



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, June 16, 2014**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1. Call to order and confirm that a quorum of the Board is present.
- A-2. Flag salute.
- A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1. Superintendent's special presentations and awards.
- C-2. Motion, second, discussion and vote to accept the resignation of Dr. Leigh Goodson as vice president of the Board of Education effective immediately.
- C-3. Motion, second, discussion and vote to elect a new vice president of the Board of Education who will immediately assume such duties.
- C-4. Swearing in of Campus Police Chief.

D. Approve minutes of previous meeting of the Board of Education.

Regular Meetings

June 2, 2014

Special Meetings

May 29, 2014

June 5, 2014

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA - Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NON-ROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Tuesday, July 8, 2014, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

E-1. RECOMMENDATION: Renew contracts with the community facilities listed in order to provide educational services to all appropriate and eligible students attending or residing at said facilities during the 2014-2015 school year.

David L. Moss Correctional Facility
Hillcrest Medical Center/OSU Medical Center
Juvenile Detention Center
Parkside
Phoenix Rising
Shadow Mountain Riverside, Hope and Behavioral
Counseling and Recovery Services of Oklahoma (Calm Center)

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300716, 41300717, 41300718, 41300719, 41300720, 41300721, 41300722

RATIONALE: The hospital or residency treatment sites have requested educational services from the District. By state statues, the District is required to provide an appropriate number of teachers for the delivery of educational services.

E-2. RECOMMENDATION: Renew the contracts with the following school booster clubs to sell stadium foods and beverage concessions during the 2014-2015 school year.

East Side Booster Club, East Tulsa Sports Complex
Memorial Band Parents Club, Lafortune Stadium
BTW Touchdown Club, S.E. Williams Stadium
McLain Quarterback Club, Melvin Driver Stadium
Webster PTSA Warrior Wagon, Marshall Milton Stadium

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: These contractors will provide concession services at all athletic and other events in the stadiums during the 2014-2015 school year. The District benefits monetarily from stadium concessions to enhance the overall athletic program.

- E-3.** **RECOMMENDATION:** Renew the agreement with Game Day Media to provide custom media guides for the fall, winter and spring athletic events during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: There is no cost to the District. Game Day Media agrees to pay the District one payment of \$5,000 and two payments of \$10,000 to be deposited into the Athletics' Activity Fund #536.

REQUISITION NUMBER: 41300805

RATIONALE: Game Day Media will obtain sponsors' messages to be placed in professionally designed team media guides to be sold at District athletic events. Proceeds will be used to assist secondary schools with expenses during the 2014-2015 school year.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

- E-4.** **RECOMMENDATION:** Enter into a collaborative agreement with Muscogee (Creek) Nation Head Start for eligible children, ages three through five, identified as having disabilities and attending Muscogee (Creek) Head Start during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300736

RATIONALE: The proposed agreement establishes the operating procedures for the way the District implements the Individuals with Disabilities Education Act (IDEA) to eligible children attending Muscogee (Creek) Nation Head Start.

- E-5.** RECOMMENDATION: Rescind the Board approval of the nondisclosure agreement with Google, Inc., made on the April 21, 2014, Agenda, item E-7.

RATIONALE: District's counsel did not approve the form of agreement and Google, Inc. refused to incorporate District counsel's recommendations.

- E-6.** RECOMMENDATION: Purchase library books from Follett Library Resources, McHenry, Illinois; Baker and Taylor, Charlotte, North Carolina; and Perma-Bound Books, Jacksonville, Illinois, as needed during the 2014-2015 school year. Specific titles may be purchased directly from the respective publisher when that option is available and is the most cost effective.

COST: Not to exceed \$1,000,000

FUND NAME/ACCOUNT: To be charged to the applicable funds/accounts

RATIONALE: Pricing agreements with vendors have allowed the District to obtain competitive pricing and services for all District libraries. Expenditures during the 2013-2014 school year totaled approximately \$725,000.

- E-7.** RECOMMENDATION: Renew the agreements with Barnes & Noble, Tulsa, Oklahoma; and Scholastic Book Fairs, Joplin, Missouri, and Oklahoma City, Oklahoma, to provide books for students to purchase.

FUND NAME/ACCOUNT: To be charged to the applicable 2014-2015 school activity funds/accounts

RATIONALE: The vendors supply books for students to purchase. Deposits are made to the appropriate school activity fund account. Actual expenditures are determined by individual student purchases.

E-8. RECOMMENDATION: Purchase state-adopted textbooks from the state depositories, Thompson School Book Depository and Archway, both of Oklahoma City, Oklahoma, during the 2014-2015 school year.

COST: To be determined

FUND NAME/ACCOUNT: To be charged to the applicable funds/accounts

RATIONALE: Expenditures during the 2013-2014 school year totaled approximately \$1,000,000.

E-9. RECOMMENDATION: Renew the pricing agreement with Barnes & Noble of Tulsa, Oklahoma, to provide a local book resource to the District.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: To be charged to the applicable 2014-2015 funds/accounts

RATIONALE: The agreement will allow the District to purchase books as needed for the sites and departments. Expenditures for the 2013-2014 school year were approximately \$130,000.

E-10. RECOMMENDATION: Renew the contract with Project Lead the Way (PLTW), Indianapolis, Indiana, to provide science, technology, engineering, and math (STEM) education utilizing the PLTW program curriculum.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$15,000

FUND NAME/ACCOUNT: College and Career Readiness Funds, 11-4120-1000-50XXX-317-XXXXX-000-05-XXX-4120

REQUISITION NUMBER: 11500078

RATIONALE: PLTW is a nationally recognized curriculum for STEM education. The District has partnered with PLTW since 2006 and the program continues to grow. The program is currently offered at Carver Middle, Central Jr. High, Edison Middle, Hale Jr. High, McLain Jr. High, Memorial Jr. High, Rogers College Jr. High, McLain High School, and Memorial High School. Expenditures for 2013-2014 totaled \$12,750.

- E-11.** RECOMMENDATION: Renew the contract with Oklahoma State University, Stillwater, Oklahoma, for graduate students in speech-language pathology for clinical extern experience in schools for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300732

RATIONALE: This will allow OSU graduate students in the speech-language pathology program to complete clinical extern experience within the District. Upon students' graduation, this may lead to a pool of applicants should an opening for a speech-language pathologist exist within the District.

- E-12.** RECOMMENDATION: Renew the contract with the University of Oklahoma (OU), Health Sciences Center, Oklahoma City, Oklahoma, to provide clinical rotation experience for occupational therapy, speech pathology and physical therapy students enrolled at OU during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District.

REQUISITION NUMBER: 41300733

RATIONALE: OU occupational therapy students will work under the supervision of designated occupational therapists. Occupational therapy students bring with them current research in the field, which will promote quality learning experiences for the Special Education Department, teachers and students.

E-13. RECOMMENDATION: Enter into a contract with Tulsa Community College (TCC) to provide clinical rotation experience for occupational therapy assistant students enrolled at TCC during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300740

RATIONALE: TCC occupational therapy assistant students will work under the supervision of designated occupational therapists. Occupational therapy assistant students bring with them current research in the field, which will promote quality learning experiences for the Special Education Department, teachers, and students.

E-14. RECOMMENDATION: Enter into a contract with Regina Lopez of the University of Central Oklahoma to provide technical assistance and professional development activities to administration and faculty in the District during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$42,000

FUND NAME/ACCOUNT: Title III LEP Grant Funds, 11-5720-2213-503200-410-000000-000-05-070-5720

REQUISITION NUMBER: 11500390

RATIONALE: This service will provide technical assistance and training to staff Districtwide on culturally responsive teaching and sheltered instruction techniques and methodologies for providing effective instruction to English language learners (ELL). This will also provide professional development to administration and faculty Districtwide throughout the school year to improve teaching and learning skills focused on ELL students.

E-15. RECOMMENDATION: Enter into a contract with the Intercultural Development Research Association (IDRA), San Antonio, Texas, to provide technical assistance and professional development activities to administration and faculty of Tulsa Public Schools during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$45,000

FUND NAME/ACCOUNT: Title III LEP Grant, 11-5720-2213-503600-410-000000-000-05-070-5720

REQUISITION NUMBER: 11500027

RATIONALE: This support will provide technical assistance and professional training to staff Districtwide on techniques and methodologies for providing effective instruction to ELL students and dual language learners to support educational and linguistic achievement.

E-16. RECOMMENDATION: Purchase language assistance services of interpretation and translation from Sebastian Lantos, LLC, Tulsa, Oklahoma, from July 1, 2014, to June 30, 2015.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: ELL Fund, 11-0847-2199-503200-000-000000-000-05-070-0847

REQUISITION NUMBER: 11500389

RATIONALE: Sebastian Lantos LLC provides the District with certified language interpretation and translation services in a variety of languages. This service facilitates effective communication with the District's limited English proficient (LEP) parents and guardians and compliance with the District's Resolution Agreement with the Office for Civil Rights.

E-17. RECOMMENDATION: Enter into an agreement with Dayspring Behavioral Health Services, Springfield, Missouri, to provide the ELL/Immigrant Parent Outreach Program for parents of ELL/immigrant students from July 1, 2014, through June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Title III Grant Fund, 11-5710-2194-503200-410-000000-000-05-070-5710

REQUISITION NUMBER: 11500392

RATIONALE: The ELL/Immigrant Parent Outreach Program provides ELL/immigrant parent outreach case managers through Dayspring to encourage and strengthen relationships between school sites and parents of ELL/immigrant students. ELL/immigrant case managers help to facilitate meaningful involvement and support for the academic and linguistic achievement of ELL/immigrant students in the following ways: 1) home visits by case managers and school staff to enable direct communication and build relationships of trust between the parents of ELL/immigrant students and the school; 2) using local media, internet, radio and television to deliver information to increase awareness of school events and the importance of parent participation in their child's education; 3) being present and involved at many school functions to encourage ELL/immigrant parent participant; 4) presenting workshops and training to ELL/immigrant parents on the goals and purpose of the ELL/immigrant program, information on the school system including procedures and expectations, and activities that can be done at home as a family to enhance student learning opportunities.

- E-18.** **RECOMMENDATION:** Renew the contract with Kelly Montes De Oca, Altadena, California, for consulting services from July 1, 2014, through June 30, 2015, to work with the District's iPD team to facilitate the work outlined in the iPD Grant awarded by the Bill and Melinda Gates Foundation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$2,000

FUND NAME/ACCOUNT: iPD Grant, 11-0084-2340-503200-000-000000-000-05-070-0084

REQUISITION NUMBER: 41300666

RATIONALE: Montes De Oca's expertise will support grant deliverables, guide team action planning and grant development, provide feedback on iPD implementation, engage in collaboration with the IPD team, and serve as a liason between the District and the Bill and Melinda Gates Foundation. Expenditures for the 2013-2014 school year were approximately \$32,000.

- E-19.** RECOMMENDATION: Renew the contract with Oklahoma Department of Rehabilitation Services (DRS) to provide a Transition School-to-Work program for students with disabilities for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300735

RATIONALE: A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through work adjustment training on the two types of work study. School work study is supervised or closely monitored by school personnel and the school pays the stipend with DRS making reimbursement to the school for that payment. Employer work study is employment experience in a part-time job in the community with the employer paying the salary. In both cases, the student is given school credit and important guidance and instructional help is given around the work experience.

- E-20.** RECOMMENDATION: Renew the contract with Resources 4 Classroom Learning, Inc. serving as project manager for the iPD grant from July 1, 2014, through June 30, 2015, and to work with the District's iPD team to facilitate the work outlined in the iPD grant awarded by the Bill and Melinda Gates Foundation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$20,000

FUND NAME/ACCOUNT: IPD Grant, 11-0084-2340-503200-000-000000-000-05-070-0084

REQUISITION NUMBER: 41300668

RATIONALE: Resources 4 Classroom Learning, Inc. will support phase I Grant deliverables, and assist in development of iPD Grant, phase II. Phase II deliverables include assisting grant writing; scheduling, planning, and conducting meetings of grant team members; communication and collaboration with Grant Consultant Kelly Montes De Oca; and participation in iPD Grant meetings. Expenditures for the 2013-2014 school year were approximately \$55,000.

- E-21.** RECOMMENDATION: Renew the contract with the Department of Human Services (DHS) to provide social service workers at Central, East Central, Edison, Rogers, McLain, Memorial, Rogers, Washington and Webster high schools during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2113-503200-239-000000-000-06-066

REQUISITION NUMBER: 11500397

RATIONALE: The District reimburses DHS 50 percent of salary and benefits because DHS pays the full payroll cost for each of these employees. The total reimbursement charge to the District for each employee shall not exceed \$25,000 which is reimbursed on a quarterly basis to DHS once they have submitted verifiable salary costs. These social service workers assist school staff referrals, provide preventive services, intervention services and make referrals to DHS and other appropriate community agencies and organizations as needed. Total expenditures for the 2013-2014 school year were approximately \$180,000.

- E-22.** RECOMMENDATION: Renew the collaborative agreement for eligible children, ages three through five, identified as having disabilities and attending the Tulsa Educare Program during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300739

RATIONALE: The proposed agreement establishes the operating procedures for the way the District implements IDEA to eligible children attending the Tulsa Educare Program.

- E-23.** RECOMMENDATION: Purchase coaching and onsite support for iREAD, Read 180 and System 44 in grades kindergarten through tenth and Comprehensive Early Literacy training, job embedded coaching, onsite support and teacher materials of the Tulsa Model for Balanced Literacy for grades prekindergarten through third.

COST: Not to exceed \$1,761,100

FUND NAME/ACCOUNT: Bond Fund, 3B-1134-1000-06530-100-000000-000-020-070(\$29,100); General Fund, 11-0167-1000-506810-100-000000-000-06-070 (\$1,732,000)

REQUISITION NUMBER: 11417087

RATIONALE: Continued support of intensive reading intervention programs (System 44/Read 180) is needed to support struggling readers. The District currently owns Scholastic intervention materials to service all students in grades third through tenth in need of reading intervention. Continued job-embedded professional development for intervention teachers will ensure fidelity of implementation and improvement in reading achievement. A year-long Comprehensive Early Literacy Professional Development Plan will include training, job-embedded coaching, onsite support, and teacher materials. This plan provides prekindergarten through third-grade teachers and administrators an in-depth understanding of the Tulsa Model for Balanced Literacy.

- E-24.** RECOMMENDATION: Enter into a memorandum of understanding with Reading Partners, a California nonprofit public benefit corporation in Oakland, California, to begin in July 2014 for the recruitment training of local volunteers to provide reading tutoring for the following elementary schools: Anderson, Celia Clinton, Cooper, Eugene Field, Hawthorne, Jackson, Kendall-Whittier, Kerr, Key, Mark Twain, McClure, Mitchell, Park, Sequoyah, and Skelly.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$225,000

FUND NAME/ACCOUNT: Title I Fund, 11-5118-1000-503200-494-000000-000-05-XXX-5118 or 11-5150-1000-503200-494-000000-000-05-XXX-5150.

REQUISITION NUMBER: 11500413

RATIONALE: During the 2014-2015 school year, Reading Partners will provide one-on-one reading support to qualifying students of identified District schools utilizing structured curriculum-based materials, and will ensure that volunteers providing reading support are appropriately trained and receive ongoing coaching and support.

E-25. RECOMMENDATION: Renew or enter into contracts, as applicable, with the following community agencies to provide school-based comprehensive mental health and social services for Medicaid-eligible children during the 2014-2015 school year. Agencies may service any school with written permission of the school principal.

A New Way

Betty Jackson Counseling Services

Center For Therapeutic Interventions

Counseling and Recovery Services

CREOKS Behavioral Health Services

Daybreak Family Services

DaySpring Community Services, Inc.

Domestic Violence Intervention Services, Inc.

Family and Children's Services

Family and Youth Intervention Services of Tulsa

Grand Lake Mental Health Center, Inc.

Health Concepts

Improving Lives Counseling Services, Inc.

Maati Ra Counseling Services

Morton Comprehensive Health Services, Inc.

North Tulsa Counseling Services, LLC

Quest MHSA

Shadow Mountain Behavioral Health System

SYD-LYFE Counseling Services, LLC

Volunteers of America

Youth Care of Oklahoma

Youth Services of Tulsa

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300809, 41300810, 41300811, 41300812, 41300813, 41300814, 41300815, 41300816, 41300817, 41300818, 41300819,41300820, 41300821, 41300822, 41300824,41300825, 41300826, 41300827, 41300828, 41300829, 41300830, 41300831

RATIONALE: These school-based services will include individual counseling, family counseling, referral services, classroom consultation, and team intervention and case management which support the academic goals by decreasing out-of-school suspensions, improving attendance and increasing classroom academic learning time.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

E-26. RECOMMENDATION: Enter into a contract with Darlene Merry, education leadership consultant, to provide evidence-based executive coaching, retreat facilitation and planning, July 1, 2014 - June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Civic Donor Grant Dund, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 41300797

RATIONALE: Executive leadership will continue to receive evidence-based and differentiated support with a specific emphasis on supporting the implementation of the action steps identified in the Leadership Sustainability report. These targeted consulting, coaching and planning services will improve executive team leadership capacity and performance and provide support in the planning of executive team retreats. Darlene Merry is a nationally-recognized consultant.

E-27. RECOMMENDATION: Enter into a professional service agreement with The Assistance League of Tulsa/Operation School Bell to provide clothing to kindergarten through fifth-grade students in need of assistance during the 2014-2015, 2015-2016 and 2016-2017 school years.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300742

RATIONALE: Operation School Bell provides District students with new clothing including uniform items, books, hygiene kits and shoes.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

E-28. **RECOMMENDATION:** Approve the following banks as official depositories for the period July 1, 2014, to June 30, 2015, for all funds.

