

## **Job Description: Lead Teacher**

Hiring for the 2014-2015 school year

### **Background**

KIPP Tulsa College Preparatory (KTCP) is one of 141 tuition-free, open-enrollment college-preparatory KIPP (Knowledge Is Power Program) schools operating in low-income urban and rural communities throughout the country. KIPP Tulsa's mission is to *empower all students with the academic, character and life skills necessary to succeed in high school, college, and the competitive world*. KTCP opened its doors in July 2005 with 90 fifth graders, and the school currently has 340 students in grades five through eight. Working at KIPP Tulsa is about being **student-focused**. It's about **teamwork**. It's about having **fun**, and having the **freedom** to work in ways that are most successful in closing the achievement gap for all students.

### **Application Deadlines:**

January 17<sup>th</sup>, March 7<sup>th</sup>, April 25<sup>th</sup>, May 23<sup>rd</sup>

### **Job Description**

#### **Responsibilities**

##### **Curriculum and instruction**

- Be present and willing to do whatever it takes from 7:15 am to 5:00 pm, Monday through Friday, one Saturday a month (7:15-1:00), and 2-3 weeks during the summer to ensure that all students are on track to enter into competitive high schools
- Believe deeply in the mission and Core Acts of KIPP Tulsa, and subscribe to KIPP's Five Pillars (High Expectations, Choice and Commitment, More Time, Power to Lead, Focus on Results)
- Assist in development of curriculum standards and mapping across the school
- Plan, structure, and execute daily lessons that are engaging, make our KIPPsters sweat every day, and are aligned with a year-long scope and sequence in accordance with Common Core and the State of Oklahoma standards
- Differentiate instruction to ensure that all students are progressing
- In conjunction with Special Education Teachers, work to ensure that all IEPs and student needs are met both within and outside of the classroom
- Create a classroom environment that is conducive to learning and is developmentally appropriate to the maturity and interests of the students
- Provide time in the evening, by phone, for questions and concerns that students and/or parents may have regarding education-related issues that could not be handled during the school day

##### **Data, reflection, and constant learning**

- In addition to classroom assessments, administer KIPP Tulsa interim assessments
- With support from School Leader, use data to drive instructional practices to constantly improve student achievement and instruction

# KIPP TULSA COLLEGE PREPARATORY

## **Work hard. Be nice.**

- Seek to constantly develop and improve teaching practices through ongoing feedback conversations with School Leaders and other school faculty within KIPP Tulsa
- Participate in coaching and professional growth opportunities to improve your instructional practice and support others to improve their craft

### School culture and professionalism

- Help to envision and create a positive learning environment and exhibit positive rapport with students, parents and staff
- Hold high expectations for each student
- Implement school-wide positive behavior support system consistently with all students
- Live the Core Acts and mission of KIPP Tulsa and set the standard for professional behavior
- Have fun!

### Above and beyond

- Be prepared to do whatever it takes for all students to excel

### **Qualifications and Key Attributes:**

- Zest, grit, self-control, hope, love, social intelligence, gratitude, curiosity and a sense of humor.
- A **minimum** of 2 years teaching experience preferred
- A passion for being part of a team-oriented, mission-driven school culture.
- A strong desire to become a better teacher by joining the KIPP Tulsa team and family.
- Demonstrated success in raising the achievement levels of traditionally under-served students.
- A minimum of a bachelor's degree.
- Oklahoma State teacher certification preferred.

### **Salary & Benefits**

This is a full-time, exempt position. Salaries are competitive with the local public schools and regional charter schools. Competitive benefits package includes health coverage (medical, dental, vision), Oklahoma State Teachers Retirement participation, life insurance, and long-term disability.

### **To Apply:**

If you are highly committed to enacting extraordinary change for traditionally underserved students please apply directly online at <http://kipptulsa.org/careers/>. Click APPLY. Then choose the best job you will ever have and complete the application process. KIPP Tulsa's Selection Team will review your resume and application within one week. If KIPP Tulsa decides to invite you for an interview, a member of KIPP Tulsa's leadership team will contact you. If you have questions, do not hesitate to contact KIPP Tulsa at 918-794-8652 or by email at [careers@kipptulsa.org](mailto:careers@kipptulsa.org).

*As an equal opportunity employer, KIPP Tulsa does not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or any other basis made unlawful by applicable federal, state, or local laws or regulations.*