



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **January 17, 2017**, at 6:30 PM, in the Cheryl Selman Room, ground floor level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A.1. Call to order and confirm that a quorum of the Board is present.
- A.2. Flag salute led by the Washington High School JROTC under the direction of Lieutenant Colonel Rustan Schwichtenberg.
- A.3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.4. Motion and vote to adopt the agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

- C.1. Superintendent's special presentations and awards.
- C.2. Consideration and vote to endorse the Tulsa Metro Chamber's 2017 OneVoice Regional Legislative Agenda, which includes educational support at both the state and federal levels.

D. Approve minutes of previous meetings of the Board of Education.

Regular Meetings

January 4, 2017

E. CONSENT AGENDA – Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS/CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regularly scheduled meeting of the Board of Education will be held on Monday, February 6, 2017, at 6:30 p.m. in the Cheryl Selman Room at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. Motion and vote to adjourn.

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

CHIEF OF SCHOOLS

E.1. RECOMMENDATION: Approve a contract with Hero K12 LLC, Miami, Florida, to continue the Hero incident-tracking system for East Central High School, January 21, 2017, through January 20, 2018.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$6,215

FUND NAME/ACCOUNT: Technology Fund, 31-1169-1000-506530-100-000000-000-07-710

REQUISITION/CONTRACT: 11706874

RATIONALE: The Hero system will be used for monitoring students who are tardy and for issuing tardy passes. By having the Hero system, administrative teams will be able to expedite morning procedures by addressing infractions as students enter the building. The goal is to get the students to their first hour classes in the most efficient way possible.

E.2. RECOMMENDATION: Enter into a contract with the Greenwood Cultural Center, Tulsa, Oklahoma, to host and provide services for Washington High School's winter formal on January 28, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$2,500

FUND NAME/ACCOUNT: Washington's School Activity Fund #573

RATIONALE: The winter formal is an annual event that Washington High School has held for the past 16 years. Approximately 600 to 800 students attend.

E.3. RECOMMENDATION: Enter into an agreement with Dillon Hargrave, Tulsa, Oklahoma, to provide DJ services for Rogers College High School's prom on April 29, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$200

FUND NAME/ACCOUNT: Rogers College High School's Activity Fund #866

RATIONALE: The senior prom is a tradition at Rogers College High School. The senior class comes together in an elegant setting to celebrate and promote school spirit.

E.4. RECOMMENDATION: Enter into a building usage agreement with the University of Tulsa, Great Hall C, to provide space for the Rogers College High School's prom on April 29, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$524

FUND NAME/ACCOUNT: Rogers College High School's Activity Fund #866

RATIONALE: The senior prom is a tradition at Rogers College High School. The senior class comes together in an elegant setting to celebrate and promote school spirit.

FINANCIAL SERVICES

E.5. RECOMMENDATION: Approve the December 23, 2016 through January 12, 2017, New Encumbrances and Encumbrance Change Report.

RATIONALE: New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

BOND PROJECTS AND ENERGY MANAGEMENT

E.6. RECOMMENDATION: Approve a resolution to acquire a tract of land consisting of approximately 3.5 acres adjacent to McKinley Elementary School, including the interest of Valjean A. West in such a property, through purchase.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$650,000

FUND NAME/ACCOUNT: Contingent upon the successful sale and receipt of the 2017A bond funds.

RATIONALE: McKinley Elementary School is currently overcrowded with eight classrooms located in trailers. The acquisition of the adjacent 3.5 acres will improve student safety allowing the construction of additional permanent classroom and of a student, off-street drop-off and pick-up traffic lane. Property improvements would also include water retention work to eliminate the current flooding due to storm water runoff.

TALENT MANAGEMENT

E.7. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education.

F. ACTION AGENDA - Motion and vote on recommendations

G. INFORMATION AGENDA - Motion and vote on recommendations

DATA STRATEGY AND ANALYTICS

G.1. RECOMMENDATION: Extend the collaboration with Data Science for Social Good at the University of Chicago from February 7, 2017, through December 31, 2017. The original collaboration was approved on the May 16, 2016, agenda, item E-3.

COST: No cost to the district.

