



Job Title: Spanish Immersion Teacher Pre K Through 3rd Grade

Department: School Improvement/School Operations

Reports To: Site Administrator

Grade: Teacher's Salary Schedule

Number of Days: 175

Overtime Status: Exempt

Job Objectives: The full immersion program is a rigorous academic program in which Spanish is used as the vehicle of instruction. The goal is to develop fluency in communication and literacy in the target language, in the process of teaching core skills and objectives to mastery as prescribed by national standards. Additionally students cultivate understanding and appreciation of other cultures, inspiring self-esteem, and strengthening attitudes among students and their community.

Minimum Qualifications:

- Bachelor's Degree
- Oklahoma Teaching Certification in Elementary Education, Oklahoma Teaching Certification in Early Childhood Education or applicable teaching fields.

Responsibilities and Essential Functions: The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Teaches reading, language arts, social studies, mathematics, science, art, health, to pupils in a classroom, using the course of study adopted by the Oklahoma State Department of Education and Tulsa's Board of Education and any other appropriate learning activities.
- Instruct pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil with the identified objectives.
- Translates lesson plans into learning experiences so as to best utilize the available time for instruction.
- Utilizes grading patterns that are fairly administered and based on identified criteria.
- Establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom. Treat pupils with respect and dignity.
- Evaluates pupils' academic and social growth, keeps appropriate records, and prepares progress reports.
- Communicates with parents through conferences and other means to discuss pupil's progress and interpret the school program. Interacts with pupils, staff and parents in a positive and professional manner.
- Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
- Establish rapport with pupils and provides a pleasant, safe, and orderly climate conducive to learning.
- Actively participate in full implementation of the TPS model for School Improvement.
- Maintains professional competence through in-service education activities provided by the district and self-selected professional growth activities.
- Supervises pupils in out-of-classroom activities during the assigned working day.

Skills and Abilities Required: The following characteristics and physical skills are important for the successful performance of assigned duties.

- Native or near native Spanish fluency.
- Familiar with second language acquisition pedagogy.
- High degree of cultural competency.
- Skills in building an equitable classroom community.

Supervisory Responsibility: Does not directly supervise any individuals.

Working Conditions: Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

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