



## **AGENDA**

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **March 6, 2017**, at 6:30 PM, in the Cheryl Selman Room, ground floor level, at the Charles C. Mason Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District. Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

**A. OPENING EXERCISES**

- A.1.** Call to order and confirm that a quorum of the Board is present.
- A.2.** Flag salute led by the McLain High School JROTC under the direction of Lieutenant Colonel Darwin Sellers.
- A.3.** Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.4.** Motion and vote to adopt the agenda.

**B. RECOGNITION OF VISITORS**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

- C.1.** Superintendent's special presentations and awards.

**D. Approve minutes of previous meeting of the Board of Education.**

Regular Meeting  
February 21, 2017

**E. CONSENT AGENDA** – Motion and vote on recommendation.

**F. ACTION AGENDA** – Motion and vote on each recommendation.

**G. INFORMATION AGENDA**

**H. STAFF REPORTS**

**I. BOARD MEMBER REPORTS/CONCERNS**

**J. CITIZENS' COMMENTS**

**K. SUPERINTENDENT'S REPORTS/PRESENTATIONS**

**L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION**

- L-1** Motion, second, discussion and vote on motion to go into executive session for the purpose of conducting confidential communications between the Board of Education and its attorneys concerning intervening to assert a claim in pending litigation, namely: *Indep. Sch. Dist. #52 v. Hofmeister, et al.*, Case No. CV-2016-1965, a matter pending in the District Court of Oklahoma County, the Board having been advised by its attorneys that disclosure will seriously impair the ability of the Board to process the claim or conduct the litigation in the public interest, pursuant to Title 25, Section 307(B)(4) of the Oklahoma Statutes.
- L-2** Executive Session
- L-3** Vote to acknowledge return to open session.
- L-4** Statement of executive session minute.
- L-5** Motion, second, discussion and vote on motion to approve intervening in *Indep. Sch. Dist. #52 v. Hofmeister, et al.*, Case No. CV-2016-1965, a matter pending in the District Court of Oklahoma County.

**M. NEW BUSINESS**

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

**N. ANNOUNCEMENTS**

The next regularly scheduled meeting of the Board of Education will be held on Monday, March 20, 2017, at 6:30 p.m. in the Cheryl Selman Room at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

- O.** Motion and vote to adjourn.

**E. CONSENT AGENDA - Motion and vote on recommendations**

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

**CHIEF OF SCHOOLS**

**E.1.** RECOMMENDATION: Approve routine field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

**E.2.** RECOMMENDATION: Enter into a contract with the DoubleTree by Hilton Tulsa Downtown, Tulsa, Oklahoma, to provide a room, catering and security for McLain High School's senior prom, April 2, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$6,500

FUND NAME/ACCOUNT: McLain High School's Activity Fund #866

RATIONALE: The senior prom is a tradition at McLain High School. The senior class comes together in an elegant setting to celebrate and promote school spirit.

**E.3.** RECOMMENDATION: Enter into a contract with the Tulsa University Allen Chapman Activity Center, Tulsa, Oklahoma, to host Will Rogers High School's JROTC Military Ball on April 15, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$5,000

FUND NAME/ACCOUNT: Rogers College High School's Activity Fund #866

RATIONALE: The Military Ball is an annual event that recognizes the achievements of cadets and the JROTC program.

**E.4.** RECOMMENDATION: Enter into a contract with the Integrity Lighting Inc., Tulsa, Oklahoma, to provide a light show for Washington High School's senior prom, April 29, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$2,050

FUND NAME/ACCOUNT: Washington's School Activity Fund #862

RATIONALE: The senior prom is a tradition at Washington High School. The senior class comes together in an elegant setting to celebrate and promote school spirit.

## **TEACHING AND LEARNING**

**E.5.** RECOMMENDATION: Enter into a contract with PPR (Professional Placement Resources) Allied Health of Jacksonville, Florida, to provide contracted speech pathology services to students at Kerr and Gilcrease Elementary schools from March 7, 2017, through May 25, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$34,125

FUND NAME/ACCOUNT: General Fund, 11-0000-2152-503230-239-000000-000-06-066

RATIONALE: Students at Kerr and Gilcrease Elementary schools need speech services according to their individualized education plan. The speech pathologist serving these two sites resigned and the district has been unable to fill the position with a qualified candidate. PPR is a talent management group that recruits and screens qualified candidates and places them in organizations across the states. PPR will provide a qualified contracted provider to meet the needs of the students at these two sites while the district continues to seek a qualified candidate.

## **FINANCIAL SERVICES**

**E.6.** RECOMMENDATION: Approve the February 17, 2017 – March 2, 2017, New Encumbrances and Encumbrance Change Report.

RATIONALE: New encumbrances and encumbrance changes reflect obligations of District funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

**E.7.** RECOMMENDATION: Enter into a contract with Entourage Yearbooks, Princeton Junction, New Jersey, for student yearbooks for participating schools for the 2016-2017 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

FUND NAME/ACCOUNT: Purchases will be charged to the applicable 2016-2017 School Activity Fund/Account.

