



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Tuesday, April 8, 2014**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1. Call to order and confirm that a quorum of the Board is present.
- A-2. Flag salute led by the Memorial High School JROTC under the direction of Major Felix Duncan.
- A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1. Superintendent's special presentations and awards.

D. SEATING OF BOARD MEMBER AND REORGANIZATION OF THE BOARD

- D-1. The Board President will read a statement concerning the election of a Board Member to represent School Board Election District Number Four.
- D-2. School District Attorney Mr. Doug Mann will administer the Oath of Office to newly elected Board Member for Election District Number Four.
- D-3. The Board President will call for nominations for the office of president. A vote will be taken.
- D-4. The new Board President will call for nominations for the office of vice president. A vote will be taken.
- D-5. The Board President will read the recommendation concerning the employment of the following persons in the following positions . A vote will be taken.

Treasurer	George P. Stoeppelwerth III
Assistant Treasurer	Roxy Roland
Clerk	Peggy Young
Deputy Clerk	Cindy Hutchings
Encumbrance Clerk	Janet Jamison

E. CONSENT AGENDA – Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, April 21, 2014, at 6:30 p.m. in the Cheryl Selman Room at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

E-1. RECOMMENDATION: Approve routine secondary field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state field/study trips and travel have prior authorization by the Board of Education.

E-2. RECOMMENDATION: Enter into an agreement between Tulsa MET (junior high and high schools) and B-Sew Inn Education Division to provide a Baby Lock Unity (BLTY) embroidery machine and a training workshop for the 2013-2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District.

REQUISITION NUMBER: 41300688

RATIONALE: Tulsa MET offers a rigorous, highly personalized curriculum that combines academic work and real-world experiences and project-based learning. Each student's education is designed through an Individualized Learning Plan (ILP) which includes input from the student, advisor, core teachers, and mentors. A number of Tulsa MET students are interested in the fashion industry. Having a sewing machine on site will allow students to move their project ideas in fashion from a thought or concept to a reality. The end products will become part of their portfolios and used as artifacts in their student-led exhibitions.

E-3. RECOMMENDATION: Enter into a contract with Samuel French Inc. to provide licensing for "Grease," the school edition musical, for Central High School, April 17-18, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$2,500

FUND NAME/ACCOUNT: Central's School Activity Fund #611

RATIONALE: Participation in this type of theatrical production is limited for students unless offered through high school music programs. The students will strengthen as a performance team by honing musical and theatrical skills in a collaborative setting and focusing on a quality performance, thus providing a quality experience for all.

E-4. RECOMMENDATION: Enter into contracts/agreements with the following companies to provide services for Memorial High School's annual senior prom, May 3, 2014. Expenses may include but are not limited to the following:

Oaks Country Club	\$6,022.80
Aaron Oskey (Disc Jockey)	\$ 395.00
Securitas (TPS Security)	\$ 220.00

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$7,500

FUND NAME/ACCOUNT: Memorial's School Activity Fund #864

RATIONALE: The senior prom is a celebration by students and parents for the completion of 12 years of school.

E-5. RECOMMENDATION: Enter into a contract with The Summit Club to provide a room and catering for Central High School's junior/senior prom, May 10, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$6,000

FUND NAME/ACCOUNT: Central's School Activity Fund #876

RATIONALE: The junior/senior prom is a tradition at Central High School. The junior and senior classes come together in an elegant setting to celebrate and promote school spirit.

E-6. RECOMMENDATION: Enter into a contract with the Green Country Event Center to host East Central High School's senior prom on April 26, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$1,130

FUND NAME/ACCOUNT: East Central's School Activity Fund #878

REQUISITION NUMBER: The senior prom is a culminating tradition that serves as a highlight to students' educational experiences.

Recommendations submitted by Lead Elementary Instructional Leadership Director, Dr. Phyllis Lovett

E-7. RECOMMENDATION: Approve routine elementary field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state field/study trips and travel have prior authorization by the Board of Education.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

- E-8.** RECOMMENDATION: Purchase magazine subscriptions from W. T. Cox Subscriptions, Shallotte, North Carolina, for all District school libraries during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposal 13027.

COST: Not to exceed \$32,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2220-506420-000-000000-000-06-069 and other applicable fund/account

REQUISITION NUMBER: 11412734

RATIONALE: Expenditures during the 2013-2014 school year totaled approximately \$29,000.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MS. TRISH WILLIAMS

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

- E-9.** RECOMMENDATION: Pay Municipal Finance Services, Edmond, Oklahoma, for services rendered in connection with the Series 2014A and 2014B bond sale in the amount of \$18,000,000.

COST: Not to exceed \$85,000

FUND NAME/ACCOUNT: Technology Bond Fund, 3E-1119-2511-503400-000-000000-000-02-026 (\$31,144.03) and Facilities Bond Fund, 3D-1219-2511-503400-000-000000-000-12-037 (\$49,668.87)

RATIONALE: The District engages these experts for services in connection with bond issues to ensure compliance with all rules and regulations governing the sale of bonds.

E-10. RECOMMENDATION: Pay Hilborne and Weidman, Tulsa, Oklahoma, for services rendered in connection with the Series 2014A and 2014B Bond sale in the amount of \$18,000,000.

COST: Not to exceed \$10,000

FUND NAME/ACCOUNT: Technology Bond Fund, 3E-1119-2511-503400-000-000000-000-02-026 (\$4,500) and Facilities Bond Fund, 3D-1219-2511-503400-000-000000-000-12-037 (\$5,000)

RATIONALE: The District engages these experts for services in connection with bond issues to ensure compliance with all rules and regulations governing the sale of bonds.

E-11. RECOMMENDATION: Enter into a service agreement with Dell Marketing, Round Rock, Texas, for computer assets tagging, delivery, and installation services as needed.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$525,000

FUND NAME/ACCOUNT: 2013 Technology Bond or applicable fund/account.

REQUISITION NUMBER: 41300403

RATIONALE: The District annually installs thousands of computers. Dell will provide resources to assist school sites and the Information Technology Department with computer deployment at an average cost of \$105.00 per computer. This cost was included in the 2013 bond issue. During the 2012-2013 school year the District purchased 4,513 computers. This new service will be applied to a similar number of computer purchases.

E-12. RECOMMENDATION: Enter into an agreement with Securadyne Systems, Carrollton, Texas, for the purchase and installation of OpenDX.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$16,000

FUND NAME/ACCOUNT: Bond Fund, 3B-1173-2580-506530-000-000000-000-020-026

REQUISITION NUMBER: 11412095

RATIONALE: Upgrades to the existing Open Options platform leveraged by Campus Police will provide physical security access to District facilities. This upgrade will enable relevant employee and network information to automatically be pulled into the Open Options system. This will reduce the amount of data entry work, reduce errors, and improve service to teachers and staff.

E-13. RECOMMENDATION: Approve Change Order Number One with Crossland Construction for the renovations and improvements at the Enrollment Center.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$230,000

FUND NAME/ACCOUNT: Contingent upon successful sale and receipt of 2014D Bond Funds

REQUISITION NUMBER: 41300621

RATIONALE: The Enrollment Center is part of Project Schoolhouse. The original contract was approved on the July 15, 2013, Agenda, item E-24, in the amount of \$661,379. Low voltage projects were not included as part of the project costs.

E-14. RECOMMENDATION: Correct item E-8 of the February 3, 2014, Agenda to reflect approving Deduct Change Order Number One in lieu of Deduct Change Order Number Nine with Crossland Construction for the Library addition at Lindbergh Elementary School.

