01/2009		65,340.00	65,340.00
2/01/2014	8/01/2012		676,875.00	676,875.00
3/01/2014	9/01/2011		262,500.00	262,500.00
3/01/2014	3/1/2013		112,500.00	112,500.00
4/01/2014	4/01/2012	1,250,000.00	31,250.00	1,281,250.00
5/01/2014	11/01/2010		250,000.00	250,000.00
6/01/2014	6/01/2010	14,250,000.00	302,812.50	4,552,812.50

COST AND FUNDING: The total principal and interest cost is \$54,923,055. Principal of \$51,925,000 will be paid from the Sinking Fund, 41-0000-5100-509100-000-000000-000-08-097 and interest of \$2,998,055 will be paid from the Sinking Fund, 41-0000-5100-508310-000-000000-000-08-097.

RATIONALE: Bond installment payments are a required component of every bond issue. Last year's principal and interest totaled \$53,853,518, with \$50,175,000, in principal and \$3,678,518, in interest.

G-28. RECOMMENDATION: Renew the contracts with Barnes & Noble of Tulsa, Oklahoma; and Scholastic Book Fairs, Joplin, Missouri, and Oklahoma City, Oklahoma; to provide books for students to purchase.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts renewals and the proper officers of the Board of Education be authorized to execute the contract renewals on behalf of the District.

COST AND FUNDING: Purchases will be charged to the applicable 2013-2014 school activity funds/accounts.

RATIONALE: The vendors supply books for students to purchase. Deposits are made to the appropriate school activity fund account. Actual expenditures are determined by individual student purchase choice regarding quantity.

G-29. RECOMMENDATION: Renew the contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, Inc. to provide school activity fund audits and other consulting services during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$29,500 will be paid from the General Fund, 11-0000-2511-503300-000-000000-000-08-098.

REQUISITION NUMBER: 41300042

RATIONALE: The firm of Sanders, Bledsoe & Hewett performs the District's internal audit of every school sites activity funds. This fee also includes preparation of the Estimate of Needs for 2013-2014. The fees charged for 2012-2013 school year were \$29,500.

G-30. RECOMMENDATION: Approve the District negotiations team for teacher negotiations as follows.

- Trish Williams, Chief Financial Officer (Lead Negotiator)
- Talia Shaul, Chief Human Capital Officer
- Oliver Wallace, Associate Superintendent for Secondary Schools
- Chris Johnson, Assistant Superintendent for District Accountability
- Michelle Butler, TASSP President
- Kenneth Joslin, TAESP President
- Ken Calhoun, Executive Director of Human Capital (alternate)

COST AND FUNDING: There is no cost to the District.

RATIONALE: Establishing the negotiation team is the first step in beginning the collective bargaining process with Tulsa Classroom Teachers Association.

G-31. RECOMMENDATION: Authorize the Treasurer of the District to issue nonpayable warrants to an aggregate amount not to exceed \$15,000,000 at any one time at the discretion of the Treasurer if the issuance of nonpayable warrants is necessary to pay the District's current obligations, including payroll, on a timely basis.

FURTHER RECOMMEND: The Treasurer shall register each nonpayable warrant on the Treasurer's warrant register as provided by law and no warrants shall be issued which would cause all warrants, payable and nonpayable, issued by the District to exceed the amount of the estimate made and approved for the current fiscal year or the amount authorized for such purpose by a bond issue. The nonpayable warrants shall be paid, in numerical order, from the first available ad valorem tax receipts of the District, provided that the Treasurer, at his discretion, may pay the nonpayable warrants from other sources of available District revenue. The Treasurer be authorized, at his discretion from time to time, to invest any monies in his custody in the General Fund, Building Fund, Bond Fund or other funds not necessary for current expenditures in nonpayable warrants issued by the District. No further action by the Board of Education shall be necessary to authorize the Treasurer to issue nonpayable warrants within the limits of this recommendation. As authorized by Title 62. O.S. (1991) 475, the Treasurer is authorized to enter into arrangements with financial institutions to facilitate the honoring and processing of the nonpayable warrants, with no charge to the District other than the interest payable on the nonpayable warrants. This authorization will terminate on February 1, 2014, and no nonpayable warrants shall be issued after that date except on subsequent authorization by the Board of Education.

RATIONALE: The adoption by the Board of the above recommendations is necessary to allow the Treasurer to issue nonpayable warrants, if necessary, and is proposed as a method of financing cash flow deficits during the period of time prior to the receipt of the 2013 ad valorem taxes. The nonpayable warrants issued under this authority will bear interest from the date or dates the nonpayable warrants are honored by acceptance at a financial institution until paid by the District at a rate of interest equal to the 90-day treasury bill rate on the date of acceptance plus 210 basis points, not to exceed ten percent per annum except that nonpayable warrants purchased as an investment for District funds, as authorized herein, will be noninterest bearing. The arrangement with a local bank is a program designed to immediately honor nonpayable warrants, if issued. The bank program will be used by the District only in the event that 1) the District issues nonpayable warrants, and 2) the District is unable to invest in these warrants using cash from another fund. The District entered into such an agreement with the service provider during the previous five fiscal years; however; the funds provided under the agreement were not needed.

G-32. RECOMMENDATION: Renew the agreement with Office Max to purchase non-warehoused office supplies, as needed, for all District sites during 2013-2014, in accordance with the terms and conditions of the Request for Proposal.

COST AND FUNDING: The total amount to be determined will be charged to the applicable fund/account.

RATIONALE: Electronic ordering and system billing are the most effective procurement methods for handling repetitive low dollar orders. This agreement provides a cost effective source for items not available in the District's warehouse.

G-33. RECOMMENDATION: Approve sanctioning of the Tulsa Met Parent Teacher Organization in accordance with Board Policy 5707 for the 2012-2013 fiscal year.

COST AND FUNDING: There is no cost to the District.

RATIONALE: This is a new organization requesting Board approval for sanctioning, The organization has submitted the required information in support of the application.

G-34. RECOMMENDATION: Purchase travel services from World Travel Service, Tulsa, Oklahoma, as needed during the 2013-2014 school year.

COST AND FUNDING: The total amount to be determined will be charged to the General Fund, 11-XXXX-50XXXX-5820-000-0000-000-XX-XXX.

RATIONALE: Aggregating volume with one vendor reduces fees and enhances services.

G-35. RECOMMENDATION: Renew a triparty contract between Independent School District Number One and First Southwest Company, Dallas, Texas, and Municipal Finance Services, Inc., Edmond, Oklahoma, to serve as the District's financial advisor(s) providing services including (but not limited to) financial analysis, planning services, preparation of election documentation, bond documentation including the official statement, tax forms to be filed, sale of bonds, IRS arbitrage consulting and other services in connection with future bond election and sales, if any.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract renewal on behalf of the District.

COST AND FUNDING: The contract provides for the following cost to the District and relects no changes from the current agreement: Fee Schedule: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agenda items.

REQUISITION NUMBER: 41300011

RATIONALE: These firms have provided quality services and have been compensated as part of every bond series sold. The District staff has frequent communications with these firms on a variety of bond related topics and analysis. The firms have been highly responsive and timely on any requests from the District staff and the level of coordination has been outstanding. From the 2010 Bond referendum, \$192,000,000 has been sold, leaving \$162,000,000 remaining to be sold. Fees for the bond issues in 2010, 2011, 2012 and 2013 totaled \$299,500 plus expenses. The contract also covers the \$38 million bond issue passed on May 14, 2013.

G-36. RECOMMENDATION: Extend the contracts with The Pepsi Bottling Group, Tulsa, Oklahoma, for soft drink/beverage vending and Imperial, Inc., Tulsa, Oklahoma, for snack vending for the 2013-2014 fiscal year. Additionally, grant exclusive sales and advertising rights to the appropriate vendor for said products throughout the District during 2013-2014.

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District. The District will receive commission payments for sites distributed to School Activity Funds based on actual earnings and for support of Districtwide activities.

RATIONALE: Exclusive soft drink/beverage and snack product agreements provide unrestricted revenue in support of District programs and activities that cannot be funded through the General Fund.

G-37. RECOMMENDATION: Purchase paper, office, classroom, custodial and library supplies from the most responsive and responsible offerors to restock the warehouse, as necessary, during the 2013-2014 school year.

COST AND FUNDING: The total amount (to be determined) will be charged to the applicable fund/account.

RATIONALE: It is necessary to maintain adequate warehouse stock for distribution to various sites. Vendor deliveries will be scheduled throughout the year on an as-needed basis. The value of these supplies drawn from the warehouse during the 2012-2013 school year totaled over \$1.5 million. These supplies represent 605 line items (art supplies, copy paper, pens/pencils, notebooks, audio visual supplies, paper towels, waste containers and liners, floor varnish, cleaning supplies, etc).

G-38. RECOMMENDATION: Renew the contracts with Lifetouch, Artisanlife Photography, Ken's Universal Photo, Inc, Shannon Surratt Phototgraphy all of Tulsa, Oklahoma, and Ruth Kelly Studio, Muskogee, Oklahoma, for student school pictures; and Inter-State Publishing, Sedalia, Missouri, Herff-Jones of Sapulpa, Oklahoma, and Josten's and Lifetouch, both of Tulsa, Oklahoma, for school yearbooks.

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: Purchases will be charged to the applicable 2013-2014 school activity fund account.

RATIONALE: The vendors collect funds from students for pictures/yearbooks and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features and services.

G-39. RECOMMENDATION: Authorize the Superintendent or his designee to choose a different, qualified, bond fund from which a previously Board approved purchase of goods or services is made or classified when it is deemed the best method for the District to comply with IRS Arbitrage Rebate Regulations and the purchased item qualifies for purchase from either bond fund.

COST AND FUNDING: There is no additional cost to the District.

RATIONALE: When the District has money on hand from two or more bond sales, they will have different arbitrage spending deadline dates. This authority allows the District to comply with IRS spending deadlines by changing the previously approved account number between bond expenditures. Since the expenditures included would qualify from any of the funds under the terms of the March 2, 2010 bond election, and/or the May 14, 2013 bond election, the spending deadlines and benchmark amounts could then be met. This method has been used many times in the past with Board approval and since it is basically a necessary mechanical clerical device, this authority will eliminate the need for bringing these items to the Board each time the situation arises, thus streamlining the process. The District has authority to issue and spend from the remainder of the March 2, 2010 authorization with approximately \$32,807,925 remaining to be spent. \$192,000,000 has been sold from the 2010 bond authorization leaving \$162,000,000 remaining unsold.