RATIONALE: The Entourage contract is a master yearbook agreement which sets forth the terms and conditions under which vendors will produce school yearbooks. The contract also allows principals/site manager, or a designee under the specific direction of the principal/site manager, to sign a service contract with vendors. The vendors collect funds from students for pictures/yearbooks and a commission check

is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features and services.

**BOND PROJECTS AND ENERGY MANAGEMENT**

**E.8.** RECOMMENDATION: Enter into contracts with the lowest responsible bidders for interior renovations at Eliot Elementary School.

Demolition	Ark Wrecking	19,750.00
Door Hardware	Jones Commercial	92,200.00
Drywall and ceilings	Wiljo Interiors	79,120.00
Flooring	R & R Tile and Carpet	118,780.00
Painting and staining	Vale Painting	48,890.00
Metal lockers	Murray Womble	59,920.00
Plumbing	DaVco Mechanical	73,600.00
HVAC	DaVco Mechanical	56,000.00
Electrical	Lighthouse Electric	259,000.00
Low voltage	Lighthouse Electric	101,963.00
		<b>909,223.00</b>

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The interior improvements project at Eliot Elementary School is part of the 2015 bond issue.

**E.9.** RECOMMENDATION: Assign the contracts for the interior renovations project at Eliot Elementary School to Trigon General Construction Managers, Incorporated, Tulsa, Oklahoma, the construction manager at risk on the project.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The individual awarded contracts will be encumbered as one contract to Trigon General Construction Managers, Incorporated, Tulsa, Oklahoma.

**E.10.** RECOMMENDATION: Approve amendment 6A with Trigon General Construction Managers, Incorporated, Tulsa, Oklahoma, for the interior renovation at Eliot Elementary School.

Allowances	\$638,853.90
General Conditions	\$130,828.45
Management fee	\$70,974.43
Reimbursables	\$49,960.22
Trade contracts	\$909,223.00
Guaranteed maximum price	\$1,799,840.00

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** Not to exceed \$1,799,840

**FUND NAME/ACCOUNT:** This contract is contingent upon the sale and receipt of the 2017A bond sale.

**RATIONALE:** This project is part of the 2015 bond issue.

- E.11.** **RECOMMENDATION:** Approve change order #3 to the contract with McIntosh Services, LLC., Tulsa, Oklahoma, for the HVAC improvements at the district's warehouse. The original contract was approved on the December 7, 2015, agenda, item, E-10, in the amount of \$1,975,095.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** The total cost of this change order is \$11,122.

**FUND NAME/ACCOUNT:** Facilities Bond Fund, 31-1210-4720-504500-000-000000-082-12-008-CM058

**REQUISITION/CONTRACT:** 11709720

**RATIONALE:** The improvements in the warehouse are part of the 2015 bond issue. Additional work is required in the main distribution frame (MDF) room to accommodate new storage racks.

- E.12.** **RECOMMENDATION:** Award a contract to D-Kerns Construction, Claremore, Oklahoma, for earthwork on the building addition at Emerson Elementary School, and adopt a resolution setting forth the reasons for awarding the contract to the second lowest dollar bidder.

**FURTHER RECOMMEND:** The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

**COST:** Not to exceed \$592,500

**FUND NAME/ACCOUNT:** This project is contingent upon the successful sale and receipt of the 2017A bond sale.

**RATIONALE:** The recommendation of the award of the Emerson Elementary School contract is based on the fact that the low bidder, Grindstone Construction, Tulsa, Oklahoma, has done substandard work for the district in the past and it is recommended that the contract be awarded to the second lowest dollar bidder, D-Kerns Construction, Claremore, Oklahoma.

- E.13.** **RECOMMENDATION:** Approve temporarily relocating Emerson Elementary School students and staff to the ECDC Bunche site for the 2017-2018 school year.

**COST:** The cost of moving is included as part of the total construction cost for Emerson Elementary building improvements.

RATIONALE: Emerson Elementary School will co-locate with the ECDC Bunche program for the 2017-2018 school year while the Emerson building is under construction. Construction is scheduled to complete by July 2018.

## **TALENT MANAGEMENT**

- E.14.** RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education.

- E.15.** RECOMMENDATION: Enter into an agreement with East Central University, Ada, Oklahoma, setting forth the terms under which they will place student interns (student teachers) with teachers or administrators within the district for purposes of fulfilling certification preparation requirements for the remainder of the 2016-2017 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: The agreement will allow the district to partner with East Central University in their efforts to train and prepare future educational professionals. Partnering with universities in this manner allows the district to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting and in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool. East Central University is an accredited university that offers programs of study in early childhood education, elementary education and special education. East Central University offers advanced graduate and certification programs that can act as a direct teacher pipeline for the district.

