



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, January 6, 2014**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1.** Call to order and confirm that a quorum of the Board is present.
- A-2.** Flag salute led by the Edison Preparatory School JROTC under the direction of Major Paul Clark.
- A-3.** Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4.** Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1.** Superintendent's special presentations and awards.

D. Approve minutes of previous meeting of the Board of Education.

Regular Meeting
December 16, 2013

E. CONSENT AGENDA – Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT’S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Tuesday, January 21, 2014, at 6:30 p.m. in the Cheryl Selman Room at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

E-1. RECOMMENDATION: Approve routine secondary field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state field/study trips and travel have prior authorization by the Board of Education.

E-2. RECOMMENDATION: Renew the contract with the University of Tulsa to provide clinical rotation experiences for Athletic Training and Exercise, and Sports Science students at various District sites.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: There is no cost to the District.

RATIONALE: The University of Tulsa students will work under the supervision of designated athletic trainers and instructors with the District and the University of Tulsa. Students will bring with them current research and best practices in the field of Exercise and Sports Science.

E-3. RECOMMENDATION: Enter into a contract with the Stokely Event Center to provide a room for Rogers College High School's senior prom, April 26, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$4,500

FUND NAME/ACCOUNT: Rogers' School Activity Fund #864

RATIONALE: The senior prom provides a safe environment for seniors to celebrate the completion of 12 years of school.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

E-4. RECOMMENDATION: Enter into a contract with Resources 4 Classroom Learning, Inc., Bixby, Oklahoma, serving as project manager for the iPD grant from January 2014 through June 2014 and to work with the District's iPD team to facilitate the work outlined in the iPD grant awarded by the Bill and Melinda Gates Foundation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: iPD Grant Fund, 11-0084-2340-503200-000-000000-000-05-093-0084

REQUISITION NUMBER: 11405851

RATIONALE: Resources 4 Classroom Learning, Inc. will support Phase I grant deliverables, and assist in development of iPD Grant, Phase II. Phase II deliverables include assisting grant writer; scheduling, planning, and conducting meetings of grant team members; communication and collaboration with grant consultant Kelly Montes De Oca; and participation in iPD Grant meetings.

E-5. RECOMMENDATION: Enter into a contract with Kelly Montes De Oca, Altadena, California, for consulting services from January 2014, through June 2014, to work with the District's iPD team to facilitate the work outlined in the iPD grant awarded by the Bill and Melinda Gates Foundation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: iPD Grant Fund, 11-0084-2340-503200-000-000000-000-05-093-0084

REQUISITION NUMBER: 11405869

RATIONALE: Ms. Montes De Oca's expertise will support grant deliverables, guide team action planning and grant development, provide feedback on iPD implementation, engage in collaboration with the iPD team, and serve as liason between the District and the Bill and Melinda Gates Foundation.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MS. TRISH WILLIAMS

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

E-6. RECOMMENDATION: Correct item E-19 of the October 7, 2013, Agenda for the library addition at Lindbergh Elementary School. The bid package numbers are as follows.

1A	Sitework	Crossland Construction	\$219,000
1B	Concrete	Howard-Estruct LLC	\$204,000
1C	Precast	Crossland Construction	\$294,000
1D	Demolition	Ark Wrecking	\$16,600
1E	Masonry & Reinforcing Steel	Brazeal Masonry	\$134,800
1F	Structural Steel	Crossland Construction	\$74,500
1G	Casework	Mayco Fixture Co. LLC	\$16,775
1H & I	Roofing	Briggs Rainbow Bldg. Inc.	\$86,400
1J	Aluminum Glass	Advantage Glass	\$102,900
1K	Door Assemblies	Builders Supply	\$48,100
1L	Gypsum Board Assemblies	Green Country Interiors	\$65,520
1M	Flooring and Wall Tile	Architectural Flooring	\$31,170
1N & O	Epoxy Flooring	Vale Painting	\$12,460
1P	Specialty Items	Felix Thomson	\$4,860
1Q	Window Treatments	Contract Drapery and Blinds	\$1,445
1R	Plumbing	Omni Mechanical	\$27,000
1S	Heating & Air Cond.	American Air Conditioning	\$65,900
1T	Electrical	2 J's Electric	\$77,490

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,820,000 (no change from the original agenda item)

FUND NAME/ACCOUNT: 2013B Library Fund, 3B-1522-4700-504500-000-000000-000-12-275-CM042

REQUISITION NUMBER: 11405414

RATIONALE: The library addition at Lindbergh Elementary School is part of the 2010 bond issue.

E-7. RECOMMENDATION: Increase Change Order Number One to Manhattan Construction for renovations at ECDC Bunche.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$56,861

FUND NAME/ACCOUNT: This project is contingent upon the 2014A bond funds.

RATIONALE: Additional work was necessary to accommodate a new fire sprinkler system.

E-8. RECOMMENDATION: Enter into contracts with the lowest responsible bidders for the new HVAC and roofing at Central High School.

HVAC	K & M Shillingford	\$5,648,120
Roofing	Standard Roofing	\$1,189,200

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$7,000,000

FUND NAME/ACCOUNT: This project is contingent upon the sale and receipt of the 2014A bond funds.

RATIONALE: This is part of the 2010 bond issue.

E-9. RECOMMENDATION: Approve Decrease Change Order Number One to Trigon General Contractors and Construction Managers, Inc., for the Memorial-LaFortune stadium/concession building.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: This project will have a decrease of \$43,005.25

RATIONALE: Original allowances were not used during the construction project.

E-10. RECOMMENDATION: Approve Supplement Number Seven with Allied Engineering for engineering services for pool renovations at various sites, fire sprinklers at various sites, and the Bunche facility renovation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The cost will be seven percent of the total construction costs.

FUND NAME/ACCOUNT: This project is contingent upon 2014A bond funds.

RATIONALE: The pool renovation is part of the 2010 bond issue. The fire sprinklers are part of the 2013 Technology Bond. The Bunche renovation is part of Phase IV of Project Schoolhouse.

E-11. RECOMMENDATION: Purchase NetApp storage hardware, software, and installation services from Presidio Corporation, Greenbelt, Maryland, for storage area network (SAN) expansion, as specified.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$36,443.70

FUND NAME/ACCOUNT: Bond Fund, 31-1172-2580-506530-000-000000-000-02-026

REQUISITION NUMBER: 11407985

RATIONALE: The expansion provides the storage necessary to consolidate several physical servers into a more efficient virtualized environment.