COST: The total deduction is \$112,061 (no change from the original agenda item)

RATIONALE: The wrong deduct change order number was inadvertently submitted on the original agenda item.

E-15. RECOMMENDATION: Approve Supplement Number Eight with KKT Architects to design a new walk-in freezer cooler at Salk Elementary School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$5,000 based on eight percent of the construction cost

FUND NAME/ACCOUNT: Bond Fund, 3B-1132-4400-503320-000-000000-000-12-402-T0189

REQUISITION NUMBER: 11411395

RATIONALE: The new walk-in freezer cooler is part of the 2010 bond issue.

E-16. RECOMMENDATION: Enter into a contract with Lighthouse Electric to provide additional work to the fire alarm and burglar alarm at the Seventh Grade Center at the Alcott facility.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$20,589 and is contingent upon the successful sale and receipt of 2014D Bond funds.

FUND NAME/ACCOUNT:

REQUISITION NUMBER: 41390478

RATIONALE: The Enrollment Center is part of Project Schoolhouse. The original contract was approved on the September 16, 2013, Agenda, item E-18, in the amount of \$1,721,425.00.

E-17. RECOMMENDATION: Enter into a license agreement with the Lee Elementary School Foundation, Inc., for the construction of the Lee Outdoor Discovery Classroom.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: This is a project that has been in the planning, design and fund-raising stages for several years that is now reaching the action stage. Students, parents and teachers have all been involved in the design that has now been completed and a contractor selected and the funding well on its way to reaching its goal. This new outdoor classroom and learning environment will contribute to increased imaginations, critical thinking skills, and cooperative student behaviors.

E-18. RECOMMENDATION: Enter into contract with ATG Sports, Andover, Kansas, the lowest responsible bidder for turf installation at Edison Preparatory School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$661,000 and is contingent upon the successful sale and receipt of the 2014A bond funds.

RATIONALE: Installation of turf for the Edison practice field is part of the 2010 bond issue.

E-19. RECOMMENDATION: Enter into contracts with the lowest responsible bidders for various trades for the pool repurposing projects at Anderson, Chouteau, Hamilton, and Lewis and Clark elementary schools, and Hale Junior High School.

2A	Demolition	Ark Wrecking	\$126,300
3A	Concrete	Contech	58,700
5A	Structural steel	Bennett Steel	67,700
6A	Millwork	KC Woodwork	208,097
9A	Drywall and ceilings	Wiljo Interiors	365,375
9B	Flooring	Interior Concepts	207,350
15A	Plumbing	J&M Plumbing	337,172
15B	HVAC	American A.C.	428,744
16A	Electrical	Raceway Electric	297,200

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$2,950,000 and is contingent upon the successful sale and receipt of the 2014A and 2014B bond funds.

RATIONALE: The repurposing of pools is part of the 2010 bond issue.

E-20. RECOMMENDATION: Assign the contracts for the pool repurposing projects at various sites to the construction manager at risk on the project, Trigon Construction.

RATIONALE: The individual awarded contracts will be encumbered as one contract to Trigon Construction. The project was included in the 2010 bond issue.

E-21. RECOMMENDATION: Approve Amendment Number Ten with Trigon General Contractors and Construction Management for the pool repurposing projects at Anderson, Chouteau, Lewis and Clark, and Hamilton elementary schools, and Hale Junior High School.

Allowances	\$162,544
General conditions	184,406
Management fees	112,752
Reimbursables	393,660
Trade contracts	2,096,638
GMP	\$2,950,000

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$2,950,000 and is contingent upon the successful sale and receipt of the 2014A and 2014B bond funds.

RATIONALE: The repurposing of pools is part of the 2010 bond issue.

E-22. RECOMMENDATION: Correct the funding source for the locker replacement project at Chouteau Elementary School with Best Companies, Inc., approved on the September 6, 2011, Agenda, item E-14.

COST: Not to exceed \$4,255.25

FUND NAME/ACCOUNT: Bond Fund, 38-1220-4700-504500-000-000000-000-12-155.

REQUISITION NUMBER: 11412772

RATIONALE: The contract was originally funded through Qualified School Construction Bonds (QSCB) and will now be completed through bond funds.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

E-23. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

E-24. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education.

E-25. RECOMMENDATION: Increase the contract with AmericanChecked, Inc., Tulsa, Oklahoma, approved on the June 17, 2013, Agenda, item E-12, for the Human Capital Department during the 2013-2014 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$115,000 (an increase of \$40,000)

FUND NAME/ACCOUNT: General Fund, 11-0000-2575-505990-000-000000-000-04-041

REQUISITION NUMBER: 11412124

RATIONALE: An increase is necessary to satisfy projected incoming invoices and to provide nationwide background checks on potential District employees and applicable volunteers for the remainder of the 2013-2014 fiscal year.

E-26. RECOMMENDATION: Purchase instructional leadership development consulting services from Battelle for Kids, the most responsive and responsible offer.

COST: Not to exceed \$221,000

FUND NAME/ACCOUNT: School Leadership Program Grant Fund, 11-7789-2573-503600-000-000000-000-05-093-7789

REQUISITION NUMBER: 11412133

RATIONALE: Battelle for kids will provide programming and support critical to the School Leadership Program grant. The key focus areas of the vendor's work will be to (1) support and enhancement of monthly leadership meetings, (2) provide professional development and coaching for ILDs, (3) expand the capacity of school leadership to use high-value data and (4) improve the efficiencies of school leaders and their school office teams.

E-27. RECOMMENDATION: Enter into an agreement with Eastern New Mexico University setting forth the terms under which they will place student interns (student teachers) with teachers within the District for purposes of fulfilling teacher preparation requirements for the 2013–2014 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: The agreements will allow the District to partner with universities in their efforts to train and prepare future teachers. Partnering with universities in this manner allows the District to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

E-28. RECOMMENDATION: Renew the contract with Teach For America (TFA) to supply the District with 100 teachers for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$4,000 per year per teacher

FUND NAME/ACCOUNT: Title II, 11-5410-2213-503600-000-000000-000-05-093-5410

RATIONALE: The District's partnership with Teach For America over the last few years has made it possible for 75 corps members to be placed annually at some of the District's highest needs schools. The most recent achievement and growth data shows that TFA corps members are able to impact student achievement in classrooms in a very meaningful and positive way. The District will increase the number of corps members to 100 in the 2014-2015 school year in an effort to meet the growing need for teachers. This is only one of several different strategies the District will implement to ensure schools are fully staffed.

F. ACTION AGENDA - Motion and vote on each recommendation

No items submitted.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

G-1. RECOMMENDATION: Pay Advanced Placement Services for Advanced Placement (AP) exams for students at Memorial High School during the 2013-2014 school year.

COST: Not to exceed \$25,000

FUND NAME/ACCOUNT: Memorial's School Activity Fund #529

RATIONALE: Administering the AP exams provides students with the opportunity to earn college credit, as well as better prepare them for college entrance exams. Exams are prepaid by students at a cost of \$87 per exam.

G-2. RECOMMENDATION: Allow students to take courses toward graduation on the Education 20/20 system during the summer months not offered, or courses above and beyond what is offered, through Teach For America Summer School.

COST: There is no cost to the District. Money collected will be deposited into the Virtual School account in order to pay teachers. Students will pay \$250 for each semester course and will be assigned a teacher to provide online instructional support if needed.

