



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, December 1, 2014**, at 6:30 PM, in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A-1. Call to order and confirm that a quorum of the Board is present.
- A-2. Flag salute led by the Nathan Hale High School JROTC under the direction of Major Mike Maguffee.
- A-3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A-4. Motion and vote to adopt the Agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C-1. Superintendent's special presentations and awards.

D. Approve minutes of previous meeting of the Board of Education.

<u>Regular Meeting</u>	<u>Special Meeting</u>
November 17, 2014	November 13, 2014
	November 17, 2014

E. CONSENT AGENDA – Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT’S REPORTS/PRESENTATIONS

L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, December 15, 2014, at 6:30 p.m. in the Cheryl Selman Room at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of student trips and routine staffing items, Consent items appeared on the previous regular meeting's Agenda as Information Agenda items unless otherwise indicated.

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

- E-1.** RECOMMENDATION: Enter into a contract with the Renaissance Tulsa Hotel & Convention Center to provide the venue for Edison Preparatory School's senior breakfast, May 20, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$13,000

FUND NAME/ACCOUNT: Edison's School Activity Fund #856

RATIONALE: The senior breakfast is an annual event for graduating seniors and their parents to celebrate the completion of 12 years of school.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

- E-2.** RECOMMENDATION: Enter into a contract with Amplify Education, Brooklyn, New York, for the purchase of School by Design software license as well as implementation support of the School by Design strategy to build capacity for ongoing professional learning through strategic resource optimization.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$119,595

FUND NAME/ACCOUNT: iPD Grant, 11-0179-2213-504440-000-000000-000-05-044-0179 (\$42,095) and 11-0179-2213-503600-000-000000-000-05-044-0179 (\$77,500)

REQUISITION NUMBER: 11506820

RATIONALE: Software, training, and implementation support will build capacity of District personnel to sustain the iPD work past the life of the grant through the training of school personnel in data collection and resource optimization.

E-3. RECOMMENDATION: Purchase “book rooms” from Scholastic, Inc., Jefferson City, Missouri, to provide supplemental materials to allow teachers to provide differentiated instruction as tiered intervention under the Tulsa Model for Balanced Literacy.

COST: Not to exceed \$800,000

FUND NAME/ACCOUNT: Title I, Part A, 11-5118-1000-506410-495-113000-000-05-093-5118 (\$732,000)

REQUISITION NUMBER: 11506894

RATIONALE: Continued support of intensive reading intervention programs is needed to support struggling readers. These materials are in support of the District's tiered intervention plan under the Tulsa Model for Balanced Literacy. A year-long Comprehensive Early Literacy Professional Development Plan will include training, job-embedded coaching, onsite support, and teacher materials. This plan provides prekindergarten through third-grade teachers and administrators an in-depth understanding of the Tulsa Model for Balanced Literacy.

ITEMS LISTED BELOW SUBMITTED BY CHIEF OF STAFF, MS. AMY POLONCHEK

E-4. RECOMMENDATION: Enter into an agreement with the PSO Parade of Lights Parade Board to participate in the 2014 Christmas Parade of Tulsa.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: \$75

FUND NAME/ACCOUNT: ESC Activity Fund #520

RATIONALE: The Christmas Parade will be held on Saturday, December 13, 2014. The District will create a float with materials provided by the Maintenance Department.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

E-5. RECOMMENDATION: Approve sanctioning of the following additional booster clubs and parent/teacher associations (PTAs) in accordance with Board Policy 5707 for the 2014-2015 fiscal year. The original item was approved on the November 3, 2014, Agenda, item E-5.

PTAs

Academy Central Elementary School
Anderson Elementary School
Bell Elementary School
Columbus Elementary School
Grimes Elementary School
Jackson Elementary School
Mark Twain Elementary School
Mayo Demonstration School
McLain High School
Memorial High School
Robertson Elementary School
Skelly Elementary School
Wright Way PTA

BOOSTER CLUBS

BTW Swim Booster Club, Inc.
Charger Cheer Parent Organization
Edison Eagle Splash Club
Memorial Band Parents Club, Inc.
Memorial Baseball Boosters
Memorial High School Softball Booster
Nathan Hale Band Boosters

COST: No cost to the District

RATIONALE: Sanctioned status provides an organization exemption from the statutory controls relating to school activity funds found in the Oklahoma School Code. The Board may sanction associations and clubs that advance the educational objectives of the District and are beneficial to students under the guidelines established in Board Policy 5707. These organizations have submitted the required information in support of their applications.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

E-6. RECOMMENDATION: Authorize the District to pay the final lease payment of the current agreement on the Compressed Natural Gas (CNG) Vehicle Lease Buy-Out, beginning December 2014 through June 2015 of 58 CNG buses from NGV Fleet Partners, LLC (Stewart Kennedy), Guthrie, Oklahoma, at fair market value or the "option price."

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,176,778

FUND NAME/ACCOUNT: \$50,643.20 will be paid from the Facilities Bond Fund, 38-1410-2720-507620-000-000000-000-03-003; the remaining \$1,126,778 is contingent upon the 2015A Bond Sales.

REQUISITION NUMBER: 11506966

RATIONALE: This will fulfill the anticipated purchase of buses from the award of \$3.9 million for the conversion of vehicles to compressed natural gas through the American Recovery and Reinvestment Act (ARRA) Grant.

E-7. RECOMMENDATION: Approve Supplement Number Nine for engineering design services regarding mechanical and electrical improvements with Allied Engineering Group, LLC for the following projects.

Roof Replacement at Columbus Elementary	\$750,000
Greeley / Lighthouse Charter School	\$900,000
Franklin Youth Academy	\$250,000

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The cost will be based on six percent of the construction cost and contingent upon successful sale and receipt of 2015A Bond Funds.

RATIONALE: Hiring engineers is necessary to complete projects for the 2010 Bond issue.

E-8. RECOMMENDATION: Correct item E-8, approved on the October 6, 2014, Agenda to reflect the "Reimbursables" as being a "Non-Public Competitive Bid Act" contract.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: There is no change from the original Agenda item.

RATIONALE: After reviewing with legal counsel the description of the work was changed.

- E-9.** RECOMMENDATION: Approve Amendment No. 16 to Trigon Construction for the classroom and library addition at Mitchell Elementary School to increase the guaranteed maximum price (GMP) for the project.