E-12. RECOMMENDATION: Purchase blade server hardware, associated software, and technical training from Dell, Inc., Round Rock, Texas, for the District's virtualized data center server environment, as specified.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$222,693.74

FUND NAME/ACCOUNT: Bond Fund, 31-1173-2580-506530-000-000000-000-02-026

REQUISITION NUMBER: 11407991

RATIONALE: This will increase the District's data center server capacity for school application servers and provide future growth by refreshing aging hardware and software in order to create a more efficient virtualized environment.

E-13. RECOMMENDATION: Purchase 69 white fleet vehicles from the providers as listed below for the Transportation Department.

Danny Beck Chevrolet	\$55,197.00
Bob Moore	\$180,142.00
Jim Glover	\$347,139.05
Bob Hurley GMC	\$74,148.00
Bob Hurley Ford	\$937,792.00

COST: Not to exceed \$1,600,000.00

FUND NAME/ACCOUNT: 2013B Bond Fund, 3B-1222-2650-507610-000-000000-000-12-003

REQUISITION NUMBER: 11403840

RATIONALE: The purchase provides new replacement vehicles utilized by District personnel and is part of the 2010 bond issue.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

E-14. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

E-15. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education.

E-16. RECOMMENDATION: Renew the contract with the Value-Added Research Center/Wisconsin Center to provide education research for value-added data analysis through June 30, 2014.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-093-0844

RATIONALE: With research and evidence suggesting that educator effectiveness is the single largest impact on student achievement, the District continues its strategic efforts to improve the quality of educators in the District. This process includes having strategic measures of effectiveness such as value-added analysis, professional development to understand the information provided within that analysis, and a focus on improvement.

E-17. RECOMMENDATION: Enter into an additional statement of work with Battelle For Kids to develop and produce combined teacher and leader evaluation measure reports for the 2013-2014 school year based upon the input and direction of the Teacher Leader Effectiveness (TLE) Office and stakeholder input, including teachers and principals. The reports will be for information only. The new statement of work will also require that Battelle for Kids develop and implement an online, personalized onboarding site for new employees.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$86,000

FUND NAME/ACCOUNT: Civic Donor Funds, 11-0844-2340-503200-100-000000-000-05-093-0844

RATIONALE: By entering into this agreement, the District will provide teachers and leaders experience in understanding and learning from combined (multiple) measure reports in a no-stakes context. This advance knowledge and experience is necessary to support the District's transition into teacher and leader evaluation formulas based on multiple measure in the future. It will also allow the TLE office an opportunity to identify and troubleshoot measurement and communication challenges. The onboarding website also covered by this new Statement of Work will allow District employees better and more efficient access to necessary Human Capital and other onboarding information, freeing up induction time for more substantive job training and improving employee transition to District employment.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MS. TRISH WILLIAMS

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

F-1. RECOMMENDATION: Approve a resolution fixing the amount of Combined Purpose Bonds, Series 2014A to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the Clerk of the Board to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Combined Purpose Bonds, Series 2014A.

COST: This is contingent upon the successful sale and receipt of the 2014A bond funds.

RATIONALE: The sale of bonds approved as part of the 2010 voter referendum will allow the District to proceed with projects as outlined in the District's Bond Book. The resolution authorizes the issuance of \$10,700,000 in building bonds (Proposition No. 1) and \$140,000 in classroom learning material bonds (Proposition No. 4). The 2014A Bonds in the aggregate amount of \$10,840,000 would be sold on February 3, 2014, and approved/awarded at the Board of Education's February 3, 2014, meeting, with proceeds made available to the District on or about March 17, 2014. Upon issuance of these bonds, there would be \$121,160,000 in bonds remaining to be sold from the 2010 authorization.

F-2. RECOMMENDATION: Approve an agreement with Hilborne & Weidman to serve as Bond Counsel on the District's Combined Purpose Bonds, Series 2014A.

COST: This is contingent upon the successful sale and receipt of the 2014A bond funds.

RATIONALE: The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations.

F-3. RECOMMENDATION: Approve an agreement with Hilborne & Weidman to serve as Bond Counsel on the District's Technology Equipment Bonds, Series 2014B.

COST: This is contingent upon the successful sale and receipt of the 2014B bond funds.

RATIONALE: The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations.

F-4. RECOMMENDATION: Approve an agreement for registrar and paying agent services with BOKF, NA dba Bank of Oklahoma on the District's Combined Purpose Bonds, Series 2014A.

COST: This is contingent upon the successful sale and receipt of the 2014A bond funds.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA dba Bank of Oklahoma has served as the District's registrar and paying agent for all past bond programs with excellent results.

F-5. RECOMMENDATION: Approve an agreement for registrar and paying agent services with BOKF, NA dba Bank of Oklahoma on the District's Technology Equipment Bonds, Series 2014B.

COST: This is contingent upon the successful sale and receipt of the 2014B bond funds.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA dba Bank of Oklahoma has served as the District's registrar and paying agent for all past bond programs with excellent results.

F-6. RECOMMENDATION: Approve a resolution fixing the amount of Technology Equipment Bonds, Series 2014B to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the Clerk of the Board to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Technology Equipment Bonds, Series 2014B.

COST: This is contingent upon the successful sale and receipt of the 2014B bond funds.

RATIONALE: The sale of bonds approved as part of the 2013 voter referendum will allow the District to proceed with projects as outlined in the District's Technology Plan. The resolution authorizes the issuance of \$7,160,000 in technology equipment bonds. The 2014B Bonds in the aggregate amount of \$7,160,000 million would be sold on February 3, 2014 and approved/awarded at the Board of Education's February 3, 2014, meeting, with proceeds made available to the District on or about March 17, 2014. Upon issuance of these bonds, there would be \$20,840,000 in bonds remaining to be sold from the 2013 authorization, of which approximately \$5 million is for sprinkler systems and security system upgrades.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

F-7. RECOMMENDATION: Enter into an agreement with TNTP (formerly known as The New Teacher Project) to provide the District with technical assistance and support in the areas of teacher recruitment, selection and placement.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$430,820

FUND NAME/ACCOUNT: Civic Donors Grant Fund, 11-0844-2340-503200-100-000000-000-05-093-0844

RATIONALE: TNTP will provide intensive support to fully staff a subset of high-priority schools (to be determined), assist the District's human capital staff in developing a competency based selection process for teachers, and further develop the District's recruitment strategy. In addition, TNTP will train and build the capacity of the human capital staff on recruitment and selection best practices which will further the District's goal of placing an effective teacher in every classroom.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

- G-1.** RECOMMENDATION: Enter into a contract with Scissortail Media, Norman, Oklahoma, as the event photographer for Edison's senior prom, April 18, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$850

FUND NAME/ACCOUNT: Edison's School Activity Fund #864

RATIONALE: The photo booth opportunity has been held in years past and has provided students with a photographic memory of the senior prom. It is intended to promote a sense of togetherness for the Class of 2014.