G-40. RECOMMENDATION: Extend the agreement with Mr. Ed's Auction Company, Catoosa, Oklahoma, to conduct auctions of surplus items/equipment as needed during the 2013-2014 school year with net proceeds deposited into the General Fund.

RATIONALE: An auction is the most cost effective manner to offer surplus merchandise to the public. The vendor will advertise, administer and conduct sales.

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

G-41. RECOMMENDATION: Approve the detention easement for the new parking lot at Wilson Professional Development Center. The new drainage easement is required by the City of Tulsa to construct the new parking lot.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the School District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: Parking lot improvements are part of the 2010 Bond Issue.

G-42. RECOMMENDATION: Extend the service contract with Graphic Plus Design to conduct site surveys and provide AutoCad drawings of all changes regarding bond projects. The contract was originally approved on the February 22, 2011 agenda.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate document and the proper officers of the Board of Education be authorized to execute the document on behalf of the School District.

COST AND FUNDING: The total amount not to exceed \$75,000 will be paid from the applicable fund/account. This project is contingent upon the successful sale and receipt of 2013B bond funds.

RATIONALE: This service is necessary to update school site plans and square footage for upcoming projects.

G-43. RECOMMENDATION: Extend the service contract with Vizion Digital, LLC. to provide project management, conduct site surveys and provide Autocad drawings of all changes regarding bond projects. The contract was originally approved on the February 22, 2011 agenda.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$75,000 will be paid from applicable fund/account. This project is contingent upon the successful sale and receipt of 2013B bond funds.

RATIONALE: This service is necessary to update school site plans and square footage for upcoming projects.

G-44. RECOMMENDATION: Approve change order number one to Securadyne for the installation of security cameras and access control doors. A need has been identified for the installation of additional cameras at several sites.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total amount of change order number one not to exceed \$33,046 will be paid from the Classroom Bond Fund, 38-3000-4700-504500-000-000000-000-12-037.

RATIONALE: Security is part of the 2010 Bond Issue.

G-45. RECOMMENDATION: Enter into contract with Sooner Builders, the lowest responsible bidder, for waterproofing at East Central High School. The north side of the building has been completed and this will complete the south side.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$33,000 will be paid from the applicable fund/account. This project is contingent upon the successful sale and receipt of 2013B bond funds.

RATIONALE: The renovation of East Central is part of the 2010 Bond Issue.

- G-46.** RECOMMENDATION: Enter into contract with the lowest responsible bidder to provide and install white boards at Chouteau Elementary.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$45,000 will be paid from applicable fund/account. This project is contingent upon the successful sale and receipt of 2013B bond funds.

RATIONALE: Replacing the chalk boards with new white boards is part of the 2010 Bond Issue.

- G-47.** RECOMMENDATION: Enter into a services agreement with TEKsystems, Hanover, Maryland, for the period of July 1st, 2013 through June 30th, 2014. TEKsystems will provide technical resources to supplement the Information Systems Services staff.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$389,000 will be paid from the following accounts: \$194,500 will be paid from the appropriate 2010 Bond Fund 31-117X-2580-503400-000-000000-000-02-026; and \$194,500 will be paid from the appropriate 2013 Bond Fund when available.

REQUISITION NUMBER: 41300464

RATIONALE: The 2013 Smart and Secure Bond will increase the amount and utilization of technology in the classroom. It is important that ISS have access to additional resources to provide technology planning, deployment and timely support to teachers and staff.

- G-48.** RECOMMENDATION: Approve an agreement with Hilborne & Weidman to serve as Bond Counsel on the District's Combined Purpose Bonds, Series 2013B.

RATIONALE: The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations.

G-49. RECOMMENDATION: Approve an agreement for registrar and paying agent services with BOKF, NA dba Bank of Oklahoma on the District's Combined Purpose Bonds, Series 2013B.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, Na dba Bank of Oklahoma has served as the District's Registrar and Paying Agent for all past bond programs with excellent results.

G-50. RECOMMENDATION: Approve a resolution fixing the amount of Combined Purpose Bonds, Series 2013B to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Combined Purpose Bonds, Series 2013B.

RATIONALE: The sale of bonds approved as part of the 2010 voter referendum will allow the District to proceed with projects as outlined in the District's Bond Book. The resolution authorizes the issuance of \$16,120,000 in building bonds (Proposition No. 1); \$3,550,000 in library bonds (Proposition No. 2); and \$10,330,000 in classroom learning material bonds (Proposition No. 4). The 2013B Bonds in the aggregate amount of \$30 million would be sold on July 15, 2013 and approved/awarded at the Board's July 15, 2013 meeting, with proceeds made available to the District on or about August 27, 2013. Upon issuance of these binds, there would be \$132,000,000 in bonds remaining to be sold from the 2010 authorization.

G-51. RECOMMENDATION: Approve a resolution fixing the amount of Technology Equipment Bonds, Series 2013C to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Technology Equipment Bonds, Series 2013C.

RATIONALE: The sale of bonds approved as part of the 2013 voter referendum will allow the District to proceed with projects as outlined in the District's Technology Plan. The resolution authorizes the issuance of \$10,000,000 in technology equipment bonds. The 2013C Bonds in the aggregate amount of \$10 million would be sold on July 15, 2013 and approved/awarded at the Board's July 15, 2013 meeting, with proceeds made available to the District on or about August 27, 2013. Upon issuance of these bonds, there would be \$28,000,000 in bonds remaining to be sold from the 2013 authorization of which approximately \$6.4 million is for sprinkler systems and security system upgrades.

G-52. RECOMMENDATION: Approve an agreement for registrar and paying agent services with BOKF, NA dba Bank of Oklahoma on the District's Technology Equipment Bonds, Series 2013C.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA dba Bank of Oklahoma has served as the District's registrar and paying agent for all past bond programs with excellent results.

G-53. RECOMMENDATION: Approve an agreement with Hilborne & Weidman to serve as Bond Counsel on the District's Technology Equipment Bonds, Series 2013C.

RATIONALE: The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MRS. TALIA SHAULL

G-54. RECOMMENDATION: Renew the contract with Battelle for Kids (BFK) to provide consultation and services in the area of student value added data analysis, strategic planning, human capital process improvement and district communications, during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$400,000 will be paid from the Civic Donors Fund, 11-0844-2340-503200-100-0000000-000-05-093-0844.

RATIONALE: Part of the District's improvement plan is to implement initiatives based on strategic goals. This continued partnership with Battelle for Kids will allow the District to further the work already in progress with regards to performance management, teacher and leader effectiveness and other areas. Battelle for Kids is a nationally recognized education reform nonprofit organization that has successfully supported districts in developing the tools and resources for measuring student growth, evaluating educator effectiveness, establishing a process improvement system and enhancing human capital functions.

G-55. RECOMMENDATION: Enter into a retainer contract with Efficacy-Based Technical Assistance, LLC (EBTA) Principal - Gene Kleindienst, for the period of July 1, 2013, through June 30, 2014. EBTA will provide technical assistance/professional development on a retainer basis directed at supporting the work of the Teacher and Leader Effectiveness Initiative, Human Capital and other key District initiatives.

FURTHER RECOMMEND: The attorneys for the District review the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$180,000, will be paid from the Title IIA Fund, 11-5410-2213-503600-000-000000-000-05- 093-541 and from the Civic Donor Fund, 11-0844-2340-503200- 100-000000-000-05-093-0844.

REQUISITION NUMBER: 41300080

RATIONALE: The District's key reform initiatives require additional technical assistance to ensure their continued implementation. EBTA will provide consulting services related to the work of teacher evaluation, leadership development, human capital process development and whole-school transformation efforts.

G-56. RECOMMENDATION: Enter into an agreement with the President and Fellows of Harvard College, also known as the Harvard Corporation (Harvard) which is the contracting party for Education Innovation Laboratory (EdLabs), to provide services for programmatic practices to accelerate student growth in low-performing schools predominantly within the McLain High School feeder pattern (Innovation Schools). This agreement will run from July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District create and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$269,000 will be paid from the Innovation Schools Grant, 11-0166-2213-503200-000-000000-000-05-093-0166.

RATIONALE: Ed Labs will provide technical assistance and consultation to the District to implement evidence-based solutions that will improve student achievement at the selected schools. The EdLabs approach of putting academic research into practice to create a learning feedback loop makes this work very different from a traditional approach to educational reform.

G-57. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

G-58. RECOMMENDATION: Continue payment for all administrative, certificated, and support employees at the rate of compensation established by the Board of Education for their services during the 2012-2013 fiscal year until further action by the Board of Education.

RATIONALE: This provides a basis for salary compensation pending action the Board of Education may take subsequent to July 1, 2013, regarding salary adjustments for the 2013-2014 fiscal year.

ITEMS LISTED BELOW SUBMITTED BY CHIEF INFORMATION AND OPERATIONS OFFICER, MR. BEN STOUT

G-59. RECOMMENDATION: Purchase miscellaneous appliance and HVAC repair parts during the 2013-2014 school year from Palmer Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total costs of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-505300-000-000000-000-01-002.

REQUISITION NUMBER: 11400115

RATIONALE: Parts will be purchased as needed to maintain appliances and HVAC equipment throughout the District.

G-60. RECOMMENDATION: Enter into a contract with Automatic Protection Systems Corporation, Tulsa, Oklahoma, for semiannual inspections of the data center fire protection system.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$1,000 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300408

RATIONALE: This contract will provide the required inspections for the fire protection system located in the data center at the Education Service Center. The system is in place to protect the District's core technology resources including the student information system, accounting system, payroll system and multiple educational systems.

G-61. RECOMMENDATION: Enter into a contract with I4 Systems, Inc. of Tulsa, Tulsa, Oklahoma, to provide hardware and software support for the Emergency Communications and Security Center at the Education Service Center for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$12,000 will be paid from the Building Fund, 21-0000-2660-504300-000-000000-000-17-049.