American Bank and Trust Co.
Arvest Bank
Bank of America
Bank of Oklahoma, N.A. Tulsa
F&M Bank/Prosperity
Freedom Bank
JPMorgan Chase Bank NA
ONB Bank & Trust
Peoples State Bank
Spirit Bank
Tulsa Teachers Credit Union

RATIONALE: Oklahoma Statutes, Title 62-516.5, require the Treasurer of every school district in the state of Oklahoma to deposit daily all funds that come into their possession into one or more banks. The District uses the listed banks for this purpose.

E-29. **RECOMMENDATION:** Authorize the Treasurer of the District to issue nonpayable warrants to an aggregate amount not to exceed \$15,000,000 at any one time at the discretion of the Treasurer if the issuance of nonpayable warrants is necessary to pay the District's current obligations, including payroll, on a timely basis.

FURTHER RECOMMEND: The Treasurer shall register each nonpayable warrant on the Treasurer's warrant register as provided by law and no warrants shall be issued which would cause all warrants, payable and nonpayable, issued by the District to exceed the amount of the estimate made and approved for the current fiscal year or the amount authorized for such purpose by a bond issue. The nonpayable warrants shall be paid, in numerical order, from the first

available ad valorem tax receipts of the District, provided that the Treasurer, at his discretion, may pay the nonpayable warrants from other sources of available District revenue. The Treasurer be authorized, at his discretion from time to time, to invest any monies in his custody in the General Fund, Building Fund, Bond Fund or other funds not necessary for current expenditures in nonpayable warrants issued by the District. No further action by the Board of Education shall be necessary to authorize the Treasurer to issue nonpayable warrants within the limits of this recommendation. As authorized by Title 62. O.S. (1991) 475, the Treasurer is authorized to enter into arrangements with financial institutions to facilitate the honoring and processing of the nonpayable warrants, with no charge to the District other than the interest payable on the nonpayable warrants. This authorization will terminate on February 1, 2015, and no nonpayable warrants shall be issued after that date except on subsequent authorization by the Board of Education.

RATIONALE: The adoption by the Board of the above recommendations is necessary to allow the Treasurer to issue nonpayable warrants, if necessary, and is proposed as a method of financing cash flow deficits during the period of time prior to the receipt of the 2014 ad valorem taxes. The nonpayable warrants issued under this authority will bear interest from the date or dates the nonpayable warrants are honored by acceptance at a financial institution until paid by the District at a rate of interest equal to the 90-day treasury bill rate on the date of acceptance plus 210 basis points, not to exceed ten percent per annum except that nonpayable warrants purchased as an investment for District funds, as authorized herein, will be noninterest bearing. The arrangement with a local bank is a program designed to immediately honor nonpayable warrants, if issued. The bank program will be used by the District only in the event that 1) the District issues nonpayable warrants, and 2) the District is unable to invest in these warrants using cash from another fund. The District entered into such an agreement with the service provider during the previous five fiscal years; however; the funds provided under the agreement were not needed.

E-30. RECOMMENDATION: Renew the service agreement with National Benefit Services, LLC, Salt Lake City, Utah, to provide 403(b) plan administration and compliance services.

FURTHER RECOMMEND: The attorney for the School District review and approve the appropriate service agreement and the proper officers of the Board of Education be authorized to execute the service agreement on behalf of the District.

COST: \$216

FUND NAME/ACCOUNT: General Fund, 11-0000-2575-508100-000-000000-000-04-041

REQUISITION NUMBER: 11500318

RATIONALE: National Benefit Services administers the written 403(b) plan for the District and provides compliance services in accordance with Internal Revenue Service regulations for 403(b) tax sheltered plans. There is no cost increase for 2014-2015.

- E-31.** RECOMMENDATION: Renew the contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, Inc. to provide school activity fund audits and other consulting services during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$28,500

FUND NAME/ACCOUNT: General Fund, 11-0000-2511-503310-000-000000-000-08-098

REQUISITION NUMBER: 11500268

RATIONALE: The firm of Sanders, Bledsoe & Hewett performs the District's internal audit of every school sites activity funds. This fee also includes preparation of the Estimate of Needs for 2014-2015. The fees charged for 2013-2014 school year were \$28,125. The \$375 increase is due to the additional site audit at McLain 7th Grade Academy.

- E-32.** RECOMMENDATION: Authorize the Superintendent or his designee to choose a different, qualified, bond fund from which a previously Board approved purchase of goods or services is made or classified when it is deemed the best method for the District to comply with IRS Arbitrage Rebate Regulations and the purchased item qualifies for purchase from either bond fund.

COST: No additional cost to the District

RATIONALE: When the District has money on hand from two or more bond sales, they will have different arbitrage spending deadline dates. This authority allows the District to comply with IRS spending deadlines by changing the previously approved account number between bond expenditures. Since the expenditures included would qualify from any of the funds under the terms of the March 2, 2010, bond election, and/or the May 14, 2013, bond election, the spending deadlines and benchmark amounts could then be met. This method has been used many times in the past with Board approval and since it is basically a necessary mechanical clerical device, this authority will eliminate the need for bringing these items to the Board each time the situation arises, thus streamlining the process. The District has authority to issue and spend from the

remainder of the March 2, 2010, authorization with approximately \$10,749,740 remaining to be spent. \$232,840,000 has been sold from the 2010 bond authorization leaving \$121,160,000 remaining unsold. The District has authority to issue and spend from the remainder of the May 14, 2013 authorization with approximately \$8,670,045 remaining to be spent. \$17,160,000 has been sold from the 2013 bond authorization leaving \$20,840,000 remaining unsold.

E-33. RECOMMENDATION: Approve revisions to the Administrative Handbook for School Activity Funds.

RATIONALE: The Administrative Handbook for School Activity Funds is used as a reference manual by school activity fund treasurers and school administrators. Each year the handbook is reviewed and revised to comply with any new state statues or changes in District Board policies. The revised pages will be printed and distributed to the school sites.

E-34. RECOMMENDATION: Approve the District negotiations team for teacher negotiations as follows.

Trish Williams, Chief Financial Officer (Lead Negotiator)
Talia Shaull, Chief Human Capital Officer
Oliver Wallace, Lead Secondary ILD
Chris Johnson, Chief Accountability Officer
Melissa Duncan, TASSP President
Tasha Johnson, TAESP President
Ken Calhoun, Executive Director of Human Capital (alternate)

RATIONALE: Establishing the negotiations team is the first step in beginning the collective bargaining process with Tulsa Classroom Teachers Association.

E-35. RECOMMENDATION: Renew the agreement with First Southwest Asset Management Inc., for annual arbitrage rebate compliance services in connection with all bonds issued by the School District.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$9,810

FUND NAME/ACCOUNT: General Fund, 11-0000-4400-503300-000-000000-000-08-097

REQUISITION NUMBER: 11500329

RATIONALE: The arbitrage rebate compliance calculations required by the Internal Revenue code are extremely technical and complex. First Southwest Asset Management, Inc. has the experience and expertise to make the calculations. The company has previously provided these services for the School District. The fees paid in 2013-2014 totaled \$10,455. This year's encumbrance is the same as 2013-2014.

E-36. RECOMMENDATION: Approve the following scheduled principal and interest installments on District bond issues due for the 2014-2015 fiscal year. The payment will be made by wire or warrant. The money for these payments will be available in the District's Debt Service Fund.

| <u>Bond Principal and Interest Payments to be Paid During 2014-2015</u> | | | | |
|---|-----------------|----------------|-------------|----------------|
| Payment Due Date | Bond Issue Date | Principal | Interest | Total |
| 8/01/2014 | 8/01/2009 | \$5,445,000.00 | \$65,340.00 | \$5,510,340.00 |
| 8/01/2014 | 8/01/2012 | 9,500,000.00 | 225,625.50 | 9,725,625.00 |
| 9/01/2014 | 9/01/2011 | 10,500,000.00 | 262,500.00 | 10,762,500.00 |
| 9/01/2014 | 3/01/2013 | 0 | 56,250.00 | 56,250.00 |
| 10/01/2014 | 4/01/2012 | 0 | 25,000.00 | 25,000.00 |
| 11/01/2014 | 11/01/2010 | 10,000,000.00 | 250,000.00 | 10,250,000.00 |
| 12/01/2014 | 6/01/2010 | 0 | 160,312.50 | 160,312.50 |
| 2/01/2015 | 8/01/2012 | 0 | 178,125.00 | 178,125.00 |
| 2/01/2015 | 8/01/2013b | | 798,750.00 | 798,750.00 |
| 2/01/2015 | 8/01/2013c | | 262,500.00 | 262,500.00 |
| 3/01/2015 | 9/01/2011 | | 210,000.00 | 210,000.00 |
| 3/01/2015 | 3/1/2013 | 2,500,000.00 | 56,250.00 | 2,556,250.00 |
| 4/01/2015 | 4/01/2012 | 1,250,000.00 | 25,000.00 | 1,275,000.00 |
| 5/01/2015 | 11/01/2010 | | 150,000.00 | 150,000.00 |
| 6/01/2015 | 6/01/2010 | 14,250,000.00 | 160,312.50 | 14,410,312.50 |

COST: The total principal and interest cost is \$56,330,965.

FUND NAME/ACCOUNT: Principal of \$53,445,000 will be paid from the Sinking Fund, 41-0000-5100-509100-000-000000-000-08-097 and interest of \$2,885,965 will be paid from the Sinking Fund, 41-0000-5100-508310-000-000000-000-08-097.

RATIONALE: Bond installment payments are a required component of every bond issue. Last year's principal and interest totaled \$54,923,055, with \$51,925,000, in principal and \$2,998,055, in interest. Cost varies each year as bonds are issued/retired.

E-37. RECOMMENDATION: Purchase postage services from Pitney Bowes, Pittsburgh, Pennsylvania, and Sashay Corporate Services LLC, d.b.a. Automated Mail Service, Tulsa, Oklahoma, for the District's mail room.

COST: \$76,500

FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505310-000-000000-000-08-054

REQUISITION NUMBER: 11500312 (Pitney Bowes), 11500310 (Sashay)

RATIONALE: Postage is necessary for the mailroom to meet District needs.

E-38. RECOMMENDATION: Renew the master vehicle rental agreement with Mahan Rent-a-Car and/or Tulsa Truck Rental for the 2014-2015 school year.

FUND NAME/ACCOUNT: Rentals will be charged to the applicable 2014-2015 School Activity Fund/Account.

RATIONALE: The District frequently rents vehicles to transport students for a variety of events off campus. In that individual coaches, principals and administrative staff are not authorized to execute the rental contracts, a master agreement has been developed that would prevail for the transactions and still allow specific requirements (type of vehicle, dates/times) to be stipulated by the requestor and authorized by District/SAF purchase order. Cost for rentals during 2013-2014 totaled approximately \$25,000.

E-39. RECOMMENDATION: Purchase travel services from World Travel Service, Tulsa, Oklahoma, as needed during the 2014-2015 school year.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: General Fund, 11-XXXX-XXXX-505820-000-000000-000-XX-XXX.

RATIONALE: Aggregating volume with one vendor reduces fees and enhances services. Expenditures during the 2013-2014 school year totaled approximately \$174,500.

E-40. RECOMMENDATION: Renew the contracts with Lifetouch, Artisanlife Photography, Knutson Photography, Ken's Universal Photo, Inc, all of Tulsa, Oklahoma, and Ruth Kelly Studio, Muskogee, Oklahoma, for student school pictures; and Inter-State Publishing, Sedalia, Missouri, Herff-Jones of Sapulpa, Oklahoma, and Josten's and Lifetouch, both of Tulsa, Oklahoma, for school yearbooks.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

FUND NAME/ACCOUNT: Purchases will be charged to the applicable 2014-2015 School Activity Fund/Account.

RATIONALE: The vendors collect funds from students for pictures/yearbooks and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features and services.

- E-41. RECOMMENDATION:** Extend the agreement with Office Max to purchase nonwarehoused office supplies, as needed, for all District sites during 2014-2015 in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$400,000

FUND NAME/ACCOUNT: Purchases will be charged to the applicable fund/account.

RATIONALE: Electronic ordering and system billing are the most effective procurement methods for handling repetitive low dollar orders. This agreement provides a cost effective source for items not available in the District's warehouse. Expenditures during the 2013-2014 school year were approximately \$365,000.

- E-42. RECOMMENDATION:** Purchase paper, office, classroom, custodial and library supplies from the most responsive and responsible offerors to restock the warehouse, as necessary, during the 2014-2015 school year.

COST: Not to exceed \$1,800,000

FUND NAME/ACCOUNT: To be charged to the applicable fund/account

RATIONALE: It is necessary to maintain adequate warehouse stock for distribution to various sites. The value of these supplies drawn from the warehouse during the 2013-2014 school year totaled approximately \$1.4 million. These supplies represent 621 line items (art supplies, paper, pens/pencils, notebooks, audio visual supplies, paper towels, waste containers and liners, floor varnish, cleaning supplies, etc).

E-43. RECOMMENDATION: Continue the agreement with C & J Uniforms to purchase school uniforms for homeless children and youth enrolled in the District in accordance with the terms and conditions of the Request for Proposal.

COST: \$100,000

FUND NAME/ACCOUNT: Title I Grant Fund, 11-5118-2199-506810-494-000000-000-05-093-5118

REQUISITION NUMBER: 11500291

RATIONALE: Title I homeless money is designed to address the problems that homeless children and youth face in enrolling, attending and succeeding in school. Homeless children and youth should have access to the educational and other services that are needed to enable them to meet the same challenging state student academic achievement standards to which all students are held. There is no cost increase for 2014-2015.

E-44. RECOMMENDATION: Enter into a contract with Metropolitan Tulsa Urban League to use McLain Junior High/Seventh Grade Academy, beginning June 16, 2014, through July 25, 2014, and with the Greenwood Cultural Center to use Emerson Elementary School, beginning June 16, 2014, through August 1, 2014, to operate Freedom Schools in cooperation with the Children's Defense Funds' Freedom School program.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

REQUISITION NUMBER: 41300799

RATIONALE: This is the ninth year of the Freedom Schools programs at District facilities. The purpose of the program is to connect the needs of children and families to community resources and to enhance parental involvement. Activities will include reading circles, work stations for cooperative group activities, conflict resolution, and social action activities. The six-week program is provided at no cost to the students. There is no additional cost to the District.

E-45. RECOMMENDATION: Approve an agreement between the District and Data Business Systems of Colorado, Inc. (DBS) to participate in the PayForIt online, website payments system until June 30, 2015. The term of the agreement will renew automatically for one year on July 1, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$3,919.50

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3140-505990-700-000000-000-03-053 (\$295); Before and After Care General Fund Account, 11-0390-503300-000-000000-000-16-039 (\$590); and Financial Services General Fund Account, 11-0000-2511-503310-000-000000-000-08-098 (\$3,034.50)

REQUISITION NUMBER: 11500315, 11500322, 11500324

RATIONALE: The system allows parents to make purchases from items displayed on the District's web pages, accumulate the price of the purchases in a "shopping cart," and pay for the items using either their credit card or an online check. The system clears the credit card and check purchases and deposits the proceeds into the District's bank account. Reports from the system provide the administrative data needed to then credit the revenue back to the proper source of the sale. The system is used by Child Nutrition to allow parents to purchase meal tickets and by Before and After Care for tuition and registration payments as well as various other District programs.

- E-46.** RECOMMENDATION: Extend the agreement with Mr. Ed's Auction Company, Catoosa, Oklahoma, to conduct auctions of surplus items/equipment as needed during the 2014-2015 school year.

COST: No cost to the District

REQUISITION NUMBER: 41300804

RATIONALE: An auction is the most cost effective manner to offer this merchandise to the public. The vendor will advertise, administer and conduct sales. Net proceeds are deposited into the General Fund or, as applicable, the Child Nutrition Fund.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

- E-47.** RECOMMENDATION: Enter into a contract with American Office Surfaces, Westlake, Ohio, the lowest responsible bidder, to refurbish the auditorium seats at Rogers High School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$254,559

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of 2014C Bond funds.

REQUISITION NUMBER: 41300760

RATIONALE: Improvements of auditorium seats are part of the 2010 bond issue.

- E-48. RECOMMENDATION:** Enter into a contract with the Watts Co., the lowest responsible bidder, for relocating the library at Bell Primary School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Total cost not to exceed \$49,920.

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C Bond funds.

REQUISITION NUMBER: 41300762

RATIONALE: The renovation of libraries is part of the 2010 bond issue.

- E-49. RECOMMENDATION:** Renew the contract for asbestos abatement services as needed for various sites throughout the District from Asbestos Handlers of Tulsa, Inc., Tulsa, Oklahoma, during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$250,000

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C Bond funds.

REQUISITION NUMBER: 41300765

RATIONALE: The renovation of existing facilities requires the removal of asbestos-containing materials before construction can start. Asbestos removal is an ongoing project. Expenditures during the 2013-2014 school year totaled approximately \$140,000.

E-50. RECOMMENDATION: Renew a triparty contract for the 2014-2015 fiscal year between Independent School District Number One of Tulsa County, Oklahoma, and Municipal Finance Services, Inc., Edmond, Oklahoma, and First Southwest Company, Dallas, Texas, to serve as the District's financial advisors providing services including (but not limited to) financial analysis, planning services, preparation of election documentation, bond documentation including official statements, tax forms to be filed, sale of the bonds, IRS arbitrage consulting and other services in connection with future bond elections and sales, if any.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The contract shall provide for the following costs to the District and reflects no changes from the current agreement: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$0.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000 per issue. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agendas.

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C and D Bond funds.