- G-2.** RECOMMENDATION: Enter into a contract with Clarion Inn to host East Central High School's JROTC Military Ball, February 28, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$2,500

FUND NAME/ACCOUNT: JROTC Student Activity Fund #564

RATIONALE: The JROTC Military Ball is part of the JROTC Program of Instruction.

G-3. RECOMMENDATION: Enter into a contract with the Tulsa Historical Society to host Webster High School's annual senior prom, April 26, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$1,500

FUND NAME/ACCOUNT: Webster's School Activity Fund #864

RATIONALE: The senior prom is a tradition at Webster High School where the senior class comes together to celebrate and promote school spirit.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

G-4. RECOMMENDATION: Amend the contract with Darlene Merry, education leadership consultant, approved on the July 1, 2013, Agenda, item E-20, to include additional executive leadership coaching and consulting through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$135,000 (an increase of \$30,000)

FUND NAME/ACCOUNT: Civic Donor Grant, 11-0844-2340-503200-100-000000-000-05-093-0844

RATIONALE: The addition to the contract will allow for continued coaching, support, and development of key leadership roles with a focus on Leadership Sustainability.

G-5. RECOMMENDATION: Approve an update to the District's Revised Charter School Collaboration Compact.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

RATIONALE: A compact between the District and the charters authorized by the District provides a vision and structure for collaboration, planning, interaction, and mutual learning. This update was developed to better highlight current successes, and incorporate some new areas of potential collaboration such as colocation, enrollment, professional development and blended learning.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MS. TRISH WILLIAMS

Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass

G-6. RECOMMENDATION: Correct the funding source approved on the September 16, 2013, item F-1, to pay Hilborne and Weidman, Tulsa, Oklahoma, for services rendered in connection with the Series 2013B and 2013C bond sale in the amount of \$40,000,000.

COST: There is no additional cost to the District.

FUND NAME/ACCOUNT: 2013B Technology Bond/3B-1219-2511-503300-000-000000-000-12-037.

RATIONALE: The District engages these experts for services in connection with bond issues to ensure compliance with all rules and regulations governing the sale of bonds.

G-7. RECOMMENDATION: Correct the funding source approved on the September 16, 2014, Agenda, item F-2, to pay Municipal Financial Services, Edmond, Oklahoma, for services rendered in connection with the Series 2013B and 2013C bond sale in the amount of \$40,000,000.

COST: There is no additional cost to the District.

FUND NAME/ACCOUNT: 2013B Technology Bond/3B-1219-2511-503300-000-000000-000-12-037

RATIONALE: The District engages these experts for services in connection with bond issues to ensure compliance with all rules and regulations governing the sale of bonds.

G-8. RECOMMENDATION: Amend the contract with Ricoh USA, Inc. approved on the June 3, 2013, Agenda, item E-18, Service Order Number One and Service Order Number Two, to purchase fax infrastructure and add details governing the services provided for the management of the Print Center at the Education Service Center and the Managed Print Services project Districtwide.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No additional cost to the District.

FUND NAME/ACCOUNT: Technology Bond Fund, 3C-1178-2580-503400-000-000000-000-02-03-037

REQUISITION NUMBER: 41300593

RATIONALE: The amendment to Service Order Number One will benchmark a service-level agreement for the Print Center that was to be determined after a minimum of 90 days of operation. The amendment to Service Order Number Two will a) provide for centralized fax infrastructure for all sites at a cost of \$83,325.18, b) provide customizations determined necessary for the online order entry portal at a cost of \$5,000.00 and c) expand the selection of equipment and maintenance available to meet the various operational needs identified throughout the District after the Managed Print Services project was initiated. The total cost of \$88,325.18 was previously approved by the Board on June 3, 2013, item E-18, as part of the original \$3.7M for the Managed Print Services program implemented with Ricoh.

G-9. RECOMMENDATION: Enter into a contract for a compressed natural gas (CNG) compressor with ancillary components and installation from Tulsa Gas Technologies, Tulsa, Oklahoma, for the Transportation Department at the McBirney location.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$180,000

FUND NAME/ACCOUNT: Facility Bond, 3B-1222-2650-507610-000-000000-000-12-003

RATIONALE: The Henry Belmon Sustainability Award will provide \$60,000 in funding for the project reducing the Bond expenditure to approximately \$120,000. The repair and replacement will ensure adequate fuel capabilities for the District's transportation fleet.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

G-10. RECOMMENDATION: Renew the contract with the University of Oklahoma's Professional Development and Leadership Academy to provide training for the District's first- through third-year principals and early childhood administrators.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: The Foundation for Tulsa Schools

RATIONALE: Research supports the need for continued training to support new principals in the role as the instructional leader. Each cohort session will address aspects of school leadership, aligned to the strategic objectives of the District and leading change. Each of the segments will support the transition of leaders to impact student achievement. The leadership cohort will meet up to eight times prior to June 30, 2014.

G-11. RECOMMENDATION: Amend item E-31, approved on the July 15, 2013, Agenda to increase the contract amount and correct the recommendation to read as follows: Enter into a contract with Soar To Success, LLC, principal Linda Foutch, for both Teacher Model Assist (TMA) and Quality Experiences Supporting Teacher (QUEST) services from July 15, 2013, through June 30, 2014, to recruit, hire, train and supervise retired teachers who will serve as feedback and support intervention specialists for teachers for all schools.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Total cost not to exceed \$310,000 (an increase of \$100,000)

FUND NAME/ACCOUNT: Title II Fund, 11-5410-2573-503600-000-000000-000-05-093-5410

REQUISITION NUMBER: 41300501

RATIONALE: The QUEST and TMA models will facilitate focused and customized professional development for teachers, including coaching, monitoring, and classroom observations with constructive feedback. These programs align professional development and feedback to the Tulsa Model and support the District's TLE work. They are both voluntary programs. The QUEST program follows a more prescriptive and intensive protocol for supporting teachers as its purpose is to assist teachers who need more intensive interventions and monitoring. The support provided through the TMA services is more varied and customized to the needs and requests of the school principal. Individual teachers and teams of teachers may be considered for TMA support, and the assistance is available to them regardless of their evaluation scores.