REQUISITION NUMBER: 41200042

RATIONALE: This hardware/software is used by the Emergency Communications and Security Center for monitoring intrusion and fire alarm activations and is required to manage security operations. I4 Systems is the sole source vendor for the hardware/software and it is proprietary.

G-62. RECOMMENDATION: Enter into a contract with Securitas Security to provide security services for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare the appropriate contract and that the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount (to be determined) will be charged to the General Fund, 11-0265-2660-503440-000-000000-000-17-049.

REQUISITION NUMBER: 41300058

RATIONALE: This service provides uniformed security officers as needed at District sites. Security costs will be paid through General, Building, Bond and Federal funds.

G-63. RECOMMENDATION: Approve a price increase for student-paid lunches for the 2013-2014 school year as required by Section 205 of the Healthy, Hunger-Free Kids Act of 2010.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The price increase for elementary lunches is \$.10 and \$.10 for junior high and high school lunches. Lunch prices during the 2012-2013 school year were \$1.95 for elementary and \$2.45 for junior high and high schools. This increase will make the cost for 2013-2014 lunches \$2.05 for elementary and \$2.55 for junior high and high schools.

G-64. RECOMMENDATION: Purchase food, paper products, linens, cleaning supplies, and food preparation equipment from the most responsive and responsible offerors for Child Nutrition Services as needed during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: The total amount (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506300-000-000000-000-03-053.

REQUISITION NUMBER: 11400046

RATIONALE: Items are ordered throughout the year as needed to meet menu and equipment needs of Child Nutrition Services. Expenditures during the school year 2012-2013 totaled approximately \$6,100,000.

G-65. RECOMMENDATION: Purchase milk and milk products for school cafeterias and the Education Service Center during the 2013-2014 school year from Borden Meadow Gold, Tulsa, Oklahoma, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

REQUISITION NUMBER: 11400047

RATIONALE: Orders for milk and milk products are placed by the cafeterias as needed to meet menu requirements. Expenditures during the 2012-2013 school year totaled approximately \$2,500,000.

G-66. RECOMMENDATION: Purchase Point of Sale (POS) software annual maintenance/support and equipment/supplies as needed from Heartland, Jefferson, Indiana, for Child Nutrition Services during the 2013-2014 school year.

COST AND FUNDING: The total amount not to exceed \$53,727.10 (\$49,727.10 for software annual maintenance/support, and \$4,000 for equipment/supplies, as needed) will be paid from the Child Nutrition Fund, 22-3850-3140-508900-700-000000-000-03-053.

REQUISITION NUMBER: 11400314 and 11400315

RATIONALE: Child Nutrition Services uses Point of Sale equipment and software for state and federal reporting.

G-67. RECOMMENDATION: Enter into standard contracts with various non-District agencies/organizations to provide contract meals based on the established fee schedule. The District will not enter into contracts with any agency that has current legal action against the District.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The District makes these services available to entities serving children in the community, to include but not limited to Community Action Program (CAP), Margaret Hudson, Hutchison YMCA, Hoover Day School, NACT Head Start, Town and Country, based on capacity. Revenue is deposited in the District's Child Nutrition Fund, with gross receipts for 2012-2013 totaling approximately \$2,716,700.

G-68. RECOMMENDATION: Authorize the following individuals as the District's representatives for the State Department of Education Child Nutrition programs during the 2013-2014 school year.

Nelson Hernandez, Family Applications Manager
Sheila Russell, Summer Cafe Coordinator
Tammy Christman, Bookkeeper

COST AND FUNDING: There is no cost to the District.

RATIONALE: Each school district that participates in USDA school meal programs must designate school employees as authorized representatives to certify and submit reports and claims for reimbursement, as well as have access to all e-claim functions. The authorized representatives verify that all submitted information is true and correct.

G-69. RECOMMENDATION: Renew the contract with Sodexo Services, Inc., for the District's Child Nutrition Department, commencing July 1, 2013, and ending June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount will be paid from the Child Nutrition Fund, 22-3850-3120-505700-000-000000-000-03-053. The contract fee is all inclusive of management salaries, profit and other operating costs and will be billed at the negotiated fee per meal/meal equivalent.

REQUISITION NUMBER: 41300023

RATIONALE: Sodexo will provide management services for the District's Child Nutrition Department for the 2013-2014 school year.

G-70. RECOMMENDATION: Purchase various food products (i.e., bread, produce, etc.) from the most responsive and responsible offerors for direct delivery to school cafeterias and sites as needed during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposals. PO

COST AND FUNDING: The total amount (to be determined) will be paid from the Child Nutrition Fund, 22-3850-3150-506310-000-000000-000-03-053.

REQUISITION NUMBER: 11400205

RATIONALE: These food products are necessary to meet menu requirements of school cafeterias.

G-71. RECOMMENDATION: Enter into a maintenance agreement with Cox Business, Tulsa, Oklahoma, for the dark fiber repair as specified effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$47,000 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300403

RATIONALE: The dark fiber repair provides maintenance and repair of the District's fiber network in support of data and telecommunication.

G-72. RECOMMENDATION: Enter into a support agreement with FastPassCorp, Lyngby, Denmark, for annual maintenance and support for the District's password reset system, effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$1,610 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300406

RATIONALE: This will renew support and maintenance for the District's self-service password reset system. This system currently supports all teachers, administrators, and other network users allowing them to manage their own network passwords without ISS intervention.

G-73. RECOMMENDATION: Enter into a service agreement with Kellogg & Sovereign, Ada, Oklahoma, for Year 17 E-Rate funding period to provide E-Rate management services and resources as specified by Information Systems Services (ISS).

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$45,000 will be paid from the General Fund, 11-0000-2580-503100-000-000000-000-02-028.

REQUISITION NUMBER: 41300411

RATIONALE: The contracted services will provide comprehensive E-Rate management for the District for 2014-2015 funding. With the increasing emphasis on utilization of technology in the classroom, these services will help the District leverage the E-Rate program to its fullest potential. Kellogg & Sovereign currently support over 494 entities with over one million students.

G-74. RECOMMENDATION: Enter into an agreement for software licensing and support with KRONOS, Incorporated, Chelmsford, Massachusetts, for providing user licensing and support for the KRONOS time and attendance system used for tracking employee time, effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$19,504.15 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300409

RATIONALE: KRONOS provides user licensing for the KRONOS employee time and attendance system.

G-75. RECOMMENDATION: Enter into a service contract for the repair of HVAC equipment with American Air Conditioning of Tulsa, Inc., Broken Arrow, Oklahoma, for the 2013-2014 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$80,000 will be charged to the Building Fund, 21-0000-2620-504500-000-000000-000-03-025.

REQUISITION NUMBER: 41300443

RATIONALE: This service contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District.

G-76. RECOMMENDATION: Purchase HVAC equipment and repair parts from Lennox Industries, Broken Arrow, Oklahoma, during the 2013-2014 school year.

COST AND FUNDING: The total amount of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-03-025.

REQUISITION NUMBER: 11400117

RATIONALE: This is used to provide supplemental equipment for maintenance crews to perform emergency repairs of HVAC equipment.

G-77. RECOMMENDATION: Renew the agreement with AbiBow Recycling, LLC, Tulsa, Oklahoma, for recycling services for the 2013-2014 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300007

RATIONALE: Recycling services, classroom bins for implementation and promotional materials are provided by AbiBow at no cost to the District. This recommendation will reduce expenses for waste hauling and disposal, increase recycling activities Districtwide and create revenue for the schools.

G-78. RECOMMENDATION: Renew the contract for boiler service and repair with Boyle Services, Tulsa, Oklahoma, during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposal. PO

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount of approximately \$10,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 41300053

RATIONALE: This contract is necessary since the District does not have state certified staff to support many necessary repairs, such as welding on pressure vessels, and to supplement maintenance crews with emergency repairs of boiler equipment.

G-79. RECOMMENDATION: Renew the contract with Otis Elevator Company, Tulsa, Oklahoma, to provide elevator maintenance services for the District during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$50,285.76 paid in two equal payments of \$25,142.88 will be paid from the Building Fund, 21-0000-2640-504300-000-000000-000-01-002.

REQUISITION NUMBER: 41300051

RATIONALE: This contract will allow for elevator maintenance services by licensed personnel not available in the District.

G-80. RECOMMENDATION: Renew the agreement for waste management and refuse disposal services with BFI Waste Services, LLC dba Allied Waste Services of Tulsa/Republic Services of Tulsa, Tulsa, Oklahoma, for the 2013-2014 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$258,195 will be paid from the Building Fund, 21-0000-2620-504230-000-000000-000-01-002. Total amount not exceed \$35,000 will also be paid from the Building Fund, 21-0000-2620-504230-000-000000-01-002, when unforeseen services are required for disposal of increased waste at school sites (\$195 per haul).

REQUISITION NUMBER: 41300006

RATIONALE: These services are necessary for the removal of trash and waste produced at District sites.

G-81. RECOMMENDATION: Purchase paint and waterproofing products from Spectrum Paint Company, Tulsa, Oklahoma, for the Maintenance Department during the 2013-2014 school year. PO

COST AND FUNDING: The total amount of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400078

RATIONALE: This purchase will allow the Maintenance Department to purchase materials necessary to paint interior and exterior walls throughout the District.

G-82. RECOMMENDATION: Purchase plumbing equipment/supplies from Mark's Plumbing Parts, Fort Worth, Texas, for the Maintenance Department during the 2013-2014 school year, in accordance with the terms and conditions of the Request for Proposal (RFP). PO

COST AND FUNDING: The total amount of approximately \$40,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400090

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs.

G-83. RECOMMENDATION: Purchase plumbing equipment/supplies from Grainger Plumbing, Tulsa, Oklahoma, for the Maintenance Department during the 2013-2014 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount of approximately \$30,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400087

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs.

G-84. RECOMMENDATION: Purchase air filters from Garco Filtration, Nixa, Missouri, for the Maintenance Department during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount not to exceed \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400109

RATIONALE: Air filters are used to maintain heating/cooling systems throughout the District.

G-85. RECOMMENDATION: Purchase fire extinguishers and maintenance services from Simplex-Grinnell for the Maintenance Department during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount of approximately \$50,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400107

RATIONALE: This agreement provides hand-held fire suppression equipment and service.