FUND NAME/ACCOUNT: Virtual School, 11-0000-1000-501700-100-000000-210-07-643

RATIONALE: This will allow opportunities for students to continue their education during the summer months for credit accrual or for credit recovery and will aid in their attainment of a high school diploma.

G-3. RECOMMENDATION: Enter into a contract with the DoubleTree Warren Place to provide a room and catering for the Edison Preparatory School JROTC Military Ball, May 3, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$7,000

FUND NAME/ACCOUNT: Edison's School Activity Fund #564

RATIONALE: The JROTC Military Ball has been held annually and is the culminating activity for students participating in JROTC.

G-4. RECOMMENDATION: Enter into an agreement with the United States Air Force to maintain an Air Force Junior Reserve Officer Training Corps (AFJROTC) unit at Washington High School during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300700

RATIONALE: The objectives of JROTC are to educate and train high school cadets in citizenship, promote community service, instill responsibility, character, and self-discipline, and provide instruction in air and space fundamentals. The AFJROTC program is grounded in the Air Force core values of "integrity first, service before self, and excellence in all we do." The curriculum emphasizes the Air Force heritage and traditions, the development of flight, applied flight sciences, military aerospace policies, and space exploration.

G-5. RECOMMENDATION: Enter into an agreement with the Department of the Navy, acting through the Naval Service Training Command, to maintain a Navy Junior Reserve Officers Training Corps (NJROTC) unit at Central High School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300701

RATIONALE: The NJROTC accredited curriculum emphasizes citizenship and leadership development, as well as maritime heritage, the significance of sea power, and naval topics such as the fundamentals of naval operations, seamanship, navigation and meteorology. Classroom instruction is augmented throughout the year by extra-curricular activities of community service, academic, athletic, drill and orienteering competitions, field meets, flights, visits to naval or other activities, marksmanship sports training, and physical fitness training.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

G-6. RECOMMENDATION: Enter into a nondisclosure agreement (NDA) with Google Inc. which will allow District staff to receive confidential corporate information. The agreement imposes no obligation to proceed with any business transaction.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300694

RATIONALE: The District is currently piloting Google Apps for Education and the use of Chromebooks in libraries. The NDA agreement will allow the District access to advance information used for planning and training purposes. The NDA will take effect upon date of signature and can be terminated by either party with 30 days prior written notice.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, MS. TRISH WILLIAMS

G-7. RECOMMENDATION: Adopt the 2014-2015 District Staffing Plan.

RATIONALE: Provision of a quality learning experience depends upon making certain that schools are adequately staffed.

G-8. RECOMMENDATION: Enter into a contract with Great Plains Coca Cola Bottling Company, Tulsa, Oklahoma, to grant exclusive sales and advertising rights for soft drink/beverages products throughout the District during 2014-2015, with renewal options for an additional four annual terms. In return, the District will receive payments, as negotiated, for sites to deposit in their respective site school activity funds and for support of Districtwide activities.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: Exclusive soft drink/beverage and snack product agreements provide unrestricted revenue in support of District programs and activities that cannot be funded through the General Fund.

G-9. RECOMMENDATION: Enter into a contract with Imperial, Inc., Tulsa, Oklahoma, to grant exclusive vending rights for snack products throughout the District during 2014-2015, with renewal options for an additional four annual terms. In return, the District will receive commission payments on actual sales for sites to deposit in their respective site school activity funds and for support of Districtwide activities.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: Exclusive soft drink/beverage and snack product agreements provide unrestricted revenue in support of District programs and activities that cannot be funded through the General Fund.

G-10. RECOMMENDATION: Enter into an agreement with the City of Tulsa pursuant to the Oklahoma Local Development Act for a six-year exemption/abatement of the School District's part of the ad valorem tax, on the following projects:
Art Deco Lofts and Apartments, 403 S. Cheyenne - Adams Hotel Building
Art Deco Lofts and Apartments, 2 W. 6th St - Transok Building
Art Deco Lofts and Apartments, 111 W. 5th St
East End Village, 401 S. Elgin

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

RATIONALE: Approval of the six-year tax exemption/abatement by local taxing authorities is required under the Local Development Act. During the six years of the abatement, the District will continue to receive ad valorem tax at the 2013 level of \$34,761, although the value of the properties will increase. The abatement is on the increase in value and taxes. Afterward, the properties will come back onto the tax rolls at the then appraised value and the District will begin receiving taxes based on the levies against the higher property values. Projected completed ad valorem for these projects is \$195,082 resulting in an increase of \$160,321 in taxes for the District.

G-11. RECOMMENDATION: Enter into a contract with Cole & Reed, P.C., Oklahoma City, Oklahoma, to provide auditing services, in response to Professional Auditing Services Request for Proposal 14045, with four annual renewal options.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$108,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2318-503310-000-000000-000-09-092

REQUISITION NUMBER: 11413797

RATIONALE: Cole & Reed, P.C. will perform an independent financial and compliance audit of the District's 2013-2014 financial statements. This firm has been the District auditor for the past five years. Expenditures for 2013-2014 totaled \$120,000.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

- G-12.** RECOMMENDATION: Purchase earth moving and preparation equipment for the Maintenance Department from the most responsive and responsible vendor.

COST: Not to exceed \$143,800

FUND NAME/ACCOUNT: 2010 Bond Fund, 3B-1222-2650-507610-000-000000-000-12-003

REQUISITION NUMBER: 11409968

RATIONALE: Equipment replacement allows for proper maintenance to school facilities increasing safety and security in schools.

- G-13.** RECOMMENDATION: Purchase Fleetvision software from Tyler Technologies Inc, Latham, New York, for fleet maintenance and garage operations for the Transportation Department.

COST: Not to exceed \$59,871

FUND NAME/ACCOUNT: Bond Fund, 3B-1132-2730-506520-000-000000-000-12-003

REQUISITION NUMBER: 11413132

RATIONALE: This purchase will provide updated software, maintenance, license and training services to be utilized by the Transportation Department and is part of the 2010 bond issue.

G-14. RECOMMENDATION: Purchase software licenses, training, and professional services from the lowest responsible vendor for the purchase and implementation of Microsoft SharePoint 2013 as specified. This purchase is a result of RFP 14056.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Technology Bond Fund, 3B-1173-2580-506530-000-000000-000-020-026

REQUISITION NUMBER: 11413550

RATIONALE: The SharePoint Enterprise system will provide the District with a unified capability to store, share, and collaborate on various types of data to support the administration of the District. SharePoint Enterprise provides a common structure and workflow capability to create and manage templates, forms, documents and other files to support District business processes. SharePoint also provides one common portal/location to access the many applications in use by administrators, teachers, and support staff in the District.

G-15. RECOMMENDATION: Enter into a license agreement with the Eisenhower International PTA for the relocation of the green and tan outdoor playground element presently located on the east side of the playground at the Enrollment Center, the previous Eisenhower facility.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District.

RATIONALE: The Eisenhower PTA purchased the outdoor equipment and, because the school has been relocated to the Nimitz site, they wish to have the equipment relocated in order for students to have access and availability.

G-16. RECOMMENDATION: Increase the contract with Lighthouse Electric approved on the July 15, 2013, Agenda, item E-18, to provide and install electrical services as needed throughout the District, July 2013 through June 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$250,000

FUND NAME/ACCOUNT: Technology Bond Fund, 3E-1179-2580-506530-000-000000-000-02-037 (\$49,282.88), and Technology Bond Fund, 3E-1168-2580-506530-000-000000-000-02-037 (\$200,717.12)

RATIONALE: The additional electrical upgrades are part of the 2013 Technology Bond issue.