G-12. RECOMMENDATION: Renew the contract with the Value-Added Research Center/Wisconsin Center to provide education research for value-added data analysis through June 31, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$75,000

FUND NAME/ACCOUNT: Civic Donor Fund/11-0844-2340-503200-100-000000-000-05-093-0844

RATIONALE: With research and evidence suggesting that educator effectiveness is the single largest impact on student achievement, Tulsa continues its strategic initiative to improve the quality of educators in the District. The process includes having strategic measures of effectiveness such as value-added analysis, professional development to understand the information provided within that analysis, and a focus on improvement.

G-13. RECOMMENDATION: Renew the memorandum of understanding (MOU) with Teach For America (TFA) to allow the District to interview and select, if appropriate, up to two individuals participating in the TFA leadership fellowship program for employment in key District-level leadership positions during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: By agreeing to consider individuals in the TFA Leadership Fellowship program, the District will increase exposure to experienced, high quality professionals in a candidate pool vetted and developed by TFA. The District will not be required to create a position for or hire a TFA Leadership Fellow as a condition of participating in the program. In addition to providing the District with a new pool of well-qualified applicants, the TFA Leadership Fellow program would benefit the District in that TFA Leadership Fellows will receive ongoing support and coaching from TFA at no cost to the District during their first year of employment.

G-14. RECOMMENDATION: Enter into a contract with Emily Hall-Hutton to provide consultation and program coordination services related to various District initiatives from January 22, 2014, through June 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2340-503100-000-000000-000-04-041

RATIONALE: As the District continues to evolve into a performance-oriented organization, there is a need for project management expertise and technical assistance to ensure District initiatives are completed on schedule and within the specified budget. The consulting services in the contract will provide additional project coordination support for executive-level projects that require extensive cross-departmental planning, comprehensive reporting, and monitoring.

G-15. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

ITEMS LISTED BELOW SUBMITTED BY SUPERINTENDENT, DR. KEITH E. BALLARD

G-16. RECOMMENDATION: Name the new Memorial field house the Memorial Veterans Arena.

COST: There is no cost to the District.

RATIONALE: The ad hoc committee met to consider naming the new field house at Memorial High School and voted unanimously to recommend naming the new field house the Memorial Veterans Arena. It is direct, to the point, easily understandable, multipurpose in nature and perpetuates the name as a tribute to all veterans.

SUPPORTING INFORMATION

CONSENT ITEM E-1

ROUTINE SECONDARY FIELD TRIPS

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Washington High School/Academic Bowl Team	Students: 8 Parents: 0 Staff: 2	Academic Bowl Regional Competition/Fayetteville, Arkansas	January 25, 2014	0	Not to exceed \$1,000 / Washington's Academic Team Activity Fund #579
Edison Preparatory School/Student Council	Students: 3 Parents: 0 Staff: 4	National Student Council Conference, Ocoee, Florida	June 24-29, 2014	0	Not to exceed \$5,100 / Edison's Student Council Fund #573

SUPPORTING INFORMATION

CONSENT ITEM E-14

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Human Capital Recruiter-ESC/Human Capital</p> <p><i>Annual Budget Impact:</i> \$ 49,300 min. – \$ 73,900 max.</p> <p><i>Funding Source:</i> 11-0000-2572-501210- 000-000000-109-04-041</p>	<p>BL-7 12 Months</p>	<p>Assess the District's staffing needs, formulate and implement a strategy to recruit instructional, administrative and support personnel to satisfy the District's needs. Counsel with certified employees and applicants concerning vacancies, certificates, evaluations, employment, transfer and terminations. Responsible for training and orientation for District employees. Work with Professional Development Office to develop programs of continuing education in the area of teacher evaluation.</p>
<p>Accounting Technician-ESC/Accounting</p> <p><i>Annual Budget Impact:</i> \$ 28,933 min. – \$ 37,232 max.</p> <p><i>Funding Source:</i> 11-0000-2511-501210- 000-000000-601-08-052</p>	<p>CA-11 \$13.91/hr. to \$17.90/hr. 12 Months</p>	<p>Perform physical inventory scans of equipment at all sites. Assist sites to resolve disposition exceptions. Train new Site Asset Managers. Verifies surplus work order. Prepare scan file for uploading into FACET</p>

SUPPORTING INFORMATION

CONSENT ITEM E-15

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Buescher, Candyce	12/02/13	B-6	\$ 21,140.11	Teacher-Jackson/ Grade 3 Rate: \$35,300.00 Return from leave
Burke, Cynthia	12/11/13 5/29/14	B-12	21,386.25	Teacher-Celia Clinton/ Grade 3 Rate: \$38,020.00
Dobrinski, Danielle	11/25/13 5/29/14	B-0	20,188.64	Teacher-Burroughs/Grade 4 Rate: \$32,900.00
Escalante-DeBair, Leda	12/01/13 5/29/14	B-0	19,814.77	Teacher-Zarrow/Grade 1 Rate: \$32,900.00
Goodwin, Traci	12/18/13 5/29/14	B-2	17,998.87 752.00	Teacher-Bell/ Special Education Rate: \$33,700.00
Hill, Andrea	12/02/13	M-5	21,544.95	Teacher-Kendall Whittier/ Special Education Rate: \$35,976.00 Return from leave
Huss, Beth	11/18/13	B-2	21,514.69	Teacher-Mitchell/Grade 4 Rate: \$33,700.00 Return from leave
Kessler, Kate	8/19/13 5/29/14	B-0	32,900.00	Teacher-Whitman/Grade 5
Reed, Maria	12/16/13 5/29/14	B-0	17,945.45	Teacher-Hawthorne/ Kindergarten Rate: \$32,900.00