REQUISITION NUMBER: 41300774 - First Southwest; 41300763 - Municipal Financial

RATIONALE: These firms have provided quality services and are compensated as part of every bond series sold. The District staff has frequent communications with these firms on a variety of bond related topics and analysis. The firms have been highly responsive and timely on any requests from the District staff and the level of coordination has been outstanding. From the 2010 Bond referendum, \$232,840,000 has been sold, leaving \$121,160,000 remaining to be sold. This contract also covers the \$38 million bond issue passed on May 14, 2013.

E-51. RECOMMENDATION: Renew subscriptions for online Internet referenced materials from Gale Cengage Learning, Farmington Hills, Michigan; Scholastic Grolier, Danbury, Connecticut; Rosen Publishing, New York, New York; Coughlin Capstone, North Mankato, Minnesota; World Book, Chicago, Illinois; and Cambridge Culture Grams, Ann Arbor, Michigan for District libraries during the 2014-2015 school year.

COST: Not to exceed \$155,214

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C Bond funds.

RATIONALE: Purchase of online reference/resource materials is part of the 2010 bond plan. These curriculum-aligned resources will be integrated into content and subject areas and will be available to all students and their families Districtwide. District-level purchasing provides equitable access and ensures considerable cost savings through negotiated group pricing.

E-52. RECOMMENDATION: Renew the agreement to purchase natural gas products for qualifying sites from Tiger Natural Gas, Tulsa, Oklahoma, in accordance with specifications outlined in Request for Proposal 14008.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: To be determined

FUND NAME/ACCOUNT: General Fund, 11-0300-2620-506270-000-000000-000-030-025

RATIONALE: This renewal exercises the first of three annual renewal periods. Pricing is based on an independent third-party index for product only plus a margin. Several other districts in northeastern Oklahoma, as well as Oklahoma City Public Schools, piggyback on the District's contract. This agreement is for gas commodities only. ONG will continue to provide product transportation to District sites. Expenditures for 2013-2014 were approximately \$853,520.

E-53. RECOMMENDATION: Enter into a service agreement with TEKsystems, Hanover, Maryland, for the period of July 1, 2014, through June 30, 2015. TEKsystems will provide technical resources to supplement the Information Technology staff.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$350,000

FUND NAME/ACCOUNT: Technology Bond Fund, 3E-1119-2511-503400-000-000000-000-02-026 (\$100,000); The remaining \$250,000 is contingent upon the successful sale and receipt of the 2014D and 2015B Bond funds.

REQUISITION NUMBER: 41300767

RATIONALE: The implementation of the 2013 Smart and Secure Bond continues to increase the amount and utilization of technology in the classroom. It is important that the Information Technology Department has access to additional resources to provide technology planning, deployment, and timely support to teachers and staff. The estimated cost in 2013-2014 was \$389,000.

- E-54. RECOMMENDATION:** Extend the agreement for professional services with Quintessence Audio, Tulsa, Oklahoma, to develop plans and specifications for the renovation of the District's auditorium sound systems.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C Bond funds.

REQUISITION NUMBER: 41300768

RATIONALE: Upgrading sound systems in the schools was started with the 2005 bond issue and continues with the 2010 bond issue. Quintessence Audio was originally approved on the July 24, 2006, Agenda, item E-26 in the amount of \$200,000. Expenditures for 2013-2014 totaled approximately \$93,612.46.

- E-55. RECOMMENDATION:** Extend the service contract with Graphics Plus Design, Tulsa, Oklahoma, to conduct site surveys and provide AutoCad drawings of all changes regarding bond projects. The contract was originally approved on the February 22, 2011, Agenda.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C Bond funds.

REQUISITION NUMBER: 41300769

RATIONALE: This service is necessary to update school site plans and square footage for upcoming projects. Expenditures for 2013-2014 totaled approximately \$20,720.

- E-56. RECOMMENDATION:** Extend the service contract with Vizion Digital, LLC., Tulsa, Oklahoma, to provide project management, conduct site surveys and provide Autocad drawings of all changes regarding bond projects. The contract was originally approved on the February 22, 2011, Agenda.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C Bond funds.

REQUISITION NUMBER: 41300770

RATIONALE: This service is necessary to update school site plans and square footage for upcoming projects. Expenditures for 2013-2014 totaled approximately \$25,800.

- E-57. RECOMMENDATION:** Purchase computer hardware, iPads, interactive whiteboard and related equipment from Dell, Inc., Round Rock, Texas; Apple, Inc., Austin, Texas; and Haddock Education Technologies, Wichita, Kansas, as needed, during the 2014-2015 school year.

COST: To be determined

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014D Bond funds.

RATIONALE: Utilizing one supplier for equipment leverages volume and ensures excellent pricing and a standard quality product as well as more efficient administration of purchases. This will allow the District to update technology in classrooms and deploy new equipment faster. Expenditures for 2013-2014 totaled approximately \$10,142,000.

- E-58.** RECOMMENDATION: Renew the subscription for District access to TransAct Parent Notifications to provide a library of school documents translated into a variety of languages for the 2014-2015 school year.

COST: Not to exceed \$15,414

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C Bond funds.

RATIONALE: The office of Civil Rights requires that any organization receiving federal funding provide translation of vital notices to LEP parents and guardians. The subscription to this database will provide District and site staff access to a library of translated school notices in up to 20 languages. Collections included in the District subscription are general school notices, health and medical notices, child nutrition notices, IDEA/504 notices and NCLB/ESEA notices. Expenditures for 2013-2014 totaled approximately \$14,965.

- E-59.** RECOMMENDATION: Purchase a black and white production unit from Ricoh USA, Inc., for the Print Center.

COST: Not to exceed \$48,500

FUND NAME/ACCOUNT: Technology Bond Fund, 3C-1178-2580-507330-000-000000-000-02-026

REQUISITION NUMBER: 11416929

RATIONALE: The current Print Center black and white Xerox digital printer is at end-of-life, has become prone to frequent hardware failures and needs to be replaced. The new unit will be more reliable, operate faster, reduce printing costs, and provide multiple automated finishing options (binding, stapling, etc.) that are not available on the Xerox printer. This purchase supports the Managed Print Services initiative by providing a cost-effective printing option for school and administrative sites.

E-60. RECOMMENDATION: Correct the funding source approved on the May 5, 2014, Agenda, item E-10, to enter into a contract with Advance Boiler, Mannford, Oklahoma, for replacement of boilers at Washington High School, Margaret Hudson and Edison Preparatory School.

FUND NAME/ACCOUNT: Contingent upon the successful sale and receipt of the 2014C Bond funds.

RATIONALE: The funding source was inadvertently entered incorrectly.

E-61. RECOMMENDATION: Correct the funding source approved on the May 19, 2014, Agenda, item E-7, to approve Change Order Number Two with Crossland Construction for low voltage controls at the McBirney transportation building.

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C Bond funds.

RATIONALE: The funding source was inadvertently entered incorrectly.

E-62. RECOMMENDATION: Renew the subscription for District access to the ELLevation database to provide a system to track and complete the required records and information for students identified as English Language Learners (ELL) in compliance with state and federal Title III regulations.

COST: Not to exceed \$52,500

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C Bond funds.

RATIONALE: ELLevation provides staff with means of tracking, reporting and completing records of students identified as ELL as well as those who have attained English language proficiency. The database generates reports, parent notifications, language instruction education plans, and monitoring reports in compliance with Title III regulations. Parent reports and notifications are provided in a variety of languages. Expenditures for 2013-2014 totaled approximately \$48,750.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

E-63. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

E-64. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education.

E-65. RECOMMENDATION: Continue payment effective July 1, 2014, for all administrative, certificated, and support employees at the rate of compensation established by the Board of Education for their services during the 2013-2014 fiscal year until further action by the Board of Education.

RATIONALE: This provides a basis for salary compensation pending action the Board of Education may take subsequent to July 1, 2014, regarding salary adjustments for the 2014-2015 fiscal year.

E-66. RECOMMENDATION: Extend the contract to purchase criminal record checks and related services from AmericanChecked, Inc., Tulsa, Oklahoma, for the Human Capital Department during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$105,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2575-505990-000-000000-000-04-041

REQUISITION NUMBER: 11500313

RATIONALE: AmericanChecked will provide nationwide background checks on potential District employees and applicable volunteers. Expenditures during the 2013-2014 school year totaled approximately \$85,000.

E-67. RECOMMENDATION: Enter into a contract to purchase third-party occupational medicine and drug screening services from Occupational health Centers of the Southwest, Oklahoma City, Oklahoma, d.b.a., Concentra, as needed during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2574-503360-000-000000-000-04-041

REQUISITION NUMBER: 11500317

RATIONALE: Expenditures during the 2013-2014 school year totaled approximately \$35,000. This purchase will allow for drug screening of all new hires and the Transportation Department's random drug testing and physicals as needed.

E-68. RECOMMENDATION: Enter into agreements with the following universities setting forth the terms under which they will place student interns (student teachers) with teachers within the District for purposes of fulfilling teacher preparation requirements for the 2014-2015 school year.

| | |
|-------------------------------|---|
| Belmont University | Oral Roberts University |
| Brown Mackie College | Pittsburg State University |
| Cameron University | Texas Womens University |
| Drexel University | Tulsa Community College |
| Eastern New Mexico | University of Berlin |
| Langston University | University of Phoenix |
| Mansfield University | University of Southern California Rossier |
| Northeastern State University | University of Tulsa |
| Oklahoma State University | Western Governors University |
| Oklahoma University | |

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300775, 41300776,41300777, 41300778, 41300794, 41300779, 41300780, 41300781, 41300782, 41300783, 41300784, 41300785, 41300786, 41300787, 41300795, 41300788, 41300789, 41300790, 41300791

RATIONALE: The agreements will allow the District to partner with area universities in their efforts to train and prepare future teachers. Partnering with universities in this manner allows the District to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting and in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

E-69. RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from JI Companies, Austin, Texas, during the 2014-2015 school year under the terms and conditions of the Request for Proposal (RFP).

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$275,000

FUND NAME/ACCOUNT: Workers' Compensation Fund, 83-0000-7400-503310-000-000000-000-04-041

REQUISITION NUMBER: 11500321

RATIONALE: The District is exercising the last of three renewal periods available under the RFP. The third-party administrator coordinates all medical treatment for injured employees, all payments to medical providers, claimants and expenses as necessary under Oklahoma Workers Compensation Statutes. The District has approximately 550 workers' compensation claims annually. Expenditures for administrative services during the 2013-2014 school year totaled approximately \$236,000.

E-70. RECOMMENDATION: Enter into a contract to purchase professional, clerical, and industrial/labor temporary personnel services from Hoffman Business Enterprises, d.b.a. Pinpoint Personnel, Tulsa, Oklahoma, as needed during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,300,000

FUND NAME/ACCOUNT: To be charged to the individual department and applicable fund/account

REQUISITION NUMBER: 41300766

RATIONALE: Expenditures during the 2013-2014 school year totaled approximately \$1,300,000.

E-71. RECOMMENDATION: Renew the agreement with American Fidelity Assurance Company to maintain the District's Section 125 Flexible Benefit Plan.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300773

RATIONALE: The District utilizes the Internal Revenue Service option of having medical insurance premiums deducted on a pre-income tax basis.

E-72. RECOMMENDATION: Renew the contract with TALX, Inc. to provide employment verifications for existing and former District employees.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300772

RATIONALE: The District provides employment verifications for current and past employees for purposes such as obtaining mortgages, credit cards and apartment rentals.

E-73. RECOMMENDATION: Renew the contract with TALX to act on behalf of the District as a third-party administrator to provide timely responses and administration of unemployment claims for the 2014-2015 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$10,000

FUND NAME/ACCOUNT: General Fund, 11-0000-1000-502710-100-105000-210-04-041

REQUISITION NUMBER: 11500323

RATIONALE: TALX receives all notices of claims which may be charged to the District. As a third-party administrator (TPA), TALX protests claims when appropriate and submits all relevant documents to the Oklahoma Employees Security Commission (OESC) regarding employment separation. In addition, TALX represents the District at all administrative hearings regarding unemployment benefits. The District is obligated to reimburse OESC all money paid out in benefits. Therefore, an effective TPA is necessary to ensure the best use of District resources.

- E-74.** RECOMMENDATION: Renew the contract with the Value-Added Research Center/Wisconsin Center to provide education research for value-added data analysis through June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 11500349

RATIONALE: With research and evidence suggesting that educator effectiveness is the single largest impact on student achievement, the District continues its strategic effort to improve the quality of educators in the District. This process includes having strategic measures of effectiveness such as value-added analysis, professional development to understand the information provided within that analysis, and a focus on improvement. Expenditures for the 2013-2014 school year totaled \$75,000.

- E-75.** RECOMMENDATION: Renew the license through June 30, 2015, with SearchSoft Solutions, the provider of the software supporting Mid-Continent Research for Education and Learning (McREL), the District's principal and assistant principal evaluation system.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Civic Donor Fund, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 11500347

RATIONALE: The District selected McREL as its principal and assistant principal evaluation system. The license with SearchSoft Solutions will allow the District to use a cloud-based software platform to collect, review and report vital evaluation data. The license will provide access to 40 evaluators and 120 principals and assistant evaluators. Online collection and reporting allows for more robust analytics and instant access to vital evaluation data concerning the effectiveness of the District's school leaders. Expenditures for 2013-2014 totaled \$30,000.

- E-76.** RECOMMENDATION: Renew the agreement with Battelle for Kids (BFK) to provide consultation and services in the area of student value-added data analysis, strategic planning, human capital process improvement and district communications during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$300,000

FUND NAME/ACCOUNT: Civic Donor, 11-0844-2340-503200-100-000000-000-05-093-0844

REQUISITION NUMBER: 11500340

RATIONALE: This partnership with BFK will allow the District to further the work already in progress with regards to performance management, teacher and leader effectiveness and other areas. BFK is a nationally recognized education reform nonprofit organization that has successfully supported districts in developing the tools and resources for measuring student growth, evaluating teacher effectiveness, establishing a process improvement system and enhancing human capital. Expenditures for 2013-2014 totaled \$400,000.

- E-77.** RECOMMENDATION: Amend the agreement with Battelle for Kids approved on April 8, 2014, item E-26, by extending the term of the agreement until September 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: There is no cost to this amendment. The Board approval on the April 8, 2014, Agenda authorized payment not to exceed \$221,000.

FUND NAME/ACCOUNT: School Leadership Program Grant, 11-7789-2573-503600-000-000000-000-05-093-7789

REQUISITION NUMBER: 41300714

RATIONALE: This amendment pertains solely to the term of the agreement and will be at no cost to the District. The underlying agreement relates to BFK's School Leadership Program work, approved through an RFP process, in which BFK with its partners will (1) support and enhance monthly leadership meetings, (2) provide professional development and coaching for Instructional Leadership Directors, (3) expand the capacity of school leaders to use high-value data, and (4) improve the efficiencies of school leaders and their school office teams.

E-78. RECOMMENDATION: Amend the agreement with Battelle for Kids approved on the January 6, 2014, Agenda, item E-17, by extending the term of the agreement until August 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: There is no cost to this amendment. The Board approval of the agreement on the January 6, 2014, Agenda, authorized payment not to exceed \$86,000.

FUND NAME/ACCOUNT: Civic Donor Funds, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 41300685

RATIONALE: This amendment pertains solely to the term of the agreement and will be at no additional cost to the District. The agreement relates to BFK's work to develop and produce combined teacher and leader evaluation measure reports for the 2013-2014 school year and to develop and implement an online, personalized onboarding site for new employees.

E-79. RECOMMENDATION: Renew the contract with the New Teacher Center (NTC) to provide consultation and professional development for principal mentors and new principals, July 1, 2014, through June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$76,000

FUND NAME/ACCOUNT: Civic Donors Grant Fund, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 11500343

RATIONALE: Building leadership capacity of principals is part of the District's strategic focus on teacher and leader effectiveness. With assistance from NTC, the District will provide targeted support to novice principals to accelerate their learning and skill building as they enter the principal role. NTC will provide technical assistance to fully implement a comprehensive principal induction program which will include one-on-one mentoring and professional development aligned with the District's Teacher Leader Effectiveness (TLE) goals. Expenditures for the 2013-2014 school year totaled \$267,800.

- E-80.** **RECOMMENDATION:** Renew the agreement with the New Teacher Center to provide consultation and professional development for the New Teacher Induction Program, July 1, 2014, through June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Civic Donor, 11-0844-2340-503200-100-000000-000-05-087-0844

REQUISITION NUMBER: 11500348

RATIONALE: With assistance from NTC, the District will provide targeted support to teachers to accelerate learning and skill building. NTC will provide technical assistance to fully implement a comprehensive New Teacher Induction Program which will include one-on-one mentoring and professional development aligned with the District's teacher and leader effectiveness goals. Expenditures for 2013-2014 totaled \$130,000.

E-81. RECOMMENDATION: Enter into a one-year agreement with the New Teacher Center to codesign and copresent a customized induction and professional development program for first- and second-year assistant principals with the TLE leadership coaches.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$25,000

FUND NAME/ACCOUNT: School Leadership Program Grant, 11-7789-2573-503600-000-000000-000-05-087-7789

REQUISITION NUMBER: 11500345

RATIONALE: The District will contract with NTC to collaborate in the development and delivery of a customized induction and professional development program for first and second year assistant principals. NTC will provide extensive training to novice assistant principals in monthly cohort meetings and also use the train-the-trainer model to build the capacity of the TLE leadership coaches to the deploy the program and accelerate the transition of assistant principals to effective instructional leaders.

E-82. RECOMMENDATION: Extend the agreement approved on the January 6, 2014, Agenda, item F-7, with the New Teacher Project (TNTP) until September 30, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300665

RATIONALE: TNTP provides intensive support to fully staff the District's highest need schools and develops an induction and training plan for new teachers. The District would like to extend the agreement to allow for services to be provided by TNTP beyond June 30, 2014.