G-17. RECOMMENDATION: Approve Change Order Number One to KMS for the HVAC renovation at Central High School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$350,000 and is contingent upon the sale and receipt of the 2013F Bond funds.

RATIONALE: The HVAC Renovation at Central High School is part of the 2010 bond issue. The original contract of \$5,400,000 was approved on the January 6, 2014, Agenda, item E-8.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

G-18. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable division/department budget.

G-19. RECOMMENDATION: Enter into a contract with the Institute of International Education (IIE) to act as a visa sponsor for candidates chosen from the Visiting Teachers Program in Spain.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

RATIONALE: In an effort to build the pool of bilingual and biliterate teachers, the District is participating in a visiting teachers program offered by the Oklahoma State Department and the country of Spain. The District has received an invitation to interview biliterate teachers. These potential employees have education experience and, after successfully completing the hiring process and demonstrating competency in both languages, would be able to fill various immersion vacancies. The sponsorship fee would cover all costs associated with managing the process of securing immigration visas for the employee and any family members, to be handled by the Institute of International Education. The cost for family members' visas would be reimbursed to the District by the candidates upon employment via a payroll education (approximate total reimbursement \$15,000).

G-20. RECOMMENDATION: Purchase evaluation services for the District relating to its work within the School Leadership Program grant from the most responsive and responsible offer.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: Grant Fund, 11-7789-2573-503600-000-000000-000-05-093-7789

RATIONALE: The selected vendor will evaluate the work of the District within the U.S. Department of Education's School Leadership Program as required by the District's grant.

ITEMS LISTED BELOW SUBMITTED BY CHIEF INFORMATION AND OPERATIONS OFFICER, MR. BEN STOUT

- G-21.** RECOMMENDATION: Purchase commercial refrigeration equipment for District cafeteria sites from the most responsive and responsible offeror in accordance with the terms and conditions of the Request for Proposal (RFP).

COST: \$52,500

FUND NAME/ACCOUNT: Child Nutrition Fresh Fruit and Vegetable Program Fund, 22-7680-3150-506300-700-000000-000-03-053

REQUISITION NUMBER: 11412742

RATIONALE: Refrigeration equipment will be placed in District cafeterias to accommodate produce stored for the USDA Fresh Fruit and Vegetable Program.

- G-22.** RECOMMENDATION: Enter into an implementation contract with TransPar Group, Inc., to provide professional transportation management services for the District's Transportation Department from April 22, 2014, through June 30, 2014, in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$57,582

FUND NAME/ACCOUNT: General Fund, 11-0000-2720-503100-000-000000-000-03-003

REQUISITION NUMBER: 41300697

RATIONALE: The TransPar Group program will improve culture/climate, efficiency, and services in the Transportation Department. Efficiency will be gained by evaluating bell times, optimizing the fleet and staff through route management, and lowering operating expenses by reducing overtime, fuel costs and inventory. TransPar Group, Inc., is a nationally known professional transportation management services organization that provides services to several districts in Oklahoma as well as in other states. Districts include Oklahoma City, Moore and Kansas City, Missouri.

SUPPORTING INFORMATION

CONSENT ITEM E-1

ROUTINE SECONDARY FIELD TRIPS

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Edison High School/ Band Members	Students: 50 Parents: 10 Staff: 2	Festival Disney Band Contest and Master Classes/Orlando, Florida	April 23- 28, 2014	3	No cost to the District/All costs will be student funded.
McLain High School/ Technology Students	Students: 18 Parents: 0 Staff: 2	American Airlines Training Facility and Headquarters/Dallas, Texas	May 23- 24, 2014	1	No cost to the District/All costs will be privately funded.
Memorial High School/Tulsa Engineering Academy students	Students: 12 Parents: 0 Staff: 3	Participation in the FIRST Robotics World Championship/St. Louis, Missouri	April 23- 28, 2014	4	Not to exceed \$4500/Memorial's SAF #640 and College & Career Readiness Program Assistance.
Washington High School/ JV Academic Bowl Team Members	Students: Parents: 0 Staff: 2	2014 High School National Academic Championship/New Orleans, Louisiana,	May 23- 26, 2014	1	Not to exceed \$8850/Washington's SAF #579
Washington High School/Key Club	Students: 11 Parents: 0 Staff: 2	District Key Club Convention/Dallas, Texas	April 25- 27 2014	1	Not to exceed \$1200/Washington's SAF #815/ remaining balance paid directly to Kiwanis Club by parents.

SUPPORTING INFORMATION**CONSENT ITEM E-7****ROUTINE ELEMENTARY FIELD TRIPS**

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Hoover Elementary/ 5 th grade	Students: 27 Parents: 9 Staff: 3	Capulin Volcano National Monument/ Capulin, New Mexico.	May 13-16, 2014	3 days	Not to exceed \$5,400/ Hoover Student Activity #557.
Hoover Elementary/ 5 th grade	Students: 4 Parents: 0 Staff: 2	Study Abroad Program, Chongqing, China	May 8-19, 2014	8 days	No cost to the District.

SUPPORTING INFORMATION

CONSENT ITEM E-23

POSITION CREATIONS/DELETIONS

Administrative/Certificated Positions

Create:

Position	Salary/Grade	Duties
Service Desk Supervisor-ESC/ Information Technology	BG-7 12 Months	Supervise the day-to-day operational activities of the Service Desk staff to maximize the effectiveness of technical support provided to users throughout the District.
<i>Annual Budget Impact:</i> \$ 49,300 min. – \$ 73,900 max.		
<i>Funding Source:</i> 11-0000-2560-501210- 000-000000-603-02-057		

Delete:

Position	Salary/Grade	Duties
Application Support Analyst-ESC/ Information Technology	BG-5 12 Months	Support administrative and instructional applications on multiple platforms including network servers. Includes, but not limited to, system management, problem management and resolution, vendor management and support, release levels, costs, enhancements and documentation.
<i>Annual Budget Impact:</i> \$ 39,000 min. – \$ 58,600 max.		
<i>Funding Source:</i> 11-0000-2580-501210- 000-000000-603-02-056		

Position Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Director of Leadership Development-ESC/ Teacher and Leadership Effectiveness</p> <p><i>Annual Budget Impact:</i> \$ 87,000 min. – \$ 130,400 max.</p> <p><i>Funding Source:</i> 11-0845-2340-501110-000-000000-109-05-093-0845</p>	<p>EG-9 12 Months</p>	<p>Work collaboratively with high level district leaders to support the professional development and coaching of principals on the use and understanding of the Teacher Evaluation Framework. Work in cross-functional teams to support district initiatives and key priorities related to teacher/leader effectiveness, performance management and related areas. Manage principal and assistant coaches. Oversee implementation of the School Leadership Grant. Assist the Deputy Superintendent in recommending professional learning and leadership development opportunities for Instructional Leadership Directors.</p>

Delete:

Position	Salary/Grade	Duties
<p>TPS Fellow-ESC/ Teacher and Leadership Effectiveness</p> <p><i>Annual Budget Impact:</i> \$ 69,400 min. – \$ 104,200 max.</p> <p><i>Funding Source:</i> 11-0845-2340-501110-000-000000-109-05-093-0845</p>	<p>BL-10 12 Months</p>	<p>Assist the Deputy Superintendent in recommending professional learning and leadership development opportunities for Instructional Leadership Directors. Lead major projects, with a special focus on professional and leadership development. Work with teams of professionals with experience in human capital, operations, finance, strategic planning and other critical school business areas.</p>

Position Creations/Deletions - Continued

Support Positions

Create:

Position	Salary/Grade	Duties
Athletics Administrative Specialist-ESC/ Athletics <i>Annual Budget Impact:</i> \$ 33,301 min. – \$ 45,157 max. <i>Funding Source:</i> 11-0000-2212-501210-000-000000-615-16-068	CA-15 \$16.01/hr. to \$21.71/hr. 12 Months	Assist and provide support to the Director of Athletics, the Assistant Director of Compliance, Assistant Director of Activities and the Coordinator of Sports Medicine. Manage the coaches' stipend list. Approve all athletic trips and make sure appropriate bus is reserved. Start hiring process for all coaches. Direct and assist all new coaches for processes required to be compliant. Process contracts to be approved by the Board of Education.