General Conditions	\$4,356.15
Management Fee	\$2,663.48
Non-Public Competitive Bid Act Contracts	\$62,230.64
Total Cost	\$69,250.27

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$69,250.27

FUND NAME/ACCOUNT: Facilities Bond Fund, 3F-1132-4720-504500000-000000000-12-330-CM039

REQUISITION NUMBER: 11506998

RATIONALE: The additional freezer will provide increased capacity for food service at the site.

- E-10.** RECOMMENDATION: Renew the agreement with Netchemia, LLC (also known as Talent Ed) through June 30, 2015, to provide the District with an electronic platform to support the collection and reporting of Tulsa Model teacher evaluation data.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$34,500

FUND NAME/ACCOUNT: Classroom Bond Fund, 3G-1177-2220-504440-000-000000-000-02-041

REQUISITION NUMBER: 11507106

RATIONALE: This electronic platform provides a Districtwide solution for centralized management of Tulsa Model evaluation data. This system allows the District to rapidly identify gaps in instructional practices and provides relevant, real-time data to drive the design of professional development. The solution provides the District with use of the platform, training, technical support and maintenance of the system. Expenditures for the 2013-2014 school year totaled \$140,000.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

E-11. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

E-12. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various human capital plans and priorities authorized by the Board of Education.

E-13. RECOMMENDATION: Approve the following teachers for adjunct status of one class.

Nancy Riphahn	Sixth Grade Music	Hamilton Elementary
Crystal Hoffman	Sixth Grade Art	Whitman Elementary
Linda Curtis	Sixth Grade Art	Salk Elementary

COST: No cost to the District

RATIONALE: All teachers must hold a valid Oklahoma teaching certificate and be "highly qualified" to teach in the subject to be taught according to the No Child Left Behind Act. An elementary teaching certificate is valid for grades first through eighth if the teacher is considered a self-contained teacher in an elementary school setting. If a teacher is teaching in an area in which he or she is not considered self-contained, the teacher must hold the "subject matter" certificate, i.e. Art/Music. Teachers must hold "highly qualified" status to teach one subject area class outside of their elementary certification. The above teachers possess "elementary" certification and are qualified to teach one class of a specific subject outside their area by adjunct status per the Oklahoma State Department of Education.

E-14. RECOMMENDATION: Enter into an agreement with Southwestern Oklahoma State University setting forth the terms under which they will place student interns (student teachers) with teachers within the District for purposes of fulfilling teacher preparation requirements for the 2014–2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: The agreements will allow the District to partner with universities in their efforts to train and prepare future teachers. Partnering with universities in this manner allows the District to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting, in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

ITEMS LISTED BELOW SUBMITTED BY THE BOARD OF EDUCATION

E-15. RECOMMENDATION: Adopt the schedule of regular meetings of the Board of Education for the 2015 calendar year.

RATIONALE: The Open Meeting Law requires that the 2015 schedule of regular meetings of the Board of Education be on file with the County Clerk of Tulsa County on or before December 15, 2014.

F. ACTION AGENDA - Motion and vote on each recommendation

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

- F-1.** RECOMMENDATION: Enter into an agreement with the City of Tulsa pursuant to the Oklahoma Local Development Act for a six-year exemption/abatement of the School District's part of the ad valorem tax on the following projects.
Coliseum - 625 S. Elgin
Hartford - 215 S. Greenwood

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract documents and the proper officers of the Board of Education are authorized to execute the documents on behalf of the District.

COST: No cost to the District

RATIONALE: Approval of the six-year tax exemption/abatement by local taxing authorities is required under the Local Development Act. During the six years of the abatement, the District will continue to receive ad valorem tax at the 2013 level of \$11,411, although the value of the properties will increase. The abatement is on the increase in value and taxes. Afterward, the properties will come back onto the tax rolls at the then appraised value and the District will begin receiving taxes based on the levies against the higher property values. Projected completed ad valorem for these projects is \$176,616 resulting in an increase of \$165,205 in tax revenue for the District.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

- F-2.** RECOMMENDATION: Board to receive bids for the purchase of \$32,320,000 Combined Purpose Bonds, Series 2015A, and motion and vote to award said bonds to the lowest bidder complying with the notice of sale and instructions to bidders.

RATIONALE: At the November 3, 2014, meeting, the Board authorized the advertisement of bids for the District's \$32,320,000 Combined Purpose Bonds, Series 2015A to fund certain improvements to existing school sites and acquisition of classroom learning materials. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00 a.m. on December 1, 2014. A compilation of the bids received will be presented to the Board at the meeting for consideration and action. The action item would be accepting the lowest rate of interest bid to purchase the Bonds. It was necessary to move this item to Action to expedite the sale of Series 2015A and Series 2015B Bonds to satisfy the final payments of the CNG Bus Conversion contract.

F-3. RECOMMENDATION: Board to receive bids for the purchase of \$13,680,000 Technology Equipment Bonds, Series 2015B, and motion and vote to award said bonds to the lowest bidder complying with the notice of sale and instructions to bidders.

RATIONALE: At the November 3, 2014, meeting, the Board authorized the advertisement of bids for the District's \$13,680,000 Technology Equipment Bonds, Series 2015B to fund certain technology equipment and safety and security equipment outlined in the District's Technology Plan. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00 a.m. on December 1, 2014. A compilation of the bids received will be presented to the Board at the meeting for consideration and action. The action item would be accepting the lowest rate of interest bid to purchase the Bonds. It was necessary to move this item to Action to expedite the sale of Series 2015A and Series 2015B Bonds to satisfy the final payments of the CNG Bus Conversion contract.

F-4. RECOMMENDATION: Board to consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$32,320,000 by the School District, authorized at an election duly called and held for such purpose; designating the bonds as "Combined Purpose Bonds, Series 2015A", providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE: The resolution authorizes the issuance of the 2015A Bonds in the amount and for the purpose so indicated and outlines key components related to the Bonds as well as providing for the levy of an annual tax to make principal and interest payments when due. The Bonds will mature on January 1, 2020, reflecting a five-year term. The appropriate action item is passing the resolution authorizing the issuance of the 2015A Bonds. It was necessary to move this item to Action to expedite the sale of Series 2015A and Series 2015B Bonds to satisfy the final payments of the CNG Bus Conversion contract.