RATIONALE: By extending the agreement with the Data Science for Social Good at the University of Chicago the district will continue to gain important education data and resources while also able to nationally share the work and progress being made in the district to provide early identification of students who may fall behind academically.

BOND PROJECTS AND ENERGY MANAGEMENT

G.2. RECOMMENDATION: Enter into a contract with American Air Conditioning of Tulsa Incorporated, Broken Arrow, Oklahoma, the lowest responsible bidder, for HVAC improvements at Hale Junior High School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$6,428,000

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2017A bond issue.

RATIONALE: The HVAC improvements at Hale Junior High School are part of the 2015 bond issue.

G.3. RECOMMENDATION: Enter into a contract with the lowest responsible bidder for HVAC improvements at Key Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This project is in the bidding phase and after bids are received the contractor and cost will be presented on the consent agenda.

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2017A bond sale.

RATIONALE: The HVAC improvements at Key Elementary School are part of the 2015 bond issue.

G.4. RECOMMENDATION: Extend the unit-price contract for one year with FADCO Incorporated, Tulsa, Oklahoma, for millwork at Marshall, McClure, Lindbergh, Carnegie, Eliot, and Key elementary schools; Hale Junior High School; the Roosevelt

facility and other sites on an as-needed basis. The original contract was approved on the February 1, 2016, agenda, item E-6.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,000,000. Individual purchase orders will be issued on an as-needed basis. This is a five-year contract renewed on a yearly basis.

FUND NAME/ACCOUNT: This contract extension is contingent upon the successful sale and receipt of the 2017A bond sale.

RATIONALE: The new millwork is necessary to complete the renovations as part of the 2015 bond issue.

- G.5.** **RECOMMENDATION:** Approve deduct change order #2 to the contract with Advantage Glass LLC, Tulsa, Oklahoma, for the window replacement project at Mitchell Elementary School. The original contract was approved and the January 5, 2015, agenda, item E-17, in the amount of \$420,000.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total deduct change order is \$23,000.

RATIONALE: This project is part of the 2015 bond issue. The original scope of work was reduced.

TALENT MANAGEMENT

- G.6.** **RECOMMENDATION:** Approve adjunct status of one class, art, for Ellen Bracken at Robertson Elementary School during the 2016-2017 school year.

RATIONALE: All teachers must hold a valid Oklahoma teaching certificate to teach in that field. However, persons with distinguished qualifications may teach a course as an adjunct teacher for up to 270 clock hours of classroom teaching, per semester. Those for consideration must be approved by the district board, as well as, approved by application to the Oklahoma State Board of Education. Such allowances expose our students to subject matter experts who are applying the knowledge outside of the common education setting.

INFORMATION AND OPERATIONS

- G.7.** **RECOMMENDATION:** Enter into a property damage release settlement agreement with New Solutions, Northwest Waste Solutions of Tulsa, Oklahoma, claim #4366, in the amount of \$2,125.00, for property damage occurring at Remington Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: This agreement and release is for full settlement with New Solutions, Northwest Waste Solutions of Tulsa, Oklahoma. The settlement and release are related to the repairs of a security swing gate damaged when a New Solutions truck hit the gate at Remington Elementary on November 18, 2016.

GENERAL COUNSEL

- G.8.** RECOMMENDATION: Approve Academy Central Elementary as the location of the Met Cares Foundation partnership school, which will open in the 2017-2018 school year for students in pre-kindergarten, kindergarten and first grade. The operation of the partnership school will be subject to a mutually agreeable contract to be presented to the board for approval at a future meeting.

RATIONALE: On December 19, 2016, agenda item F-2, the Board approved the Met Cares Foundation partnership school application, authorizing the organization to provide instructional services to TPS students in an unidentified elementary school. Tonight's agenda item identifies Academy Central as the location of the Met Care's partnership school. The elementary partnership school will begin with pre-kindergarten, kindergarten and first grade in the fall of 2017 subject to a contract to be presented to the board for approval at a future meeting. The elementary partnership school will grow one grade each year thereafter upon satisfactory performance and future annual written agreement of the parties. Selecting the Academy Central enrollment area of the district for the operation of a high-quality partnership school is a sound decision as the families living in this area have demonstrated a strong interest in pursuing educational alternatives for their students. The selection of Academy Central also allows the district to capitalize on the considerable size and unused space in the building as well as the current school leadership team's ability to ensure a smooth opening and a strong education for all students in the building during the transitional years.