E-83. RECOMMENDATION: Renew a one-year agreement with The New Teacher Project for the development and use of a video-driven, expert-feedback stem to improve teacher practices as well as principals' ability to rate teacher performance accurately and provide appropriate feedback in post-observation conferences. Services are aligned with the Tulsa Model evaluation framework and delivered by a normed group of TNTP expert reviewers.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Growing Together Fund, 11-0590-2340-503200-100-000000-000-05-078-0590

REQUISITION NUMBER: 11500341

RATIONALE: The Great Teaching, Great Feedback (GTGF) project will provide the District's teachers and principals with direct, formative feedback to improve practices. GTGF allows teachers to independently record and upload their own video to the GTGF platform, and to thereafter manage their own feedback and development process. It also provides principals with feedback regarding their ability to score on target with expert scores of teacher performances submitted on video as well as the principal's effectiveness in providing feedback to the teachers they observe, as principals participating in the program with their teachers will submit a video to TNTP's expert raters of their post-observation conference with the teacher. Expenditures for 2013-2014 totaled \$40,000.

E-84. RECOMMENDATION: Renew the agreement with Soar to Success, LLC, principal Linda Foutch, to provide professional development to District educators aligned with the Tulsa Model framework during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: Title II, 11-5410-2573-503600-000-000000-00005-087-5410

REQUISITION NUMBER: 11500344

RATIONALE: Soar to Success will provide professional services to educators aligned with the Tulsa Model teacher evaluation system. These services include the programs Tulsa Model Assist (TMA) and Quest. Quest is a prescribed embedded coaching and observation system for teachers identified as ineffective or needs improvement. TMA is available to teachers at all effectiveness levels and provides customized service terms with regard to duration and delivery of professional development. Both Quest and TMA are integral professional development supports of the District's TLE initiative. Expenditures for 2013-2014 totaled \$310,000.

- E-85.** RECOMMENDATION: Renew the agreement with Soar to Success, LLC, principal Linda Foutch, to provide professional development to educators aligned with the Tulsa Model framework during the 2014-2015 school year that is tailored to the needs of the Growing Together portfolio of schools.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Growing Together, 11-0590-2340-503200-100-000000-000-05-078-0590

REQUISITION NUMBER: 11500342

RATIONALE: Soar to Success will provide services to educators in the Growing Together portfolio aligned with the Tulsa Model teacher evaluation system and customized to the needs of the Growing Together sites. Expenditures for 2013-2014 totaled \$80,000.

ITEMS LISTED BELOW SUBMITTED BY CHIEF INFORMATION AND OPERATIONS OFFICER, MR. BEN STOUT

- E-86.** RECOMMENDATION: Enter into a contract with I4 Systems, Inc., of Tulsa, Tulsa, Oklahoma, to provide hardware and software support for the Emergency Communications and Security Center at the Education Service Center for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST: Not to exceed \$12,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-504300-000-000000-000-17-049

REQUISITION NUMBER: 11500258

RATIONALE: This hardware/software is used by the Emergency Communications and Security Center for monitoring intrusion and fire alarm activations and is required to manage security operations. I4 Systems is the sole source vendor for the hardware/software and it is proprietary. Expenditures for 2013-2014 totaled approximately \$12,000.

- E-87.** RECOMMENDATION: Enter into a contract with Securitas Security Services to provide security services for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$565,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-503440-000-000000-xxx-17-xxx

REQUISITION NUMBER: 11500282

RATIONALE: This service provides uniformed security officers as needed at District sites. Security costs will be paid through General, Building, Bond and Federal funds; these costs are charged to the applicable school sites. Expenditures for 2013-2014 school year totaled \$537,000. The increased cost will support adding security services to cover secondary schools and athletic events.

- E-88.** RECOMMENDATION: Renew the contract for American Gold Security of Tulsa, Tulsa, Oklahoma, to provide support to District security services by engaging off-duty Tulsa police officers to work under the direction of the Campus Police Department for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$12,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-503442-000-000000-000-17-049

REQUISITION NUMBER: 11500259

RATIONALE: This support is needed as part of the Districtwide plan to provide adequate security and policing services to all special and/or athletic events that occur within the District. Expenditures for the 2013-2014 school year were \$12,000.

- E-89.** RECOMMENDATION: Renew the contract with York Electronics, Inc., Tulsa, Oklahoma, to provide site building inspections of District fire alarms and fire suppression equipment for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$46,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-504300-000-000000-000-17-049

REQUISITION NUMBER: 11500260

RATIONALE: All public school buildings are required by state law to have an annual certified fire inspection. The District does not have certified licensed personnel to provide this service. The District will be exercising the first of two optional renewals.

- E-90.** RECOMMENDATION: Purchase food, paper products, linens, cleaning supplies, and food preparation equipment from the most responsive and responsible offerors for Child Nutrition Services as needed during the 2014-2015 school year, in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$6,511,986

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506300-700-000000-000-03-053

REQUISITION NUMBER: 11500261

RATIONALE: Items are ordered throughout the year to meet menu and equipment needs of Child Nutrition Services. Expenditures during the 2013-2014 school year totaled approximately \$6,300,000. The increase reflects cost of implementation of the Healthy Hunger Free Kids Act of 2010 breakfast changes that require additional fruit at breakfast.

- E-91.** RECOMMENDATION: Purchase milk and milk products for school cafeterias and the Education Service Center during the 2014-2015 school year from Borden Meadow Gold, Tulsa, Oklahoma, in accordance with the terms and conditions of the Request for Proposal (RFP), to exercise the second of two options.

COST: Not to exceed \$1,968,130

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506310-700-000000-000-03-053

REQUISITION NUMBER: 11500281

RATIONALE: Orders for milk and milk products are placed by the cafeterias as needed to meet menu requirements. Expenditures during the 2013-2014 school year totaled approximately \$1,929,539. The increase reflects Consumer Price Index of two percent.

- E-92.** RECOMMENDATION: Purchase Point of Sale (POS) software annual maintenance/support, Nutrikids licensing and equipment/supplies as needed from Heartland, Jefferson, Indiana, for Child Nutrition Services during the 2014-2015 school year.

COST: Not to exceed \$60,932.26: \$49,727.26 for Point of Sale (POS) software annual maintenance/support, \$6,205.00 for Nutrikids licensing and \$5,000 for equipment/supplies

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3140-508100-700-000000-000-03-053

REQUISITION NUMBER: 11500285 (Point of Sale), 11500286 (Nutrikids), 11500287 (Equipment/supplies)

RATIONALE: The District's Child Nutrition Services uses Point of Sale equipment, WebSMARTT and Nutrikids software or state and federal reporting and requirements. Expenditures for the 2013-2014 school year were \$60,843.49.

E-93. RECOMMENDATION: Authorize the following individuals as the District's representatives for the State Department of Education Child Nutrition programs during the 2014-2015 school year.
Nelson Hernandez, Family Applications Manager
Sheila Russell, Summer Cafe Coordinator
Tammy Christman, Claims Analyst

COST: No cost to the District

RATIONALE: Each school district that participates in USDA school meal programs must designate school employees as authorized representatives to certify and submit reports and claims for reimbursement, as well as have access to all e-claim functions. The authorized representatives verify that all submitted information is true and correct.

E-94. RECOMMENDATION: Enter into standard contracts with various non-District agencies/organizations to provide contract meals based on the established fee schedule. Child Nutrition will not enter into contracts with any agency that has current legal action against the District.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300758

RATIONALE: The District makes these services available to entities serving children in the community, to include but not limited to Community Action Program (CAP), Margaret Hudson, Hutcherson YMCA, Hoover Day School, NACT Head Start, based on capacity. Revenue is deposited in the District's Child Nutrition Fund, with gross receipts for 2013-2014 totaling approximately \$2,590,598.

E-95. RECOMMENDATION: Purchase produce from Freshpoint, Oklahoma City, Oklahoma, and bread from Earthgrains, Earth City, Missouri, for direct delivery to school cafeterias and sites as needed during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposals.

COST: Not to exceed \$2,215,053

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506310-700-000000-000-03-053

REQUISITION NUMBER: 11500281

RATIONALE: These food products are necessary to meet menu requirements of school cafeterias. Expenditures for the 2013-2014 school year totaled approximately \$1,670,820. This increase reflects the Consumer Price Index of two percent as well as cost of implementation of the Healthy Hunger Free Kids Act of 2010 mandating breakfast changes that require additional fruit at breakfast.

- E-96.** RECOMMENDATION: Enter into a contract with Sodexo Services, Inc., to provide management services for the District's Child Nutrition Services, July 1, 2014, through June 30, 2015, with four additional annual renewal options, in accordance with the terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3120-505700-000-000000-000-03-053

REQUISITION NUMBER: 11500331

RATIONALE: A Request for Proposal for food service management, in compliance with federal procurement requirements and as dictated by state and USDA education authorities, was issued on March 5, 2014. The contract fee shall be all inclusive of management salaries, profit and other operating costs and will be billed at the negotiated fee per meal/meal equivalent. Expenditures for the 2013-2014 school year were approximately \$708,831.

- E-97.** RECOMMENDATION: Approve a price increase for student-paid lunches for the 2014-2015 school year as required by Section 205 of the Healthy, Hunger-Free Kids Act of 2010.

COST: No cost to the District

RATIONALE: The price increase for elementary, junior high and high school lunches is \$.10. Price increase is based on federal paid lunch equity calculation. This requires that prices cover the cost of meals served to students who are not eligible for free and reduced meals. Lunch prices during the 2013-2014 school year were \$2.05 for elementary and \$2.55 for junior high and high schools. The increase for 2014-2015 lunches results in \$2.15 for elementary and \$2.65 for junior high and high schools.

E-98. RECOMMENDATION: Enter into an agreement for meal service with KIPP Tulsa Academy College Preparatory, Inc., for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300757

RATIONALE: The District will provide food service for KIPP charter school students. KIPP will pay for all costs incurred by the District in providing food service. Revenue is deposited in the Child Nutrition fund, with gross receipts for 2013-2014 totaling approximately \$154,000.

E-99. RECOMMENDATION: Purchase miscellaneous appliance and HVAC repair parts during the 2014-2015 school year from Associated Parts, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500106

RATIONALE: Parts will be purchased as needed to maintain appliances and HVAC equipment throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$40,000.

E-100. RECOMMENDATION: Enter into a service contract for the repair of HVAC equipment with American Air Conditioning of Tulsa, Inc., Broken Arrow, Oklahoma, for the 2014-2015 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION NUMBER: 11500107

RATIONALE: This contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$40,000.

E-101. RECOMMENDATION: Purchase HVAC equipment and repair parts from Lennox Industries, Broken Arrow, Oklahoma, during the 2014-2015 school year.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500108

RATIONALE: Parts will be purchased as needed to maintain and repair HVAC equipment throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$50,000.

E-102. RECOMMENDATION: Renew the agreement with AbiBow Recycling, LLC, Tulsa, Oklahoma, for recycling services for the 2014-2015 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300007

RATIONALE: Recycling services, classroom bins for implementation and promotional materials are provided by AbiBow at no cost to the District. This recommendation will reduce expenses for waste hauling and disposal, increase recycling activities Districtwide and create revenue for the schools.

E-103. RECOMMENDATION: Enter into a contract with Otis Elevator Company, Tulsa, Oklahoma, to provide elevator maintenance services for the District during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$47,098.80

FUND NAME/ACCOUNT: Building Fund, 21-0000-2640-504300-000-000000-000-01-002

REQUISITION NUMBER: 11500109

RATIONALE: This contract will allow for elevator maintenance services by licensed personnel not available in the District. Expenditures during the 2013-2014 school year totaled \$50,285.76.

E-104. RECOMMENDATION: Renew the agreement for waste management and refuse disposal services with BFI Waste Services, LLC, dba Allied Waste Services of Tulsa/Republic Services of Tulsa, Tulsa, Oklahoma, for the 2014-2015 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$258,197 for routine services; not to exceed \$35,000 for unforeseen additional services

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504230-000-000000-000-01-002

REQUISITION NUMBER: 11500111

RATIONALE: These services are necessary for the removal of trash and waste produced at District sites. The District is exercising the second of three optional renewals. The above amount of \$35,000 will be charged when unforeseen, additional services are required for disposal of increased waste at school sites (\$195 per haul). Expenditures during the 2013-2014 school year totaled approximately \$290,000.

E-105. RECOMMENDATION: Purchase paint and waterproofing products from Spectrum Paint Company, Tulsa, Oklahoma, for the Maintenance Department during the 2014-2015 school year.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500118

RATIONALE: This will allow the Maintenance Department to purchase necessary materials to paint interior and exterior walls throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$35,000.

E-106. RECOMMENDATION: Purchase plumbing equipment/supplies from Mark's Plumbing Parts, Fort Worth, Texas, for the Maintenance Department during the 2014-2015 school year, in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500120

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$40,000.

E-107. RECOMMENDATION: Purchase plumbing equipment/supplies from Grainger Plumbing, Tulsa, Oklahoma, for the Maintenance Department during the 2014-2015 school year, in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 1150021

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2013-2014 school year totaled approximately \$30,000.

E-108. RECOMMENDATION: Purchase air filters from Garco Filtration, Nixa, Missouri, for the Maintenance Department during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$60,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500122

RATIONALE: Air filters are used to maintain heating/cooling systems throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$60,000.

E-109. RECOMMENDATION: Purchase fire extinguishers and maintenance services from Simplex-Grinnell for the Maintenance Department during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500124

RATIONALE: This agreement provides handheld fire suppression equipment and service. Expenditures for 2013-2014 totaled approximately \$50,000.

E-110. RECOMMENDATION: Enter into a service contract with McIntosh, Inc., Tulsa, Oklahoma, for repair of HVAC equipment for the 2014-2015 school year in accordance with specifications outlined in the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION NUMBER: 11500128

RATIONALE: This service contract is used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$100,000.

E-111. RECOMMENDATION: Purchase HVAC equipment and repair parts from Carrier Sales and Distribution, Tulsa, Oklahoma, during the 2014-2015 school year.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION NUMBER: 11500130

RATIONALE: Parts will be purchased as needed to maintain and repair HVAC equipment throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$80,000.

E-112. RECOMMENDATION: Renew the service contract for pest control services from Guaranty Exterminating Company, Tulsa, Oklahoma, for District sites during the 2014-2015 school year for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500177

RATIONALE: Pest control is required to maintain buildings throughout the District. There will an indeterminate amount as needed for spot termite treatment. Expenditures during the 2013-2014 school year totaled approximately \$75,000.

E-113. RECOMMENDATION: Purchase plumbing equipment/supplies from Heatwave Supply, Tulsa, Oklahoma, for the Maintenance Department during the 2014-2015 school year, in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500178

RATIONALE: Plumbing equipment and supplies are necessary for routine maintenance and repairs. Expenditures during the 2013-2014 school year totaled approximately \$75,000. A small increase is anticipated in the cost of parts.

- E-114.** RECOMMENDATION: Purchase steel doors and hardware during the 2014-2015 school year from Builders Supply Company, Tulsa, Oklahoma, for the Maintenance Department in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500180

RATIONALE: Doors and hardware will be purchased as needed to maintain District buildings. Expenditures during the 2013-2014 school year totaled approximately \$40,000.

- E-115.** RECOMMENDATION: Enter into a contract with Sodexo Management, Inc., to provide management services for the District's Maintenance, Plant Operations and Grounds Department, July 1, 2014, through June 30, 2015, with the option to renew for four successive one-year periods.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,279,342 paid in 12 monthly installments of \$106,611.83

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504200-000-000000-000-01-002

REQUISITION NUMBER: 11500179

RATIONALE: Included in the 2014-2015 contract is a management fee of \$161,308, plus reimbursable expenses of approximately \$1,118,034 totaling \$1,279,342. The contract totaled \$1,271,296 for the 2013-2014 school year.

E-116. RECOMMENDATION: Purchase glass and glass products from Trulite, Tulsa, Oklahoma, for the Maintenance Department during the 2014-2015 school year.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500181

RATIONALE: These materials will be used by the Maintenance Department as required throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$35,000.

E-117. RECOMMENDATION: Purchase rebuilt compressors from Trane, Broken Arrow, Oklahoma, during the 2014-2015 school year in accordance with the terms and conditions of the Request for Proposal.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION NUMBER: 11500183

RATIONALE: Compressors are used to repair chillers at locations throughout the District. Expenditures during the 2013-2014 school year totaled approximately \$30,000.

E-118. RECOMMENDATION: Renew the contracts with Ocean Dental and Shortline Dental to provide free on-site, noninvasive dental screenings and dental education presentations in preselected schools for students during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300745, Ocean Dental; 41300746, Shortline Dental

RATIONALE: With the approval of the site administrator and students, with the consent of the parent/legal guardian, will receive free, noninvasive dental screenings, on site. Dental education presentations will also be provided upon approval of the site administrator.

- E-119.** RECOMMENDATION: Renew the contract with Tulsa City-County Health Department to administer the "It's All About Kids" program in preselected schools for students during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300747

RATIONALE: "It's All About Kids" is a comprehensive school health program that will be offered at preselected sites to assist with issues such as obesity, decision/negotiation skills, self-esteem enhancement, nutrition, healthy lifestyles, and parental involvement.

- E-120.** RECOMMENDATION: Renew the contracts with the American Red Cross and the Oklahoma Blood Institute to provide blood drives and related educational programs during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300748, 41300749

RATIONALE: District blood drives support the American Red Cross and the Oklahoma Blood Institute in their goal of maintaining the blood supply.