G-86. RECOMMENDATION: Enter into a service contract with McIntosh, Inc., Tulsa, Oklahoma, for repair of HVAC equipment for the 2013-2014 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$100,000 will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-03-025.

REQUISITION NUMBER: 41300442

RATIONALE: This service contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District.

G-87. RECOMMENDATION: Enter into a contract for licensing and support for the District's Student Activity Fund software from Municipal Accounting Systems, Inc. (MAS), Shawnee, Oklahoma, effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education is authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total amount not to exceed \$13,100 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300404

RATIONALE: The District processes accounting transactions for all sites' student activity funds centrally, as a cost saving practice. This also facilitates required consolidated reporting to the State Department of Education.

G-88. RECOMMENDATION: Renew Munis operating system and database administrative (OS/DBA) support from Tyler Technologies, Inc., Falmouth, Maine, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$30,000 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400014

RATIONALE: This maintenance plan provides for operating system support and database administrative support of the District's Munis finance and human capital system.

G-89. RECOMMENDATION: Renew the annual service agreement with Pearson, Chicago, Illinois, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$189,000 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11400007

RATIONALE: This service agreement covers maintenance and support for application software for the PowerSchool student information systems.

G-90. RECOMMENDATION: Purchase enhanced hardware and software support for the District's EMC Avamar Enterprise backup system from Presidio Networked Solutions, Greenbelt, Maryland, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$33,402.10 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400022

RATIONALE: All of the District's critical systems including PowerSchool, MUNIS, the Data Warehouse, and the Exchange e-mail system rely solely on the Avamar Enterprise backup system to recover lost data.

G-91. RECOMMENDATION: Purchase IronPort Spam filtering software licensing and support from Presidio Networked Solution, Greenbelt, Maryland, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$28,666.84 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400020

RATIONALE: Spam filtering software provides spam (junk e-mail) filtering for the District's inbound e-mail traffic. This is vital to keep the District's e-mail system efficient and protect District employees from unwanted and sometimes harmful e-mail.

G-92. RECOMMENDATION: Renew the annual pole attachment rental agreement with Public Service Company of Oklahoma (PSO), Tulsa, Oklahoma, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$57,795 will be paid from the General Fund, 11-0000-2580-503400-000-0000-000-02-057.

REQUISITION NUMBER: 41300410

RATIONALE: This rental agreement covers the fiber-optic-cable pole attachments throughout the District.

G-93. RECOMMENDATION: Purchase HVAC equipment and repair parts from Carrier Sales and Distribution, Tulsa, Oklahoma, during the 2013-2014 school year. PO

COST AND FUNDING: The total amount of approximately \$140,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-03-025.

REQUISITION NUMBER: 11400118

RATIONALE: These purchases will be used to provide supplemental supplies for maintenance crews to perform emergency repairs of HVAC equipment.

G-94. RECOMMENDATION: Enter into a service contract for pest control services from Guaranty Exterminating Company for District sites during the 2013-2014 school year.

COST AND FUNDING: The total amount not to exceed \$74,496 will be paid from the Building Fund, 21-0000-2620-504220-000-000000-000-01-002.

REQUISITION NUMBER: 41300052

RATIONALE: Pest control is required to maintain buildings throughout the District.

G-95. RECOMMENDATION: Purchase plumbing equipment/supplies from Heatwave Supply, Tulsa, Oklahoma, for the Maintenance Department during the 2013-2014 school year, in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount of approximately \$75,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400089

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs.

G-96. RECOMMENDATION: Ratify E-Rate contracts with the following vendors for the 2013-2014 fiscal year.

Vendor	Board Approval	Contract Number
Sigma Solutions – Wireless Network	03/04/2013	41300337
Verizon Wireless – Cell Phone and Mobile Data	03/04/2013	41300438
BlueTorch Network Solutions - Webhosting	02/25/2013	41300427
Presidio - Cisco Maintenance	03/04/2013	41300425
Decision One - Server Maintenance	02/25/2012	41300429
Presidio - UPS Maintenance	03/04/2013	41300423
Presidio - Aruba Maintenance	03/04/2013	41300422
Windstream - Nortel Maintenance	02/25/2013	41300037
Cox - Internet Service	02/25/2013	41300417
Cox - Data Services	02/25/2013	41300416
AT&T - Long Distance	02/25/2013	41300419
AT&T – Telecom	02/25/2013	41300420
Cox - Thoreau Phone	02/25/2013	41300418

RATIONALE: Program deadlines for the federal E-Rate program required that E-Rate contracts be awarded by March 14, 2013, for the 2013 funding year (the District’s 2013-2014 fiscal year). The listed contracts may be paid in part by E-Rate funds. The contracts were considered by the Board and approved prior to the federal deadline. In order to satisfy the requirements of Oklahoma law regarding fiscal year limitations, District counsel has recommended that the Board ratify these contracts in July for the next ensuing fiscal year.

G-97. RECOMMENDATION: Renew the contract with Sodexo Management, Inc., to provide management services for the District’s Maintenance, Plant Operations and Grounds Department, July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$1,271,296, paid in 12 monthly installments of \$105,941, will be paid from the Building Fund, 21-0000-2620-504500-000-000000-000-01-002.

REQUISITION NUMBER: 41300056

RATIONALE: Included in the 2013-2014 contract is a management fee of \$161,308, plus reimbursable expenses of approximately \$1,109,988, totaling \$1,271,296. For 2012-2013 the contract totaled \$1,271,296. This year's contract continues to reflect a reduction from Sodexo to aid the District during the financial crisis. As Project Schoolhouse proceeds and there are changes in the number of buildings, costs will decrease accordingly.

G-98. RECOMMENDATION: Purchase steel doors and hardware during the 2013-2014 school year from Builders Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total cost of approximately \$60,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400121

RATIONALE: Doors and hardware will be purchased as needed to maintain District buildings.

G-99. RECOMMENDATION: Renew the software licensing and support agreement with SumTotal, Gainesville, Florida, effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate agreement, and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$15,979.23 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 41300407

RATIONALE: SumTotal provides user licensing and support for the DK OnTrack system used for professional development tracking.

G-100. RECOMMENDATION: Approve entering into a student transportation contract with KIPP Tulsa Academy College Preparatory, Inc., for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300449

RATIONALE: The District will provide equipment and services to transport KIPP Charter school students. KIPP will pay for all costs incurred by the District in providing transportation.

G-101. RECOMMENDATION: Approve entering into a student transportation contract with Lighthouse Academies of Tulsa, Inc., for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the agreement on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300450

RATIONALE: This contract will provide equipment and services to transport Lighthouse Charter school students. All costs incurred by the District in providing transportation will be paid for by Lighthouse.

G-102. RECOMMENDATION: Purchase new vehicle repair and maintenance, repair and overhaul parts and supplies, maintenance repair overhaul (MRO), from NAPA Auto Parts, Tulsa, Oklahoma, for the Transportation Department, during the 2013-2014 school year.

COST AND FUNDING: Total cost not to exceed \$125,000 will be paid from the General Fund, 11-0000-2740-506120-000-000000-000-03-003.

REQUISITION NUMBER: 11400017

RATIONALE: This will provide for repairs, maintenance and overhaul parts and supplies to maintain the District's transportation fleet.

G-103. RECOMMENDATION: Purchase original equipment manufacturer (OEM) bus and heavy truck parts and services from Frontier International Trucks, Inc., Tulsa, Oklahoma, for the Transportation Department during the 2013-2014 school year.

COST AND FUNDING: Total cost not to exceed \$300,000 will be paid from the General Fund, 11-0000-2740-506120-000-000000-000-03-003.

REQUISITION NUMBER: 11400016

RATIONALE: These purchases are necessary to maintain the District's transportation fleet.

G-104. RECOMMENDATION: Purchase new vehicle tires and recapping services from Tire Centers, Inc., Tulsa, Oklahoma, for the Transportation Department during the 2013-2014 school year.

COST AND FUNDING: Total cost not to exceed \$175,000 will be paid from the General Fund, 11-0000-2740-506120-000-000000-000-03-003.

REQUISITION NUMBER: 11400018

RATIONALE: These purchases are necessary to maintain the District's transportation fleet.

G-105. RECOMMENDATION: Purchase special engine lubricants from Mayes County Petroleum, Pryor, Oklahoma, for the Transportation Department, during the 2013-2014 school year.

COST AND FUNDING: Total cost of approximately \$50,000 will be paid from the General Fund, 11-0000-2740-506120-000-0000-000-03-003.

REQUISITION NUMBER: 11400027

RATIONALE: The continued use of specialized lubricants reduces frequency of oil changes and extends engine life substantially, resulting in significant labor, engine repair/replacement, and lubricant savings.

G-106. RECOMMENDATION: Purchase gasoline and diesel fuel from Truman Arnold Companies (TAC), Texarkana, Texas, on the City of Tulsa contract for bulk storage needs, and from Fleetcor Technologies, Charlotte, North Carolina, on the City of Oklahoma City contract for offsite needs, or spot market bids as the market justifies, during the 2013-2014 school year.

COST AND FUNDING: The total cost to be determined will be paid from the General Fund, 11-0000-2720-506250-000-000000-000-03-003.

REQUISITION NUMBER: 11400173 and 11400174

RATIONALE: By cooperatively purchasing this fuel with other municipalities, all agencies are in a better buying position. Expenditures during the 2012-2013 school year were approximately \$1,300,000.

G-107. RECOMMENDATION: Approve entering into standard contracts with various non-District agencies/organizations to provide transportation based on the established fee schedule for the 2013-2014 school year. The District will not enter into contracts with any agency that has current legal action against Tulsa Public Schools.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

RATIONALE: The District makes these services available to entities serving children in the community, to include, but not limited to, Victory Christian Center, John 3:16 Mission, Tulsa School of Arts and Sciences, and Dove Science Academy, based on bus availability. Revenue for the 2012-2013 school year totalled approximaely \$31,000.

G-108. RECOMMENDATION: Renew the Transportation service contract with Tulsa Technology Center for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300451

RATIONALE: The Transportation Department will transport students to the Tulsa Technology Center during the 2013-2014 school year. During the 2012-2013 school year, this contract brought revenue into the District totaling approximately \$675,000.