SUPPORTING INFORMATION

CONSENT ITEM E-7

ROUTINE STAFFING ITEMS

ELECTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
Certificated/Administrative:				
Almaraz, Cynthia	1/10/17 5/25/17	B-8	\$ 17,737.50	Teacher-Chouteau/ Grade 6 Former Employee (f.e.) Rate: \$36,300.00
Bennett, Jolene	1/04/17	B-17	21,589.77	Teacher-Owen/Grade 1 Rate: \$42,220.00 Return from leave
Blackard, Elizabeth	1/04/17	B-11	19,232.39	Teacher-Kerr/Grade 1 Rate: \$37,610.00 Return from leave
Carter, Robin	1/03/17 5/25/17	B-14	20,132.39	Teacher-East Central Jr. High Rate: \$39,370.00 Return from leave
Coleman, Genell	1/04/17 5/25/17	D-32 4-CI	31,843.13 1,592.16	Teacher- TRAICE Academy/ Alternative Education, Social Studies Rate: \$58,271.00
Graves, Robbie	1/04/17 5/25/17	B-18	22,208.53	Teacher-Edison/Art Rate: \$43,430.00 f.e.
Lane, Kelsey	1/04/17	B-5	17,846.59	Teacher-Kerr/Grade 4 Rate: \$34,900.00 Return from leave
Mills, Terry	1/04/17 5/25/17	M-30 4-CI	26,558.18 1,534.10	Teacher-Remington/ Grade 4 Rate: \$51,936.00

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Nolan, Teresa	12/15/16	M-10	\$ 21,890.48 820.90	Teacher-Mark Twain/ Special Education Rate: \$40,555.00 Return from leave
Sisler, Rise	1/03/17	B-24	24,209.72 907.87 673.34	Teacher-Project Accept/ Grade 1 Rate: \$47,630.00 Alternative Education Additional Days Return from leave
Swanson, Lindsay	1/04/17 5/25/17	NS	12,784.10	Apprentice-Carnegie/ Grade 2 Rate: \$25,000.00
Swanson, Nathan	1/04/17	B-4	17,642.05	Teacher-Marshall/ Enrichment Rate: \$34,500.00 Return from leave
Tandy, Julia	1/09/17 5/25/17	NS	12,357.96	Apprentice-Mayo Demonstration/Grade 4 Rate: \$25,000.00
Thomas, Teresa	1/04/17	M30-17	24,331.43 1,216.57 2,300.65	Instructional Specialist- Enrollment Center/ Special Education Rate: \$47,434.00 Special Education Return from leave
Support (Hourly):				
Abbott, Kristine	1/04/17 5/24/17	IS-10	\$ 13.11	MD Paraprofessional- Skelly
Alvarez-Gonzalez, Patricia	1/02/17 5/25/17	MT-1	8.87	Child Nutrition Services (CNS) Assistant-Hoover
Ballard, Clayton	12/19/16 5/24/17	MT-7	11.21	Bus Driver-Transportation
Bennett, Pamela	12/06/16 5/25/17	MT-7	11.51	Team Bus Driver – Transportation

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Biagas, Providencia	12/19/16 5/25/17	MT-1	\$ 9.53	CNS Assistant-Hamilton
Cruz, Zonia	12/12/16 5/25/17	MT-6	11.19	CNS Assistant Manager- Disney Return from leave
Evans, Sarah	1/04/17 5/24/17	IS-6	11.21	Paraprofessional- Patrick Henry
Forthman, John	12/19/16 5/24/17	MT-7	11.21	Bus Driver-Transportation
Goldstein, Stephen	12/15/16 5/24/17	IS-6	12.46	Paraprofessional-Rogers
Hankins, James	1/03/17 5/25/17	MT-7	11.51	Special Needs Bus Driver-Transportation Return from leave
Harris, Andrew	12/19/16 6/30/17	MT-7	13.88	Bus Driver-Transportation Return from leave
Harris, Linda	12/20/16 5/24/17	MT-A	8.29	Site Assistant-Lee/ Before and After Care
Johnson, Denise	12/14/16 5/24/17	IS-10	13.11	ED Paraprofessional-Bell
Komata, Hillary	1/04/17 5/24/17	IS-3	9.35	Teacher Assistant (TA) – Hoover
Lopez Wood, Alicia	12/15/16 6/30/17	MT-3	9.35 .46	Custodian- Plant Operations Shift differential
Lowell, Jennifer	1/04/17 5/24/17	IS-6	10.81	TA-Celia Clinton
Moseby, Billie	1/04/17 5/25/17	IS-6	15.17	TA-Jackson Return from leave
Radabaugh, Janie	1/05/17 5/25/17	IS-10	16.33	Paraprofessional-Wright Return from leave