- E.16.** RECOMMENDATION: Approve adjunct status of two classes (pre-kindergarten and kindergarten art) for Brandi White at Hamilton Elementary School from March 7, 2017, through the end of the 2016-2017 school year.

RATIONALE: All teachers must hold a valid Oklahoma teaching certificate and be "highly qualified" to teach in the field in which they are assigned according to the Every Student Succeeds Act. An elementary teaching certificate is valid for grades first through eighth, if the teacher is considered a self-contained teacher in an elementary school setting. If a teacher is teaching in an area, in which he or she is not considered, self-contained, the teacher must hold the "subject matter" certificate (i.e.: Art/Music). Teachers must hold highly qualified status, to teach limited subject areas, outside of their elementary certification. The above teacher, Brandi White, possesses elementary certification and is qualified to teach classes of a specific subject outside their area, by adjunct status, per the Oklahoma State Department of Education. This teacher has a degree in Art and is taking the Art certification test during the 2016-2017 school year.



## **F. ACTION AGENDA - Motion and vote on recommendations**

### **TEACHING AND LEARNING**

**F.1.** RECOMMENDATION: Postfact approval to amend the individualized education plan (IEP) service agreement with Inola Public Schools to provide a free appropriate public education (FAPE) for certain students for whom they are unable to do so. The IEP service agreement was originally approved on the September 6, 2016, agenda, item E-3.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: An IEP service agreement between two districts is entered into when the student's resident district is unable to provide FAPE. The resident district maintains all legal, financial and transportation obligations for their student and pays tuition to the receiving district. The student is counted on the resident district's child count and the resident district receives average daily attendance for the student. The receiving district will invite the resident district to all meetings regarding the provision of FAPE for the student. A modification was made to the student's IEP adding a 1:1 para beginning January 4, 2017. This amendment modifies the agreement to reflect the additional cost of the para that will be charged to the resident district Inola Public Schools. This item is being presented postfact because the student began receiving services in order to provide a free and appropriate public education to the student in the least restrictive environment in a timely manner.

**F.2.** RECOMMENDATION: Postfact approval to enter into an individualized education plan (IEP) service agreement with Elementary School District No. 9 of Tulsa County (a/k/a Union School District) to provide a free appropriate public education (FAPE) for a certain student for whom they are unable to do so for the time period February 2, 2017, through May 25, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: An IEP service agreement between two districts is entered into when the student's resident district is unable to provide FAPE. The resident district maintains all legal, financial and transportation obligations for their student and pays tuition to the receiving district. The student is counted on the resident district's child count and the resident district receives average daily attendance for the student. The receiving district will invite the resident district to all meetings regarding the provision of FAPE for the student. This item is being presented postfact because the student began receiving services in order to provide a free and appropriate public education to the student in the least restrictive environment in a timely manner.

## **GENERAL COUNSEL**

**F.3.** RECOMMENDATION: For purposes of representation in Indep. Sch. Dist. #52 v. Hofmeister, et al., Case No. CV-2016-1965, a matter pending in the District Court of Oklahoma County, approve a legal services agreement with McDaniel Acord, PLLC.

FURTHER RECOMMEND: The staff attorney for the district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2317-503540-000-000000-000-09-092

RATIONALE: The agreement will provide for legal services required by the district for purposes of intervening in Indep. Sch. Dist. #52 v. Hofmeister, et al., Case No. CV-2016-1965.

## **G. INFORMATION AGENDA - Motion and vote on recommendations**

### **CHIEF OF SCHOOLS**

**G.1.** RECOMMENDATION: Amend item E3 approved on the January 4, 2017, agenda to change the vendor from NC Eventos USA (The Other Side Event Center), Tulsa, Oklahoma, to Chandler Park, Tulsa, Oklahoma, to provide a room for Webster High School's senior prom, April 1, 2017.

FURTHER RECOMMEND: The attorneys for the School District prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the District.

COST: Not to exceed \$1,500

FUND NAME/ACCOUNT: Webster's School Activity Fund #866

RATIONALE: The senior prom is a tradition at Webster High School and after a number of rounds of negotiations and revisions, Webster's representative's felt that entering into a contract with Eventos USA (The Other Side Event Center), Tulsa, Oklahoma, was not in the best interest for Webster High School's senior prom.

**G.2.** RECOMMENDATION: Enter into an agreement with the Tulsa Technology Center (Peoria Campus), Tulsa, Oklahoma, to provide a room for McLain High School students to take the SAT on April 5, 2017.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: Administering the SAT off school campus is not only beneficial to students and families but the school as well. Students are not always guaranteed a spot to test at their home school due to space limitations and a quiet place to test is conducive to their success.

