



**Job Title:** Director, Information Technology Operations

**Reports to:** Chief Information Officer

**Department:** IT

**Compensation:** BG-11

**Number of Days:** 12 Months

**Overtime Status:** Exempt

**Date Job Revised:** March 6, 2014

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**Position Summary:** Responsible for the operations of the District's IT production operations environments. Direct the operations of the data center, systems programming, database administration, network and telecommunications and computer operations.

**Qualifications/Job Requirements:**

**Education:**

- Bachelor's degree or equivalent experience and technical/managerial training required.

**Experience:**

- Five years data center operations.

**Specific Training/Skills:**

- Must have experience managing mainframe, midrange and/or large client/server platforms.
- Must have experience with LAN/WAN environments.

**Duties and Responsibilities:**

- Responsible for the management of IS Operations team.
- Responsible for the stability of a large IS/IT production environment.
- Direct the ongoing maintenance of complex software and hardware platforms.
- Responsible for the development and execution of data backup and recovery strategies.
- Work to optimize and leverage TPS district resources.
- Participate in vendor relations and management.
- Advisor to the Chief Information Officer.

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