F-5. RECOMMENDATION: Board to consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$13,680,000 by the School District, authorized at an election duly called and held for such purpose; designating the bonds as "Technology Equipment Bonds, Series 2015B", providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE: The resolution authorizes the issuance of the 2015B Bonds in the amount and for the purpose so indicated and outlines key components related to the Bonds as well as providing for the levy of an annual tax to make principal and interest payments when due. The Bonds will mature on January 1, 2020, reflecting a five-year term. The appropriate action item is passing the resolution authorizing the issuance of the 2015B Bonds. It was necessary to move this item to Action to expedite the sale of Series 2015A and Series 2015B Bonds to satisfy the final payments of the CNG Bus Conversion contract.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

- F-6.** RECOMMENDATION: Adopt the 2014-2015 salary books for administrative and noncertified employees not covered by collective bargaining units; certified employees covered by collective bargaining; and support employees (hourly paid) covered by collective bargaining.

RATIONALE: The salary books support the information authorized by the Board of Education regarding salary increases for administrative, noncertified, and support employees.

- F-7.** RECOMMENDATION: Pay eligible retiring teachers and applicable administrators a \$1,000 incentive for early notice of an irrevocable and written notification of retirement according to the requirements set forth by the Oklahoma Teachers' Retirement System to become effective no sooner than the end of a retiring employee's employment contract term for the 2014-2015 fiscal year. The written notification must be received by the Human Capital Department no later than close of business Monday, February 9, 2015.

RATIONALE: By knowing who is planning to retire, the District will be able to recruit and fill key positions earlier in 2015. Early hiring practices will result in giving the District a higher quality of candidates from which to select. The early notice of retirement incentive pay will be issued in the June paycheck. The term "administrator" is a certified position which requires an Oklahoma Teacher's Certification and whose position is graded within the Education Grade (EG) salary schedule; or an administrative position which is graded within the Executive Grade (XG) and Business Grade (BG) salary schedule grade 10 and above. The term "teacher" is a person, other than an administrator, who is employed on a certified contract for the 2014-2015 fiscal year and whose compensation is based from the teachers' pay scale. In case of a dispute as to whether any teacher or administrator qualifies for an early retirement incentive payment, such dispute shall be resolved by the Chief Human Capital Officer, whose decision is final and with no appeal. This item is submitted for Action in order to provide employees with adequate time to plan and make decisions about future retirement plans.

G. INFORMATION AGENDA

ITEMS LISTED BELOW SUBMITTED BY DEPUTY SUPERINTENDENT, DR. KIM DYCE

Recommendations submitted by Lead Secondary Instructional Leadership Director, Dr. Oliver Wallace

- G-1.** RECOMMENDATION: Enter into an agreement with the Laureate Psychiatric Clinic and Hospital, Inc. (Laureate) to provide educational services to all appropriate and eligible students attending or residing at said facilities during the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41301039

RATIONALE: The Laureate Psychiatric Clinic and Hospital, Inc. (Laureate), will provide a continuation of educational services for qualified residential students participating at the sites for the 2014-2015 school year.

- G-2.** RECOMMENDATION: Enter into a contract with the Tulsa Country Club to host Washington High School's senior dinner and dance, May 2, 2015.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$12,143.25

FUND NAME/ACCOUNT: Washington's School Activity Fund #856

RATIONALE: The senior dinner and dance has been held annually for over 37 years. Approximately 300 seniors and guests will attend.

Recommendations submitted by Chief Academic Officer, Ms. Tracy Bayles

- G-3.** RECOMMENDATION: Enter into a contract with the STEM Center for Teaching and Learning, Reston, Virginia, for Engineering by Design programming at the Juvenile Detention Center, David L. Moss Correctional Center, East Central High School and McLain High School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

REQUISITION NUMBER: 41301042

RATIONALE: The STEM Center for Teaching and Learning's™ *Engineering by Design™ (EbD™)* program is a K-12 solution for states, school districts and schools wanting to deliver an engineering/technological literacy curricula through science, technology, engineering and mathematics (STEM). In only the fourth year of existence, EbD™ now includes over 350 participating schools nationwide. The *EbD™* Network links schools and teachers that believe that the ingenuity of children is untapped, unrealized potential, that properly motivated, will lead to the next generation of technologists, innovators, designers, and engineers.

ITEMS LISTED BELOW SUBMITTED BY CHIEF FINANCIAL OFFICER, DR. TRISH WILLIAMS

- G-4.** RECOMMENDATION: Accept the Comprehensive Annual Financial Report which includes the independent audit report of Cole & Reed, Certified Public Accountants, P.C. for the fiscal year ending June 30, 2014.

RATIONALE: Oklahoma law requires school districts to have an audit performed each year and be accepted by the Board of Education. The Comprehensive Annual Financial Report is the reporting standard for governmental financial reporting. The audit was conducted in accordance with auditing standards generally accepted in the United States. The audit included examining evidence supporting the amounts and disclosures in the combined financial statements. The audit also included assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation.

Recommendations submitted by Executive Director of Bond Projects/Energy Management, Mr. Bob LaBass

- G-5.** RECOMMENDATION: Adopt the Bond Development Committee's report on various projects to be funded with proceeds of the proposed bond issue to be voted upon on March 3, 2015.

RATIONALE: The Board of Education appointed several local citizens and business leaders to the Bond Development Committee to work with administrative staff and teachers and community members to identify needed improvements to school buildings and classroom equipment needs to enhance learning opportunities district-wide. The Bond Development Committee met regularly over the last few months to develop a list projects and classroom equipment and materials to be funded by a bond issue. It was determined by the Committee to present for the Board's consideration and approval a total bond package of \$415,000 million for submission to present to voters at an election to be held on March 3, 2015. The Committee was co-chaired by Mrs. Robyn Sanzalone and Mr. Roger Randle who have submitted a report and recommendation to the Board for consideration and action as deemed appropriate.

- G-6.** RECOMMENDATION: Adopt a resolution authorizing the calling and holding of a special election Independent School District Number 1 of Tulsa County, Oklahoma, for the purpose of submitting to the registered, qualified voters on March 3, 2015, of the Tulsa School District the question of the issuance of bonds in the amounts and for the purposes as follows:

Proposition No. 1 - \$239,740,000 for constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites.

Proposition No. 2 - \$19,800,000 for acquiring library books, furniture, fixtures and equipment and constructing, remodeling and repairing school libraries and improving school sites.

Proposition No. 3 - \$17,025,000 for purchasing transportation equipment.