Delete:

Position	Salary/Grade	Duties
Director's Secretary-ESC/Athletics <i>Annual Budget Impact:</i> \$ 26,333 min. – \$ 35,402 max. <i>Funding Source:</i> 11-0000-2212-501210-000-000000-615-16-068	CA-10 \$12.66/hr. to 17.02/hr. 12 Months	Initiate hiring process for all coaches. Approve all Munis entries made by schools for athletic events. Manage the stipend list to insure coaches are paid accurately.

Position Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Accounting Services Specialist-ESC/Accounting</p> <p><i>Annual Budget Impact:</i> \$ 33,301 min. – \$ 45,157 max.</p> <p><i>Funding Source:</i> 11-0000-2511-501210-000-000000-000-08-052</p>	<p>CA-15 \$16.01/hr. to \$21.71/hr. 12 Months</p>	<p>Provide administrative support for the Accounting Department. Compile, edit, and proof the Comprehensive Annual Financial Report. Assist with the accounting website design and maintenance. Order supplies, act as site technician, time manager and site asset manager. Update, validate and maintain the vendor master file; including evaluating proper 1099 settings for complex business arrangements. Interface with vendor to resolve when conflicting information is provided. Contact vendors to process accounts payable procurement card transactions. Follow up on those payments and reconcile the activity to the credit card statement. Coordinate the documentation of department procedures and districtwide accounting processes. Design and maintain Access applications for Accounting processes and create weekly backups of the critical data.</p>

Delete:

Position	Salary/Grade	Duties
<p>Accounting Services Specialist-ESC/Accounting</p> <p><i>Annual Budget Impact:</i> \$ 28,954 min. – \$ 39,063 max.</p> <p><i>Funding Source:</i> 11-0000-2511-501210-000-000000-000-08-052</p>	<p>CA-12 \$13.92/hr. to \$18.78/hr. 12 Months</p>	<p>Coordinate communications to schools and operational sites regarding accounting and payroll matters. Provide publishing expertise for annual District financial statements and accounting manual. Act as site technician for coordinating and troubleshooting technical equipment. Coordinate hiring procedures for office personnel and administers time and attendance reporting. Reconcile and coordinate workers compensation funding requests. Provide administrative support for various committees and projects. Administer the office budget and requisition procedures. Develop and administer complex mail merge procedures for communicating technical information to employees.</p>

SUPPORTING INFORMATION

CONSENT ITEM E-24

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Evans, Samantha	3/10/14	B-1	\$ 9,838.64	Teacher-Disney/Grade 3 Rate: \$33,300.00 Return from leave
Finnannon, Katherine	3/10/14	B-11	11,112.05	Teacher-Whitman/Pre-K Rate: \$37,610.00 Return from leave
Holt, Rhonda	4/01/14	M-6-60	11,195.37	Teacher-Chouteau/Grade 6 Rate: \$38,635.00 Return from leave
Huff, Jill	5/01/14	B-13	4,173.52	Teacher-East Central/ Chemistry Rate: \$38,660.00 Return from leave
L'Hoste, Mary	3/14/14	B-6	9,627.27	Teacher-Memorial/Math Rate: \$35,300.00 Return from leave
Millner, Evelyn	3/11/14 5/30/14	B-0	10,094.32	Teacher-Hawthorne/Grade 3 Rate: \$32,900.00
Osborn, Billenda	3/12/14 5/30/14	B-8	11,137.50	Teacher-Skelly/Grade 2 Rate: \$36,300.00
Thompson, Judy	1/07/14	M-9	20,250.59 977.92	Counselor-Emerson Counselor Rate: \$37,916.00 Return from leave
Tillis, Sheryl	4/01/14	B-19	10,233.69	Teacher-Sequoyah/ Special Education Rate: \$43,930.00 Return from leave

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Support (Hourly):				
Alexander, Alona	4/01/14 5/28/14	IS-6	\$ 12.39	Teacher Assistant (TA)- Monroe Return from leave
Avila, Gilda	8/20/13 5/28/14	MT-NS	7.93	Site Assistant-Eisenhower/ Before and After Care
Bergerson, Sarah	3/24/14 6/12/14	IS-6	10.81	Paraprofessional-Mark Twain
Borens, Yolanda	3/11/14 5/28/14	MT-6	10.67	Child Nutrition Services (CNS) Assistant Manager- Sequoyah Return from leave
Carranca, Ana	3/17/14 5/28/14	MT-2	8.85	CNS Cook I-Ross
Chance, Quajune	3/24/14 6/30/14	MT-9	13.44	Culinary Coordinator-ESC/ Child Nutrition
Clark, Christin	3/24/14 5/28/14	IS-6	11.13	Paraprofessional-Gilcrease Return from leave
Cooper-Hinson, Linda	3/03/14 5/29/14	CA-3	12.39	Clerk-Memorial Return from leave
Cross, Lisa	3/03/14 5/28/14	MT-1	8.90	CNS Assistant-Eisenhower
Diles, Charles	4/09/14 6/30/14	MT-7	12.89	Labor Journeyperson- Maintenance
Doyle, Keondra	3/24/14 5/28/14	IS-6	10.81	TA-TRAICE
Fannin, Rita	4/01/14 6/30/14	MT-9	14.86	Head Custodian-Wright Return from leave
Fernandez, Alba	3/11/14 6/30/14	MT-3	9.21 .46	Custodian-McClure Shift differential
Hampton, Sandra	3/24/14 5/28/14	IS-6	12.28	Paraprofessional- Patrick Henry

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Hawkins, Osborn Jr.	2/17/14 5/28/14	MT-6	\$ 11.04	Bus Driver Return from leave
Hernandez, Maria De Carmen	3/05/14 6/30/14	MT-3	9.21 .46	Custodian-Plant Operations Shift differential
Hickmon-Moore, LaShona	3/10/14 6/30/14	CA-5	12.83	Clerk-Transportation Return from leave
Hurst, Jordan	3/10/14 5/28/14	IS-6	10.81	TA-Hale
Johnson, Cassandra	1/02/14 6/30/14	CA-6	11.64	Registrar-Indian Pupil Education Return from leave
Kirkendoll, Garold	3/18/14 6/30/14	MT-14	16.85	Craftsperson-Maintenance Return from leave
Lopez Gutierrez, Raghib	3/26/14 5/28/14	MT-8	9.21	Custodian-Hale Shift differential
Mack, Samy Jr.	2/13/14 6/30/14	MT-14	20.26	Craftsperson-Maintenance Return from leave
Malave, Alicia	3/05/14 6/30/14	MT-3	9.21 .46	Custodian-Plant Operations Shift differential
Mason, Susan	9/11/14 5/28/14	IS-6	10.81	TA-Mayo
Maulsby, Susan	3/24/14 5/28/14	IS-6	12.97	TA-Jones Return from leave
McClary, Nathaniel	4/08/14 6/30/14	MT-14	17.98	HVAC Craftsperson- Maintenance
McElroy, Linda	3/24/14 5/28/14	MT-3	10.78	CNS Cook II – Patrick Henry Return from leave
McGee, Derricka	2/25/14 5/28/14	MT-1	8.90	CNS Assistant-Jones Return from leave