E-121. RECOMMENDATION: Renew the contract with American Red Cross for all TPS Red Cross certified instructors to teach Red Cross training courses within TPS, and the State-mandated HIV/AIDS education for students, using Red Cross standards, for the 2014-2015 school year. American Red Cross will also provide training at their current rate for TPS employees to become First Aid/CPR instructors and maintain this status.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: Charged to the applicable 2014-2015 site/department account.

REQUISITION NUMBER: 41300793

RATIONALE: Certified Red Cross trainers will provide CPR/First Aid/AED training for personnel and HIV/AIDS education for students using American Red Cross standards. Instructor certification for trainers will facilitate site based training. Expenditure total for 2013-2014 was \$20,000. All departments were consolidated under this agreement for 2014-2015. There is an anticipated increase across the District, based on usage. There is no cost to the District for the HIV/AIDS education.

E-122. RECOMMENDATION: Enter into a contract with Oklahoma Caring Foundation Caring Van Program and Tulsa Health Department to offer, upon District request, immunization services to students who qualify for the State Vaccine for Children's Program, during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300750

RATIONALE: These services that supplement those provided by the Health Services may assist with increasing State immunization rates. They will be offered upon approval of the District, site administrator and consent of the parent/legal guardian. The contract further sets forth the understanding of the parties with respect to the establishment and operation of this program.

E-123. RECOMMENDATION: Pay optometrists participating in the Health Services student eyeglass program approximately \$40 per student for eye examinations and prescriptions, and opticians \$50 per student for filling the prescriptions, during the 2014-2015 school year.

COST: Not to exceed \$6,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2132-503360-000-000000-00002-059

REQUISITION NUMBER: 11500199 (Exams), 11500196 (Optician Services)

RATIONALE: Students who qualify for the program, based on economic need and lack of insurance, are screened and referred to participating optometrists for eye examinations and eyeglass prescriptions, and opticians for filling the prescriptions. This service is free of charge to qualifying students. Total expenditures for the 2013-2014 school year were \$2,910. The projected increase is based on the anticipation of a larger number of qualifying students.

E-124. RECOMMENDATION: Accept the proposal from Rich and Cartmill for excess workers' compensation insurance coverage through Safety National Casualty Corp., July 1, 2014, through June 30, 2015.

COST: Not to exceed \$251,368

FUND NAME/ACCOUNT: Workers' Compensation Fund, 83-0000-7400-505290-000-000000-000-04-041

REQUISITION NUMBER: 11500328

RATIONALE: This provides workers' compensation specific and aggregate excess insurance. Premiums for 2013-2014 totaled \$208,000. The additional cost for 2014-2015 is due to the District experiencing an increase in larger claims.

E-125. RECOMMENDATION: Accept the proposal from Alternative Service Concepts, Oklahoma City, Oklahoma, for claims administration services associated with the District's liability insurance during the 2014-2015 school year.

COST: Not to exceed \$65,000

FUND NAME/ACCOUNT: General Fund, 11-0325-7930-505290-000-0000-000-03-025

REQUISITION NUMBER: 11500237

RATIONALE: This covers claims administration services connected to the liability insurance. Expenditures for 2013-2014 totaled \$65,000.

E-126. RECOMMENDATION: Accept the proposal from Rich and Cartmill for general liability insurance and School Board/Professional Liability with limits of liability as specified in the Governmental Tort Claim Act, with \$175,000 deductible per occurrence, July 1, 2014, through June 30, 2015.

COST: Not to exceed \$211,493

FUND NAME/ACCOUNT: General Fund, 11-0000-2319-505220-000-000000-000-03-025

REQUISITION NUMBER: 11500241

RATIONALE: This insurance covers tort claims that the District receives. The premium for 2013-2014 was \$211,493.

E-127. RECOMMENDATION: Accept the proposal from Rich and Cartmill for insurance for property, fire and extended coverage on buildings and contents (where contents are insured, i.e., in the Education Service Center and Maintenance/Warehouse facility) as well as vehicle lot coverage, aka catastrophic vehicle physical damage coverage with a blanket limit of \$18,500,000 and a deductible of \$100,000 per occurrence for the 2014-2015 school year.

COST: Not to exceed \$781,357.30

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-505230-000-000000-000-03-025

REQUISITION NUMBER: 11500242

RATIONALE: This insurance covers repair/replacement of buildings damaged/destroyed by fire, acts of nature, etc. The premium for 2013-2014 was \$709,905.50. The increased premium amount for 2014-2015 is due to Oklahoma property insurance experiencing substantial increases in rates and deductibles, primarily because of hail and significant windstorms experienced in this state.

E-128. RECOMMENDATION: Accept the proposal from Rich and Cartmill to provide bond coverage during the 2014-2015 school year.

COST: Not to exceed \$2,850

FUND NAME/ACCOUNT: General Fund, 11-0000-2511-505250-000-000000-000-03-025

REQUISITION NUMBER: 11500243

RATIONALE: Surety bonds provide coverage for the Treasurer and Assistant Treasurer as well as five other District public official positions. Expenditures for 2013-2014 totaled \$2,794. Small addition in premium is due to increase in the cost of bonds.

- E-129.** RECOMMENDATION: Accept the proposal from Rich and Cartmill for blanket coverage insurance for District employees and, specifically, treasurers of the school activity funds throughout the District, July 1, 2014, through June 30, 2015.

COST: Not to exceed \$12,927

FUND NAME/ACCOUNT: General Fund, 11-0000-2319-505250-000-0000-000-03-025

REQUISITION NUMBER: 11500244

RATIONALE: This insurance covers all District employees as well as treasurers of the school activity funds. The blanket limit is \$500,000 with \$5,000 per occurrence deductible; specific treasurer coverage is \$150,000 for high schools, \$40,000 for middle schools, \$15,000 for elementary schools and \$10,000 for all others, with a deductible of \$1,000 per occurrence. The premium for 2013-2014 was \$15,226.

- E-130.** RECOMMENDATION: Accept the proposal from Rich and Cartmill to provide business travel accident insurance through The Hartford, November 4, 2014, through November 3, 2015.

COST: Not to exceed \$750

FUND NAME/ACCOUNT: General Fund, 11-0000-2511-505290-000-000000-000-03-025

REQUISITION NUMBER: 11500245

RATIONALE: This provides business travel accident insurance for the District's full- and part-time employees. Premium for November 4, 2013, through November 3, 2014, was \$750.

E-131. RECOMMENDATION: Purchase Original Equipment Manufacturer (OEM) bus and heavy truck parts and services as well as parts for Compressed Natural Gas (CNG) converted engines from Frontier International Trucks, Inc., Tulsa, Oklahoma, for the Transportation Department during the 2014-2015 school year.

COST: Not to exceed \$500,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500506

RATIONALE: These purchases are necessary to maintain the District's transportation fleet. Expenditures for the 2013-2014 school year totaled approximately \$300,000. The additional dollars are necessary to bring 30 buses back into service as well as additional maintenance due to an increase in transportation service mileage.

E-132. RECOMMENDATION: Purchase vehicle repair and service parts for maintenance repair overhaul (MRO), from NAPA Auto Parts, Tulsa, Oklahoma, for the Transportation Department, during the 2014-2015 school year.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500507

RATIONALE: This will provide for repairs, maintenance and overhaul parts and supplies to maintain the District's transportation fleet. Expenditures for the 2013-2014 school year totaled approximately \$125,000. The increase is anticipated due to putting 30 buses back into service as well additional maintenance due to an increase in transportation service mileage.

E-133. RECOMMENDATION: Enter into standard contracts with various non-District agencies/organizations to provide transportation based on the established fee schedule for the 2014-2015 school year. The District will not enter into contracts with any agency that has current legal action against Tulsa Public Schools.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District.

COST: No cost to the District

RATIONALE: The District makes these services available to entities serving children in the community, to include, but not limited to, Victory Christian Center, John 3:16 Mission, Tulsa School of Arts and Sciences, Dove Science Academy, TranSol Pro, Deborah Brown Community School, based on bus availability. Gross receipts for the 2013-2014 school year totaled approximately \$373,000.

E-134. RECOMMENDATION: Purchase new vehicle tires and recapping services from T & W Tire, Tulsa, Oklahoma, for the Transportation Department during the 2014-2015 school year.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500508

RATIONALE: These purchases are necessary to maintain the District's transportation fleet. Expenditures for 2013-2014 totaled approximately \$184,000. The increase is due to the anticipation of putting 30 buses back into service for the 2014-2015 school year as well as additional maintenance due to an increase in transportation service mileage.

E-135. RECOMMENDATION: Renew the transportation service contract with Tulsa Technology Center for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300753

RATIONALE: The Transportation Department will transport students to the Tulsa Technology Center during the 2014-2015 school year. During the 2013-2014 school year, this contract brought revenue into the District totaling approximately \$1,001,827.

E-136. RECOMMENDATION: Purchase gasoline and diesel fuel from Truman Arnold Companies (TAC), Texarkana, Texas, on the City of Tulsa contract for bulk storage needs, and from Fleetcor Technologies, Charlotte, North Carolina, on the City of Oklahoma City contract for offsite needs, or spot market bids as the market justifies, during the 2014-2015 school year.
COST: Not to exceed \$1,786,575

FUND NAME/ACCOUNT: General Fund, 11-0000-2720-506250-000-000000-000-03-003

REQUISITION NUMBER: 11500505

RATIONALE: By cooperatively purchasing this fuel with other municipalities, all agencies are in a better buying position. Expenditures during the 2013-2014 school year totaled approximately \$1,701,500. An increase of \$85,075 is anticipated due to rising fuel costs. This is 5% more than last year's expenditures.

E-137. RECOMMENDATION: Purchase special engine lubricants from Mayes County Petroleum, Pryor, Oklahoma, for the Transportation Department, for the 2014-2015 school year.

COST: Not to exceed \$60,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500509

RATIONALE: This will provide motor oil, oil sampling and testing services for the bus fleet. Expenditures for 2013-2014 totaled \$50,000. The increase is due to the anticipation of putting 30 buses back into service as well as additional maintenance due to an increase in transportation service mileage.

E-138. RECOMMENDATION: Enter into a student transportation contract with Lighthouse Academies of Tulsa, Inc., for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300754

RATIONALE: This contract will provide equipment and services to transport Lighthouse Charter school students. All costs incurred by the District in providing transportation will be paid by Lighthouse. Revenue for the 2013-2014 school year totaled approximately \$119,000.

E-139. RECOMMENDATION: Enter into a student transportation contract with KIPP Tulsa Academy College Preparatory, Inc., for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41300755

RATIONALE: The District will provide equipment and services to transport KIPP Charter school students. KIPP will pay for all costs incurred by the District in providing transportation. Revenue from the 2013-2014 school year totaled approximately \$59,774.

E-140. RECOMMENDATION: Enter into a contract with TransPar Group, Inc., to provide professional transportation management services for the District's Transportation Department from July 1, 2014, through June 30, 2015, with four additional annual renewal options, in accordance with the terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$254,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2720-503100-000-000000-000-03-003

REQUISITION NUMBER: 41300756

RATIONALE: The TransPar Group's program will improve culture/climate, efficiency, and services in the Transportation Department. Efficiency will be gained by evaluating bell times, optimizing the fleet and staff through route management, and lowering operating expenses by reducing overtime, fuel costs, and inventory. TransPar Group is a nationally known professional transportation management services organization that provides services to several districts in Oklahoma as well as in other states. Districts include Oklahoma City and Moore, Oklahoma, and Kansas City, Missouri.

E-141. RECOMMENDATION: Purchase new batteries and services with Battery Outfitters, Tulsa, Oklahoma, for the Transportation Department for the 2014-2015 school year.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500511

RATIONALE: This will provide batteries and services for buses and other fleet vehicles. Expenditures for the 2013-2014 school year totaled approximately \$21,000. The increase is due to the anticipation of putting 30 buses back into service this year as well as additional maintenance due to an increase in transportation service mileage.

E-142. RECOMMENDATION: Purchase lubricants, antifreeze and related services from Timmons Oil Company, Tulsa, Oklahoma, for the Transportation Department's white fleet for the 2014-2015 school year.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION NUMBER: 11500510

RATIONALE: These purchases are necessary to maintain the District's white transportation fleet. The 2013-2014 expenditures totaled approximately \$20,000. The additional dollars are needed to provide preventative maintenance with an expectation of price increases.

E-143. RECOMMENDATION: Approve entering into lease agreements with the following charter schools and rentals of Tulsa Public Schools' school buildings, beginning July 1, 2014, and ending June 30, 2015.

Charter School

KIPP Tulsa Academy College Preparatory, Inc.
Lighthouse Academies of Tulsa, Inc.
Tulsa School of Arts and Sciences, Inc. (TSAS)

TPS School Building

Ellis Walker Woods
Greeley
Sequoyah

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District.

REQUISITION NUMBER: 41300796, 41300802, 41300803

RATIONALE: These agreements support the District's sponsored charter schools and the District's charter collaboration compact. Revenue for 2013-2014 was approximately \$83,132.

- E-144.** RECOMMENDATION: Enter into maintenance/supply agreements with Ricoh Americas Corporation, Tulsa, Oklahoma, for the Print Center as needed for the period of July 1, 2014, through June 30, 2015.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2530-504400-000-000000-000-02-031

REQUISITION NUMBER: 11500266

RATIONALE: These agreements provide for the maintenance and supplies for a black and white printer system, located in the basement at the Education Service Center. It is used to support the District's printing needs. The estimated cost in 2013-2014 was \$33,800. The costs were increased slightly as the Print Shop is expecting the volume of print jobs from the schools to be higher next year.

- E-145.** RECOMMENDATION: Renew the annual maintenance agreement with KRONOS, Incorporated, Chelmsford, Massachusetts, for the period of July 1, 2014, through June 30, 2015, for software licensing and support of the District's employee time and attendance system.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$29,439

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500117

RATIONALE: This will renew software licensing and support for the KRONOS employee time and attendance system. The licensing and maintenance cost was \$19,504.15 in 2013-2014 and has increased due to additional licensing for time entry from phones and mobile devices as well as online training for Kronos product usage.

E-146. RECOMMENDATION: Extend the agreement with Municipal Accounting Systems, Shawnee, Oklahoma, for the period of July 1, 2014, through September 30, 2014, for MAS software used by the School Activity Department, in accordance with the terms and conditions of the Request for Proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$3,275

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500119

RATIONALE: MAS software is currently used to process financial transactions for School Activity Funds. The District is transitioning to new software that is a part of the MUNIS financial system, which is currently used for all other financial reporting. The cost in 2013-2014 was \$13,100 for 12 months maintenance.

E-147. RECOMMENDATION: Renew annual support from Tyler Technologies, Inc., Falmouth, Maine, for the period of July 1, 2014, through June 30, 2015, for Munis operating system and database administrative (OS/DBA) services.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500129

RATIONALE: This maintenance plan provides for operating system and database administrative support of the District's Munis finance and human capital systems. The cost in 2013-2014 was \$30,000.

E-148. RECOMMENDATION: Renew the annual service agreement with Pearson, Chicago, Illinois, for the period of July 1, 2014, through June 30, 2015, for the District's student information system.

COST: Not to exceed \$199,500

FUND NAME/ACCOUNT: General Fund, 11-0000-2230-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500126

RATIONALE: This will renew software maintenance and support for the PowerSchool student information system. The cost in 2013-2014 was \$189,000. The agreed upon price change ensures required maintenance, support and product enhancements will be available to the District.

E-149. RECOMMENDATION: Renew annual maintenance agreement from Presidio Networked Solutions, Greenbelt, Maryland, for the period of July 1, 2014, through June 30, 2015, for licensing and support of IronPort Spam filtering software.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$28,396.92

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500142

RATIONALE: Spam filtering software provides junk email filtering for the District's inbound email traffic. This is vital to keep the District's email system efficient and protect District employees from unwanted and sometimes harmful email. The cost in 2013-2014 was \$28,666.84.

E-150. RECOMMENDATION: Renew the annual maintenance agreement with SumTotal, Gainesville, Florida, for the period of July 1, 2014, through June 30, 2015, for software licensing and support of the District's Professional Development tracking system.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$17,097.78

FUND NAME/ACCOUNT: General Fund, 11-0000-2230-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500140

RATIONALE: This will renew the licensing and support for the DK OnTrack system, used by the Professional Development Department. The cost in 2013-2014 was \$15,979.23. The agreed upon price change ensures required maintenance, support and product enhancements will be available to the District.

E-151. RECOMMENDATION: Renew the annual maintenance agreement with Dell, Roundrock, Texas, for the period of July 1, 2014, through June 30, 2015, for server maintenance.

COST: Not to exceed \$44,614.16

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500073

RATIONALE: This service agreement covers maintenance and support for business critical network servers. The cost in 2013-2014 was \$61,761.19 and decreased as a result of transferring noncritical server maintenance to a lower-cost vendor.

E-152. RECOMMENDATION: Renew annual maintenance agreement with Dell, Roundrock, Texas, for the period of July 1, 2014, through June 30, 2015, for software support of the District's virtual servers.

COST: Not to exceed \$5,992.56

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500135

RATIONALE: This will renew annual maintenance of VMware, a key component for the District's server virtualization strategy and architecture. This year there is a one-time decrease in cost. The cost in 2013-2014 was \$25,599. The cost is estimated to increase to approximately \$40,000 in 2015-2016 due to the purchase of additional licensing.

E-153. RECOMMENDATION: Renew the annual maintenance agreement with Versifit Technologies, LLC, Appleton, Wisconsin, for the period of July 1, 2014, through June 30, 2015, for software licensing and maintenance.