Proposition No. 4 - \$138,435,000 for acquiring textbooks, repairing and remodeling school buildings to accommodate technology equipment and acquiring computer hardware and software and classroom learning materials.

RATIONALE: State law requires bonds issued by the school district to be approved by voters at an election called and held for such purpose. The Board of Education must call for the election by passing the accompanying resolution which contains the date of the election and identifies the various purposes and dollar amounts to be voted on.

Based on a recommendation from the Bond Development Committee to provide funds for Building and Facilities, Library, Transportation and Textbooks/Classroom Learning Material needs of the school district with a bond issue, the resolution calls an election for March 3, 2015, to seek approval by voters to issue \$415 million in bonds for such purposes. It is anticipated that the bonds would be sold one or more series. The District anticipates the bonds will carry a five-year term consistent with the District's prior bond issue practice and would be repaid from ad valorem (property) taxes similar to the District's other bonds.

The District's 2010 bond election was held on March 2, 2010 at which time voters approved an aggregate of \$354,000,000 in bonds for various purposes. As a result of that election, the Board has issued \$273,680,000 with \$32,320,000 to be issued as its Combined Purpose Bonds, Series 2015A, closing on January 13, 2015. Upon the issuance of the 2015A Bonds there will be \$48,000,000 remaining from the 2010 election.

The District's last bond election was held on May 14, 2013 at which time voters approved an aggregate of \$38 million in bonds for technology equipment, security equipment and safety equipment. As a result of that election, the Board has issued \$24,320,000 million in bonds with the final remaining amount of \$13,680,000 to be issued as part of its \$13,680,000 Technology Equipment Bonds, Series 2015B, closing on January 13, 2015.

The issuance of the bonds authorized by the 2015 election has been structured to maintain the millage rate required to repay the bonds at a level which minimizes any change to current taxes to the extent possible. Tax impact analysis as prepared by the District's Financial Advisor is based on certain assumptions related to interest rates on bonds to be issued, future growth in Net Assessed Valuation and the rate of taxes levied and actually collected. It is projected that the mill levy necessary to repay future bonds would remain consistent with the District's bond issuance objectives.

G-7. **RECOMMENDATION:** Purchase 162 conference room chairs, in accordance with RFP 15006, from Merrifield Office Solutions, Inc., Stillwater, Oklahoma, for the Education Service Center (ESC) conference rooms.

COST: Not to exceed \$43,518

FUND NAME/ACCOUNT: Building Fund, 21-0000-2511-506540-000-000000-000-08-037

REQUISITION NUMBER: 11506956

RATIONALE: Many of the hydraulic mechanisms in the existing chairs in conference rooms in the ESC have failed and are not cost efficient to repair. This purchase will replace the current broken chairs throughout the building.

G-8. RECOMMENDATION: Enter into a contract with the lowest responsible bidder for the track equipment at Washington High School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The bid process for this award has not been finalized. Final information on the amount and awardee will be included when the item is on the Consent Agenda.

RATIONALE: The track equipment is part of the 2010 bond issue.

G-9. RECOMMENDATION: Approve Deduct Change Order Number One with Advance Boiler Repair & Service, Inc. for the boiler replacement project at Edison Preparatory School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The total cost of the change order is \$3,038.98

RATIONALE: All of the allowances were not used during the project. The original contract was approved on the May 5, 2014, Agenda, item E-10 in the amount of \$480,877.21.

G-10. RECOMMENDATION: Approve Deduct Amendment Number Ten with Crossland Construction, Tulsa, Oklahoma, for the library addition at Lindbergh Elementary School.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The total deduction is \$5,971.29

RATIONALE: The library addition at Lindbergh is part of the 2010 bond issue. The original contract was approved on the October 7, 2013, Agenda, item E-21 in the amount of \$1,820,000.

- G-11. RECOMMENDATION:** Correct item E-5 of the May 5, 2014, Agenda to change the amount of Deduct Change Order Number One with Flintco, Inc., from \$50,000 to \$38,565.70.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The total amount of the deduction is \$38,565.70 (a decrease of \$11,434.30)

REQUISITION NUMBER: 41390153AB

RATIONALE: All of the allowances were not used during the project. The original contract was approved on the September 7, 2012, Agenda, item E-13, in the amount of \$11,606,077.31.

ITEMS LISTED BELOW SUBMITTED BY CHIEF HUMAN CAPITAL OFFICER, MS. TALIA SHAULL

- G-12. RECOMMENDATION:** Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position listed will originate from and be included in the applicable department budget.

- G-13. RECOMMENDATION:** Enter into an agreement with Grand Canyon University setting forth the terms under which the university will place student interns (student teachers) with teachers within the District for purposes of fulfilling teacher preparation requirements for the 2014-2015 school year.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: No cost to the District

RATIONALE: The agreement will allow the District to partner with the university in efforts to train and prepare future teachers. Partnering with universities in this manner allows the District to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting and in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

- G-14. RECOMMENDATION:** Renew the contract with Met Life to continue the District's life insurance program, and with Lincoln Financial Group for long-term disability insurance.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: The District will pay \$.114 per month per \$1,000 for life and \$.014 per month per \$1,000 accidental death and dismemberment insurance for eligible employees in the amount of 1.5 times annual salary; and long-term disability at \$.29 per \$100 of monthly benefit.

FUND NAME/ACCOUNT: General Fund

RATIONALE: The School District provides life insurance, accidental death and dismemberment insurance and long-term disability insurance for eligible employees for the purpose of hiring and retaining qualified employees.

SUPPORTING INFORMATION

CONSENT ITEM E-11

POSITION CREATIONS/DELETIONS

Certificated/Administrative

Create:

Position	Salary/Grade	Duties
Director of Early Childhood Services- ESC/Curriculum and Instruction	EG-10 12 Months	Responsible for working with schools to implement rigorous curricula throughout early childhood classrooms in Tulsa Public Schools. Work with principals and early childhood teachers to evaluate data on student progress and advise on how to use interventions, coaches and other supports effectively. Work collaboratively with other members of the division of Academic Services to schedule and plan professional development for early childhood instructional staff.
<i>Annual Budget Impact:</i> \$80,600 min. – \$121,000 max.		
<i>Funding Source:</i> 11-0000-2212-501110-000-000000-108-06-070		

Delete:

Position	Salary/Grade	Duties
Assistant to the Superintendent for Early Childhood Services- ESC/ Curriculum and Instruction	EG-10 12 Months	Lead the District efforts to work toward closing the achievement gap for students by kindergarten. Direct the planning, start-up, and operations of the Early Childhood Programs (PK4 – 3rd Grade). Develop and oversee the District Early Childhood programs and services and plan for the social-emotional growth of the enrolled children.
<i>Annual Budget Impact:</i> \$80,600 min. – \$121,000 max.		
<i>Funding Source:</i> 11-0000-2212-501110-000-000000-108-06-070		

Certificated/Administrative Position Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
Mail Services Supervisor- ESC/ Materials Management <i>Annual Budget Impact:</i> \$43,800 min. – \$65,800 max. <i>Funding Source:</i> 11-0000-2523-501210-000-000000-513-08-054	BG-6 12 Months	Meter all mail, coordinate delivery routes/supervise drivers, sort incoming/outgoing mail and shipments, prepare volume and expense reports, maintain tracking documentation on shipments, issue invoices for large mailings and followup to ensure payment is received, drive/deliver as needed.