**G.3.** RECOMMENDATION: Amend the agreement with the Wallace Foundation approved on November 21, 2016, to increase the grant amount by \$140,000. Further amend the agreement to delete the first bullet in Section C of the original agreement which states "reallocation of spending between budget categories cumulating to 10% or more of the budget most recently approved by Wallace" and replace with "revisions of budget lines or budget categories subject to a cumulative cap of \$20,000."

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district

RATIONALE: Additional funding was deemed necessary by the Wallace Foundation to adequately complete the planning phase of this grant.

## **FINANCIAL SERVICES**

**G.4.** RECOMMENDATION: Approve sanctioning the following booster clubs and Parent/Teacher Associations (PTAs), Parent/Teacher Organizations (PTOs) and Parent/Teacher/Student Associations (PTSAs) in accordance with Board Policy 5707 for the 2016-17 fiscal year.

### **PTA/PTO/PTSA**

Clinton PTA  
Disney PTA  
Dual Language Academy PTO  
Hoover PTA  
Jackson PTA  
Kendall-Whittier PTA  
Key PTA  
Lanier PTA  
Lee PTA  
Lindbergh PTO  
Mark Twain PTA  
McKinley PTA  
McLain PTSA  
Mitchell PTA  
Owen PTA  
Park PTA  
Patrick Henry PTA  
Penn PTA  
Project Accept PTA  
Robertson PTA  
Salk PTA  
Sequoyah PTO  
Wright Way PTA

### **Booster Clubs**

BTW Pom  
BTW Golf  
Central HS Varsity Cheer & Boys Basketball  
East Central Band of Cards  
East Central Boys Soccer  
East Central Girls Track  
East Central Kickoff Club  
Edison Boys Basketball  
Edison High School Cheer  
Edison Touchdown Club  
Edison Track and Field  
Hale Nation (Basketball)  
Thoreau Athletic Association  
Webster West Tulsa Takedown

RATIONALE: Sanctioned status provides organizations exemption from the statutory controls relating to school activity funds found in the Oklahoma School Code. The Board may sanction associations and clubs that advance the educational objectives of

the district and are beneficial to students under the guidelines established in Board Policy 5707. These organizations have submitted the required information in support of their applications.

- G.5.** RECOMMENDATION: Purchase summer take-home book packs from the most responsive and responsible bidder, to provide supplemental reading material and literacy resources for parents, families, and guardians to eliminate the summer reading slide. This purchase is a result of request for proposal 17050.

COST: Not to exceed \$550,000

FUND NAME/ACCOUNT: Title I, Part A, Parent Involvement required reservation, 11-5118-2194-506410-494-000000-000-05-093-5118

REQUISITION NUMBER: 11710005

RATIONALE: Providing access to engaging, age-appropriate reading materials is critical to closing the reading gap. Summer reading take-home book packs ensure that children are able to continue to develop literacy skills throughout the summer. This low-cost per student intervention provides an at-home summer learning opportunity. Research shows unequal access to these opportunities creates an achievement gap between lower- and higher-income youth. Summer books will be provided to schools identified as most in need of support by the Oklahoma State Department of Education's school improvement designations.

- G.6.** RECOMMENDATION: Purchase near-peer mentoring services from the most responsive and responsible bidder to provide near-peer mentoring services, on a full-time basis in certain district schools for the 2017-2018 school year. This contract is a result of request for proposal (RFP) #17064.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$720,000

FUND NAME/ACCOUNT: Title I, Part A, 11-5118-1000-503600-494-000000-000-xxx-5118 (\$620,000 from a Title I district set-aside, \$100,000 from the individual site Title I budgets of the participating schools)

RATIONALE: The RFP is seeking a vendor to recruit and place the mentors at several Title I schools to deliver research-based, whole-school supports, and student interventions targeting the early warning indicators of poor attendance, unsatisfactory behavior, and course failure in English and math. This contract will provide personnel dedicated to support students whose behaviors reflect a growing disengagement from school, their teachers, and their schoolmates by leading structured group activities that are designed to increase the number of positive interactions students have at the whole school, whole class, and small group levels. It will also provide explicit behavior supports to individuals identified as at-risk by school leaders.

## **BOND PROJECTS AND ENERGY MANAGEMENT**

**G.7.** RECOMMENDATION: Enter into contracts with the lowest responsible bidders for the interior renovation project at McClure Elementary School.

Demolition  
Abatement  
Door assemblies  
Lockers  
Gypsum board assemblies  
Painting  
Specialty items  
Window treatments  
Kitchen cooler and freezer  
Plumbing  
Electrical  
Low Voltage

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The interior renovations project at McClure Elementary School is part of the 2015 bond issue. This contract is contingent upon the sale and receipt of the 2017A bond sale.