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Mejia, Gabriela	3/03/14 5/28/14	MT-1	\$ 8.90	CNS Assistant-East Central
Minor, Marsha	3/24/14 5/28/14	IS-6	10.81	TA-Hawthorne
Mitchell, Dinna	8/26/13 5/28/14	IS-6	10.81	TA-Academy Central
Monroe, LaQuinto	4/09/14 5/28/14	TS-3	12.00	Campus Security Officer- ESC/Campus Police
Newman, Allen	3/24/14 6/30/14	MT-13	19.70	Craftsperson-Maintenance Return from leave
Osborn, Charissa	3/11/14 6/02/14	CA-5	10.04	Health Assistant-Springdale
Perterson, Jonathan	3/13/14 5/28/14	IS-6	10.81	Library Assistant- Lewis and Clark
Reyes De Lopez, Iris	2/18/14 5/28/14	MT-1	9.18	CNS Assistant-Skelly Return from leave
Ritchwood, Craig	3/31/14 5/28/14	MT-3	10.68	CNS Cook II-Rogers
Rushing, Malisa	3/24/14 5/28/14	IS-6	10.81	Parateacher-Monroe
Sandoval, Patricia	3/05/14 6/30/14	MT-3	9.21 .46	Custodian-Plant Operations Shift differential
Schroeder, Lisa	3/24/14 5/28/14	IS-10	13.11	Autism Paraprofessional- Memorial
Smith, Marion	4/09/14 6/30/14	MT-11	14.03	Carpentry Craftsperson- Maintenance
Timothy, Shirley	3/24/14 5/28/14	MT-6	10.72	Bus Driver Trainee
Vernon, MaReisha	3/31/14 5/28/14	MT-4	9.63	Bus Driver Trainee

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Wells, Phyllis	9/23/13 5/28/14	IS-10	10.81	TA, Parent Involvement Facilitator-Monroe
Wiley, Bryan	3/24/14 5/28/14	IS-6	10.81	TA-Academy Central
Willhite, Lisa	4/09/14 5/28/14	TS-3	12.00	Campus Security Officer- ESC/Campus Police
Willis, Donna	3/31/14 6/04/14	CA-8	15.69	Principal's Secretary-Celia Clinton Return from leave
Zurod, Jessica	3/24/14 5/28/14	IS-6	10.81	Paraprofessional-Eliot

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Emerson, Robin	Principal Intern- Chouteau M-17	3/28/14	44,406.00 3,000.00 2,523.07	18,067.66	Assistant Principal- Chouteau EG-3 Rate: \$57,488.00 Intern Additional days
Gripado, Jennifer	TPS Fellow- ESC/Human Capital BG-10	4/09/14	\$ 83,143.00	\$ 20,772.24	Director of Leadership and Development-ESC/ Human Capital EG-9 Rate: \$91,407.00
Phillips, Linda	Director of Materials Management- ESC/Materials Management BG-11	4/09/14	97,781.00	23,356.97	Equity Adjustment Rate: \$102,781.00
Support (Hourly):					
Aviles, Bobbie	CNS Cook I- East Central MT-2	3/03/14 5/28/14	9.80	10.48	CNS Cook II- East Central MT-3
Carlis, Nathaniel	Bus Driver MT-6	3/10/14 5/28/14	12.40	12.40 .15	Lead Driver
Cruz, Zonia	CNS Assistant Manager-Disney MT-6 7.5hrs/day	3/03/14 5/28/14	10.85	10.85	8hrs/day
Delaney, Jacqueline	Bus Driver MT-6 6hrs/day	1/24/14 5/28/14	10.72	10.72	8hrs/day
Espinoza, Guadalupe	CNS Assistant- Disney MT-1 7.5hrs/day	3/03/14 5/28/14	8.74	8.74	7hrs/day

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Jones, Tettra	Clerk-East Central CA-3 170 days	3/31/14 6/30/14	11.13	13.29	Purchasing AP Technician-ESC/ Materials Management CA-11 12 months
Lockett, Cecil	Head Custodian- McLain MT-10	7/01/13 6/30/14	\$ 14.20	\$ 14.70	Salary Book Correction Adding 1-CI
Macias De Gallegos, Silvia	CNS Assistant- Disney MT-1 7hrs/day	3/03/14 5/28/14	8.74	8.74	6hrs/day
Norman, Lisa	Director's Secretary-ESC/ Athletics CA-10	4/08/14 6/30/14	14.84	16.47	Athletics Administrative Specialist-ESC/ Athletics CA-15
Oliphant, Colleen	Accounting Service Specialist-ESC/ Accounting CA-12	4/08/14 6/30/14	16.59	18.08	Accounting Services Specialist-ESC/ Accounting CA-15
Pegues, Acquanetta	TA-Project Accept IS-3	3/18/14 6/30/14	12.94	13.98	Clerk-Plant Operations CA-5
Winn, Flordeliza	CNS Cook II- Salk MT-3	3/17/14 5/28/14	10.04	10.94	CNS Assistant Manager-Salk MT-6

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Bachlor, David	2/21/14	Teacher-Clinton/ Special Education	Personal illness
Barnes, Vicki	3/18/14	CNS Manager-Mark Twain	Personal illness
Buffum, Bruce	3/03/14	Teacher-Columbus/Grade 5	Personal illness
Fahey, Mary Jane	2/03/14	Teacher-Skelly/Grade 2	FMLA
Huerta, Kendall	4/24/14	Homeless Liaison, Parent Involvement Assistant-ESC/ Federal Programs and Special Projects	Maternity
Jimenez, Hannah	3/27/14	Specialist-Dual Language Immersion	Maternity
L'Hoste, Mary	12/17/14	Teacher-Memorial/Math	Maternity
Moore, Michael	2/18/14	Teacher-Washington/Music	Personal illness
Parker, Erica	4/22/14	Teacher-Chouteau/ Fine Arts	Maternity
Regnier, Lindsey	4/01/14	Teacher-Mayo/Kindergarten	Maternity
Stout, Elynne	2/26/14	Teacher-Jackson/Grade 1	Personal illness
Brewer, Lori	4/01/14	Health Assistant-Thoreau	Maternity
Hewett, Shelley	2/02/14	Paraprofessional-Memorial	Personal illness
Kirkendoll, Garold	2/17/14	Craftsperson-Maintenance	Personal illness
Manns, David	3/20/14	Custodian-Central	Worker's Comp
Newman, Allen	3/01/14	Craftsperson-Maintenance	Personal illness
Rhine, Francisca	3/18/14	Registrar-Central	Personal illness