Delete:

Position	Salary/Grade	Duties
Supervisor of Printing/Mail Services- ESC/Materials Management <i>Annual Budget Impact:</i> \$43,800 min. – \$65,800 max. <i>Funding Source:</i> 11-0000-2523-501210-000-000000-513-08-054	BG-6 12 Months	Meter all mail, coordinate delivery routes/supervise drivers, sort incoming/outgoing mail and shipments, prepare volume and expense reports, maintain tracking documentation on shipments, issue invoices for large mailings and followup to ensure payment is received, drive/deliver as needed.

SUPPORTING INFORMATION

CONSENT ITEM E-12

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Baker, Janet	12/01/14	B-13	\$ 22,844.55	Teacher-Mitchell/ Kindergarten Rate: \$38,660.00 Return from leave
Barker, Tisha	10/21/14	B-5	25,778.41 1,288.92	Teacher-Hoover/ Special Education Rate: \$34,900.00 Return from leave
Baumgartner, Amber	11/17/14	B-0	18,880.11	Teacher-Hale/English Rate: \$32,900.00 Return from leave
Beatty, Kathy	11/17/14	B-16	25,731.82	Teacher-Anderson/Art Rate: \$40,800.00 Return from leave
Curtis-Lipford, Cori	11/10/14	B-0	15,702.27	Teacher-Owen/Grade 1 Rate: \$32,900.00 Return from leave
Gibson, Margaret	11/17/14 5/26/15	B-20	34,072.50	Teacher-McLain Jr. High/ Reading Rate: \$44,430.00
Ging, Kiley	10/23/14 5/26/15	B-0	23,927.27	Librarian-Owen Rate: \$32,900.00
Griffith, Thelma	11/03/14 5/26/15	M-0	23,344.74	Teacher-Hale/Art, ELD Rate: \$33,956.00

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Hoover, Hannah	11/14/14 5/26/15	B-0	\$ 20,936.36	Teacher-Skelly/Grade 2 Rate: \$32,900.00
Jackson, Kevin	11/18/14 5/26/15	B-16	25,500.00	Teacher-Peary, Hamilton/ ELD Rate: \$40,800.00
Kinnamon, David	11/10/14 5/26/15	M60-8	26,129.66	Teacher-McLain/English Rate: \$39,645.00
Leland, Cynthia	10/30/14 5/26/15	B-17	29,506.03 1,475.30	Teacher-Hale/ Special Education Rate: \$42,220.00
Maddux, Beth	11/19/14	B-8	22,481.25	Teacher-Marshall/ELD Rate: \$36,300.00 Return from leave
McFail, Robert	11/03/14 5/26/15	B-0	22,618.75	Teacher-Hale/History Rate: \$32,900.00
Sendejas, Nicole	12/02/14	B-4	20,190.34	Instructional Coach-Wilson/ Teaching and Learning Rate: \$37,636.36
Smith, Sarah	12/01/14 5/26/15	B-0	19,440.91	Teacher-Marshall/ Grade 1 Rate: \$32,900.00
Stauffer, Rodney	11/06/14 5/26/15	M-7	24,670.05	Teacher-McLain/History Rate: \$36,796.00
Tinsley, Wanda	11/13/14 5/26/15	B-0	21,123.30	Teacher-Cooper/Grade 1 Rate: \$32,900.00
Winslow, Donald	11/10/14 5/26/15	M-1	22,650.32	Teacher-McLain/ Spanish Rate: \$34,366.00

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Support (Hourly):				
Ball, Thomas	11/17/14 5/22/15	MT-6	\$ 11.10	Bus Driver Trainee
Bishop, Chelsea	11/11/14 5/26/15	CA-5	10.15	Clerk-Edison
Carter, Timothy	11/24/14 5/22/15	MT-1	8.90	Child Nutrition Services (CNS) Assistant-Sequoyah
Clodfelter, James	11/17/14 5/22/15	MT-4	9.63	Bus Driver Trainee
Davis, Christine	11/10/14 5/22/15	MT-4	9.63	Bus Driver Trainee
Distel, Olivia	10/27/14 5/22/15	MT-1	8.90	CNS Assistant-Remington
Dollar, Calvin	10/14/14 6/30/15	MT-6	11.23	Bus Driver Return from leave
Edgar, Kimberly	10/27/14 5/22/15	MT-1	8.74	CNS Assistant-Clinton
Gonzales, Karen	11/17/14 6/30/15	MT-6	12.54	Bus Driver Return from leave
Harper, Benjamin	10/21/14 5/22/15	IS-6	10.81	Parateacher-Eisenhower
Harris, Rebekah	11/06/14 5/22/15	IS-6	10.81	Paraprofessional-Shadow Mountain
Hearns, Deanna	11/11/14	CA-5	11.71	Health Assistant-Skelly
Hutchins, Cynthia	11/10/14 5/22/15	MT-4	9.63	Bus Driver Trainee