**G.8.** RECOMMENDATION: Approve amendment 5A with Nabholz Construction Services, Tulsa, Oklahoma, for the interior renovation at McClure Elementary School.

Allowances  
General conditions  
Management fee  
Trade contracts  
Guaranteed maximum price

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This project is in the bidding phase. After bids are received, the contractor and cost will be presented on the consent agenda.

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2017A bond sale.

RATIONALE: This project is part of the 2015 bond issue.

**G.9.** RECOMMENDATION: Assign the contracts for the interior renovations project at McClure Elementary School to Nabholz Construction Services, Tulsa, Oklahoma, the construction manager at risk on the project.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**RATIONALE:** The individual awarded contracts will be encumbered as one contract to Nabholz Construction Services, Tulsa, Oklahoma. The project is part of the 2015 bond issue.

- G.10.** **RECOMMENDATION:** Approve the temporary construction easement with the City of Tulsa for street improvements at Central High School.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** No cost to the district.

**RATIONALE:** This easement is necessary to make proper improvements to the street.

- G.11.** **RECOMMENDATION:** Amend the lease agreement with BMS TPS CNG 11 LLC, Oklahoma City, Oklahoma, approved on the January 4, 2017, agenda, item E11, to correct the lease payment amount from \$150 per month/per bus to \$181 per month/per bus for 39 months on the 25 compressed natural gas (GNG) buses and 10 compressed natural gas (CNG) "white fleet" service vehicles.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** The total cost for the operating lease will be a monthly amount of \$181 per month/per bus beginning June 2017. The operating lease will be paid off with bond funds at 39 months in the amount of \$907,524. The chassis for all 25 buses will be paid in full with 2017B bond funds for a total of \$2,010,080. The total cost savings to the district is \$247,251 for 25 buses.

**RATIONALE:** The CNG tax credit will allow the district to save approximately \$250,000. This change was necessary to complete the transaction.

- G.12.** **RECOMMENDATION:** Purchase relocating services from Cox Communication, Tulsa, Oklahoma, to move the existing fiber optic cables at Emerson Elementary School.

**COST:** Not to exceed \$78,430

**FUND NAME/ACCOUNT:** This project is contingent upon the successful sale and receipt of the 2017A bond sale.

**RATIONALE:** New property that was obtained from OSU/Tulsa has communication cables that need to be relocated before starting new addition construction at Emerson Elementary School.

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Will Rogers College High School/Art Honor Society	Students: 30 Parents: 0 Staff: 3	Crystal Bridges Museum/Bentonville, Arkansas	March 31, 2017	0	Not to exceed \$810/Rogers School Activity Fund #811
Washington High School/Robotics Team	Students: 20 Parents: 0 Staff: 2	To participate in FIRST Robotics World Championship/Houston, Texas	April 19-22, 2017	3	Not to exceed \$13,000/Washington's School Activity Fund #891 and various grants and donations.

**SUPPORTING INFORMATION**

**CONSENT ITEM E-14**

**ROUTINE STAFFING ITEMS**

**ELECTIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
<b>Certificated/Administrative:</b>				
Conway, Jennifer	2/14/17 5/25/17	B-15	\$ 14,386.19	Teacher-Robertson/ Kindergarten Rate: \$40,190.00
Crutcher, Shannon	2/03/17 5/25/17	B-0	13,085.23	Teacher-Celia Clinton/ Grade 1 Rate: \$32,900.00
Eckenfels, Natalie	12/12/16 5/25/17	NS	13,920.45	Apprentice-Patrick Henry/ Kindergarten Rate: \$25,000.00
Henry, Cheryl	2/21/17 5/25/17	EG-5	28,160.81	Coordinator of Special Education, Compliance Monitoring-ESC/Special Education and Student Services Rate: \$77,685.00 Return from leave
Hudson, Melissa	2/08/17 5/25/17	NS	9,517.00 475.85	Apprentice-Gilcrease/ Special Education Rate: \$25,000.00
Janko, Margaret	2/13/17 5/25/17	B-0	11,963.64	Teacher-East Central/ Science Rate: \$32,900.00
Jones, Diane	2/09/17 5/25/17	M-30 4-CI	20,976.00	Teacher-McKinley/ELD Rate: \$55,936.00
Jones, Yashika	2/13/17 5/25/17	B-2	12,254.55	Teacher-Whitman/Art Rate: \$33,700.00 Former Employee (f.e.)
Judkins, Karen	2/06/17 5/25/17	M30-32 3-CI	11,475.96	Reading Interventionist- Jones Half-Time f.e. Rate: \$29,272.00



ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Lamar, Elizabeth	2/06/17	M-25	\$ 20,165.25	Teacher-Kerr/ELD Rate: \$51,436.00 Return from leave
Landburg, Gregory	2/10/17 5/25/17	B-1	12,298.30	Teacher-Lee/Music Rate: \$33,300.00
Leggins, Herlena	2/08/17 5/25/17	M-17	16,904.56	Teacher-McLain/Math Rate: \$44,406.00
Moore, Cathy	3/07/17	EG-3	16,972.74	Assistant Principal- Celia Clinton Rate: \$54,835.00 f.e.
Newsom, Joey	2/09/17	B-23	17,673.75	Teacher-Rogers College/ Math Rate: \$47,130.00 Return from leave
Patterson, Carneisha	2/13/17 6/09/17	BG-8	19,631.03  1,947.37	Occupational Therapist- Enrollment Center/ Special Education and Student Services Rate: \$50,404.00 Therapist Return from leave
Samaroo, Jessica	2/13/17	M-7	13,380.36	Librarian-Dual Language/ Librarian Rate: \$36,796.00 Return from leave
<b>Support (Hourly):</b>				
Ball, William	2/08/17 6/30/17	MT-14	\$ 21.17	Lead Grounds Light Mechanic-Maintenance Return from leave
Banks, Sharrice	2/13/17 5/24/17	IS-6	11.14	Teacher Assistant (TA) - ECDC Porter Return from leave
Biles, Teresa	2/06/17 5/24/17	IS-6	10.81	Paraprofessional-Eliot f.e.

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Blunt-Boyd, Nina	2/13/17 5/24/17	IS-10	\$ 13.11	Autism Paraprofessional-Salk
Bristol, Bethany	2/08/17 5/25/17	IS-3	9.35	TA-Eugene Field
Delgado, Antonia	2/13/17 5/25/17	MT-2	9.64	Child Nutrition Services (CNS) Cook I-Ross Return from leave
Dumas, Neisha	2/13/17 5/24/17	MT-7	11.21	Bus Driver-Transportation
Garcia, Elida	2/20/17 5/24/17	IS-6	10.97	TA-Springdale Return from leave
Hogan, Tamara	2/14/17 5/24/17	IS-6	11.84	TA-Eugene Field
Horton, Donna	2/13/17 5/24/17	IS-10	13.11	Autism Paraprofessional-Columbus f.e.
Johnson, Charlotte	2/13/17 5/30/17	CA-5	12.32	Health Assistant-Salk Return from leave
Jones, Heather	1/30/17 5/25/17	MT-1	9.03	CNS Assistant-Remington
Lawton, Gwendolyn	2/27/17 5/25/17	MT-1	8.87	CNS Assistant-Owen
Mathes, Jeffery	3/07/17 6/13/17	TS-5	12.85	Communications Specialist-ESC/ Campus Police
Mercado Pasillas, Roxana	2/13/17 5/25/17	MT-1	8.87	CNS Assistant-Sequoyah
Muhammad, Sevgi	2/13/17 5/25/17	MT-1	10.04	CNS Assistant-Lewis and Clark
Nubine, Willie	2/06/17 6/30/17	MT-3	10.22 .51	Evening Custodian-Remington Shift differential

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
O'Dell, Christopher	2/06/17 5/24/17	IS-10	\$ 13.11	MD Paraprofessional- Owen f.e.
Pavey, Ladawna	2/06/17 5/24/17	MT-3	9.35	Custodian-MacArthur
Payne, Gerald	2/21/17 5/24/17	MT-A	8.29	Bus Assistant- Transportation f.e.
Perez Grimaldo, Jessica	2/06/17 6/30/17	MT-3	9.63	Custodian- Kendall Whittier Return from leave
Powdrill, Jeremiah	2/06/17 6/30/17	MT-3	9.35 .46	Evening Custodian- Educare Shift differential
Terrell, Charlene	2/14/17 5/25/17	MT-6	11.82	CNS Assistant Manager- Jones Return from leave
Tyson, Mickeul Jr.	2/13/17 6/30/17	MT-7	11.21	Building Grounds Supervisor-Gilcrease
Valverdi-Alicea, Alicia	2/21/17 5/25/17	CA-6	11.80	Wholesale District Specialist-Materials Management Return from leave
White, Lashele	1/30/17 5/25/17	MT-1	8.87	CNS Assistant-Jones
Williams, Joan	2/27/17 5/25/17	MT-1	9.53	CNS Assistant-Reed Headstart