G-109. RECOMMENDATION: Enter into a contract with Versifit Integration Services, Appleton, Wisconsin, for contract services as specified effective July 1, 2013, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: The total cost not to exceed \$140,000 will be paid from the General Fund, 11-0000-2580-503400-000-000000-000-02-057.

REQUISITION NUMBER: 41300405

RATIONALE: The contract services will provide management of the District's data warehousing systems.

G-110. RECOMMENDATION: Renew the annual server maintenance with Decision One, Devon, Pennsylvania, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$42,785.04 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400013

RATIONALE: This service agreement covers maintenance and support for various network servers.

G-111. RECOMMENDATION: Renew the annual service agreement with Dell, Roundrock, Texas, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$62,384.16 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400011

RATIONALE: This service agreement covers maintenance and support for various network servers.

G-112. RECOMMENDATION: Renew virtualization software maintenance for the District's virtual servers from CDW Government, Vernon Hills, Illinois, effective July 1, 2013 through June 30, 2014.

COST AND FUNDING: Total cost of approximately \$25,599 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-057.

REQUISITION NUMBER: 11400204

RATIONALE: This will renew annual maintenance of VMware, a key component for the District's server virtualization strategy and architecture.

G-113. RECOMMENDATION: Approve the renewal of the contract for American Gold Security of Tulsa, Tulsa, Oklahoma, to provide support to District security services by engaging off-duty Tulsa police officers to work under the direction of TPS Campus Police for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$12,000 will be charged to the General Fund, 11-0000-2660-503442-000-000000-000-17-049.

REQUISITION NUMBER: 41300108

RATIONALE: This support is needed as part of the District-wide plan to provide adequate security and policing services to all special events that occur within the District.

G-114. RECOMMENDATION: Renew the contract for services with Mac Systems, Inc., Tulsa, Oklahoma, to provide site building inspections of fire alarms and fire suppression equipment throughout the District for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not to exceed \$46,000 will be charged to the Building Fund, 21-0000-2660-504300-000-000000-000-17-049.

REQUISITION NUMBER: 41300250

RATIONALE: All public school buildings are required by State law to receive an annual certified fire inspection. Tulsa Public Schools does not have certified licensed personnel to provide this service.

G-115. RECOMMENDATION: Renew the contracts with Ocean Dental and Shortline Dental to provide free on-site, non-invasive dental screenings and dental education presentations in preselected schools for students during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300445 - Ocean Dental
41300446 - Shortline Dental

RATIONALE: With the approval of the site administrator and consent of the parent/legal guardian, the student will receive on site free, non-invasive dental screenings. Dental education presentations will also be provided upon approval of the site administrator. The contracts set forth the understanding of the parties with respect to the establishment and operation of this program.

G-116. RECOMMENDATION: Renew the contract with Tulsa City-County Health Department to administer the "It's All About Kids" program in preselected schools for students during the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300447

RATIONALE: "It's All about Kids" is a comprehensive school health program that will be offered at preselected sites to assist with issues such as obesity, decision/negotiation skills, self-esteem enhancement, nutrition, healthy lifestyles, and parental involvement.

G-117. RECOMMENDATION: Renew the contracts to provide blood drives and related educational programs during the 2013-2014 school year with the American Red Cross and the Oklahoma Blood Institute.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST AND FUNDING: There is no cost to the District.

REQUISITION NUMBER: 41300400, 41300402

RATIONALE: District blood drives support the American Red Cross and the Oklahoma Blood Institute in their goal of maintaining the blood supply.

G-118. RECOMMENDATION: Renew the contract for American Red Cross (ARC) to allow ARC certified instructors to provide training for Health Services personnel at \$27 per employee and the state-mandated HIV/AIDS education for students, using Red Cross standards, for the 2013-2014 school year. American Red Cross will also provide training at their current rate for Health Assistants and School Nurses to become First Aid/CPR instructors and maintain this status.

FURTHER RECOMMEND: The attorneys for the School District review and approve the contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST AND FUNDING: Total cost not exceed \$2,000 will be charged to General Fund, 11-0000-2132-503300-000-0000-000-02-059. There is not cost to the District for the HIV/AIDS education.

REQUISITION NUMBER: 11400308

RATIONALE: Health Services will provide CPR/First Aid/AED training for Health Services personnel and HIV/AIDS education for students using American Red Cross standards. Instructor certification for Health Assistants and School Nurses will facilitate site based training.

G-119. RECOMMENDATION: Pay optometrists participating in the TPS Health Services student eyeglass program during the 2013-2014 school year for their services to qualified students.

COST AND FUNDING: Total cost not to exceed \$6,000 will be paid from the General Fund, 11-0000-2132-503360-000-0000-000-02-059. The cost to the District is approximately \$40 per student for eye examinations and prescriptions and opticians \$50 per student for filling the prescriptions.

REQUISITION NUMBER: 11400309, 11400310

RATIONALE: Students who qualify for the program, based on economic need and lack of insurance, are screened and referred to participating optometrists for eye examinations and eyeglass prescriptions and opticians for filling the prescriptions. This service is free of charge to qualifying students.

G-120. RECOMMENDATION: Purchase software licensing and maintenance from Versifit Technologies LLC, Appleton, Wisconsin, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total cost not to exceed \$74,062 will be paid from the General Fund, 11-0000-2580-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11400010

RATIONALE: This service agreement covers maintenance and licensing for application software for the data warehousing system.

G-121. RECOMMENDATION: Purchase annual maintenance with Follett Software Company, McHenry, Illinois, effective July 1, 2013, through June 30, 2014.

COST AND FUNDING: The total amount not to exceed \$55,406.76 will be paid from the General Fund, 11-0000-2230-504320-000-000000-000-02-056.

REQUISITION NUMBER: 11400009

RATIONALE: This purchase covers maintenance and support for application software for the library management systems.

G-122. RECOMMENDATION: Purchase glass and glass products from Trulite, Tulsa, Oklahoma, for the Maintenance Department during the 2013-2014 school year.

COST AND FUNDING: The total amount of approximately \$35,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400079

RATIONALE: These materials will be used by the Maintenance Department as required throughout the District.

G-123. RECOMMENDATION: Purchase rebuilt compressors from Trane, Broken Arrow, Oklahoma, during the 2013-2014 school year in accordance with the terms and conditions of the Request for Proposal. PO

COST AND FUNDING: The total amount of approximately \$30,000 will be paid from the Building Fund, 21-0000-2620-504380-000-000000-000-01-002.

REQUISITION NUMBER: 11400114

RATIONALE: Compressors are used to repair defective chillers at sites throughout the District.

SUPPORTING INFORMATION

CONSENT ITEM E-9

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Chief Academic Officer-ESC/ Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$ 90,900 min. – \$136,300 max.</p> <p><i>Funding Source:</i> 11-0000-2340-501110-000-000000-000-107-16-070</p>	<p>EL-10 12 Months</p>	<p>Has primary authority and accountability to implement a vertically-aligned curriculum and assessment system. Lead the educational performance of the District through a clear vision and strategic direction for the District's curriculum, instruction, and school improvement initiatives. Design and implement professional development that provides educators with understanding of instructional best practices. Articulate and ensure that the District's missions and goals are achieved as well as collaborating with other leaders around issues of instructional quality. Supervise Curriculum and Instruction, Professional Development to improve school achievement. Provide vision and strategic direction for the District's curriculum, instruction and school improvement initiatives, aligned with the long-term strategy to improve student achievement and narrow the achievement gap between racial, ethnic and economic groups. Build and lead a highly effective, innovative academic services department including re-envisioning the current team, roles and responsibilities as necessary. Reduce the variability in curricula, instruction, and assessment and implement a vertically-aligned curriculum and assessment system that includes the management of the roll out of Common Core Standards and consistent delivery of instruction aligned with key standards. Develop and monitor accountability systems and evaluation rubrics and leverage data to inform strategic direction. Collaborate with Instructional Leadership Directors, the Offices of Accountability, Human Capital, and other divisions and departments to ensure support to teachers and the effective delivery of instructional programs and services to all schools.</p>

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Elementary School Administrative Manager, Growing Together -Selected Growing Together Sites/Building Principal.</p> <p>(2 positions)</p>	<p>EL-1 210 days</p>	<p>Provide operational, logistical and school administrative support not directly connected to instruction or student learning. Ensure that the principal is able to spend the majority of his/her time on activities connected with instruction and student achievement. Specific duties may include: Assist the principal with budget oversight and management; provide support for timely completion of required District reporting and key administrative and compliance tasks. Ensure effective school and facilities operations. Manage master schedule and class coverage. Oversee communication to parents and families (i.e. newsletters, flyers, website, School Connects, emails, etc.); in collaboration with principal, help to oversee that the school improvement (WISE) managerial tasks are carried out with fidelity and in a timely manner. Monitor student attendance.</p>
<p><i>Annual Budget Impact:</i> \$ 93,200 min. – \$140,000 max.</p>		
<p><i>Funding Source:</i> 11-0590-2490-501210-100-000000-109-05-405-0590, 11-0590-2490-501210-100-000000-109-05-251-0590</p>		
<p>Secondary School Administrative Manager, Growing Together -Selected Growing Together Sites/Building Principal.</p>	<p>EL-2 210 days</p>	<p>Provide operational, logistical and school administrative support not directly connected to instruction or student learning. Ensure that the principal is able to spend the majority of his/her time on activities connected with instruction and student achievement. Specific duties may include: Assist the principal with budget oversight and management; provide support for timely completion of required District reporting and key administrative and compliance tasks. Ensure effective school and facilities operations. Manage master schedule and class coverage. Oversee communication to parents and families (i.e. newsletters, flyers, website, School Connects, emails, etc.); in collaboration with principal, help to oversee that the school improvement (WISE) managerial tasks are carried out with fidelity and in a timely manner. Monitor student attendance.</p>
<p><i>Annual Budget Impact:</i> \$ 50,200 min. – \$75,200 max.</p>		
<p><i>Funding Source:</i> 11-0590-2490-501210-100-000000-109-05-530-0590</p>		