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Love, LaQuesha	11/17/14 5/22/15	MT-4	\$ 9.63	Bus Driver Trainee
Lumpkin, Tawania	11/05/14 5/22/15	MT-6	10.88	Bus Driver Return from leave
Moreno, Diana	11/10/14 6/30/15	MT-3	9.21 .46	Custodian-Plant Operations Shift differential
Patrick, Sydney	11/14/14 6/30/15	MT-14	20.89	Craftsmen-Maintenance Return from leave
Perez, Fidelia	10/15/14 5/22/15	MT-2	9.60	CNS Cook I-Lewis and Clark Return from leave
Rhodes, Gwendolyn	10/13/14 5/22/15	IS-10	15.36	ED Paraprofessional-Salk Return from leave
Smith, Audrianna	11/06/14 5/22/15	MT-A	8.32	Site Assistant-Skelly/ Before and After Care
Smith, Sharell	11/24/14 6/30/15	MT-3	10.89	Custodian-Washington Return from leave
Thomas, Leah	10/29/14 5/22/15	IS-6	10.81	Parateacher-Thoreau
Timothy, Dawn	11/10/14	MT-1	9.39	CNS Assistant-Robertson
<u>Rescind:</u> Wolford, Kenneth	7/08/14 6/30/15	MT-8	12.83	Grounds Journeyperson- Maintenance

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Alexander, Gail	Nurse Supervisor- Clinton B-24	12/02/14	\$ 48,630.00 1,849.00	\$ 48,630.00	Nurse-Rogers Supervisor B-24
Bottello, Rita	CNS Traveling Manager-Child Nutrition BG-A	10/16/14	18,809.00	21,066.00	CNS Manager-Child Nutrition BG-B
Boudrey, Lisa	Autism Paraprofessional Marshall IS-10	11/13/14 5/26/15	13.11/hr.	21,123.29/yr. 1,056.16	Teacher-Marshall/ Special Education Rate: \$32,900.00 B-0
Bright, Dian	Transition Interventionist- Central B-4	11/12/14	34,500.00 1,831.00 1,960.23	34,500.00	Teacher-Central/ Math Interventionist Additional days
Love, Cordell Sr.	Paraprofessional McLain IS-6	10/29/14 5/26/15	11.64/hr.	23,179.55/yr.	Teacher-McLain/ P.E. B-0 Rate: \$32,900.00
Support (Hourly):					
Brown, Pamela	Registrar- McLain Seventh Grade Academy CA-6	7/01/14	\$ 13.50	\$ 12.38	Clerk-McLain Seventh Grade Academy CA-3
Cobb, Chester	Bus Driver Trainee MT-4	10/17/14 5/22/15	9.63	10.72	Bus Driver MT-6
Holland, Tuesdae	Bus Driver MT-6	9/16/14 5/22/15	10.72	10.72 .30	Special needs

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Lopez, Dalia	Custodian- Eisenhower MT-3	8/18/14 5/22/15	\$ 9.21	\$ 10.81	Parateacher- Eisenhower IS-6
Oden-Mack, Gwendolyn	CNS Assistant- Carver MT-1 6hrs/day	11/10/14 5/22/15	8.91	8.91	7hrs/day
Owens, Henrietta	CNS Cook II- Robertson MT-3 7hrs/day	11/10/14 5/26/15	10.00	10.90	CNS Assistant Manager-Clinton MT-6 7.5hrs/day
Schultes, Ken	Bus Driver Trainee MT-4	10/22/14 5/22/15	9.63	10.72	Bus Driver MT-6
Timothy, Dawn	CNS Assistant- Robertson MT-1 6.5hrs/day	11/24/14 5/22/15	9.39	10.02	CNS Cook I- Robertson MT-2 7hrs/day
Ward, Jeremiah	Bus Driver Trainee MT-4	10/22/14 5/22/15	9.63	10.72	Bus Driver MT-6
Yarbrough, Amelia	CNS Assistant Manager-Clinton MT-6 7.5hrs/day	11/10/14 6/04/15	10.52	10.52	Manager in Training MT-6 8hrs/day

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Baker, Janet	10/29/14	Teacher-Mitchell/ Kindergarten	Personal illness
Bowen, Dee	11/11/14	Librarian-Hale	Personal illness
Curtis-Lipford, Cori	9/29/14	Teacher-Owen/Grade 1	Maternity
Support (Hourly):			
Barnett, Kelsey	10/06/14	Bus Driver	Personal illness
Benitez, Gloria	11/26/14	CNS Assistant-East Central Jr. High	Maternity
Garner, Donna	10/09/14	Paraprofessional-Kendall Whittier	Personal illness
Gonzales, Karen	10/22/14	Bus Driver	Personal illness
Hammon, Stephen	10/10/14	Custodian-Washington	Worker's Comp
Hinch, Patricia	10/20/14	Paraprofessional- McKinley	Personal illness
King, Lawrence	10/31/14	Craftsman-Transportation	Personal illness
Marshall-Johnson, Tracy	11/03/14	Assistant Head Custodian-Washington	FMLA
Ortega, Argena	11/17/14	CNS Assistant Manager- Thoreau	Personal illness
Patrick, Sydney	10/27/14	Craftsmen-Maintenance	Personal illness
Pena, Jose	11/10/14	Bus Driver	FMLA

LEAVES OF ABSENCE - Continued

Name	Effective Date	Assignment	Reason
Redricks, Charles	11/02/14	Custodian-East Central Jr. High	Personal illness
Rukshanda, Jabeen	10/28/14	CNS Assistant- Memorial Jr. High	Personal illness
Smith, Sharell	10/25/14	Custodian- Washington	Personal illness
Tohkubi, Mary	10/27/14	CNS Assistant-Hale Jr. High	FMLA
Watkins, Stephanie	11/28/14	CNS Assistant- Eugene Field	Maternity

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Lay, Dee Ann	11/07/14	Teacher-Marshall/Grade 3
Lonsdale, Amy	10/21/14	Teacher-Jackson/Grade 3
Melugin-Johnson, Leigh	11/17/14	Teacher-Lindbergh/Special Education
Support (Hourly):		
Arledge, Sharon	11/14/14	CNS Assistant-Lindbergh
Buggs, Brian	11/13/14	TA-McLain Seventh Grade Academy
Conwell, Rita	10/24/14	Clerk-Edison
Davis, Cheniqua	10/27/14	Bus Driver Trainee
Duhart, Carol	10/31/14	Bus Driver
Flores, Rosalba	11/04/14	Custodian-Webster
Green, Karen	12/01/14	Health Assistant-Grissom
Grotzinger, Gina	11/14/14	Clerk-Salk
Johnson, TiNeasha	11/21/14	Paraprofessional-Lewis and Clark
Jones, Johnniece	9/24/14	Site Assistant-Zarrow/Before and After Care
Konkler, Patricia	11/14/14	Clerk-East Central Jr. High
Love, Juina	10/22/14	Bus Driver
Lux, Mary	11/14/14	Registrar-Enrollment Center/Accountability
Payne, Martha	11/14/14	Accountability Registrar-Enrollment Center/ Accountability
Pennington, Shirley	11/10/14	CNS Assistant Manager-Columbus

