



Notice of Interpretation and Translation Services for Limited English Proficient Parents/Guardians

Tulsa Public Schools recognizes that both communication and partnership with parents and guardians are vital for the educational success of students. The district is committed to provide quality and professional translation (written) and interpretation (oral) services to families so that they can take an active role in their children's education.

To enable effective communication with Limited English Proficient parents and guardians, interpretation and translation services are available at no cost to parents and guardians. A parent or guardian does not have to be of limited English proficiency in speaking, reading, writing and comprehending English to be eligible for interpretation or translation, but rather, a parent may be limited in at least one of these areas to be eligible to receive language assistance as needed.

To request an interpreter of a spoken language or translation of a school document, please contact the main office at your school. School staff will use site-based resources to fulfill the request or the District's Office of Federal Programs and Special Projects will be contacted to provide additional interpretation or translation resources as requested which are available free of charge.

If you need more information about interpretation and translation services, please contact Laura Grisso in the District's Office of Federal Programs and Special Projects:

Phone: 918-746-6487

Fax: 918-746-6521

Email: grisla@tulsaschools.org

Mailing address: 3027 South New Haven Avenue, Tulsa, Oklahoma 74114