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Reyes, Leovaldo	12/11/13 5/29/14	M60-4	\$ 21,276.57	Teacher-McLain Seventh Grade Academy/Math Rate: \$37,825.00
Southern, Carrie	1/02/14	M-7	18,917.72 915.50 915.50	Counselor-Tulsa Met Jr. High and High Counselor Alternative Rate: \$36,796.00 Return from leave
Spanich, Stephen	11/01/13	B-26	36,170.17	Teacher-Grimes/P.E. Rate: \$51,630.00 Return from leave
Stevens, Michele	11/22/13 5/29/14	B-0	20,375.57	Teacher-Lindbergh/ Grade 2 Rate: \$32,900.00
Waterson, Twyla	12/11/13	EL-4	45,114.32	Principal-MacArthur Rate: \$82,083.00 Return from leave
Widowski, Sarah	12/09/13	B-5	19,914.69	Teacher-Emerson/Grade 1 Rate: \$34,900.00 Return from leave
Support (Hourly):				
Armstrong, Tiara	10/10/13 5/28/14	IS-6	\$ 10.81	Teacher Assistant (TA)- Whitman
Blackmon, Raynard	12/09/13 5/28/14	MT-4	9.63	Bus Driver Trainee
Collins, Sha'mil	12/02/13 5/28/14	IS-3	9.21	TA-Burroughs
Combs, Levar	12/16/13 5/28/14	IS-10	13.11	Autism Paraprofessional-Bell
Dewberry, Marilyn	12/16/13 5/28/14	IS-10	13.11	ED Paraprofessional-Central

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Dumas, Lee Anne	12/09/13 5/28/14	MT-3	\$ 10.07	Child Nutrition Services (CNS) Cook II-Park
Duran, Alma	12/09/13 6/30/14	MT-2	10.98	Head Custodian-Key Return from leave
Galvan, Itzayanni	10/29/13 5/28/14	IS-3	9.21	Parent Involvement Facilitator-Springdale
Gray, Rebecca	8/28/13 5/28/14	IS-6	10.81	TA-Sequoyah
Ibarra, Guadalupe	12/09/13 6/30/14	MT-3	9.58	Custodian-Eugene Field Return from leave
Leggett-Beard, Jennifer	12/04/13 5/28/14	IS-6	10.81	Parent Involvement Facilitator-Key
Lewis, Dyane	12/11/13 5/28/14	IS-6	10.81	TA-ECDC Reed
Lopez, David	12/09/13 5/28/14	IS-6	11.64	Parent Involvement Facilitator-Lewis and Clark Return from leave
Molina, Ruby	8/26/13 5/28/14	IS-3	9.21	TA-McKinley
Olmos, Pascual Aguallo	12/09/13 6/30/14	MT-3	9.50	Custodian-McKinley Return from leave
Smetana, Angela	8/05/13 6/11/14	IS-6	10.81	TA-Chouteau
Skweir, Michael	12/16/13 5/28/14	MT-4	9.63	Bus Driver Trainee
Washington, Golden	1/06/14 5/28/14	IS-6	9.21	Paraprofessional-Rogers College High

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Adkins, Linda	Teacher-Eugene Field/ELD, Special Ed B-5	12/02/13	\$ 34,900.50 872.50	\$ 20,900.56	Teacher-Eugene Field/ELD Special Education Rate: \$34,900.00
Arterberry, Chenani	Learning Director-Central Jr. High EL-2	1/06/14	49,754.00	19,816.28 1,306.57 1,242.46	Dean-Washington M-10 Rate: \$38,326.00 Additional days Rate: \$2,177.61 Dean Rate: \$2,403.00
Bollin, Scott	Application Support Analyst- ESC/IT BL-5	1/06/14	46,591.00	25,095.16	Application Programmer-ESC/IT BL-6 Rate: \$52,182.00
Huerta, Kendall	Homeless Liaison Assistant-ESC/ Federal Programs and Special Projects BL-2	12/17/13	29,273.00	21,374.05	Homeless Liaison, Parent Involvement Assistant-ESC/ Federal Programs and Special Projects BL-5 Rate: \$40,000.00
Monson, Michael	Teacher-Rogers/ History B-3	11/14/13	34,100.00	23,245.69	M-4 Rate: \$35,576.00
Vilar, Susan	Teacher-Hoover/ ELD B-12 Half-Time	8/19/13	19,010.00	38,020.00	Full-Time Teacher- Hoover/ELD, Enrichment
Warren, Sandra	Teacher- Memorial Jr. High/English D-27	1/06/14	57,771.00	57,771.00 1,394.28	Teacher-TRAICE/ English Alternative Education

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Support (Hourly):					
Bentley, Wade	CNS Assistant- Washington MT-1 6.5hrs/day	11/25/13 5/28/14	\$ 8.73	\$ 8.73	6hrs/day
Burch, Derrick	Clerk-East Central CA-3	11/16/13 5/28/14	11.13	12.13	TA-East Central IS-6
Conner, Audriene	CNS Assistant- McKinley MT-1 5hrs/day	11/25/13 5/28/14	9.67	9.67	6hrs/day
Crespo-Burgos, Elizabeth	CNS Cook I- Hale Jr. High MT-3	12/09/13 5/29/14	9.83	10.81	CNS Assistant Manager-Edison MT-6
Goddard, Virginia	Autism Paraprofessional Memorial IS-10	12/17/13 5/28/14	13.11	11.64	Paraprofessional- Memorial IS-6
Harris, Lora	CNS Assistant- Emerson MT-1 5hrs/day	11/25/13 5/28/14	9.18	9.18	6hrs/day
Hess, Cherice	Clerk-Thoreau CA-3 7hrs/day	9/27/13 5/28/14	9.21	9.21	Parateacher-Thoreau IS-3 8hrs/day
Morgan, Julia	Site Assistant- Robertson MT-NS	9/12/13 5/28/14	7.25	7.93	Salary Book Correction MT-A
Rosales-Martinez, Patricia	CNS Assistant- Jones MT-1	12/09/13 5/28/14	8.99	9.61	CNS Cook I-Jones MT-2
Wells-Seadborough, Alisha	Custodian- McLain MT-3	12/07/13 6/30/14	9.21 .46	9.21	Shift differential