RESIGNATIONS - Continued

Name	Effective Date	Assignment
Pittman, Kimberly	10/15/14	Clerk-Celia Clinton
Shackle, Michael	11/06/14	PC Technician-ESC/Client Services
Sinor, Jo	10/27/14	Bus Driver Trainee
Thomas, Felicia	11/05/14	Bus Driver
Villavicencio Duran, Martin	11/14/14	Head Custodian-Street School
Wakefield, Kevin	10/29/14	Custodian-Clinton
Walker, Jacqueline	11/10/14	Bus Driver

TERMINATIONS

Name	Effective Date	Assignment
Support (Hourly):		
Jones, Brian	9/12/14	TA - Monroe

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute Teachers

Barnett, Tamika
Barre, Brenda
Beavers, Eli
Bello Pauli, Luis
Blackwater, Judith
Brannon, Sharyor
Cagle, Michelle
Conyers, JoNell
Cyrus, Christina
Davis, Chaun
Goodman, Nathaniel
Gourd-Gallegos, Janna
Hedge, Kayla
Henderson, Amelia
Huetter, Fred
Huggins, Billy
Massey, Michael
Mixon, Ursula
Moss, Jonathan
Myers, Sherrita
Parker, Lakita
Perry, Azael
Phillips, Tiamara
Potts, Pamela
Randall, Annabelle
Spicer, Chloe
Taylor, Lennice
Thomson, Pamela
Vaughn, Anita
Wilson, Rachel
Wright, Shaundra
Yost, Megan

Tutors

Bomer, Judy
Jones, Diane

Bread-In-Bag Instructors

Carrino, Neta
Hough, Carla
Lyons, Susan

Clerk

Ward, Sandra

CNS Workers

Allgood, Matt
Chairez, Karina
Gaona, Sabrena
Gesee, Youngul
Harvell, Lacie
Jackson, Jesse Jr.
Peters, Breanna
Thomason, Marie
Wilford, Sherice

Custodians

Barnes, Sharon
Guadina Hernandez, Petra

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

College Summit Facilitator – 11-0590-2120-501700-000-000000-203-05-730-0590
11-0590-2120-501700-000-000000-203-05-740-0590

Pay each certificated staff member listed below \$2,000 (total not to exceed \$4,000) to serve as facilitators for the College Summit Program at Webster and Rogers High School for the 2014-2015 school year. These stipends will be funded by the Growing Together Grant.

Rogers - Erica Walker, Counselor
Webster – Wanda Murphy, Counselor

East Central – School Activity Fund #520

Pay certificated staff member Matt Luria a total not to exceed \$500 for videography during the 2014-2015 school year.

Maintenance Extra Duties – 21-0000-2620-501800-000-000000-707-01-002

Pay support staff Gerald Cook \$.75/hr. for performing the duties as interim Lead in the Preventive Maintenance Shop during the 2014-2015 school year.

Washington Extra Duties - 11-0735-1764-501700-251-500000-000-210-7-735

Pay Washington certificated staff member Annette Kennedy a total not to exceed \$1,000 for the delivery and facilitation of the IB MYP Physical Education requirements for dual-sport athletes for the 2014-2015 school year.

Webster Extra Duties - 11-0590-2213-501700-100-4000000-210-05-740-0590

Pay certificated staff members Michael Wheelus, Jasey Meeker and Tamara Danley \$2,500 each (total not to exceed \$7,500) to serve as Academy Team Leaders at Webster High School for the 2014-2015 school year. These stipends will be funded by the Growing Together Grant.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

September 15, 2014 Agenda, page 37 - Correct degree, step and contract amount

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Baird, Bruce	8/25/14 5/26/15	M-5	\$ 34,545.14 1,746.46	Teacher-Jackson/ Special Education Rate: \$35,976.00

September 15, 2014 Agenda, page 43 - Correct contract amount

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Martello, Jay	8/14/14 5/26/15	B-0	\$ 32,900.00	Teacher-Jackson/Grade 4

SUPPORTING INFORMATION

CONSENT ITEM E-15

2015 REGULAR MEETING SCHEDULE

BOARD OF EDUCATION
TULSA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NUMBER ONE
TULSA COUNTY, OKLAHOMA
2015 REGULAR MEETING SCHEDULE

All meetings will be held in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

January 5 (Monday).....	6:30 p.m.
January 20 (Tuesday).....	6:30 p.m.
February 2 (Monday)	6:30 p.m.
February 17 (Tuesday).....	6:30 p.m.
March 2 (Monday)	6:30 p.m.
March 16 (Monday).....	6:30 p.m.
April 6 (Monday)	6:30 p.m.
April 20 (Monday)	6:30 p.m.
May 4 (Monday).....	6:30 p.m.
May 18 (Monday).....	6:30 p.m.
June 1 (Monday).....	6:30 p.m.
June 15 (Monday).....	6:30 p.m.
July 6 (Monday).....	6:30 p.m.
July 20 (Monday).....	6:30 p.m.
August 3 (Monday)	6:30 p.m.
August 17 (Monday)	6:30 p.m.
September 8 (Tuesday).....	6:30 p.m.
September 21 (Monday).....	6:30 p.m.
October 5 (Monday).....	6:30 p.m.
October 19 (Monday).....	6:30 p.m.
November 2 (Monday).....	6:30 p.m.
November 16 (Monday).....	6:30 p.m.
December 7 (Monday).....	6:30 p.m.
December 21 (Monday).....	6:30 p.m.