COST: Not to exceed \$74,062

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500141

RATIONALE: This will renew maintenance and licensing for application software for the data warehousing system. The cost in 2013-2014 was \$74,062.

E-154. RECOMMENDATION: Renew the annual service agreement with Ricoh Americas Corporation, Tulsa, Oklahoma, for the period of July 1, 2014, through June 30, 2015, for Print Center management services. This exercises the first of four voluntary renewal periods.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$235,151

FUND NAME/ACCOUNT: General Fund, 11-0000-2530-503300-000-000000-000-02-031

REQUISITION NUMBER: 11500265

RATIONALE: Third-party management of Print Center services provides online submission of print jobs to the Print Center and timely delivery to sites upon completion. It guarantees staffing for periods of high demand and effectively leverages current resources. The vendor will manage within the current operating budget. The cost in 2013-2014 was \$235,151.

E-155. RECOMMENDATION: Renew the service agreement with Automatic Protection Systems Corporation, Tulsa, Oklahoma, for the period of July 1, 2014, through June 30, 2015, for semiannual inspections of the Data Center's fire protection system.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,030

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-503400-000-000000-000-02-026

REQUISITION NUMBER: 11500075

RATIONALE: This agreement will provide the required inspections for the fire protection system located in the Data Center at the Education Service Center. The system is in place to protect the District's core technology resources, including the student information, accounting, and payroll, as well as multiple educational systems. The cost in 2013-2014 was \$1,000.

E-156. RECOMMENDATION: Enter into maintenance/supply agreement with Ricoh Americas Corporation, Tulsa, Oklahoma, for the period of July 1, 2014, through June 30, 2015.

COST: Not to exceed \$35,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2530-504400-000-000000-000-02-031

REQUISITION NUMBER: 11500267

RATIONALE: These agreements provide for the maintenance and supplies for a color printer system, located in the basement at the Education Service Center, and used to support the District's printing needs. The estimated cost in 2013-2014 was \$34,500.

E-157. RECOMMENDATION: Renew the annual maintenance agreement with Cox Business, Tulsa, Oklahoma, for the period of July 1, 2014, through June 30, 2015, for dark fiber repair, as specified.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$47,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-503400-000-000000-000-02-026

REQUISITION NUMBER: 11500081

RATIONALE: This maintenance agreement provides maintenance and repair of the District's fiber network in support of data and telecommunications. The cost in 2013–2014 was \$47,000.

E-158. RECOMMENDATION: Renew the annual agreement with Public Service Company of Oklahoma (PSO), Tulsa, Oklahoma, for the period of July 1, 2014, through June 30, 2015, for the rental of pole attachments that support the dark fiber network.

COST: Not to exceed \$57,795

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-503400-000-000000-000-02-026

REQUISITION NUMBER: 11500188

RATIONALE: This rental agreement covers the dark fiber pole attachments throughout the District. The cost in 2013-2014 was \$57,795.

E-159. RECOMMENDATION: Renew the annual maintenance agreement with Decision One, Devon, Pennsylvania, for the period of July 1, 2014, through June 30, 2015, for server maintenance.

COST: Not to exceed \$53,405.76

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500138

RATIONALE: This service agreement covers maintenance and support for various network servers. The cost in 2013-2014 was \$42,785.04. The increase is due to coverage for more servers.

E-160. RECOMMENDATION: Renew the annual maintenance agreement with FastPassCorp, Lyngby, Denmark, for the period of July 1, 2014, through June 30, 2015, for the District's self-service password reset system.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,680

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500115

RATIONALE: This will renew support and maintenance for the District's self-service password reset system. This system currently supports all teachers, administrators, and other network users, allowing resetting of their own network passwords without Information Technology staff intervention. The cost in 2013-2014 was \$1,610.

E-161. RECOMMENDATION: Renew the annual maintenance with Follett Software Company, McHenry, Illinois, for the period of July 1, 2014, through June 30, 2015, for the District's library management system.

COST: Not to exceed \$55,151.07

FUND NAME/ACCOUNT: General Fund, 11-0000-2230-504320-000-000000-000-02-056

REQUISITION NUMBER: 11500127

RATIONALE: This will renew maintenance and support for the library management system software. The cost in 2013–2014 was \$55,406.76.

E-162. RECOMMENDATION: Renew annual service agreement with Kellogg & Sovereign, Ada, Oklahoma, to provide E-Rate management services and resources, as specified.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$45,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-503100-000-000000-000-02-031

REQUISITION NUMBER: 11500182

RATIONALE: The contracted services will provide comprehensive E-Rate management for the District. With the increasing emphasis on utilization of technology in the classroom, these services will help the District leverage the E-Rate program to its fullest potential. The estimated cost in 2013-2014 was \$45,000.

E-163. RECOMMENDATION: Renew annual maintenance and purchase additional licenses from Dell, Roundrock, Texas, for the period of July 1, 2014, through June 30, 2015, for Altiris desktop management software.

COST: Not to exceed \$55,200

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-504320-000-000000-000-02-026

REQUISITION NUMBER: 11500136

RATIONALE: This will renew annual maintenance and increase license count from 15,000 to 18,000 for Altiris desktop management software. The cost in 2013-2014 was \$21,900. The agreed upon price change ensures required maintenance, support and product enhancements will be available to the District. Additional licenses must also be purchased.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

F-1. RECOMMENDATION: Approve the District's participation in the Wallace Foundation's Principal Supervisor Initiative through the 2014-2015 school year. This approval will allow the District to receive ongoing technical assistance and up to \$340,000 in funding for 2014-2015 from the Foundation as a result of the District's successful grant proposal.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: Since 2000, The Wallace Foundation has sought to improve the effectiveness of principals as one of the primary keys to raising the quality of urban schools. They are now focusing attention on the principal supervisor, known as Instructional Leadership Directors (ILDs). The Foundation is funding approximately ten school districts' work in this area, helping the grantees strengthen principal supervisors by ensuring they are trained well and that the District has effective and high-quality pipelines to this position to sustain the success of the ILDs as vacancies arise. While the agreement before the Board pertains solely to 2014-2015, the parties expect to have a four-year relationship. By participating in the grant program with The Wallace Foundation over the next four years, the District will receive approximately \$800,000. Specifically, the District will receive \$340,000 in Year One, \$400,000 in Year Two, and \$30,000 in Years Three and Four. This funding will be used by the District to build a high-quality pipeline to the ILD position. The District's proposal, developed by the Office of the Deputy Superintendent and the Office of Teacher and Leader Effectiveness, will allow the District to develop and deliver a high-quality curriculum to a Learning Leader cohort of 20 individuals, who will be select principals or former school principals now working at the central office. This curriculum will provide Learning Leaders with the foundational skills and expertise necessary to supervise and lead other principals. In Year Two, the grant will allow the District to select up to three (3) of the Learning Leaders for a principal mentor position. In this position, the principal mentors will be given the supports, opportunity and time to gain experience coaching novice principals. Principal mentors with school assignments will be provided an additional assistant principal allocation so that they have sufficient time and support to fulfill their coaching duties on top of their school duties. This work complements and aligns with the existing School Leadership Program grant with the U.S. Department of Education, which builds the pipeline to the principalship and provides intensive supports to grow the capacity of principals as school leaders.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

- F-2.** RECOMMENDATION: Amend item E-16 of the August 7, 2013 agenda to increase the amount of the purchasing agreement with Sebastian Lantos LLC to provide language assistance services of interpretation and translation from July 1, 2013, to June 30, 2014.

COST: Not to exceed \$82,000 (an increase of \$20,000)

FUND NAME/ACCOUNT: ELL Fund, 11-0847-2199-503300-000-000000-000-05-093-0847

REQUISITION NUMBER: 11417050

RATIONALE: The initial approval was for \$27,000 on August 7, 2013. An initial amendment to the original item was approved on February 3, 2014 for \$62,000, an increase of \$35,000. This is the second amendment to the original item. This is the first full year of implementation of expanded and increased language assistance services as required by the resolution agreement with the Office of Civil Rights. The District experienced an unprecedented increase in interpretation and translation services requested in multiple languages during the fourth quarter of the school year due to forms and conferences required by the Reading Sufficiency Act as well as the regular requests for interpreters for IEP meetings and interpretation and translation requests to support the Summer Institute. This final increase will cover remaining language assistance services through June 30, 2014.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

- F-3.** RECOMMENDATION: Approve the 2014-2015 Preliminary School Budget and Financing Plan that has been prepared in accordance with Section 5-154 of the School District Budget Act. The subject preliminary budget herewith presented to the Board of Education presents the details of the estimated revenue and expenditures that total \$579,620,990 and \$556,148,074 respectively for all appropriated funds.

FURTHER RECOMMEND: The Superintendent's publishing of the Budget Summary in the Tulsa Daily Commerce & Legal News be ratified and he be authorized to file such documents as are required to affect compliance with the School District Budget Act. The Clerk of the Board shall make available ten copies of the proposed budget and shall have them available for review or for distribution at the office of the Chief Financial Officer.

RATIONALE: Review by the Board, publishing and approval of the Preliminary Budget is the first required step in compliance with the provisions of the School

District Budget Act (Section 5-150 et. Seq. of Title 70). The 2013-2014 Preliminary School Budget and Financing Plan presented to the Board of Education on June 17, 2013, with the details of the estimated revenue and expenditures totaled \$554,819,651 and \$536,637,589, respectively for all appropriated funds. An Amended 2013-2014 School Budget and Financing Plan was approved on March 13, 2014, superseding the preliminary document and presented to the Board of Education the details of the estimated revenue and expenditures that totaled \$539,595,064 and \$516,472,580, respectively for all appropriated funds.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

- G-1.** RECOMMENDATION: Enter into a contract with the Greenwood Cultural Center to host Washington High School's annual junior/senior prom, April 11, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$7,200

FUND NAME/ACCOUNT: Washington's School Activity Fund #861

RATIONALE: The junior/senior prom is a tradition at Washington High School. The junior and senior classes come together in an elegant setting to celebrate and promote school spirit.

- G-2.** RECOMMENDATION: Enter into a special event permit with the City of Tulsa for blocking off of a section of 41st Street from Delaware to Florence for Edison's homecoming parade and the 5500-5800 block of S. Hudson Avenue (5500-5800) for the halftime fireworks on October 3, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$3,000

FUND NAME/ACCOUNT: Edison's School Activity Fund #573 and #519

RATIONALE: The parade has been held for over 20 years and has outgrown the school's parking lot. The parade and fireworks promotes school pride and community involvement.

G-3. RECOMMENDATION: Enter into an agreement with Stephens Media Group (The Sports Animal) to provide airtime for the Basketball Tournament of Champions on December 29, 30, and 31, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$5,000

FUND NAME/ACCOUNT: Athletics' Activity Fund #536

RATIONALE: The District's Athletics Department will provide Stephens Media (The Sports Animal) with access to the tournament presidential suite for talent and radio sponsors, signage and banners in the arena, a full page ad in the program, ten all-access passes for sponsors and talent, press conference acknowledgement, live public address announcement for each game, and one live ten-second public announcement for radio sponsors.

G-4. RECOMMENDATION: Renew the contract with Big Picture Learning to purchase professional development, technical assistance and coaching during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$285,750

FUND NAME/ACCOUNT: Alternative Education Professional Development Fund, 11-0000-2213-503200-430-000000-000-16-076 (\$142,875); and Federal Projects Fund, 11-3880-2213-503200-430-000000-000-05-745 (\$142,875)

REQUISITION NUMBER: 41300743

RATIONALE: One initiative of the District is continuing the redesign of alternative services. The Tulsa Met Program has been designed with the philosophy of Big Picture schools. The design has transformed lives of students as only those most at risk for dropping out are served with a 96 percent graduation rate. Approximately the same percentage of these students attend college and about 80 percent of them complete college in four years. The recommended support will continue the redesign of educational services at the Tulsa Met Program (middle and high school) as well as other alternative sites.

G-5. RECOMMENDATION: Enter into a contract with the University of Tulsa to provide the Allen Chapman Activity Center Great Hall C for the Edison Preparatory School Jingle Bell Ball XXVII on November 22, 2014.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,000

FUND NAME/ACCOUNT: Edison's School Activity Fund #573

RATIONALE: The Jingle Bell Ball has been held for over 20 years. It provides an event for all students to promote school spirit and pride.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

G-6. RECOMMENDATION: Approve the sanctioning of additional organizations in accordance with Board Policy 5707 for the 2013-2014 year.

Edison Touchdown Club
Academy Central Elementary PTA
Skelly Elementary PTO

RATIONALE: Sanctioned status provides organization exemption from the statutory controls relating to school activity funds found in the Oklahoma School Code. The Board may sanction associations and clubs that advance the educational objectives of the District and are beneficial to students under the guidelines established in Board Policy 5707. The organizations have submitted the required information in support of the applications. The original item was approved on the November 4, 2013, Agenda, item E-9 and additional organizations approved on March 13, 2014, Agenda, item E-7.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

G-7. RECOMMENDATION: Enter into an agreement with Tyler Technologies, Inc., Falmouth, Maine, for Tyler Pulse data warehouse software subscription and implementation services.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$270,000

FUND NAME/ACCOUNT: Bond Fund, 3B-1173-2580-506530-000-000000-000-02-026

REQUISITION NUMBER: 11416948

RATIONALE: The Tyler Pulse data warehouse system will transform data into highly usable information that is easily accessible by District administrators, teachers, and other staff, allowing them to make informed decisions for student needs and achievement. Tyler Pulse has the ability to integrate and aggregate Student Information System data, Human Capital and Financial data, and Student Transportation data into a common data warehouse. This will provide the District with a blended view of the entire student experience in one place. The cost includes a three-year subscription and maintenance fees. Tyler Pulse will eventually replace the Versifit data warehouse.

- G-8.** RECOMMENDATION: Purchase SPARK Physical Education Curriculum for the District's kindergarten through sixth grades to coincide with the revised Physical Education Quarterly Benchmarks and Standards that follow national physical education standards for the 2014-2015 school year.

COST: Not to exceed \$55,000

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the 2014C bond funds.

RATIONALE: The District does not currently have or utilize a Districtwide physical education curriculum. The Elementary Physical Education Curriculum committee researched and voted on the SPARK curriculum for the District. The SPARK curriculum is research and evidence based that incorporates Spanish, mathematics, healthy lifestyles, physical education and nutrition. The SPARK curriculum has many parts that form a toolbox that current physical educators could access and use as a resource in classrooms.

- G-9.** RECOMMENDATION: Enter into a contract with the lowest responsible bidder to replace exterior windows and doors at various sites.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed approximately \$1,250,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014C bond funds.

RATIONALE: The window and door replacement project is part of the 2010 bond issue.

- G-10.** RECOMMENDATION: Enter into a contract with the lowest responsible bidder for data and voice cabling and electrical services as needed for the District.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed approximately \$750,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2014D bond funds.

RATIONALE: Additional data and voice cabling and electrical services are required to support new technology in the District.

- G-11.** RECOMMENDATION: Enter into a contract with the lowest responsible bidder for additional paving at the Transportation facility.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed approximately \$49,723

RATIONALE: The paving repair is part of the 2010 bond issue.

- G-12.** RECOMMENDATION: Approve the Phase II construction of the locker room addition at East Central High School to Trigon Construction.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: This project is contingent upon the successful sale and receipt of 2014C bond funds.

RATIONALE: The completion of the project includes painting, flooring, low voltage and weights. These items were not included in Phase I. The original contract was approved on the September 16, 2013, Agenda, item E-14, in the amount of \$2,066,508.

- G-13.** RECOMMENDATION: Correct the total amount of the contract with Hellas Construction, Inc., Austin, Texas, for the installation of artificial turf at Edison Preparatory School approved on the May 19, 2014, Agenda, item E-5.

COST: Not to exceed \$655,586 (an increase of \$15,586)

FUND NAME/ACCOUNT: Classroom Bond Fund, 3D-1220-4700-504500-000-000000-000-12-712-T0199

REQUISITION NUMBER: 11416983

RATIONALE: The amount of the contract was inadvertently submitted incorrectly.

- G-14.** RECOMMENDATION: Correct the total amount for Supplement Number Four with David Reed Architects to provide additional work for the softball concession stand at Memorial High School approved on the May 5, 2014, Agenda, item E-9.

COST: Not to exceed \$11,200 (an increase of \$200)

FUND NAME/ACCOUNT: Facilities Bond Funds, 3D-1220-4400-503320-000-000000-00-12-725-T0205

REQUISITION NUMBER: 11416667

RATIONALE: The total amount was inadvertently entered incorrectly.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

- G-15.** RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

- G-16.** RECOMMENDATION: Amend the contract with JI Companies, Austin, Texas, approved on the June 17, 2013, Agenda, item E-15 to reflect recent changes in Oklahoma law in regard to workers' compensation.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

RATIONALE: The amendments reflect recent changes in Oklahoma law in regard to workers' compensation. The amendment is necessary due to the changes in the Oklahoma Workers' Compensation rules and regulations that went into effect on February 1, 2014. The District now has preauthorization requirements for prescription drugs that do not fall within the RX Closed Formulary. Prior to this new ruling, Oklahoma did not have preauthorization requirements.

- G-17.** **RECOMMENDATION:** Engage in services of independent contractors to serve as hearing officers to review student suspensions and to attend training as required for the 2014-2015 school year.

COST: Not to exceed \$2,500 (at the rate of \$250 per hearing)

FUND NAME/ACCOUNT: General Fund, 11-0000-2199-503200-000-000000-000-09-092

RATIONALE: The Board has directed that out-of-school suspensions of 11 to 45 days be reviewed by a hearing officer in appropriate cases, which is outlined in Regulation 2619-R. Expenditures for 2013-2014 totaled \$1,000.