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Boren, Thermapple	12/13/14	CNS Manager B-Celia Clinton	Personal illness
Dill, Tom	11/18/13	Teacher-Kerr/Grade 5	Personal illness
Goodridge, Erin	1/31/14	Teacher-Gilcrease/ Enrichment	Maternity
Hutto, Natalie	10/17/13	Coordinator-ESC/ Curriculum and Instruction	FMLA
Kirby, Jimmy	11/21/13	Teacher-Carver/Art	Personal illness
Noble, Pamela	11/14/13	Teacher-Hale Jr. High/ Alternative	Personal illness
Southern, Carrie	11/05/13	Counselor-Tulsa Met Jr. High and High	Personal illness
Spurlock, Amelia	12/14/13	Teacher-Cooper/Pre-K	Maternity
Waterson, Twyla	11/20/13	Principal-MacArthur	Personal illness
Support (Hourly):			
Breckinridge, Florence	11/14/13	CNS Assistant-KIPP	Personal illness
Ibarra, Guadalupe	11/24/13	Custodian-Maintenance	Personal illness
Love, Junina	12/03/13	Bus Driver	Worker's Comp
McCarthy, Jessica	11/25/13	Bus Driver	Maternity
McGee, Derrika	12/10/13	CNS Assistant-Jones	Personal illness
McGriff, Anna	12/23/13	CNS Assistant-Academy Central	Personal illness
Miller, Billye	12/02/13	CNS Assistant-Rogers	Personal illness
Ogan, Patricia	12/17/13	Paraprofessional-Hale	Personal illness

LEAVES OF ABSENCE - Continued

Name	Effective Date	Assignment	Reason
Penny, Lawanna	12/16/13	Specialist-ESC/ Accountability	Maternity
Troglin, Samuel	12/04/13	Manager-ESC/Campus Police	Worker's Comp

TERMINATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Duren, Russell	12/11/13	Teacher-Hale/Math

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Burk, Michael	6/30/14	Principal-Chouteau

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Balthis, Jamie	12/20/13	Teacher-Carver/Science
Beard, Vicki	12/20/13	Assistant Principal-East Central
Chapman, Carol	1/01/14	Dean-Washington
Hallmark, Christina	12/13/13	Teacher-Hawthorne/Grade 5
Hickson, Jacob	1/06/14	Teacher-Monroe/Math
Kittinger, Laura	1/06/13	Teacher-Thoreau/Music
McPheeters, Juliana	12/13/13	Librarian-Eliot
Pinson, Melinda	12/16/13	CNS Manager A-Remington
Segovia, Lezlie	1/01/14	Global Exchange Coordinator-Eisenhower
Warrior, Eunice	1/07/14	Teacher-Thoreau/Math, Science
Support (Hourly):		
Blount, Alan	11/15/13	TA-TRAICE Academy
Crawford, Janis	12/04/13	CNS Cook I – Rogers
Jackson, Brittany	11/26/13	Paraprofessional-Skelly
Kidd, Vera	11/16/13	TA-East Central
Koster, Jessica	12/20/13	TA-Lanier
Nimal, Anthony	1/10/14	TA-Owen
Perryman, Dana	10/31/13	TA-OSU Medical Center
Robertson, Katherine	8/21/13	TA-Celia Clinton
Van Patton, Meredith	11/22/13	Parateacher-Thoreau
Vasquez de Ramirez, Mercedes	11/12/13	Custodian-Sequoyah

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute Teachers

Brown, Taezhon
Columbus, Elizabeth
Decker, Debbie
Detrie, Susan
Fidler, Jerry
Hamlin, Walter
Hayes, John
Johnson, Courtney
Jordon, Kayleigh
McConnell, Brandie
Murphy, Linda
Nelson, Brittney
Oliver, Dominique
Perkins, Leah
Pimentel, Sana
Prado, Allison
Risselada, David
Roach, Marcus
Russell, Susan
Sampson, Margaret
Smith, Brittany
Stopp, Alan
Thomas, Veronica
Tolbert, Marshan
Williams, Lyranita
Williamson, Mary
Wilson, Shellie

Adjunct Coach

Memorial– 13-11-000-1000-501930-810-330000-201-07-725

Robert Stephen, Basketball @ \$2,577, September 1, 2013 – May 24, 2014

Tutors

Blank, Kathryn
Turner, Margaret

Challenge Course Instructors

Biggs, Benjamin
Brown, Angela

Communication Specialist

Morton, Keri

Clerk

Biven, Rebekkah

CNS

Baker, Alecia
Beamish, Kelli
Carranco, Ana
Naylor, Keely

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

East Central Web Master – School Activity Fund #520

Pay East Central High Dean Andrea Bayless a total not to exceed \$1,000 to serve as Web Master for East Central High School during the 2013-2014 school year.

East Central Cheer – School Activity Fund #520

Pay East Central High Counselor Ana Schlosser a total not to exceed \$1,000 to serve as Assistant Cheer Coach for East Central High School during the 2013-2014 school year.

Memorial Athletic Coaching – School Activity Fund #536

Pay Memorial Baseball coaches Chase Jestice \$1,000, Steven Irvin Jr. \$2,750, and Robert Summers III \$1,000 (total not to exceed \$4,750), at no cost to the District, to perform extra coaching duties. Funds have been received from the Memorial Baseball Booster.

Teacher Professional Development- 11-3110-2213-501700-271-000000-210-06-044

Pay certified staff, to be named @ \$18/hr. (total not to exceed \$15,000) to attend professional development outside of contract hours from February 3, 2014, through June 2014.

Teacher Professional Development- 11-3110-2213-501700-271-000000-210-06-044

Pay certified staff, to be named, @ \$23/hr. (total not to exceed \$20,000) to prepare and lead various workshops, trainings and coaching sessions from February 3, 2013 through June 30, 2014.

SUPPORTING INFORMATION

INFORMATION ITEM G-15

POSITION CREATIONS/DELETIONS

Administrative/Certificated Positions

Create:

Position	Salary/Grade	Duties
Executive Director of Special Services-ESC/ Chief Academic Officer	XP-2 12 Months	Provide support for school staff related to developing appropriate programming for students with disabilities. Collaborate with all stakeholders. Manage budget responsibly in order to provide for student needs.
<i>Annual Budget Impact:</i> \$ 97,700 min. – \$ 146,500 max.		
<i>Funding Source:</i> 11-0000-2212-501110- 239-000000-109-06-066		

Delete:

Director of Special Services-ESC/ Chief Academic Officer	EL-6 12 Months	Provide support for school staff related to developing appropriate programming for students with disabilities. Collaborate with all stakeholders. Manage budget responsibly in order to provide for student needs.
<i>Annual Budget Impact:</i> \$ 69,400 min. – \$ 104,200 max.		
<i>Funding Source:</i> 11-0000-2212-501110- 239-000000-109-06-066		

Administrative/Certificated Position Creations - Continued

Create:

Position	Salary/Grade	Duties
<p>Science, Technology, Engineering, and Math (STEM) Specialist- ESC/College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 48,000 min. – \$ 72,000 max.</p> <p><i>Funding Source:</i> 11-4210-2213-501700- 333-000000-210-05-093- 4210</p>	<p>EL-1 12 Months</p>	<p>Use state and national math/science standards to strengthen Career and Technology. Implement education programs to increase student academic achievement and close the gaps among all student populations. Coordinate, compile, and implement Oklahoma Department of Career and Technology Education (ODCTE) Academic Standards as related to Science, Technology, Engineering and Math (STEM) areas. Represent the CCR office locally and on a national level in professional STEM organizations. Provide STEM leadership and content knowledge. Provide technical assistance to instructors and other staff, in promising practices in STEM education. Identify and document science, technology, engineering and math concepts. Manage multiple projects. Coordinate, facilitate, and assist in implementing new and innovative STEM curriculum. Share information concerning exemplary practices, instructional strategies, and resources for STEM integration in Career and Technology Education. Engage in state and system initiatives. Work with student organizations in order to promote STEM fields of study; Work with state and national student competitions such as Technology Student Association (TSA), Health Occupations Student Association (HOSA), Future Farmers of America (FFA), First Lego League (FLL), First Robotics/Real World Design Challenge to promote STEM fields of study. Oversee purchase requests made by STEM/Agriculture and Health teachers. Aid and facilitate processing and inventorying orders, managing program resources, and facilitating on going needs assessments, and work with and aid Site based leadership with all Career Tech Education programs.</p>

Administrative/Certificated Position Creations - Continued

Delete:

Position	Salary/Grade	Duties
<p>Science, Technology, Engineering, and Math (STEM) Specialist-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 42,246 min. – \$ 73,541 max.</p> <p><i>Funding Source:</i> 11-4210-2213-501700- 333-000000-210-05-093- 4210</p>	<p>Teacher's Salary Schedule 12 Months</p>	<p>Provide leadership and management to the STEM, Health, and Agricultural programs. Implement Project Lead the Way curriculum and testing. Assist teachers with CareerTech student organizations. Assist teachers with grants and technology. Assist with CareerTech inventory and requisitions (orders). Assist with professional development. Represent the College & Career Readiness Department with advisory groups.</p>

Create:

Position	Salary/Grade	Duties
<p>College and Career Readiness Transition Specialist-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 48,000 min. – \$ 72,000 max.</p> <p><i>Funding Source:</i> 11-4210-2213-501700- 333-000000-210-05-093- 4210</p>	<p>EL-1 12 Months</p>	<p>Supervise Business, Marketing, and Information Technology Education (BMITE) programs. Train and support teachers/staff through Teachers As Advisors (TAA) programs. Build and maintain partnerships with philanthropic community. Build and maintain relationships with business and industry partners. Actively participate within committees within the School District and outside of the School District that support TAA and College and Career Readiness. Provide technical assistance to teachers and staff. Maintain inventory of office staff and Career Tech programs that are supervised within the District. Coordinate Volunteer Opportunities across the District to allow business and industry opportunities to coach/mentor students. Partner/coordinate with business and industry to develop student field trip that allow job shadowing and work experience opportunities. Coordinate Business Professionals of America (BPA) activities with secondary schools. Collaborate with departments within Tulsa Public Schools to effectively implement TAA throughout secondary schools. Train TAA building coordinators within secondary schools.</p>

Administrative/Certificated Position Creations - Continued

Delete:

Position	Salary/Grade	Duties
<p>College and Career Readiness Transition Specialist-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 42,246 min. – \$ 73,541 max.</p> <p><i>Funding Source:</i> 11-4210-2213-501700- 333-000000-210-05-093- 4210</p>	<p>Teacher’s Salary Schedule 12 Months</p>	<p>Work with the Executive Director of High Reform to build relationships with colleges and universities so that students of the District can start enrolling in more concurrent classes. Develop additional programs at the middle schools to help students transition into high school. Every effort will be made to lower the dropout rate and improve the College attendance rate.</p>
<p>Career Guidance Senior Specialist-ESC/ College and Career Readiness</p> <p><i>Annual Budget Impact:</i> \$ 42,246 min. – \$ 73,541 max.</p> <p><i>Funding Source:</i> 11-4120-2120-501100- 334-000000-203-05-093- 4210</p>	<p>Teacher’s Salary Schedule 12 Months</p>	<p>Research career guidance materials and assessment in print and electronic formats. Provide career guidance information for teachers and students. Promote career guidance activities in all Career and Technology classes. Coordinate individual career plans at secondary schools. Provide leadership to Family and Consumer Science (FACS) teachers. Provide leadership to align courses to the sixteen national Career Clusters. Attend regional and state FACS meetings.</p>

Administrative/Certificated Position Creations - Continued

Create:

Position	Salary/Grade	Duties
<p>Human Capital Administrative Specialist-ESC/Human Capital</p> <p><i>Annual Budget Impact: \$33,301 min. – \$45,157 max.</i></p> <p><i>Funding Source: 11-0000-2572-501210- 000-000000-615-04-041</i></p>	<p>CA-15 \$16.01/hr. to \$21.71/hr. 12 Months</p>	<p>Responsible for the completion and submission of all Human Capital Board of Education agenda items, monitor all board actions for accurate submission and ensure timely submission of all agenda items. Monitor and track all unemployment related matters and provide timely notification of issues related to unemployment. Update vacancies on District website. Compile data for US Department of Labor turnover survey. Complete loan forgiveness forms for current and past employees; respond to years of service requests from outside districts. Assist in the operation of the Human Capital Department. Maintain department records, filing systems and computer database applications as required. Maintain office equipment and inventory cabinets in an orderly manner for department use. Provide timely, accurate and customer serviced administrative support within the Human Capital Department.</p>

Delete:

Position	Salary/Grade	Duties
<p>Administrative Secretary-ESC/Human Capital</p> <p><i>Annual Budget Impact: \$28,954 min. – \$39,062 max.</i></p> <p><i>Funding Source: 11-0000-2572-501210- 000-000000-615-04-041</i></p>	<p>CA-12 \$13.92/hr. to \$18.78/hr. 12 Months</p>	<p>Serve as secretary with minimal direction and maintain an efficiently operational office. Receive and screen callers in a professional, polite and tactful manner; give assistance on the operations of the office; refer callers to other employees, officials or departments when warranted. Assist with file maintenance. Maintain office equipment and inventory cabinets in an orderly manner for department use.</p>

Position Creations/Deletions – Continued

As part of Phase III of Project Schoolhouse and the opening of the new Enrollment Center these allocations are to be deleted from the 2014-2015 staffing plan: Registrars at the Middle Schools eight (8) 195-day positions; High Schools nine (9) 12-month positions; Alternative Education one (1) 195-day position at TRAICE, as well as two (2) 181-day clerks at elementary schools with more than 1,000 students. These changes will then be reflected in the staffing plan for FY 15.