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Axley, Carol	6/01/14	Counselor-Webster
Barrick, Deborah	6/01/14	Librarian-MacArthur
Beach, Barbara	6/01/14	Teacher-Robertson/Kindergarten
Bell, Mary	6/01/14	Teacher-East Central/Special Education
Buffum, Bruce	7/01/14	Teacher-Columbus/Grade 5
Carby, Leona	6/01/14	Teacher-Gilcrease/Grade 5
Cast, Brad	6/01/14	Teacher-Washington/Science
Curtin, Catherine	6/01/14	Teacher-Edison/Math
Duecker, Ellen	7/01/14	Director of Instructional Media and Library Services-Teaching and Learning
Duncan, Felix	8/01/14	JROTC Instructor-Memorial
Edwards, Susan	7/01/14	Teacher-Mayo/Pre-K
Enochs, Elizabeth	7/01/14	Counselor-Washington
Fahey, Mary Jane	6/02/14	Teacher-Skelly/Grade 2
Goodridge, Joan	6/01/14	Teacher-Eliot/Grade 2
Hendrick, Lynda	6/01/14	Teacher-Eliot/Grade 4
Johnston, Julie	6/01/14	Teacher-Memorial/Art
Madden, Michelle	6/01/14	Teacher-Chouteau/Grade 1
Mass, Cheryl	6/01/14	Teacher-Springdale/Grade 3
McGinnish, Diana	7/01/14	Teacher-Washington/Math
McKittrick, Lillie	6/01/14	Counselor-Edison
Phifer, Elaine	6/01/14	Teacher-Lindbergh/Special Education
Sallis, Lillie	6/01/14	Teacher-Lindbergh/Special Education

RETIREMENTS – Continued

Name	Effective Date	Assignment
Sanders, William	7/01/14	JROTC Instructor-McLain
Schlecht, Martha	6/01/14	Teacher-Lanier/Special Education
Smith, Janet	7/01/14	Teacher-Chouteau/Grade 1
Soper, Paula	6/01/14	Teacher-Remington/Grade 2
Taylor, Julia	6/01/14	Teacher-East Central/Reading
Tomlin, Charles	6/01/14	Teacher-Edison/Art
Wallace, Gayle	6/01/14	Teacher-Edison/Leadership
Young, Johnny	6/01/14	Teacher-McLain/History
Support (Hourly):		
Cooper, Shatara	3/12/14	Site Assistant-MacArthur/Before and After Care
Irwin-Harris, Donald	6/30/14	Network Technician-ESC/IT
Merton, Carl	5/28/14	Custodian-Webster
Merton, Nettie	5/28/14	Custodian-Webster
Potter, Larry	2/24/14	Craftsperson-Maintenance
Willis, Donna	6/04/14	Principal's Secretary-Celia Clinton

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Bass, Summer	3/17/14	Teacher-Jones/Pre-K
Chelsea, Suzie	3/24/14	Teacher-Eugene Field/Art
Conroy, Deborah	2/06/14	CNS Traveling Manager-
Cutting, Louise	5/30/14	Teacher-Celia Clinton/Enrichment
Griffin, Raymond	3/06/14	Teacher-Hamilton/ELD
Johnson, Gentry	6/01/14	Teacher-East Central/English
Maxwell, Michelle	3/28/14	Teacher-McLain/English
McGee, Lauren	6/01/14	Teacher-Mitchell/Grade 3
Morsman, Kathrin	5/30/14	Teacher-Lewis and Clark/Special Education
Pate, Anna	4/15/14	Teacher-Penn/Grade 4
Pendergraft, Lomajohn	6/01/14	Teacher-East Central Jr. High/Science
Schlosser, Ana	3/21/14	Counselor-East Central
Support (Hourly):		
Baquera, Velma	3/14/14	Custodian-Hawthorne
Bell, Sandra	3/24/14	Principal's Secretary-Skelly
Czeschin, Nancy	3/24/14	CNS Assistant-MacArthur
Drake, Crystal	3/28/14	CNS Manager-Mitchell
Frank, Jennifer	3/07/14	CNS Assistant-Washington
Freeman, Brenda	3/24/14	Custodian-Salk
Harper, Candace	9/26/13	Paraprofessional-ECDC Bunche
Harris, Sandra	2/28/14	Custodian-Hale

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Holmes, Wilzetta	5/28/14	TA-Columbus
Jackson, Christopher	3/03/14	Bus Driver
Marquez De Nunez, Maria	2/27/14	Custodian-Head Start
Maxwell, Irma	3/20/14	Electric Apprentice-Maintenance
McAlester, Eartha	3/24/14	TA-Jackson
Pressey, Shanta	3/17/14	Health Assistant-Celia Clinton
Remmert, Patrick	2/25/14	Bus Driver Trainee
Rodriquez, Kevin	2/20/14	Custodian-Eliot
Saucedo, Pablo	3/17/14	Custodian-Skelly
Walton, Priscilla	2/28/14	Custodian-Whitman
Watkins, Jeanne	2/28/14	Custodian-Hale
Wilson, Brittany	3/28/14	CNS Assistant-Burroughs

DECEASED

Name	Effective Date	Assignment
Support:		
Graves, Randy	2/27/14	MD Paraprofessional-McLain Jr. High
Lapsley, Shawn	3/11/14	CNS Cook II-Academy Central

TERMINATIONS

Name	Effective Date	Assignment
Support (Hourly):		
Cornelius, Ashley	3/24/14	Site Assistant-Before and After Care

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute Teachers

Adeyemi, Ademola
Biles, Jeanetta
Briseno, Maria
Carter, Patricia
Cotton, Keiarah
Dixon, Lora
Fuller, Kimberly
Glass, Tianna
Grady, Tamiko
Griffith, Thelma
Horwedel, Diana
Johal, Navi
Johnson, Gregory
Johnston, Danna
Kirkley, Garry
Mathews, Jan Lee
Minor, Drew
Provost, Cornelius
Rasmus, Gary
Ross, Alice
Santiago, Angel
Stidham, Sondra
Tuder, Alana
Wright, Kemba

ELL Access Tester

Crabbe, Jo Lynn
Richards, Terry
Rose, Rutha

Tutor

Hayes, Mary
Miller, Mollie
Starks, Ruby

Teacher Assistant

Jennings, Lesley

Custodian

Faust, Michael

Health Assistant

Ballard, Desiree

CNS

Franks, Devon

Central– 13-11-000-1000-501930-810-330000-201-07-705

Raegene Riggs, Girls Track @ \$1,200, March 17, 2014 – May 25, 2014

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Coordinator Extra Duty - 81-2635-2199-50170-000-000000-322-07-xxx

Pay certified staff, to be named, \$500/each (total not to exceed \$4,500) to serve as site coordinator for the Making a Difference and Making Proud Choices program during the 2013-2014 school year.

Extended School Year Program -

11-6210-1000-501700-239-XXXXXX-210-05-XXX -6210	\$47,000
11-6210-2132-501700-239-000000-347-05-XXX-6210	\$4,400
11-6210-2152-501700-239-000000-353-05-XXX-6210	\$4,400
11-6210-2135-501700-239-000000-334-05-XXX-6210	\$4,000
11-6210-1000-501800-239-XXXXXX-414-05-XXX-621	\$57,300
11-6210-2410-501800-239-000000-609-05-XXX-6210	\$1,700
11-6210-1000-501800-239-XXXXXX-328-05-XXX-6210	\$9,000
11-6210-2170-501700-239-XXXXXX-338-05-XXX-6210	\$4,000

Pay Special Education staff, to be named (total not to exceed \$131,800), to provide an extended school year (ESY) educational program for identified students on an Individual Educational Plan (IEP), July 10, 2014 through June 15, 2015.