- G-18.** **RECOMMENDATION:** Approve the District's negotiations team for support employee negotiations as follows.

William Naftzger, Director of Support Talent (Lead Negotiator)

Trish Williams, Chief Financial Officer

Robert Gallant, Staff Attorney

Blaine Young, Executive Director of Information Technology

COST: No cost to the District

RATIONALE: Establishing the negotiations team is the first step in beginning the collective bargaining process with AFT 6049 Oklahoma.

ITEMS LISTED BELOW SUBMITTED BY CHIEF INFORMATION AND OPERATIONS OFFICER, MR. BEN STOUT

G-19. RECOMMENDATION: Ratify E-Rate contracts with the following vendors for the 2014-2015 fiscal year.

| Vendor | Board Approval | Requisition Number |
|---|----------------|--------------------|
| Presidio – Phone System Replacement | 03/13/2014 | 41300689 |
| Verizon Wireless – Cell Phone and Mobile Data | 03/13/2014 | 41300764 |
| BlueTorch Network Solutions - Webhosting | 03/13/2014 | 11500288 |
| Presidio - Cisco Maintenance | 03/13/2014 | 11500304 |
| Decision One - Server Maintenance | 03/13/2014 | 11500289 |
| Presidio - UPS Maintenance | 03/13/2014 | 11500337 |
| Windstream - Nortel Maintenance | 03/13/2014 | 11500305 |
| Cox - Internet Service | 03/13/2014 | 11500308 |
| Cox - Data Services | 03/13/2014 | 11500306 |
| AT&T - Long Distance | 03/13/2014 | 11500300 |
| AT&T – Telecom | 03/13/2014 | 11500301 |
| Cox - Thoreau Phone | 03/13/2014 | 11500307 |

RATIONALE: Program deadlines for the federal E-Rate program required that E-Rate contracts be awarded by March 26, 2014, for the 2014 funding year (the District’s 2014-2015 fiscal year). The listed contracts may be paid in part by E-Rate funds. The contracts were considered by the Board and approved prior to the federal deadline. In order to satisfy the requirements of Oklahoma law regarding fiscal year limitations, District counsel has recommended that the Board ratify these contracts in July for the next ensuing fiscal year.

ITEMS LISTED BELOW SUBMITTED BY SUPERINTENDENT, DR. KEITH E. BALLARD

G-20. RECOMMENDATION: Renew the legislative liaison professional services contract with Erling and Associates for the period July 1, 2014, through June 30, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2321-503300-000-000000-000-09-091

REQUISITION NUMBER: 11500292

RATIONALE: Ms. Erling's responsibilities include, but are not limited to, serving as an ad hoc member of the Executive Staff, working with the Superintendent to develop a long-term strategy for urban school improvement with Oklahoma City Public Schools, and serving on District committees and task forces as requested. Responsibilities have also included and will continue to include working with the Superintendent to secure philanthropic dollars for numerous District efforts. Ms. Erling also serves as an advisor/consultant for negotiations.

G-21. RECOMMENDATION: Renew the legal services agreement with Rosenstein, Fist and Ringold for the 2014-2015 fiscal year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Total cost of retainer is not to exceed \$95,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2317-503540-000-000000-000-09-092

REQUISITION NUMBER: 11500327

RATIONALE: The agreement will cover all legal services rendered to the Tulsa School District. There has been no change to this agreement for the past six years and nonretainer billing rates remain consistent with past agreements.

G-22. RECOMMENDATION: Renew Independent School District Number One's membership with the Oklahoma State School Boards Association (OSSBA) for the 2014-2015 school year.

COST: Not to exceed \$5,100

FUND NAME/ACCOUNT: General Fund, 11-0000-2319-508100-000-000000-000-09-092

REQUISITION NUMBER: 11500149

RATIONALE: The membership fee covers the provision of various services by OSSBA to the Board of Education including legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and patrons, and monitoring of state and federal education legislation. The Board of Education also receives reduced rates for workshop registrations, subscriptions and fee service programs.

ITEMS LISTED BELOW SUBMITTED BY THE BOARD OF EDUCATION

G-23. RECOMMENDATION: Approve a contract for superintendent search services with the Oklahoma State School Boards Association (OSSBA) and authorize its due execution and to authorize the Board President to take any steps reasonably necessary to work with the OSSBA in order to facilitate the search process.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$25,000

FUND NAME/ACCOUNT: General Fund, 11-0091-2319-503110-000-000000-000-09-092

REQUISITION NUMBER:

RATIONALE: OSSBA will assist the Board of Education in the process of searching for a new Superintendent of Schools. Services will include but not be limited to meetings with the Board of Education, community interviews and meetings, candidate recruiting and communication, staff and candidate travel expenses.

SUPPORTING INFORMATION

CONSENT ITEM E-63

POSITION CREATIONS/DELETIONS

Create:

| <u>Position</u> | <u>Salary/Grade</u> | <u>Duties</u> |
|---|---------------------|--|
| School Activity Fund Supervisor-ESC/Treasury | BG-8 12 Months | Supervise School Activity Fund (SAF) bookkeepers daily work. Conduct SAF workshops as needed. Monitor SAF accounts and make recommendations for improvement. |

Annual Budget Impact:

\$ 55,200 min. –

\$ 82,800 max.

Funding Source:

11-0000-2511-501210-

000-000000-601-08-097

Delete:

| <u>Position</u> | <u>Salary/Grade</u> | <u>Duties</u> |
|---|---------------------|---|
| School Activity Fund Supervisor-ESC/Treasury | BG-7 12 Months | Supervise SAF bookkeepers daily work. Monitor SAF accounts and make recommendations for improvement. Reconcile monthly bank statements. |

Annual Budget Impact:

\$ 49,300 min. –

\$ 73,900 max.

Funding Source:

11-0000-2511-501210-

000-000000-601-08-097

SUPPORTING INFORMATION

CONSENT ITEM E-64

ROUTINE STAFFING ITEMS

ELECTIONS

| Name | Effective Date | Degree/ Step | Contract Amount | Assignment |
|-------------------------------------|--------------------|--------------|-----------------|---|
| Certificated/Administrative: | | | | |
| Beckman, Amanda | 4/21/14 | B-6 | \$ 5,415.34 | Teacher-Mayo/Pre-K Rate: \$35,300.00 Return from leave |
| Buescher, Candyce | 5/12/14 | B-6 | 2,941.67 | Teacher-Jackson/Grade 3 Rate: \$35,300.00 Return from leave |
| Coleman, Nanette | 6/17/14 | EG-9 | 3,137.93 | Principal-Washington Rate: \$91,000.00 |
| Edwards, Dale | 5/15/14 | M30-60 | 2,548.96 | Teacher-Webster/ELD Half-Time Rate: \$30,587.50 Return from leave |
| Davies, Callie | 7/31/14 6/09/15 | B-1 | 33,300.00 | Teacher-Eugene Field/ Grade 6 |
| Evans, Samantha | 3/10/14 | B-1 | 9,838.64 | Teacher-Disney/Grade 3 Rate: \$33,300.00 Return from leave |
| Farr, Lisa | 5/30/14 | BL-A | 98.96 | CNS Traveling Manager- Wright Rate: \$18,122.00 Return from leave |
| Horath, Brittany | 5/29/14 | B-2 | 2,808.33 | Teacher-Salk/Grade 1 Rate: \$33,700.00 Return from leave |
| Jones, Regina | 6/04/14 | BL-5 | 1,137.92 | Social Services Specialist- McKinley Rate: \$36,034.00 Return from leave |

ELECTIONS - Continued

| Name | Effective Date | Degree/ Step | Contract Amount | Assignment |
|--------------------------|--------------------|--------------|-----------------|---|
| Jones, Stephanie | 8/14/14 5/26/15 | B-0 | \$ 32,900.00 | Teacher-Skelly/Grade 2 |
| Long, Paula | 4/15/14 | B-18 | 4,000.94 | Teacher-Bell/Pre-K Half-Time Rate: \$22,715.00 Return from leave |
| Meryhew, Patricia | 5/28/14 | B-4 | 2,875.00 | Teacher-Lanier/Pre-K Rate: \$34,500.00 Return from leave |
| Murdock, Cynthia | 5/01/14 | BL-5 | 5,519.31 | Social Services Specialist- Eugene Field Rate: \$36,161.00 Return from leave |
| Nein, John | 4/07/14 | NS | 12,590.93 | JROTC-East Central Rate: \$59,892.00 Return from leave |
| Rhodes, Margaret | 1/06/14 | M60-14 | 23,796.42 | Teacher-Rogers College Jr. High/ Rate: \$44,455.00 Return from leave |
| Rogers, Kathrin | 8/14/14 5/26/15 | B-0 | 32,900.00 | Teacher-Hamilton/Grade 4 |
| Self, Katharine | 5/15/14 | B-2 | 3,399.28 | Teacher-Dual Language Immersion Program/ Rate: \$33,700.00 Return from leave |
| Support (Hourly): | | | | |
| Bell, Eboni | 8/20/14 5/26/15 | MT-2 | \$ 9.75 | Child Nutrition Services (CNS) Cook-Hale Jr. High Return from leave |
| Brewer, Lori | 5/19/14 6/04/14 | CA-5 | 10.82 | Health Assistant-Thoreau Return from leave |

ELECTIONS - Continued

| Name | Effective Date | Degree/ Step | Contract Amount | Assignment |
|------------------------|--------------------|--------------|-----------------|---|
| Chappell, Cariol | 5/15/14 5/28/14 | MT-6 | \$ 10.88 | Bus Driver Return from leave |
| Duran, Maria Teresa | 1/21/14 5/28/14 | MT-1 | 9.37 | CNS Assistant-Cooper Return from leave |
| Fields, David | 6/09/14 6/30/14 | MT-6 | 14.21 | Bus Driver Return from leave |
| Goudeau, Loretta | 5/19/14 5/28/14 | MT-4 | 10.72 | Bus Driver Trainee Return from leave |
| Lara Garcia, Maria Del | 5/12/14 6/30/14 | MT-3 | 9.21 .46 | Custodian-Clinton Shift differential |
| McDugle, Thomas | 8/18/14 5/22/15 | MT-6 | 11.78 | Bus Driver Return from leave |
| Morris, Lovenna | 5/14/14 5/29/14 | MT-6 | 14.24 | Bus Driver Return from leave |
| Palafox, Isela | 4/28/14 5/29/14 | MT-1 | 8.99 | CNS Assistant-Disney Return from leave |
| Porter, Rebecca | 5/23/14 5/29/14 | MT-3 | 9.21 .46 | Custodian-Plant Operations Shift differential |
| Record, Martin | 5/27/14 6/30/14 | MT-13 | 19.72 | Roofer Craftsperson- Maintenance Return from leave |
| Rosales, Jannet | 5/27/14 5/28/14 | MT-1 | 8.99 | CNS Assistant-Columbus Return from leave |
| Thao, Choua | 6/02/14 6/30/14 | MT-5 | 9.21 .46 | Custodian-Plant Operations Shift differential |
| Trevino, Edith | 5/22/14 6/16/14 | CA-3 | 11.08 | Clerk-Hale Return from leave |
| Troglin, Samuel | 5/30/14 6/30/14 | MT-13 | 19.72 | Security Systems Manager- ESC/Campus Police Return from leave |

ELECTIONS - Continued

| Name | Effective Date | Degree/ Step | Contract Amount | Assignment |
|---------------------|--------------------|--------------|-----------------|---|
| Wagdalt, Janneth | 6/18/14 6/30/15 | CA-5 | \$ 11.71 | Human Capital Clerk- ESC/Human Capital |
| Wakefield, Kevin II | 6/02/14 6/30/14 | MT-3 | 9.21 .46 | Custodian-Eugene Field Shift differential |
| Wheeler, Jane | 5/05/14 5/28/14 | IS-10 | 14.10 | Autism Paraprofessional- Bell Return from leave |
| Yang, Stella | 5/06/14 5/28/14 | MT-6 | 11.04 | Bus Driver Return from leave |

ADJUSTMENTS

| Name | Position Grade/Step (if applicable) | Effective Date | Present Contract | Proposed Contract | Reason |
|-------------------------------------|--|--------------------|---------------------|----------------------|---|
| Certificated/Administrative: | | | | | |
| Howland, Nathaniel | TLE Project Specialist-ESC/ Teacher Leadership Effectiveness BG-4 | 6/17/14 | \$ 39,000.00 | \$ 1,700.00 | TLE Project Manager-ESC/ Teacher Leadership Effectiveness BG-7 Rate: \$49,300.00 |
| Hurst, Katherine | Area Coordinator- ESC/Special Education and Student Services EG-5 200 days | 7/01/14 | 59,678.00 | 67,436.00 | 12 Months |
| Konieczka, Lisa | Teacher-Clinton/ English B-0 | 8/19/13 | 32,900.00 | 33,700.00 | Credit for Experience B-2 |
| Mix, Linda | Area Coordinator- ESC/Special Education and Student Services EG-5 200 days | 7/01/14 | 64,569.00 | 72,398.00 | 12 months |
| Orban, Stephanie | Area Coordinator- ESC/Special Education and Student Services EG-5 200 days | 7/01/14 | 61,642.00 | 69,090.00 | 12 months |
| Parker, Vonnita | School Activity Fund Supervisor-ESC/ Treasurer's Office BG-7 | 6/17/14 6/30/14 | 53,807.00 | 2,301.29 | School Activity Fund Supervisor-ESC/ Treasurer's Office BG-8 Rate: \$60,264.00 |

ADJUSTMENTS - Continued

| Name | Position Grade/Step (if applicable) | Effective Date | Present Contract | Proposed Contract | Reason |
|--------------------------|--|--------------------|---------------------------|---------------------------|--|
| Storck, Tracy | Area Coordinator- ESC/Special Education and Student Services EG-5 200 days | 7/01/14 | \$ 63,860.00 | \$ 72,162.00 | 12 months |
| Taylor, Elizabeth | Area Coordinator- ESC/Special Education and Student Services EG-5 200 days | 7/01/14 | 55,392.00 | 62,593.00 | 12 months |
| Woodard, Marcie | Teacher- Marshall/ Special Education B-20 | 8/14/14 | 44,430.00 2,221.50 | 44,430.00 2,221.50 | Itinerant DD Teacher- ESC/Special Education B-20 Special Education |
| Support (Hourly): | | | | | |
| Brown, Anthony | Custodian- Disney MT-3 | 5/29/14 6/30/14 | \$ 9.21 | \$ 9.21 .46 | Custodian-Plant Operations Shift differential |
| Sanchez, Jaaciel | TA-Skelly IS-3 6hrs/day | 5/29/14 6/02/14 | 9.21 | 9.21 | Clerk-McClure CA-3 8hrs/day |
| Sowobi, Corion | Custodian- ECDC Porter MT-3 | 5/29/14 6/30/14 | 9.21 | 9.21 .46 | Custodian-Monroe Demonstration Academy Shift differential |
| Washington, Charles | Bus Driver Trainee MT-6 | 5/28/14 | 10.72 | 10.72 .15 | Lead Driver |

SPECIAL ASSIGNMENTS IN ADDITION TO REGULAR CONTRACT

| Name | Effective Date | Site | Special Assignment | Amount |
|-------------------------------------|----------------|------------|------------------------------|-----------|
| Certificated/Administrative: | | | | |
| Davis, Shasta | 3/07/14 | Hamilton | Bus Duty | \$ 318.40 |
| | | Hamilton | School Allocation-Elementary | 334.80 |
| Groves, Mary | 1/07/14 | Central | Yearbook Sponsor | 376.00 |
| Grigsby, Dawn | 9/07/13 | Washington | Site Asset Manager | 500.00 |
| Jones, Jamario | 8/22/13 | Washington | Track Assistant-Boys | 1,200.00 |

DECEASED

| Name | Effective Date | Assignment |
|-----------------|----------------|----------------------------|
| Support: | | |
| Reid, Barbara | 5/31/14 | Principal's Secretary-Kerr |

LEAVES OF ABSENCE

| Name | Effective Date | Assignment | Reason |
|-------------------------------------|----------------|------------------------------------|------------------|
| Certificated/Administrative: | | | |
| Bowen, Dee Allison | 7/15/14 | Librarian-Hale | Personal illness |
| Clark, Sharla | 2/12/14 | Teacher-McLain/English | Personal illness |
| Dean, Milton | 4/29/14 | Teacher-Central/Math | Personal illness |
| Fincannon, Katherine | 4/17/14 | Teacher-Whitman/Pre-K | FMLA |
| Frank, Patty | 5/16/14 | CNS Manager-Monroe | Personal illness |
| Frazier, Timothy | 5/07/14 | Counselor-Jones | Personal illness |
| Mayer, Heidi | 4/23/14 | Social Service Specialist-Emerson | Personal illness |
| Sullivan, Joanne | 5/12/14 | Teacher-Disney/Grade 3 | Personal illness |
| Support (Hourly): | | | |
| Bryant, Brandon | 5/17/14 | Custodian-Emerson | Personal illness |
| Dewett, Jess | 6/03/14 | Electrician Apprentice-Maintenance | Personal illness |
| Hess, Cherice | 8/01/14 | Parateacher-Thoreau | Maternity |
| Luviano, Ana | 5/19/14 | Custodian-Marshall | Personal illness |
| Matinez, Janett | 3/01/14 | CNS Cook-Columbus | Personal illness |
| McDugle, Thomas | 5/08/14 | Bus Driver | Personal illness |
| Perez, Maria | 4/24/14 | Head Custodian-Owen | Personal illness |
| Reid, Barbara | 5/20/14 | Principal's Secretary-Kerr | Personal illness |
| Sanchez, Marisela | 5/14/14 | Custodian-Memorial | Personal illness |
| Segovia, Juan | 3/10/14 | Custodian-Hale | Personal illness |
| Smith, Matthew | 5/08/14 | Locksmith-Maintenance | Personal illness |