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Lead Instructional Leadership Director (LILD), Elementary-ESC/ Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$ 84,400 min. – \$126,600 max.</p> <p><i>Funding Source:</i> 11-0000-2340-501110- 000-000000-107-16-079</p>	<p>EL-9 12 Months</p>	<p>Assume all the responsibilities of an Instructional Leadership Director (ILD) as well as specific additional leadership support functions. LILDs are assigned a portfolio of schools (12-18) and will supervise, develop, support and oversee the principals of those schools, ensuring that the principals attain high levels of student growth and achievement. Inspire, provide thought-partnership, coaching, hold assigned principals accountable, and build the capacity of the principals to improve the conditions of teaching and learning in each of their schools. Provide leadership support for ILD Team. Coordinate and facilitate level ILD meetings to share problems of practice and best practices. Assist the Deputy Superintendent by serving as a senior “ambassador” or representative of Tulsa Public Schools leadership at public events, community meetings, and other gatherings of Tulsa Public Schools’ stakeholders. Articulate the school system’s mission, goals, accomplishments, needs and strategies to schools and communities. Facilitate the implementation and execution of special projects and assignments in collaboration with other ILDs, as directed by the Superintendent or Deputy Superintendent.</p>
<p>Lead Instructional Leadership Director (LILD), Secondary -ESC/ Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$ 84,400 min. – \$126,600 max.</p> <p><i>Funding Source:</i> 11-0000-2340-501110- 000-000000-107-16-077</p>	<p>EL-9 12 Months</p>	<p>Assume all the responsibilities of an Instructional Leadership Director (ILD) as well as specific additional leadership support functions. LILDs are assigned a portfolio of schools (12-18) and will supervise, develop, support and oversee the principals of those schools, ensuring that the principals attain high levels of student growth and achievement. Inspire, provide thought-partnership, coaching, hold assigned principals accountable, and build the capacity of the principals to improve the conditions of teaching and learning in each of their schools. Provide leadership support for ILD Team. Coordinate and facilitate level ILD meetings to share problems of practice and best practices. Assist the Deputy Superintendent by serving as a senior “ambassador” or representative of Tulsa Public Schools’ leadership at public events, community meetings, and other gatherings of Tulsa Public Schools stakeholders. Articulate the school system’s mission, goals, accomplishments, needs and strategies to schools and communities. Facilitate the implementation and execution of special projects and assignments in collaboration with other ILDs, as directed by the Superintendent or Deputy Superintendent.</p>

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
Project Manager-ESC/ Teacher and Leader Effectiveness	BL-7 12 Months	Implement, manage, coordinate, and ensure successful and timely completion of Teacher Leader Effectiveness projects in coordination with multiple departments and perform other related assigned duties.

Annual Budget Impact:
\$ 47,800 min. –
\$71,800max

Funding Source:
11-0844-2340-501210-
000-000000-109-05-093-
0844

Delete:

Position	Salary/Grade	Duties
Project Manager-ESC/ Teacher and Leader Effectiveness	BL-9 12 Months	Perform project management duties, including planning, prioritizing, coordinating, and controlling the analysis, design, implementation, documentation, testing and maintenance phases. Determine and assign delegates and deploy personnel and technical resources required to successfully complete projects on schedule and within budget, ensuring project objectives fulfilled. Provide guidance and assistance to project personnel and mentoring on project management methodology. Employ project planning and control for the development and maintenance of project schedules. Assess projects risk on a regular basis, taking appropriate action to ensure project objectives are timely and successfully met. Maintain and provide regular comprehensive status reports and project schedules. Conduct training needs analysis, interviewing and surveying to aid in planning training Programs. Meet business needs and assist in developing, implementing and providing training material.

Annual Budget Impact:
\$ 60,200 min. –
\$90,200 max

Funding Source:
11-0844-2340-501210-
000-000000-109-05-093-
0844

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>CTE Program Specialist-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 46,600 min. – \$70,000 max</p> <p><i>Funding Source:</i> 11-4210-2120-501110- 330-000000-210-05-093- 4210</p>	<p>EL-1 12 Months</p>	<p>Coordinate development and effective delivery of curriculum for College and Career Readiness Programs Business, Marketing, Information Technology, and Family and Consumer Sciences. Provide support in technology purchases and maintenance. Support functions of CareerTech student organizations. Coordinate College and Career Advisory Council activities. Provide professional development and curriculum planning for common core and common technical core for programs.</p>

Delete:

Position	Salary/Grade	Duties
<p>Curriculum and Assessment Coordinator-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 46,600 min. – \$70,000 max</p> <p><i>Funding Source:</i> 11-4210-2120-501110- 330-000000-210-05-093- 4210</p>	<p>EL-1 12 Months</p>	<p>Oversee competency testing in all programs. Oversee curriculum development in all programs. Provide professional development to instructors. Facilitate the creation and maintenance of standards and benchmarks for all programs. Assist in expansion and improvement of programs. Prepare local, state, and federal reports. Conduct state and national certification assessments in programs. Assist instructors in preparing students to successfully transition from middle school to high school and on to post-secondary training, college, military, or career. Work with District and state employees to ensure proper management of programs. Explore additional funding opportunities for programs. Coordinate activities for student organizations. Assist instructors with technology recommendations, purchases, and maintenance.</p>

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
Warehouse Manager- ESC/Finance, Materials Management	BL-7 12 Months	Manage warehouse deliveries with a complex schedule matrix; manage, control and safeguard warehouse inventory; direct, supervise and schedule 29 employees; manage mailroom support for all District locations; execute auctions and surplus sales; manage all delivery routes to achieve efficiency; maintain comprehensive records for audit of receipts/deliveries; schedule special program/project distribution.
<i>Annual Budget Impact:</i> \$ 47,800 min. – \$71,800 max		
<i>Funding Source:</i> 11-0000-2523-501210- 000-000000-000-08-054		

Delete:

Position	Salary/Grade	Duties
Warehouse Supervisor- ESC/Finance, Materials Management	BL-4 12 Months	Organize and schedule deliveries, supervise 25 employees, maintain warehouse inventories, coordinate surplus sales, maintain comprehensive records of receipts/deliveries, handle distribution for program projects, manage deliveries and modify as volume fluctuates.
<i>Annual Budget Impact:</i> \$ 33,800 min. – \$50,600 max		
<i>Funding Source:</i> 11-0000-2523-501210- 000-000000-000-08-054		

Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Director's Secretary - ESC/Teaching and Learning</p> <p><i>Annual Budget Impact:</i> \$ 24,394 min. – \$32,760 max</p> <p><i>Funding Source:</i> 11-0000-2212-501210- 000-00000-615-06-070</p>	<p>CA-9 \$11.73/hr. to \$15.75/hr. 12 Months</p>	<p>Serve as secretary supporting the employees working under the direction of the Office of Curriculum and Instruction. Work with minimal direction. Maintain an efficient operational office. Receive and screen callers in a professional, polite and tactful manner. General Office duties as assigned.</p>
<p>Director's Secretary - ESC/College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 24,394 min. – \$32,760 max</p> <p><i>Funding Source:</i> 11-5610-1000-501210-429- 105000-413-05-185-5610</p>	<p>CA-9 \$11.73/hr. to \$15.75/hr. 12 Months</p>	<p>Input approximately 1,200 requisitions annually for an almost \$2 million budget. Manage multiple federal grants (Carl Perkins, State CareerTech Funding, Lottery Grants, High Schools that Work, Carl Perkins Supplemental Grants, etc.) Compile several state and federal reports (CESI Enrollment, Salary and Teaching Schedules, High School Graduation, Follow-up, Form 2's, etc.). Manage daily office activity. Coordinate office staff. Assist teachers and staff as needed with travel and ordering.</p>

Delete:

Position	Salary/Grade	Duties
<p>Project Manager - ESC/College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 22,297 min. – \$29,744 max</p> <p><i>Funding Source:</i> 11-5610-1000-501210-429- 105000-413-05-185-5610</p>	<p>CA-7 \$10.72/hr. to \$14.30/hr. 12 Months</p>	<p>Input approximately 1,200 requisitions annually. Manage multiple federal grants. Compile several state and federal reports. Manage daily office activity. Assist teachers as needed with travel and ordering.</p>

SUPPORTING INFORMATION

CONSENT ITEM E-10

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Ballard, Michael	6/04/13	EL-3	\$ 1,295.47	Assistant Principal-Rogers College High Rate: \$49,228.00 Return from leave
Dubay, Lorie	8/19/13	B-9	37,200.00	Teacher-Cooper/Grade 6 Rate: \$37,200.00 Return from leave
Hall, Elizabeth	3/04/13	BL-5	9,685.51	Social Service Specialist-McLain Jr. High Rate: \$34,093.00 Return from leave
Henley, Casey	8/19/13	B-3	34,100.00	Teacher-McClure/ Kindergarten Return from leave
Henley, Colby	8/19/13	B-6	35,300.00	Teacher-Enrichment/Kerr Return from leave
Parmley, Heather	8/13/13	BL-8	54,500.00 5,000.00	Occupational Therapist- ESC/Special Education and Student Services Occupational Therapist
Williams, Dawn	6/05/13	B-5	991.48	Teacher-Kendall Whittier/ Grade 4 Rate: \$34,900.00 Return from leave

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Support (Hourly):				
Adeokun, Felicia	3/03/13 5/16/13	MT-1	8.86	Child Nutrition Services (CNS) Assistant-Disney Return from leave
Arreola, Marco	5/28/13 6/30/13	MT-5	10.63	Head Custodian-Marshall
Becerra De Ortiz, Cecilia	8/21/13 5/28/14	MT-1	8.49	CNS Assistant-Hale Jr. High Return from leave
Kaup, Sherry	11/06/12 5/16/13	MT-1	8.97	CNS Assistant-Kerr Return from leave
Mondragon, Brenda	8/22/13 5/30/14	CA-8	8.94	Clerk-Sequoyah
Ostrander, Memory	6/04/13 6/30/13	CA-11	15.14	Purchasing AP Technician- Materials Management
Ramires Gonsales, Maria	2/26/13 5/16/13	MT-3	9.58	CNS Cook II-Kendall Whittier Return from leave
Raulston, Matthew	8/08/13 6/11/14	IS-6	10.81	Paraprofessional-Eugene Field
Wells, Deann	3/06/13 5/16/13	MT-4	11.12	Bus Driver Trainee Return from leave