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
<b>Certificated/Administrative:</b>					
Bennett, Christopher	Teacher-Edison/ English B-3	8/16/16 5/25/17	\$ 34,100.00	\$ 34,356.00	Salary book correction Credit for Education M-1
Eckenfels, Natalie	Apprentice- Patrick Henry/ Kindergarten NS	1/04/17 5/25/17	25,000.00	16,823.86	Teacher-Patrick Henry/Kindergarten B-0 Rate: \$32,900.00
Martin, Sheila	Assistant Principal-Celia Clinton EG-3 210 days	3/07/17	65,000.00	22,442.92	Academic Coordinator-Wilson Teaching and Learning EG-3 12 months Rate: \$69,952.00
Swanson, Lindsay	Apprentice- Carnegie/ Grade 2 NS	2/01/17 5/25/17	25,000.00	13,459.09	Teacher-Carnegie/ Grade 2 B-0 Rate: \$32,900.00
Tasca, Brittany	Apprentice- Academy Central/Grade 5 NS	1/17/17 5/25/17	25,000.00	15,515.34	Teacher-Academy Central/Grade 5 B-0 Rate: \$32,900.00
Thomas, Jeffery	ED Paraprofessional -Memorial IS-10	2/15/17 5/25/17	20.29	12,963.64 648.18	Teacher-Hamilton/ Special Education B-9 Rate: \$36,800.00
Walker, Angela	Apprentice- Chouteau/ Special Education NS	1/10/17 5/25/17	25,000.00 610.80	18,490.47 924.52	Teacher-Chouteau/ Special Education M-8 Rate: \$37,406.00
<b>Support (Hourly):</b>					
Aviles, Bobbie	CNS Traveling Manager CA-11	2/13/17 5/25/17	\$ 13.49	\$ 12.15	CNS Assistant Manager- Edison Jr. High MT-6

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Barnett, Pamela	Team Driver- Transportation MT-7	2/21/17 5/24/17	\$ 11.21 .30	\$ 11.21	Bus Driver- Transportation Team Driver MT-7
Edwards, Tanaya	TA-Monroe Demonstration IS-6 7hrs/day	8/22/16 5/25/17	11.21	11.21	TA-Monroe Demonstration IS-6 8hrs/day
Exom, Latonya	CNS Assistant- Disney MT-1 6hrs/day	2/13/17 5/25/17	9.00	9.00	CNS Assistant- Disney MT-1 7hrs/day
Fortney, Mavis	CNS Assistant- Skelly MT-1	2/13/17 5/25/17	10.54	11.28	CNS Cook I- Lindbergh MT-2
Guzman de Delfin, Juana	CNS Cook II- Springdale MT-3	2/20/17 5/25/17	11.05	11.05	TA-Celia Clinton IS-3
Herbert, Kelly	Clerk-Key CA-3	2/15/17 6/01/17	10.30	11.74	Principal's Secretary- Key CA-8
Madden, Michelle	CNS – Rogers MT-1	2/03/17 6/30/17	10.17	10.81	Evening Custodian- Rogers MT-3
McKenzie, Shelley	Evening Custodian-Kerr MT-3	2/07/17 6/30/17	16.22	16.22	Evening Custodian- ESC MT-3
Sigli Powdrill, Michelle	CNS Cook II- Columbus MT-3	2/13/17 5/25/17	11.49	12.53	CNS Assistant Manager-Columbus MT-6
Valladolid, Cassandra	CNS Cook II- MT-3	2/13/17 5/25/17	11.49	12.53	CNS Assistant Manager-Jones MT-6

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Webber, Siegfried III	Evening Custodian- McClure MT-3	2/07/17 6/30/17	\$ 9.35 .46	\$ 9.35 .46	Custodian-Plant Operations Shift differential MT-3
Wilkins, Sandra	CNS Assistant- Cooper MT-1 6hrs/day	2/13/17 5/25/17	9.01	9.01	CNS Assistant- Cooper MT-1 7.5hrs/day

## LEAVES OF ABSENCE

Name	Effective Date	Assignment
<b>Certificated/Administrative:</b>		
Barnett, Jessica	4/03/17	Teacher-Cooper/Grade 1
Fondren, Chelsie	3/01/17	Teacher-Hoover/Kindergarten
Lawrence, Jennifer	2/23/17	Teacher-Rogers College Jr. High, Rogers College/Speech, Drama
Mason, Patricia	8/01/17	Teacher-Carnegie/Grade 3
Presley, Karen	2/09/17	Teacher-Chouteau/Pre-K
Trout, Darla	2/13/17	Occupational Therapist-Enrollment Center/Special Education and Student Services
Whisenhunt, Jeremy	2/08/17	Counselor-Kendall Whittier/Counselor
Williams, Tracy	3/01/17	Teacher-Skelly/Grade 6
<b>Support (Hourly):</b>		
Adams, Kimberly	1/23/17	MD Paraprofessional-Skelly
Hamilton, Traci-Michelle	2/06/17	Registrar-Enrollment and Student Services
Norberg, Bonnie	2/01/17	CNS Assistant Manager-Burroughs
Perez, Janis	2/16/17	CNS Manager-Roger College Jr. High, Rogers College
Schumacher, Debbie	2/07/17	Administrative Assistant-Wilson/Education Effectiveness and Professional Learning