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Stuff, Cari	1/03/17 6/30/17	CA-15 4-CI	\$ 22.05	Executive Administrative Assistant-ESC/ Support Services Return from leave
Wadsworth, Justine	1/04/17 5/24/17	IS-6	10.81	Paraprofessional- Hale Jr. High
Wheeler, Deana	1/03/17 6/13/17	CA-3	10.20	Clerk-East Central Return from leave

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Estes, Zachariah	Apprentice-East Central/Special Education NS	12/01/16 5/25/17	\$ 25,000.00	\$ 19,627.84 981.39	Teacher-East Central/ Special Education B-0 Rate: \$32,900.00
Scarborough, Carter	Apprentice-Edison/Math NS	12/13/16 5/25/17	25,000.00	18,132.39	Teacher-Edison/Math Rate: \$32,900.00
Support (Hourly):					
Black, Christopher	Bus Driver-Transportation 6hrs/day MT-7	12/19/16 5/24/17	\$ 11.21	\$ 11.21	8hrs/day
Edwards, Sherrie	CNS Cook II-Penn MT-3	1/02/17 5/25/17	10.22	11.14	CNS Assistant Manager-Monroe Demonstration MT-6

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Flores, Carolina	CNS Assistant- Mitchell MT-1	1/02/17 5/25/17	\$ 9.53	\$ 10.29	CNS Cook II-Mitchell MT-3
Kisler, Krystal	Data Specialist- ESC/Special Education CA-5	1/03/17 6/30/17	12.57	14.20	Budget Technician- Enrollment Center/ Special Education CA-12
Marlow, Amy	Special Needs Bus Driver- Transportation MT-7	12/19/16 5/24/17	11.51	9.92	Bus Assistant- Transportation MT-A
Morris, Terry	Special Needs Bus Driver- Transportation 6hrs/day MT-7	12/19/16 5/24/17	11.51	11.51	8hrs/day
Segovia Silvia, Martha	Custodian- Plant Operations MT-3	12/19/16 6/30/17	9.91 .49	9.91 .49	Evening Custodian- Hale Jr. High Shift differential MT-3
Snell, Damien	Bus Driver- Transportation MT-7	12/19/16 5/24/17	11.21	11.21 .30	Bus Driver- Transportation Special Needs MT-7
Starks, Leslie	School Lead Bus Driver- Transportation MT-7	12/19/16 5/24/17	11.53	11.38	Bus Driver- Transportation MT-7
Thornton, Earnestine	Bus Assistant- Transportation MT-A	12/05/16 5/24/17	8.29	9.38	Credit for Experience MT-A

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Zamora, Montana	Custodian-Plant Operations MT-3	12/13/16 6/30/17	\$ 10.84 .54	\$ 10.84 .54	Evening Custodian- Lindbergh Shift differential MT-3
Zenerato, Natasha	CNS Assistant- McLain MT-1	1/02/17 5/25/17	9.03	10.68	CNS Assistant Manager-McLain MT-6

Rescind:

Elueme, Joyce	MD Paraprofessional -Skelly 7hrs/day IS-10	11/22/16 5/24/17	\$ 14.88	\$ 13.57	Teacher Assistant (TA) – Penn 6hrs/day IS-6
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LEAVES OF ABSENCE

Name	Effective Date	Assignment
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Certificated/Administrative:

