



Job Description Worksheet

Job Title: Parateacher – 200 Days

Reports to: Lead Teacher
Compensation: Hourly Grade 6
Overtime Status: Non-Exempt
Date Job Revised: May 19, 2004

Responsible For: Assisting certified teacher in educating children. Responsible for providing instruction and assisting children in learning.

Minimum Qualifications/Job Requirements:

Education:

- High school graduate or equivalent required. At least 60 hours college credit hours required.

Experience:

- Previous work experience in early childhood and/or elementary school preferred.

Specific Training/Skills:

- Necessary to have demonstrated appropriate characteristics for working with children.

Essential Job Functions:

- Serves as a member of a team to assist teachers in planning and coordinating an instructional program.
- Perform any combination of instructional tasks in the classroom.
- Accompany teaching staff and students on field trips, and maintain order within school and/or school grounds.
- Attend in-service training as deemed necessary.
- Follows lesson plans developed by the lead teacher
- Provides support instruction following the initial instruction by the lead teacher.
- Follows lesson plans and appropriate instructional aides as deemed necessary by the lead teacher.
- Actively participate in full implementation of the TPS model for School Improvement.
- Performs other duties as assigned by the Lead Teacher/Supervisor.