## RESIGNATIONS

Name	Effective Date	Assignment
<b>Certificated/Administrative:</b>		
Cataldo, Karin	5/10/17	Teacher-Celia Clinton/ELD
Collins, Mia	2/10/17	Teacher-Hamilton/Pre-K
Gardner, Emily	1/18/17	Teacher-Lindbergh/Grade 4
Hawkins, Pamela	2/20/17	Manager-Helmzar Challenge Course
Henry, Lisa	2/13/17	Teacher-Hawthorne/Grade 4
Johnson, Judith	6/01/17	Teacher-Memorial/English
Palmer, Michael	2/08/17	Teacher-Juvenile Detention Center/Alternative
Simon, Tatiana	2/17/17	Counselor-Hamilton
Wells, Leslie	2/16/17	Teacher-Clinton/ELD
<b>Support (Hourly):</b>		
Aldaba, Lisa	2/24/17	Clerk-Lewis and Clark
Barnes, Adrian	2/06/17	Bus Driver-Transportation
Biggs, Dorothea	2/17/17	Paraprofessional-Kendall Whittier
Bouwkamp, Ivy	2/14/17	Principal's Secretary-Key
Brice, Jackson	2/06/17	Campus Security Officer-ESC/Campus Police
Burton, Audrey	2/17/17	TA-Bell
Freeman, Cedric	12/21/16	Custodian-Springdale
Garcia de Luna, Luisa	2/10/17	Evening Custodian-McLain
Huizar de Gomez, Maria	2/07/17	Evening Custodian-Hale Jr. High
Hunt, Jason	1/19/17	Autism Paraprofessional-Hale
Pavey, David	2/03/17	Custodian-MacArthur
Payne, Sarah	2/15/17	TA-TRAICE Academy
Thompson, Wendy	2/21/17	CNS Manager-Hale



TERMINATIONS

Name	Effective Date	Assignment
<b>Certificated/Administrative:</b>		
Gilbert, Donna	1/30/17	Social Services Specialist-Mark Twain

SUBSTITUTE AND TEMPORARY ELECTIONS

SUBSTITUTES TEACHERS

Adams, Renesha	Hardwick, Meghan	Stinchcomb, Robert
Beltran, Jeffrey	Hogue, Sean	Surrell, Sherry
Blackwater, Judith	Jefferson, Yvonne	Ticknor, Josh
Crow, Sarah	Kelly, Hollis Creg	Vaughn, Mikeal
Davis, Ann B.	LaFortune, John	Villalobos, Armando
Delacerda, Tanisha	Malik, Noreen	Watkins, Najla
Duncan, Lori	Salamy, Phyllis	West, Curtis
Geier, Rhonda	Schriewer, Scott	Wood, Jessica J.
Gruenberg, Amanda	Smith, Sadie	Wooden, Elizabeth

CNS

Dominguez, Zaida  
Gonzalez, Valentina  
Graves, Barbara  
Morris, Anita  
Shaw, Heather

HEALTH ASSISTANT

McClain, Mary f.e.

NURSE

Scott, Danelle

DRS STUDENT-WORKERS

Alexander, Mariah  
Arce, Jacqueline  
Green, KeShaun  
Jimenez, Ariana

SITE ASSISTANT

Gallo de la Torre, Laura

CLERK

Sullivan-Pineiro, Altita

SIGN LANGUAGE INTERPRETER

Maqusi, Gina

McCurtis, Jared  
Nolasco, Angeles  
Stotts, Tristin  
Taylor, Cheyenne

SUBSTITUTE AND TEMPORARY ELECTIONS - Continued

Adjunct Teachers

Memorial – 11-000-1000-501930-820-330000-201-07-725

Robert Larson, Assistant Baseball Coach @ \$1,387, March 1, 2017 to June 4, 2017

Washington – 11-000-1000-501930-810-330000-201-07-735

Hailey Colberg, Girls Soccer Coach @ \$1,202, March 1, 2017 to June 4, 2017

SUBSTITUTE AND TEMPORARY ELECTIONS TO EMPLOYEES

Athletics – School Activity Fund #536

Pay Thoreau support staff member, Rene Neal a total not to exceed \$1,500 to provide assistance to the head cheer coach. Paid by the Thoreau Athletic Association, therefore there is no cost to the district.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

**February 21, 2017, page 30** – Correct proposed contact position, salary and incentive

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Fortner, Susan	Child Find and Data Collection Specialist- Enrollment Center/Special Education and Student Services B-0	1/04/17 5/30/17	\$ 32,900.00  1,645.00 934.66	\$ 17,482.00  874.10 397.32	Child Find and Data Collection Specialist- Enrollment Center/ Special Education and Student Services M30-0 Rate: \$34,964.00 Special Education Additional days