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Barber, Cynthia	Librarian-East Central M60-14	7/01/13	\$ 44,455.00	\$ 62,070.00	Academic Coordinator-Wilson Teaching and Learning EL-1
Blackwelder, Jill	Asst Principal- Memorial EL-3 200 days	7/01/13	73,694.00	82,754.00	Coordinator, District of Choice-ESC/ School and District Accountability EL-3 12 Months
Hoxie, Craig	Title I Learning Director-East Central EL-3	8/19/13	53,795.00	42,936.00	Teacher-Chemistry/ East Central M-16
Jackson, Dwight	Assistant Police Chief-ESC/ Campus Police BL-5	7/01/13	\$ 46,387.00	\$ 49,387.00	Equity Adjustment
Jackson, Molly	Teacher-Rogers/ Special Education M-21	8/19/13	48,236.00 2,411.80	48,236.00 2,411.80 2,411.80 1,878.70	Teacher-Juvenile Detention Center/ Special Education Alternative Ed Additional days
Support (Hourly):					
Boyd, Laura	Bus Driver MT-6 9 months	5/15/13 6/30/13	\$ 10.72 .30	\$ 10.72 .30	12 months Special needs
Brown, Tina	Clerk-Memorial CA-3 I-CI 195 days	6/04/13 6/30/13	12.13	12.13	Accountability Clerk- ESC/District Accountability
Chang, Lyvong	Bus Driver Trainee MT-6	8/20/13 5/28/14	10.72	10.72 .30	Special needs
Collins, Pernecia	Bus Driver MT-6	8/20/13 5/28/14	10.72	10.72 .30	Special needs

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Ferguson, Michelle	Principal's Secretary-Wright CA-9 2-CI	6/10/13 6/30/13	16.96	16.96	HC Finisher I-ESC/ Human Capital
Greer, LeeAnn	Bus Driver Trainee MT-6	8/20/13 5/28/14	\$ 10.72	\$ 10.72 .30	Special needs
Hilderbrandt, Curt	Press Operator- ESC/Public Information MT-15	7/01/13 6/30/14	19.23	17.48	Title I Accounting Technician-ESC/ Accounting MT-11
Hollowell, Lekisha	Bus Driver Trainee MT-4	8/20/13 5/28/14	9.35	10.70	Bus Driver MT-6
Noboa, Michelle	Bus Driver MT-6	8/20/13 5/28/14	10.72	10.72 .30	Special needs
Ruffin, Carmelita	Bus Driver MT-6 6hrs/day	8/20/13 5/28/14	10.72	10.72	8hrs/day
Taliaferro, Charles	Bus Driver Trainee MT-6	8/20/13 5/28/14	10.72	10.72 .30	Special needs
Whitlow, Michael	Campus Police Officer-ESC/ Campus Police TS-9	6/18/13 6/30/13	17.76	17.76	Investigator-ESC/ Campus Police

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Kungu, Rosemary	5/08/13	Teacher-Hawthorne/Pre-K	Maternity
Matetich, Halie	2013-2014	Teacher-Kendall Whittier/ Grade 1	FMLA
Nance, Kara	5/21/13	Teacher-Chouteau/Enrichment	Maternity
Phillips, Leah	8/21/13	Teacher-Edison/English	Maternity
Potts, Jennifer	2013-2014	Teacher-Chouteau/Grade 4	FMLA
Powell, Denice	5/10/13	Nurse-Academy Central	Personal illness
Turner, Kristan	2013-2014	Teacher-Chouteau/Grade 3	FMLA
White, Jessica	5/10/13	Teacher-Remington/Grade 2	Maternity

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Adair, Melanie	5/17/13	Teacher-Eisenhower/Grade 1
Alcorn, Kristine	5/17/13	Teacher-McArthur/Kindergarten
Benoit, Emily	5/17/13	Teacher-Sequoyah/Grade 2
Calaway, Shawn	5/17/13	Teacher-Math/Hale
Camp, Christa	6/01/13	Teacher-McLain/Social Studies, History
Chavez, Mary	5/17/13	Teacher-Jones/Grade 1
Evans, Kristin	5/28/13	Teacher-Owen/Grade 6
Folta, Allison	6/30/13	Teacher-ECDC Porter/Pre-K
Gilley, Jason	6/03/13	Teacher-McLain/Music
Harden, Jamie	5/17/13	Teacher-Penn/Grade 4
Lance, Cynthia	6/03/13	Teacher-Washington/Physics
Lawrence, Devin	5/17/13	Staff Development Teacher-Celia Clinton
Mulcahy, Judith	6/28/13	Teacher-Springdale/Grade 5
Nickoley, Susan	5/29/13	Teacher-Penn/Grade 4
Rohitkumkar, Stephanie	5/22/13	Teacher-Marshall/Grade 5
Smith, Jessica	6/17/13	Assistant Principal-Kendall Whittier
Smith, Lana	5/17/13	Teacher-Jones/Grade 4
Taylor, Lyndee	5/22/13	Teacher-Skelly/ELL
Tooman, Paige	5/17/13	Teacher-Eliot/Grade 3
Unger, Tara	5/17/13	Teacher-Penn/Grade 2
Watashe, Ashley	6/03/13	Teacher-Chouteau/Special Education
Williams, Shannon	6/05/13	Teacher-Kendall Whittier/Grade 1

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Support (Hourly):		
Boone, Larry Jr.	5/23/13	Paraprofessional-Kendall Whittier
Bowman, Huey	5/20/13	Bus Driver Trainee
Chaney, Keith	5/20/13	Bus Driver Trainee
Edwards, David	5/16/13	Teacher Assistant (TA)-Memorial
Goree, Christy	5/14/13	Bus Assistant-Transportation
Ibarra, Nancy	5/13/13	Health Assistant-Mayo
Johnson, Barbara	5/20/12	Paraprofessional-Remington
Lincoln, John	5/21/13	Custodian-Rogers
Lough, Anderson	5/16/13	TA-ECDC Porter
Mohs, Megan	5/31/13	TA-Marshall
Peak, William	5/29/13	Grounds Journeyperson-Maintenance
Phillips, Ceiara	5/13/13	TA-TRAICE
Rosander, Amber	5/17/13	Site Assistant-Grissom/Before and After Care
Uhl, Betty	5/16/13	Paraprofessional-MacArthur

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Anderson, Carol	8/01/13	Library Media Specialist-Thoreau
Barnett, Shirley	7/01/13	Teacher-Springdale/Reading, Math
Buzzard, Gene	5/17/13	Teacher-Edison/Reading
Kline-Lewis, Sheryl	5/17/13	Speech Pathologist-Hawthorne
Zaheer, Lillie	8/01/13	Teacher-Carver/Social Studies
Support (Hourly):		
Higgins, Phillis	5/31/13	Clerk-Kendall Whittier
Masterson, Peggy	5/31/13	Clerk-Kendall Whittier

CONTRACT NONRENEWALS

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Support (Hourly):		
Bontemps, Marjorie	6/30/13	TA-Kendall Whittier
Butler, Victoria	6/30/13	Paraprofessional-Whitman
Hollingshead, Joe	6/30/13	TA-Chouteau
Hunter, Kevin	6/30/13	TA-Lindbergh
Logan, Sharon	6/30/13	TA-Disney
Money, Janelle	6/30/13	TA-McKinley
Morris, Tiffany	6/30/13	TA-Carver
Simmons, Jana	6/30/13	TA-Lee
Thomas, Erika	6/30/13	Paraprofessional-Salk
Waller, Dianna	6/30/13	Paraprofessional-Eugene Field

SUBSTITUTE AND TEMPORARY ELECTIONS

Adjunct Teachers

Cast, Brad
Leonard, Cindy

Clerks

Cooper, Loreice
Hutton, Kendra
Ward, Sandra

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Advanced Placement Testing – Washington’s School Activity Fund #529

Pay Terry Beach, certified staff member, a total not to exceed \$500 to serve as Advanced Placement Coordinator, the 2013-2014 school year.

Edison Preparatory School – Middle School Activity Fund #520

Pay Larry Cagle, certified staff, a total not to exceed \$500 to serve as middle school cross country coach during the 2012-2013 school year.

Edison Preparatory School – High School Activity Fund #520

Pay Larry Cagle, certified staff, a total not to exceed \$1,200 to serve as high school varsity track assistant coach during 2012-2013 year.

Kendall Whittier – Grant Fund #2466

Pay Rogers teachers and counselors @ \$18/hr. (total not to exceed \$2,500) for participating in the Summer Community School Grant Project with the Kendall Whittier community.

School Nurse Extra Duties - 11-0000-2132-501700-000-0000-000-02-059

Pay school nurses @ \$23/hr. to attend after-hour required training sessions to provide before and/or after school instruction, as needed, during the 2013-2014 school year.

Summer Internships - 11-0844-2340-501700-000-000000-000-05-093

Pay certified staff, to be named @ \$13/hr. (total not to exceed a \$30,000) for summer work performed as interns for several ESC departments.

TFA Summer Institute – 11-0844-2410-501700-000-000000-112-05-093-0844

Pay three building test coordinators, to be named, @ \$23/hr. (total not to exceed \$3,500) to administer and supervise End-of-Instruction (EOI) exams at the three secondary summer school sites.

Transportation - 11-0000-2720-501210-000-000000-513-03-003

Pay Transportation supervisors and managers, to be named, @ \$140/day (cost to be reimbursed by non-Tulsa Public Schools groups) and approve to pay managers and supervisors an additional \$2,000 for July 1, 2013,-June 30, 2014, (total not to exceed \$20,000) to provide the Transportation Department with Saturdays, on-call duties, evenings, weekends and holidays coverage when drivers and buses are being utilized by non-Tulsa Public Schools groups during the 2013-2014 school year.

Virtual School – 11-0000-1000-501700-100-000000-210-07-643

Pay virtual school teachers a stipend of \$200 per course per student (total not to exceed \$150,000), for providing academic support for students enrolled in the Virtual School during the 2013-2014 school year.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES - Continued

Washington Extra Duties – School Activity Fund #520

Pay certified personnel, to be named, a total not to exceed \$969 to be the Activity Period Coordinator at Washington High School during the 2013-2014 school year.

Washington IB CAS Coordinator -11-0735-1000-501700-251-500000-210-07-735

Pay Meredith Deaton, certified personal, a total not to exceed \$500 to serve as IB CAS Coordinator to help develop a program of creativity, action and service (CAS) for the 2013-2014 school year.