Blackard, Elizabeth	12/05/16	Teacher-Kerr/Grade 1
Bustinza, Alejandra	1/04/17	Teacher-McKinley/ELD
Hanneman, Katherine	1/07/17	Teacher-Mitchell/Pre-K
Newsom, Joey	12/22/16	Teacher- Rogers College/Math
Shepherd, Pauline	1/03/17	Teacher-MacArthur/Grade 2
Swanson, Nathan	1/03/17	Teacher-Marshall/Enrichment

Support (Hourly):

Browning, Yovanda	1/03/17	Supervisor Mail Services-ESC/Materials Management
Flores, Dora	1/05/17	Evening Custodian-Jackson
Slaughter, Sabrina	11/07/16	Special Needs Bus Driver-Transportation

LEAVES OF ABSENCE - Continued

Name	Effective Date	Assignment
Terrell, Charlene	1/03/17	CNS Assistant Manager-Jones
Valverdi-Alicea, Alicia	12/15/16	Warehouse Distribution Specialist- Warehouse/Materials Management
Wheeler, Deana	12/12/16	Clerk-East Central

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Brown, Gregory	1/04/17	Teacher-TRAICE Academy/Alternative Education, Social Studies
Jacobsen, Patricia	1/04/17	Teacher-Wright/Special Education

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Billingsley, Jasmine	12/21/16	Teacher-Chouteau/Grade 6
Burris, Mikylee	12/21/16	Teacher-Robertson/Art Enrichment
Payne, Christopher	1/06/17	Director of Communications- ESC/Communications
Proctor, Shaycoya	1/04/17	Teacher-Chouteau/Kindergarten
Support (Hourly):		
Angel, Leilani	12/13/16	School Clerk-Webster
Antwine, Stephen	12/19/16	Campus Police Officer-ESC/Campus Security
Bentley, Roger	12/21/16	Paraprofessional-Edison
Cervantes Patino, Guillermo	12/15/16	Grounds Laborer-Plant Operations

RESIGNATIONS - Continued

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Covington, Troy	12/22/16	Labor Journeyperson-Maintenance
Deleon, Maria	12/16/16	Evening Custodian-Penn
Flores Moxthe, Yolanda	12/19/16	Evening Custodian-Rogers
Mejia, Gabriella	12/21/16	CNS Assistant-East Central
Noble, Madison	12/21/16	ED Paraprofessional-McLain

SUBSTITUTE AND TEMPORARY ELECTIONS

SUBSTITUTES

Blair, Judith	Miller, Tiessa
Boller, Bailey	Rey, Luz
Brooks, John	Smith, Rachel
Grace, Pier	Torres, Edgar
Johnson, J. Michael	Wills, Melissa
Lutz, Hayley	

BUS DRIVERS

Fowler, Mahogany f.e.
Howell, Marie

HELMZAR CHALLENGE COURSE INSTRUCTOR

Koster, Stefanie

TUTORS

Hogan-Horton, Jennie
Terry, Laura
Thomas, Karynn

Adjunct Teachers

Rogers – 11-000-1000-501930-820-330000-201-07-730

Christopher White, Head Baseball Coach @ \$2,667, March 1, 2017 to June 4, 2017

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Child Nutrition ServSafe Class and Examination - 22-3850-3120-501210-700-000000-953-03-053

Pay cafeteria managers, to be named, at their regular rate of pay or overtime rate where applicable, for attending the ServSafe Class and Examination outside of their normal contract to meet Tulsa County Health Department Certified Manager requirements.

Child Nutrition ServSafe Class and Examination – 22-3850-3120-50121-700-0000000958-03-053

Pay child nutrition employees, to be named, at their regular rate of pay or overtime rate where applicable, for attending the ServSafe Class and Examination outside of their normal contract to meet Tulsa County Health Department Certified Manager requirements.

Athletics – SAF 536

Pay support staff Charles Jestice, Memorial baseball coach, for extra coaching duties. Total cost will not exceed \$1,750 (less benefits). Paid from Memorial Baseball Boosters, therefore, there is no cost to the district.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

January 4, 2017, page 21 – Correct leave of absence effective date

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Certificated/Administrative:		
Anderson, Brenda	12/16/16	Teacher-Lanier/Special Education