Create:

Position	Salary/Grade	Duties
Accountability Registrar-ESC/ Accountability (14 positions)	CA-6 \$10.52/hr. to \$14.03/hr. 12 Months	Monitor and assist with the tracking of inactive students, encouraging their return. Send letters to the parents/guardians of truant students, students with poor attendance and students who have been exited from membership due to non-attendance. Monitor and assist with updating attendance records, exit codes, exit comments, truancy records, and other District reports. Communicate with parents/guardians and school personnel regarding attendance. Organize files and other records of communication, student attendance, court filing results, and other records. Prepare documents for court dockets. Monitor and assist school sites to ensure that all District and state regulations and guidelines are followed. Assist with the collection of all enrollment documents. Assist with the collection of student withdraw forms. Assist with monitoring the daily operations of the attendance and enrollment processes. Monitor and assist with cumulative records and student transcripts. Assist with the maintenance of the depository for active and inactive student records. Prepare and print all documents relating to student records. Provide timely information and referral services to internal and external customers about student records, attendance, transcripts, withdraw/homeschool options and/or alternative (innovative) education programs and services. Assist with ensuring that the Oklahoma State Department of Education student information system and applications are reviewed daily for data conflicts. Assist with the transfer process. Assist with the affidavit process. Perform other Accountability support functions as needed.
<i>Annual Budget Impact:</i> \$ 306,342 min. – \$ 408,554 max.		
<i>Funding Source:</i> 11-0000-2240-501210- 000-000000-614-16-058		

Position Creations/Deletions – Continued

Create:

Position	Salary/Grade	Duties
<p>Accountability Registrar-ESC/Accountability (12 positions)</p> <p><i>Annual Budget Impact:</i> \$ 196,394 min. – \$ 262,642 max.</p> <p><i>Funding Source:</i> 11-0000-2240-501210- 000-000000-614-16-058</p>	<p>CA-6 \$10.52/hr. to \$14.03/hr. 195 days</p>	<p>Monitor and assist with the tracking of inactive students, encouraging their return. Send letters to the parents/guardians of truant students, students with poor attendance and students who have been exited from membership due to non-attendance. Monitor and assist with updating attendance records, exit codes, exit comments, truancy records, and other District reports. Communicate with parents/guardians and school personnel regarding attendance. Organize files and other records of communication, student attendance, court filing results, and other records. Prepare documents for court dockets. Monitor and assist school sites to ensure that all District and state regulations and guidelines are followed. Assist with the collection of all enrollment documents. Assist with the collection of student withdraw forms. Assist with monitoring the daily operations of the attendance and enrollment processes. Monitor and assist with cumulative records and student transcripts. Assist with the maintenance of the depository for active and inactive student records. Prepare and print all documents relating to student records. Provide timely information and referral services to internal and external customers about student records, attendance, transcripts, withdraw/homeschool options and/or alternative (innovative) education programs and services. Assist with ensuring that the Oklahoma State Department of Education student information system and applications are reviewed daily for data conflicts. Assist with the transfer process. Assist with the affidavit process. Assist with state reports: class size, accreditation, First Quarter Statistical Report, Annual Statistical Report, dropout, etc. Complete any trend data reports as assigned. Monitor and assist with the verification of the District retention list. Monitor and assist with the End of School Checkout. Perform other Accountability support functions as needed.</p>

Position Creations/Deletions – Continued

Delete:

Position	Salary/Grade	Duties
<p>Accountability Assistant-ESC/Accountability (4 positions)</p> <p><i>Annual Budget Impact:</i> \$ 83,533 min. – \$ 111,238 max.</p> <p><i>Funding Source:</i> 11-0000-2112-501210- 000-000000-614-16-058</p>	<p>CA-5 \$10.04/hr. to \$13.37/hr. 12 months</p>	<p>Assist with all Accountability Department processes to include: student records, transfers, attendance, graduation/credit requirements, transcripts, assessment, suspension, drop-outs/truancy reports, trend data reports and surveys. Ensure accuracy. Assist with research projects as may be required. Communicate on a positive basis with patrons and school personnel and students.</p>
<p>Accountability Clerk-ESC/Accountability</p> <p><i>Annual Budget Impact:</i> \$ 19,157 min. – \$ 25,251 max.</p> <p><i>Funding Source:</i> 11-0000-2112-501210- 000-000000-614-16-058</p>	<p>CA-3 \$9.21/hr. to \$12.14/hr. 12 months</p>	<p>Assist registrars in the schools to ensure accuracy of data. Monitor and assist with cumulative records and student transcripts. Assist with the daily operations of the District attendance process. Assist with the development of the District Student Records Manual. Monitor and assist with the verification of the retention list. Assist with the enrollment, prior enrollment, Early Childhood enrollment and special facilities enrollment processes. Assist with ensuring that all withdrawals of home schooled students are properly documented by school sites. Assist with input of all data on the WAVE. Perform other Accountability support functions as needed.</p>

Position Creations/Deletions – Continued

Delete:

Position	Salary/Grade	Duties
<p>Accountability Clerk- ESC/Accountability</p> <p><i>Annual Budget Impact:</i> \$ 12,526 min. – \$ 16,510 max.</p> <p><i>Funding Source:</i> 11-0000-2112-501210- 000-000000-614-16-058</p>	<p>CA-3 \$9.21/hr. to \$12.14/hr. 170 days</p>	<p>Assist registrars in the schools to ensure accuracy of data. Monitor and assist with cumulative records and student transcripts. Assist with the daily operations of the District attendance process. Assist with the development of the District Student Records Manual. Monitor and assist with the verification of the retention list. Assist with the enrollment, prior enrollment, EC enrollment and special facilities enrollment processes. Assist with ensuring that all withdrawals of home schooled students are properly documented by school sites. Assist with input of all data on the WAVE. Perform other Accountability support functions as needed.</p>