SUPPORTING INFORMATION

INFORMATION ITEM G-12

POSITION CREATIONS/DELETIONS

Certificated/Administrative Positions

Create:

Position	Salary/Grade	Duties
<p>Warehouse Manager- ESC/Materials Management</p> <p><i>Annual Budget Impact: \$ 55,200 min. – \$ 82,800 max.</i></p> <p><i>Funding Source: 11-0000-2523-501210- 000-000000-109-08-054</i></p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-8 12 Months</p>	<p>Manage deliveries in an expeditious manner that requires a complex schedule matrix (13 routes, 130 stops per day, 12,000+ cases of product per week). Deploy and assign resources as needed daily for warehouse and mail room services in separate locations. Manage fleet of 25 vehicles. Routes/deliveries include perishable, fresh bakery goods, hot food between kitchens daily and fresh prepared lunches in the summer. Manage, control and safeguard warehouse inventory movement worth \$12 million. Integrate off-site storage as necessary, ensure proper stock rotation, maintain comprehensive records of receipts and deliveries and supporting documents at both warehouse and mailroom locations. Maintain material handling equipment. Effectively and efficiently manage storage facilities/resources including the science resource center. Direct, supervise and schedule 31 employees, allocate time and approve payrolls, perform Time Manager duties for staff on Kronos system.</p>

Position Creations/Deletions - Continued

Delete:

Position	Salary/Grade	Duties
Warehouse Manager- ESC/Materials Management <i>Annual Budget Impact: \$ 49,300 min. – \$73,900 max.</i> <i>Funding Source: 11-0000-2523-501210- 000-000000-109-08-054</i> NOTE: This position change to be effective January 1, 2015	BG-7 12 Months	Manage deliveries in an expeditious manner that requires a complex schedule matrix (13 routes, 130 stops per day, 12,000 + cases of product per week) deploy and assign resources as needed daily for warehouse and mail room services in separate locations. Manage fleet of 25 vehicles. Routes/deliveries include perishable, fresh bakery goods, hot food between kitchens daily and fresh prepared lunches in the summer. Manage, control and safeguard warehouse inventory movement worth \$12 million. Integrate off-site storage as necessary, ensure proper stock rotation, maintain comprehensive records of receipts and deliveries and supporting documents at both warehouse and mailroom locations. Maintain material handling equipment. Effectively and efficiently manage storage facilities/resources including the science resource center. Direct, supervise and schedule 31 employees, allocate time and approve payrolls, perform Time Manager duties for staff on Kronos system.

Position Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Procurement Manager-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$ 55,200 min. – \$ 82,800 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210- 000-000000-109-08-054</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-8 12 Months</p>	<p>Lead groups, plan, organize, makes decisions and prioritize work to meet deadlines. Analyze and interpret financial data. Demonstrate effective communication skills and diplomacy with all levels of personnel. Create spreadsheets, manage reporting and compile management trend reports. Manage contract schedule including all activities necessary to ensure timely re-solicitation or renewal, including vendor interface, contact with user departments and contract administrators. Interpret district bidding and purchasing procedures to vendors and staff. Display objectivity as well as good organizational and exceptional analytical skills. Utilize sound purchasing practices and adhere to strict code of ethics. Implement procurement policies and procedures in accordance with School Board policy and State law.</p>

Delete:

Position	Salary/Grade	Duties
<p>Purchasing Projects Manager-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$ 34,800 min. – \$ 52,200 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210- 000-000000-109-08-054</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-4 12 Months</p>	<p>Develop schedules and track activity for solicitations and interdepartmental meetings. Track multiple priorities, maintain detailed records, create routine correspondence. Ensure proper solicitation documentation is obtained, indexed and archived in reference files. Maintain the Purchasing Office webpage content on district intranet and internet. Coordinate MUNIS training activities for Purchasing.</p>

Position Creations/Deletions - Continued

Create:

Position	Salary/Grade	Duties
<p>Purchasing Systems Manager-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$ 55,200 min. – \$ 82,800 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210- 000-000000-109-08-054</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-8 12 Months</p>	<p>Manage purchasing and inventory modules of the MUNIS software, lead the Purchasing training team, manage training offerings/content, handle buying responsibilities for technology commodities, develop and manage system integration projects for Purchasing.</p>

Create:

Position	Salary/Grade	Duties
<p>Purchasing AP Supervisor-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$ 31,000 min. – \$ 46,600 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210- 000-000000-109-08-054</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-3 12 Months</p>	<p>Lead, train and supervise AP invoicing staff, aid users in navigating the system. Interpret financial system payment procedures to vendors and sites. Manage vendor file and payment terms, including overriding standard payment terms when appropriate. Research and resolve system user issues, log calls and identify trends regarding system processing inconsistencies. Create, monitor and interpret aging and volume reports and take appropriate action. Resolve past due and unidentified items.</p>

Position Creations/Deletions - Continued

Delete:

Position	Salary/Grade	Duties
<p>Purchasing AP Lead-ESC/Materials Management</p> <p><i>Annual Budget Impact:</i> \$ 30,243 min. – \$ 40,976 max.</p> <p><i>Funding Source:</i> 11-0000-2520-501210-000-000000-109-08-054</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>CA-13 \$14.54/hr. to \$19.70/hr. 12 Months</p>	<p>Lead AP Invoicing staff. Reconcile PO's, invoices and receiving entries for each purchase. Enter, adjust and modify PO/Invoice within on-line financial system as necessary to authorize proper payment amount. Assume responsibility for timely vendor performance; expedite and follow-up thoroughly as appropriate. Develop correspondence/communication with vendor sales and accounting personnel. Reconcile monthly statements. Determine the need to return incorrect/duplicate shipments. Obtain proper authorization from vendor. Coordinate instructions with vendor and district personnel. Follow through until issue is resolved and credit received and entered.</p>

Create:

Position	Salary/Grade	Duties
<p>Lead Budget Analyst-ESC/Federal Programs and Special Projects</p> <p><i>Annual Budget Impact:</i> \$ 43,800 min. – \$ 65,800 max.</p> <p><i>Funding Source:</i> 11-0950-2511-501210-000-000000-305-05-093-0950</p> <p>NOTE: This position change to be effective January 1, 2015</p>	<p>BG-6 12 Months</p>	<p>Maintain expenditures of grants and projects. Prepare budget revisions, requisitions, purchase orders, board agenda items, and contracts. Work with grant managers on staff allocations, balance expenditure claims on a monthly basis, and assimilate spreadsheet data from grants.</p>

Position Creations/Deletions - Continued

Delete:

Position	Salary/Grade	Duties
Lead Budget Analyst- ESC/Federal Programs and Special Projects <i>Annual Budget Impact: \$ 39,000 min. – \$58,600 max.</i> <i>Funding Source: 11-0950-2511-501210- 000-000000-305-05-093- 0950</i> NOTE: This position change to be effective January 1, 2015	BG-5 12 Months	Maintain expenditures of grants and projects. Prepare budget revisions, requisitions, purchase orders, Board agenda items, and contracts. Work with grant managers on staff allocations, balance expenditure claims on a monthly basis, and assimilate spreadsheet data from grants.