LEAVES OF ABSENCE - Continued

| Name | Effective Date | Assignment | Reason |
|------------------|----------------|--|------------------|
| Steward, Maurice | 5/01/14 | Bus Driver | FMLA |
| Trevino, Edith | 5/08/14 | Clerk-Hale | Personal illness |
| Troglin, Samuel | 5/06/14 | Security Systems Manager- ESC/Campus Police | Personal illness |

NO CONTRACT OFFERED FOR 2014-2015

| Name | Effective Date | Assignment |
|-------------------------------------|----------------|---|
| Certificated/Administrative: | | |
| McGehee, Henry | 6/30/14 | Grants Management Administrator-ESC/Federal Programs and Special Projects |

RETIREMENTS

| Name | Effective Date | Assignment |
|-------------------------------------|----------------|----------------------------------|
| Certificated/Administrative: | | |
| Eccles, Nina | 8/01/14 | Teacher-Key/Pre-K |
| Edwards, Ramona | 6/01/14 | Librarian-Carver |
| Hickman, Dave | 6/29/14 | Senior Systems Programmer-ESC/IT |
| Thurman, Corsair | 6/30/14 | Principal-Salk |
| Wyble, William | 6/30/14 | Principal-ECDC Porter |

RESIGNATIONS

| Name | Effective Date | Assignment |
|-------------------------------------|----------------|---|
| Certificated/Administrative: | | |
| Barton, Corey | 6/30/14 | Assistant Principal-McLain |
| Bellis, Laura | 6/01/14 | Teacher-Hale Jr. High/Reading |
| Bogle, Jamal | 6/04/14 | Teacher-Monroe/Math, Science |
| Charlot, Sherrye | 6/04/14 | Counselor-Rogers |
| Coyle, Erin | 6/14/14 | Teacher-Eugene Field/Grade 2 |
| Degraffenreid, Angela | 7/01/14 | Teacher-Celia Clinton/Pre-K |
| Drabek, Brian | 5/30/14 | Teacher-Thoreau/Math |
| Dunn, Stephanie | 6/05/14 | Teacher-Anderson/Grade 3 |
| Fritze, Laura | 5/30/14 | Teacher-Celia Clinton/Grade 3 |
| Froman, Martha | 9/02/14 | Coordinator of Indian Education-Indian Pupil Accounting |
| Head, Cynthia | 6/01/14 | Teacher-Springdale/Kindergarten |
| Hertensteiner, Mark | 6/01/14 | Teacher-Central/Science |
| Hill, Candyce | 5/30/14 | Teacher-McKinley/Pre-K |
| Hinkle, John | 5/28/14 | Teacher-Hale/Science |
| Kapiamba, Emerance | 5/30/14 | Teacher-Cooper/Grade 4 |
| Kwanza, Evelyn | 5/30/14 | Teacher-Park, Grissom/Music |
| Lenaburg, Christel | 5/30/14 | Teacher-Park/Grade 4 |
| Madden, Bruce | 6/01/14 | Teacher-Memorial/Special Education |
| Martin, Darla | 6/02/14 | CNS Manager-Park |
| Mazenko, Katelyn | 8/08/14 | Teacher-McClure/Kindergarten |
| McWhirt, Deborah | 7/31/14 | Staff Development Teacher-Kendall Whittier |
| Mitchell, Shannon | 5/30/14 | Teacher-Hoover/Grade 5 |

RESIGNATIONS - Continued

| Name | Effective Date | Assignment |
|-------------------|----------------|----------------------------------|
| Muncy, Erica | 5/30/14 | Teacher-Hamilton/Grade 4 |
| Myers, Molly | 5/30/14 | Teacher-Lindbergh/Kindergarten |
| Nichols, Darrel | 6/01/14 | Teacher-Carver/Spanish |
| Olsen, Jentre | 6/01/14 | Teacher-McLain Jr. High/English |
| Painter, Amanda | 5/30/14 | Teacher-McKinley/Grade 2 |
| Piper, Lucy | 5/30/14 | Teacher-Mayo/Gifted and Talented |
| Ramirez, Shaun | 6/01/14 | Teacher-Memorial Jr. High/Art |
| Rush, Samantha | 5/30/14 | Teacher-Skelly/Grade 2 |
| Schaer, Caroline | 6/03/14 | Teacher-Webster/Math |
| Smith, Laura | 6/06/14 | Librarian-Mayo |
| Stafford, Lisa | 6/04/14 | Counselor-Rogers Jr. High |
| Stearns, Joshua | 6/02/14 | Teacher-Edison/Social Studies |
| Taylor, Crystal | 7/31/14 | Teacher-Chouteau/Grade 4 |
| Thompson, LaDonna | 6/01/14 | Teacher-McLain/Math |
| Truman, Kaley | 6/01/14 | Teacher-Jones/Grade 1 |
| Villaruz, Teresa | 5/30/14 | Teacher-Lewis and Clark/Grade 1 |
| Wells, Chelsea | 5/30/14 | Teacher-Hamilton/Grade 2 |
| Wilkinson, Bonita | 6/13/14 | Teacher-Chouteau/Grade 3 |

RESIGNATIONS - Continued

| Name | Effective Date | Assignment |
|----------------------------|----------------|--|
| Support (Hourly): | | |
| Armstrong, Mark | 5/28/14 | Custodian-McLain Seventh Grade Academy |
| Borens, Yolanda | 5/28/14 | CNS Assistant Manager-Sequoyah |
| Carter, DeWayne | 5/30/14 | Head Custodian-McClure |
| Clark, Nancy | 5/28/14 | TA-Central |
| Cortes, Anna | 5/29/14 | CNS Cook I-McClure |
| Delgado, Maianela | 4/28/14 | Custodian-Headstart |
| Dickerson, Qeionna | 5/29/14 | Autism Paraprofessional-Marshall |
| Drumming, Tavanna | 5/28/14 | Custodian-Frost |
| Faust, Michael | 5/28/14 | Custodian-Robertson |
| Freeman, Dustin | 5/28/14 | Custodian-McClure |
| Gann, Judith | 5/29/14 | Paraprofessional-Columbus |
| Graves, Gregory | 5/14/14 | Custodian-Zarrow |
| Hobbie, Kathleen | 5/29/14 | Paraprofessional-Salk |
| Johnson, Barbara | 5/29/14 | TA-Remington |
| Lara Parra, Virginia | 5/12/14 | Custodian-Carver |
| Mauriz-Fernandez, Iskralin | 5/30/14 | TA-Springdale |
| McCarthy, Jessica | 5/12/14 | Bus Driver Trainee |
| McCarthy, Jessica | 5/12/14 | Bus Driver Trainee |
| Moffitt, Sheryle | 5/22/14 | TA-Mayo |
| Mullins, Samuel | 5/28/14 | Custodian-Remington |
| Pavey, David | 5/28/14 | Custodian-MacArthur |
| Ray, Shelley | 5/16/14 | Bus Driver |

RESIGNATIONS - Continued

| <u>Name</u> | <u>Effective Date</u> | <u>Assignment</u> |
|------------------------|-----------------------|--|
| Shope, Kelsey | 5/28/14 | Paraprofessional-Hamilton |
| Thompson, Stacy | 6/02/14 | Clerk-Jones |
| Wilkerson, Sylvester | 5/29/14 | Autism Paraprofessional-Carnegie |
| Williams, Jana | 5/16/14 | Site Assistant-Patrick Henry/Before and After Care |
| <u>Rescind:</u> | | |
| Sanders, Henryetta | 5/29/14 | TA-Robertson/Indian Education |

TERMINATIONS

| <u>Name</u> | <u>Effective Date</u> | <u>Assignment</u> |
|--------------------------|-----------------------|-----------------------------|
| Support (Hourly): | | |
| Makins, Dale | 5/13/14 | HVAC Apprentice-Maintenance |

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute Teachers

Bailey, Sandra
Carson, Brittany
Cluck, Stephen
Davis, Ann
Goulden, Duke
Henderson, Betty
Johnson, Brian
Malloy, Carolyn V.
McClellan, Terrance
Mitchell, Yolanda
Pontious-Wells, Whitney
Starks, Ruby
Thomas, Cathryn
Watkins, Ruth

Tutor

Long, Virtlee
Principal's Secretary-Salk
Clay, Brenda

Clerk

Ward, Sandra

Site Assistant-Eliot/ Before and After Care

Williams, Terri

Bus Driver Trainees

Das, Erwin
Hard, Lois
Josey, Sharon

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

ACE Supplemental Tutoring - 11-3620-1000-501800-426-400000-415-05-xxx-3620
11-3620-2573-501700-426-400000-415-05-xxx-3620

Pay assistant principals, to be named, @ their hourly rate of pay, and support staff, to be named @ their current rate of pay (total not to exceed amount budgeted in each site 3620 budget) to provide tutoring in allowable areas outside of contract hours during June 2014.

Athletics - 11-0000-2212-501110-000-108-16-068

Pay certified staff Steve Friebus a total not to exceed \$5,940 to perform professional services in Sports Medicine for the District, June 2, 2014,-June 30, 2014, and July 1, 2014,-July 25, 2014.

Athletics – SAF 536

Pay Bobby Allison, certified staff, \$20 per student for Boys Summer Basketball Camp. Mr. Allison will be paid by the Memorial Boosters and therefore no cost to the District.

Maintenance – 21-0000-2620-501210-000-000000-000-01-002

Pay support employees Vernon Hammer and Tony Connor a \$1,000 stipend each (not to exceed \$2,000) to maintain contractors' licenses for Tulsa Public Schools for the 2014-2015 school year.

Memorial Detention - 11 0000 1000 501700 421 105000 210 07 663

Pay Memorial Junior High certified staff, to be named, @ \$23/hr. (total not to exceed \$1,500) to serve as the after-school detention coordinators. Detention will be held one hour after school Monday through Friday from September 15, 2014,-May 22, 2015, or the last day of classes for the 2014-2015 school year.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

April 8, 2014 Agenda, page 50 – Correct funding source

Create:

| <u>Position</u> | <u>Salary/Grade</u> | <u>Duties</u> |
|---|---------------------|--|
| Project Manager- Strategic Partnerships - ESC/Teacher and Leader Effectiveness | BG-8 12 Months | Serve as the primary liaison with all current and prospective Charter Compact members. Oversee the charter authorization function of the District. Establish and maintain open communication, using a variety of media, with all stakeholder groups. Maintain a professional relationship with colleagues, students, parents and community members. Use effective written and oral communication skills to present information accurately and clearly. |
| <i>Annual Budget Impact: \$ 55,200 min. – \$ 82,800 max.</i> | | |
| <i>Funding Source: 11-0086-2340-501210-000- 000000-109-05-087-0086</i> | | |

SUPPORTING INFORMATION

CONSENT ITEM G-15

POSITION CREATIONS/DELETIONS

Administrative/Certificated Positions

Create:

| Position | Salary/Grade | Duties |
|--|---------------------------|---|
| <p>Executive Director of Organizational and Professional Learning-Wilson/Teaching and Learning</p> <p><i>Annual Budget Impact:</i> \$ 92,200 min. – \$ 138,200 max.</p> <p><i>Funding Source:</i> 11-0000-2213-501110-000-000000-354-06-044</p> | <p>XP-1 12 Months</p> | <p>Manage and support the assessment of organizational development and learning needs and the design, implementation, and evaluation of programs that facilitate the professional development and continuous learning of staff.</p> |
| <p>Director of Teacher Development-Wilson/Teaching and Learning</p> <p><i>Annual Budget Impact:</i> \$ 69,400 min. – \$ 104,200 max.</p> <p><i>Funding Source:</i> 11-0000-2213-501110-000-000000-354-06-044</p> | <p>EG-8 12 Months</p> | <p>Plan, develop, organize, and direct professional development for current and new teachers. Ensure all professional development is comprehensive, evaluated for effectiveness, resources are utilized appropriately, and programs are aligned with the overall vision of the District and its strategic objectives. Supervise instructional coaches and new teacher m6entors.</p> |

Administrative/Certificated Positions - Continued

Create:

| Position | Salary/Grade | Duties |
|---|------------------|--|
| Instructional Coach- Wilson/Teaching and Learning (40 positions) <i>Annual Budget Impact:</i> \$ 1,493,840 min. – \$ 2,244,240 max. <i>Funding Source:</i> 11-5118-2213-501110-494- 000000-211-05-093-5118 | EG-1 200 days | Plan, develop and use assessment strategies to determine staff learning needs. Design and deliver professional development programs to meet District priorities. Work with academic coordinators to critically examine the curriculum and identify adjustments to better meet the needs of each particular school population. Assist in the development of an annual professional development plan. Engage teachers in the development of a culture that fosters professional learning communities and promotes teachers as leaders and learners in acquiring and building a repertoire of skills to meet the needs of every student. Facilitate teacher growth in instructional strategies and content knowledge in the areas of literacy and mathematics. Demonstrate high expectations and model effective strategies for continuous improvement. Communicate and support implementation of curriculum maps and other curricular initiatives. Support the implementation of school improvement plans. |

Administrative/Certificated Positions - Continued

Create:

| Position | Salary/Grade | Duties |
|---|---------------------------|---|
| <p>Project Coordinator- ESC/Office of Deputy Superintendent</p> <p><i>Annual Budget Impact: \$34,800 min. – \$52,200 max.</i></p> <p><i>Funding Source: 11-0000-2541-501210-000- 000000-341-16-065</i></p> | <p>BG-4 12 Months</p> | <p>Provide project management support to the executive team including but not limited to project planning, project charter development, budgeting, leading cross-functional teams in implementation, etc. Extensively document project-related activities and findings, quantify results, and communicate project results and conclusions to stakeholders, collaborators, and District leaders. Conduct rigorous data analysis and external research to support leadership decision-making regarding projects and priorities. Work with executive staff, cabinet members and others to ensure project priorities are in alignment with the District's core goals. Manage data collection and dissemination for special projects and make sure data is updated, timely, and relevant. Perform project management duties, including planning, prioritizing, and coordinating. Determine and deploy resources required to successfully complete projects on schedule and within budget and ensure project objectives are fulfilled. Maintain and provide regular comprehensive status reports and project schedules. Prepare proposals for new projects. Lead and create new projects as necessary. Lead and/or attend various meetings to communicate information, advise, recommend and make presentations created to present technical proposals/plans/documentation.</p> |

Position Creations/Deletions - Continued

Support

Create:

| Position | Salary/Grade | Duties |
|---|--|---|
| <p>Accountability Registrar-Enrollment Center/Accountability (3 positions)</p> <p><i>Annual Budget Impact:</i> \$ 65,645 min. – \$ 87,547 max.</p> <p><i>Funding Source:</i> 11-0000-2410-501210-000-000000-614-07-573</p> | <p>CA-6 \$10.52/hr. to \$14.03/hr. 12 Months</p> | <p>Assist with the daily operations of the student transfer process, both in-district and out-of-district. Maintain the “space available” by site and district. Prepare and print all documents and reports related to student transfers. Facilitate the understanding and proper administration of the transfer policies with internal and external customers. Enroll students and facilitate the enrollment of all Department of Human Services and foster students. Assist with the enrollment of foreign exchange students. Send letters to the parents/guardians of truant students, students with poor attendance and students who have been exited from membership due to nonattendance. Prepare documents for court dockets. Monitor and assist with the verification of the District retention list. Perform other Accountability support functions as needed.</p> |

Delete:

| Position | Salary/Grade | Duties |
|---|---|---|
| <p>Accountability Registrar-Enrollment Center/Accountability (4 positions)</p> <p><i>Annual Budget Impact:</i> \$ 65,645 min. – \$ 87,547 max.</p> <p><i>Funding Source:</i> 11-0000-2410-501210-000-000000-614-07-573</p> | <p>CA-6 \$10.52/hr. to \$14.03/hr. 195 days</p> | <p>Assist with the daily operations of the student transfer process, both in-district and out-of-district. Maintain the “space available” by site and district. Prepare and print all documents and reports related to student transfers. Facilitate the understanding and proper administration of the transfer policies with internal and external customers. Enroll students and facilitate the enrollment of all Department of Human Services and foster students. Assist with the enrollment of foreign exchange students. Send letters to the parents/guardians of truant students, students with poor attendance and students who have been exited from membership due to nonattendance.</p> |

Support Position Creations/Deletions - Continued

Create:

| Position | Salary/Grade | Duties |
|---|---|---|
| Data Project Specialist, Office of Constituent and Student Services- ESC/Chief of Staff <i>Annual Budget Impact:</i> \$28,954 min. – \$39,062 max. <i>Funding Source:</i> 11-0000-2340-501110-000- 000000-110-14-022 | CA-12 \$13.92/hr. to \$18.78/hr. 12 Months | Manage assigned projects related to department's priorities. Gather and analyze department's metrics related to the Balanced Scorecard goals. Prepare safety reports for Oklahoma State Department of Education for compliance. Perform quantitative and qualitative analysis of department project data. |

Delete:

| Position | Salary/Grade | Duties |
|---|--|---|
| Student Services Data Specialist-ESC/Chief of Staff <i>Annual Budget Impact:</i> \$20,883 min. – \$27,810 max. <i>Funding Source:</i> 11-0000-2340-501110-000- 000000-110-14-022 | CA-5 \$10.04/hr. to \$13.37/hr. 12 Months | Receive, review and enter data into computer system or tracking database to establish procedures. Support the completion of state mandated reports through the collection of data found in various sources. Ensure accuracy of all data recorded and perform database maintenance functions in PowerSchool, TIPS, Department Webpage and Department Balanced Scorecard. |