Lead Teachers - \$25/hr.

Teachers - \$23/hr.

Nurses - \$23/hr.

Speech Pathologists - \$23/hr.

Occupational Therapist – at their current hourly rate of pay

Physical Therapist – at their current hourly rate of pay

Paraprofessionals – at their current hourly rate of pay

Secretary – at their current hourly rate of pay

Interpreter- at their current hourly rate of pay

Certified Spanish Interpreter – at their current hourly rate of pay

Human Capital Selectors - 11-0000-2571-501210-000-000000-321-04-041

Pay certified teachers, to be named, @ \$18 per hour (total not to exceed \$7,000) to serve as part-time scoring professionals for the new teacher hiring process.

Kravis Summer Art – 81-2439-2212-501800-000-000000-609-06-070

Pay Cathy Walton support staff member @ her current hourly rate (total not to exceed \$1,000) to assist with the Kravis Summer Art Program during the 2013-2014 school year.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

March 13, 2014 Agenda, page 52- Correct effective date

Elections

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
King, Christopher	3/10/14	M-9	\$ 11,202.45	Teacher-East Central Jr. High/Social Studies Rate: \$37,916.00 Return from leave

March 13, 2014 Agenda, pages 60,61 and 63 - Correct effective dates

Leaves of Absence

Name	Effective Date	Assignment	Reason
Council, Kandi-Lea	3/03/14	Teacher-Owen/Grade 1	Maternity
Militich, Krystal	1/28/14	Teacher-Jones/ Kindergarten	Maternity
Plaster, Michael	1/23/14	Craftsperson-Maintenance	Personal illness

March 13, 2014 Agenda, page 51 – Correct dates

State Testing - 11-0000-2112-501210-000-000000-600-14-058

Pay the following retired employees @ \$15/hr. (total not to exceed \$10,000) to assist with processing state tests OCCT (grades 3-8), EOI (grades 7-12), OMAAP (grades 9-12), April 25, 2014 through May 30, 2014.

Allgood, Deborah
Allgood, Marty
Henderson, Mike
Huntington, Helen
Kesterson, Denzel

King, Janice
McKenzie, Camellia
Price, Trudy
Winkle, Janell

SUPPORTING INFORMATION

INFORMATION ITEM G-18

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
Senior Accountant-ESC/Accounting <i>Annual Budget Impact:</i> \$ 49,300 min. – \$ 73,900 max. <i>Funding Source:</i> 11-0000-2511-501210- 000-000000-301-08-052	BG-7 12 Months	Ensure that state and federal reporting is completed accurately and on a timely basis. Provide assistance to school sites and District offices so that they can complete their duties on a timely basis. Monitor financial system software integrity. Prepare revenue and expenditure reports to be submitted to Oklahoma Cost Accounting System (OCAS) at fiscal year-end. Prepare and issue 1099-MISC statements to vendors and Internal Revenue Service. Set up accounts for sites to use when putting requisitions on the financial system. Create reports to be used for analysis of data. Monitor, research and resolve financial system-generated discrepancies. Process monthly system closing activities. Ensure the District account codes are in compliance with the State Department. Develop reports using report-writing software with both data warehouse and Tyler's SSRS. Develop complex Excel spreadsheets to allocate workers' compensation and child nutrition encumbrances and expenditures. Create the state mandated financial report for the District's financial information submitted to the State Department.

Delete:

Position	Salary/Grade	Duties
Staff Accountant II-ESC/Accounting <i>Annual Budget Impact:</i> \$ 43,800 min. – \$ 65,800 max. <i>Funding Source:</i> 11-0000-2511-501210- 000-000000-301-08-052	BG-6 12 Months	Prepare revenue and expenditure reports to be submitted to Oklahoma Cost Accounting System (OCAS) at fiscal year-end. Prepare and issue 1099-MISC statements to vendors and Internal Revenue Service. Set up accounts for sites to use when putting requisitions on the financial system. Create reports to be used for analysis of data. Monitor, research and resolve financial system-generated discrepancies. Process monthly system closing activities. Ensure the District account codes are in compliance with the State department. Develop reports using report-writing software with both data warehouse and Tyler's SSRS. Develop complex Excel spreadsheets to allocate workers' compensation and child nutrition encumbrances and expenditures. Create the FR3 report for the District's financial information submitted to the State department.

Create:

Position	Salary/Grade	Duties
Director of Business Services-ESC/ Information Technology <i>Annual Budget Impact:</i> \$ 87,600 min. – \$ 131,400 max. <i>Funding Source:</i> 11-0000-2580-501210- 000-000000-109-02-031	BG-12 12 Months	Lead Business Services department in the delivery of IT business systems and services that support the District's five core goals. Develop, manage and support business services for student achievement, safe and secure schools, and teacher leadership effectiveness, manage the business services to ensure financial sustainability in all areas of business services, and develop and supports a performance based culture through department score cards, enterprise dashboards, and provide data to all departments to support results.

Delete:

Position	Salary/Grade	Duties
Director of Initiatives Management-ESC/ Information Technology <i>Annual Budget Impact:</i> \$ 69,400 min. – \$ 104,200 max. <i>Funding Source:</i> 11-0000-2580-501210- 000-000000-109-02-031	BG-10 12 Months	Determine and evaluate project feasibility. Coordinate external resources with ISS Staff. Participate and assist in the preparation and presenting of technology plans to the Board of Education. Responsible for ISS project management and implementation.

Create:

Position	Salary/Grade	Duties
Project Manager- Strategic Partnerships-ESC/ Teacher and Leader Effectiveness <i>Annual Budget Impact:</i> \$ 55,200 min. – \$ 82,800 max. <i>Funding Source:</i> 011-xxxx-2340-501210- 000-00000-109-05-093	BG-8 12 Months	Serve as the primary liaison with all current and prospective Charter Compact members. Oversee the charter authorization function of the District. Establish and maintain open communication, using a variety of media, with all stakeholder groups. Maintain a professional relationship with colleagues, students, parents and community members. Use effective written and oral communication skills to present information accurately and clearly.

Create:

Position	Salary/Grade	Duties
School Psychology Team Specialist-ESC/Special Education and Student Services (5 positions) <i>Annual Budget Impact:</i> \$ 180,390 min. – \$ 314,015 max. <i>Funding Source:</i> 11-0000-2140-501110- 239-000000-205-06-066	Teacher's Salary Schedule 193 days	Research and update School Psychology District practices (intervention and assessment) in the area of specialization. Update School Psychology District procedures annually. Provide District-wide training in the area of specialization to support improved progress for special education children and pre-referral intervention supports. Serve on a weekly case review committee utilized by the School Psychology and Special Education Staff. Monitor eligibility compliance for state and federal special education requirement timelines. Assist other School Psychologists as needed. Collaborate with school staff, parents and outside agencies to assure students with disabilities are being provided appropriate special education programming.

Delete:

Position	Salary/Grade	Duties
School Psychologist-ESC/ Special Education and Student Services (6 positions) <i>Annual Budget Impact:</i> \$ 197,400 min. – \$ 343,626 max. <i>Funding Source:</i> 11-0000-2140-501110- 239-000000-205-06-066	Teacher's Salary Schedule 176 days	Perform many tasks to include, but not limited to, consultation for academic and behavioral intervention prior to and after eligibility determination, the administration of individualized assessment to identify disabilities and eligibility for special education services and serve as Qualified Examiners and District Officials in meeting IDEA policies and procedures.