Washington MYP Coordinator —11-0735-1000-501700-251-500000-210-07-735

Pay Annette Kennedy, certified personnel a total not to exceed \$1,849 to serve as MYP (Middle Years Program) Coordinator for the 2013-2014 school year.

Web Page Coordinator – Washington’s School Activity Fund #520

Pay certified personnel, to be named a total not to exceed \$2,000 to maintain Washington High School’s web page during the 2011-2012 school year.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

April 22, 2013 Agenda, page 36 - Correct effective date

Retirements

Name	Effective Date	Assignment
Kesterson, Denzel	6/30/13	Coordinator-ESC/School and District Accountability

June 3, 2013

Agenda, page 49 - Correct proposed contract amount

Adjustments

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Ollar, William	Teacher-Carver/ Vocational Ed M-8	7/01/13	37,406.00 2,289.00	48,032.70	STEM Specialist- ESC/College and Career Readiness Vocational Ed

SUPPORTING INFORMATION

INFORMATION ITEM G-57

POSITION CREATIONS/DELETIONS

CERTIFIED/ADMINISTRATIVE CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Instructional Leadership Director-ESC/Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$78,300 min. – \$117,500 max.</p> <p><i>Funding Source:</i> 11-0000-2340-501110-000-000000-107-16-077</p>	<p>EL-8 12 Months</p>	<p>Oversee a portfolio of schools (12-18) and be responsible for inspiring, providing thought-partnership, coaching, holding principals accountable, and building the capacity of principals to improve the conditions of teaching and learning in each of the assigned schools. Address day-to-day academic and operational school issues. Responsible for ensuring that the District’s mission and goals are achieved and for collaborating with department heads and the Chief Academic Officer to ensure consistency of practices and prioritization of resources. Share best practices and work continuously to improve the skills and knowledge base of principals supervised.</p>
<p>Chief Accountability Officer-ESC/Deputy Superintendent</p> <p><i>Annual Budget Impact:</i> \$84,400 min. – \$126,600 max.</p> <p><i>Funding Source:</i> 11-0000-2340-1110-000-000000-107-14-058</p>	<p>EL-9 12 Months</p>	<p>Provide leadership and strategic direction for accountability planning, implementation of performance measurement and reporting practices for all parts of the District. Lead student assessment activities, and ensure District practices remain in compliance with Board and state and federal policies. Provide project oversight for critical projects and maintain relationships with local, national and state agencies. Analyze assessment data for national, state and District assessment programs and prepare data for release to the public. Conduct statistical analysis of academic initiatives with focus on improving student achievement. Oversee federal and state accountability requirements related to No Child Left Behind and A+ legislation in the District, and local accountability requirements. Coordinate, facilitate and manage administrative activities, programs and personnel in accordance with the system’s Theory of Action and Mission, Vision, Core Beliefs and Commitments. Manage the development and oversight of planning initiatives with local and state government. Participate as the District representative in multi-agency efforts aimed at planning related community involvement projects.</p>

CERTIFIED/ADMINISTRATIVE CREATIONS/DELETIONS – Continued

Create:

Position	Salary/Grade	Duties
<p>Director of Constituent and Student Services – ESC/ Chief of Staff</p> <p><i>Annual Budget Impact:</i> \$67,400 min. – \$101,200 max.</p> <p><i>Funding Source:</i> 11-0000-2340-501110-000-000000-107-16-077</p>	<p>EL-6 12 Months</p>	<p>Provide assistance to District constituents to resolve problems effectively and identify opportunities for systems improvement. Oversee support to schools and departments in the areas of crisis management, student discipline, student services, District policy and procedures, and parental and community concerns. Work under the direction of the Chief of Staff. Work in response to requests from the Deputy Superintendent and the Chief Human Capital Officer, to investigate, resolve and document constituent or employee complaints and issues as they arise internally or from the community.</p>
<p>Director of Instructional Implementation-ESC/ Teaching and Learning</p> <p><i>Annual Budget Impact:</i> \$67,400 min. – \$101,200 max.</p> <p><i>Funding Source:</i> 11-7860-2330-501110-100-000000-108-05-xxx-7860</p>	<p>EL-6 12 Months</p>	<p>Facilitate implementation of educational resources for various instructional efforts within the District. Support implementation of instructional initiatives through collaboration and assist with the development of programs in research-based instructional and pedagogical best practices to yield high levels of achievement.</p>

CERTIFIED/ADMINISTRATIVE CREATIONS/DELETIONS – Continued

Create:

<p>Challenge Course Manager-ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 42,600 min. – \$63,800 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501110-000- 000000-513-16-024</p>	<p>BL-6 12 Months</p>	<p>Manage all operations of the Challenge Course. Coordinate required logistical support. Train, certify, supervise and evaluate course instructors. Train, certify, supervise, and evaluate all wilderness, kayaking instructors. Coordinate advanced training as required. Develop curriculum that provides adventure and leadership education opportunities for all Tulsa Public Schools students, especially at-risk and special needs. Prepare the course for inspection and accreditation. Coordinate the general maintenance of the challenge course. Interface with the local community. Makes presentations and solicit support.</p>
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<p>Challenge Course Assistant Manager- ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 37,900 min. – \$56,900 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501110-000- 000000-513-16-024</p>	<p>BL-5 12 Months</p>	<p>Assist with management of multipurpose high and low ropes course. Ensure safety procedures are followed by staff and clients. Assist with training and certifying the course instructor force. Assist with development of curriculum for student, community, and corporate groups. Ensure annual inspections and certification of the course. Schedule groups and instructors.</p>
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CERTIFIED/ADMINISTRATIVE CREATIONS/DELETIONS – Continued

Delete:

Position	Salary/Grade	Duties
<p>Challenge Course Manager-ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 37,900 min. – \$56,900 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501110- 000-000000-513-16-024</p>	<p>BL-5 12 Months</p>	<p>Manage multipurpose high and low challenge course. Train and certify instructors for this course. Develop curriculum for students, community, and corporate groups. Write and implement 6th and 9th grade curriculum and 8th grade kayaking/sailing/wilderness trekking programs. Develop special needs programs. Write curriculum and operate HelmZar summer camps.</p>
<p>Challenge Course Assistant Manager - ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 32,900 min. – \$56,271 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501110- 000-000000-513-16-024</p>	<p>Teacher's Salary Schedule 12 Months</p>	<p>Manage multipurpose high and low challenge course. Train and certify instructors for this course. Develop curriculum for students, community, and corporate groups. Write and implement 6th and 9th grade curriculum and 8th grade kayaking/sailing/wilderness trekking program and challenge course computer tracking program. Schedule groups and instructors Operate and assist in writing curriculum for Summer Camps.</p>

CERTIFIED/ADMINISTRATIVE CREATIONS/DELETIONS – Continued

Create:

Position	Salary/Grade	Duties
<p>Challenge Course Operational Specialist- ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 33,800 min. – \$50,600 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501210- 000-000000-201-16-024</p>	<p>BL-4 12 Months</p>	<p>Assist in managing multipurpose high and low ropes course. Assist to ensure safety procedures are followed by staff and clients. Assist in training and certifying the course instructor force. Assist in developing curriculum for student, community, and corporate groups. Develop gift proposals and work with local organizations. Assist with ensuring annual inspections and certification of the course. Make presentations to civic and education groups. Assist in creating new programs for wilderness, kayaking, sailing, programs. Operate summer camps.</p>

Delete:

Position	Salary/Grade	Duties
<p>Challenge Course Operational Specialist- ESC/Athletics</p> <p><i>Annual Budget Impact:</i> \$ 30,200 min. – \$45,200 max.</p> <p><i>Funding Source:</i> 11-0000-2199-501210- 000-000000-201-16-024</p>	<p>BL-3 12 Months</p>	<p>Manage multipurpose high and low challenge course. Train and certify instructors for the course. Develop curriculum for students, community, and corporate groups. Write and implement 6th and 9th grade curriculum and 8th grade kayaking/sailing/ wilderness trekking programs. Schedule groups and instructors.</p>

SUPPORT CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
Police Captain-ESC/ Campus Police	MT-16 \$16.30/hr. to \$22.13/hr. 12 Months	Provide field supervision and support at the sites for those officers working at the multiple sites providing security during ACE and Summer School programs. Provide onsite services to those sites where an officer is not present.
<i>Annual Budget Impact:</i> \$33,904 min. – \$46,030 max.		
<i>Funding Source:</i> 11-0000-2660-501210-000- 000000-959-17-049		

Delete:

Position	Salary/Grade	Duties
Police Captain-ESC/ Campus Police	MT-16 \$16.30/hr. to \$22.13/hr. 200 days	Provide field supervision and support at the sites for those officers working at the multiple sites providing security during ACE and Summer School programs. Provide onsite services to those sites where an officer is not present.
<i>Annual Budget Impact:</i> \$26,080 min. – \$35,408 max.		
<i>Funding Source:</i> 11-0000-2660-501210-000- 000000-959-17-049		

SUPPORT CREATIONS/DELETIONS - CONTINUED

Create:

Position	Salary/Grade	Duties
Administrative Secretary-ESC/ Instructional Leadership (2 positions) <i>Annual Budget Impact:</i> \$56,202 min. – \$75,836 max. <i>Funding Source:</i> 11-0590-2340-501210-000-000000-615-05-093-0590	CA-12 \$13.51/hr. to \$18.23/hr. 12 Months	Serve as secretary with minimal direction and maintain an efficiently operation office. Receive and screen callers in a professional, polite and tactful manner; give assistance in the operations of the office; refer callers to other employees, officials or departments when warranted. Assist with file maintenance. Maintain office equipment and inventory cabinets in an orderly manner for department use.

Create:

Position	Salary/Grade	Duties
Administrative Secretary-ESC/ Instructional Leadership <i>Annual Budget Impact:</i> \$28,100min. – \$37,918.40 max. <i>Funding Source:</i> 11-0000-2340-501210-430-000000-615-16-076	CA-12 \$13.51/hr. to \$18.23/hr. 12 Months	Serve as secretary with minimal direction and maintain an efficiently operated. Receive and screen callers in a professional, polite and tactful manner; give assistance in the operations of the office; refer callers to other employees, officials or departments when warranted. Assist with file maintenance. Maintain office equipment and inventory cabinets in an orderly manner for department use.