

COMING SOON!

COURIER RUNS

Our staff will follow regularly scheduled pick-up / delivery runs each day.

ONLINE PRINT REQUESTS

Online print ordering will empower you to take control of your printing needs. This powerful solution centralizes and automates the tracking, monitoring and management of print requests enabling you to increase efficiency, enhance communication, and ultimately, produce better results for your schools and student. The solution will enable you to see the actual cost of a print job as you request it.



THE QUALITY COMMITMENT

The Print Center resolves to provide a consistent resource to better support your requirements. **We are committed to your total satisfaction.** We will measure our service levels through the use of key performance measures, surveys, as well as the constant solicitation of feedback by our Print Center Manager. Continual input from you will permit us to improve our operation to consistently meet your needs.

You will notice some new faces around the Print Center. Please take a moment to welcome:

PRINT CENTER

printcenter@tulsaschools.org

918-746-6369

MIKE OLSEN

INTEGRATED ACCOUNT MANAGER

CAMISTA COYLE

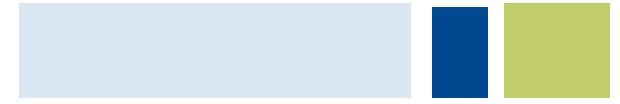
GRAPHIC DESIGNER

TERRANCE BROWN

SR. ON SITE SPECIALIST

CASEY MORROW

COURIER



PRINT
CENTER



T U L S A

PUBLIC SCHOOLS



Print, Photocopy, Courier
and Design Services

TULSA PUBLIC SCHOOLS PRINT CENTER

Tulsa Public Schools Print Center is located in the basement of the Education Service Center at 3027 S. New Haven Ave. Scheduled hours of operation are:

MONDAY - FRIDAY 7:30 AM -5:00 PM

In the event that services are required beyond our regular hours, arrangements should be made through our Print Center Manager. Requests for overtime service should be made with as much advance notice as possible.



PICK-UP & DELIVERY COURIER SERVICES

The Print Center will perform scheduled pick-up / deliveries:

The purpose of these sweeps will be to pick-up and deliver all print requests. Deliveries will be made to the addressee or their administrative assistant. Urgent work may be taken directly to the center or if you require immediate pick up of a job, please contact the Print Center at 918-746-6369. **This on-demand pick up service for most print requests is available 7:30 AM - 4:30 PM Monday – Friday.**

WHY CHOOSE THE PRINT CENTER?

- 24-hour turnaround time on most print requests
- The Print Center is the most economical printing versus site copiers and printers
- Competitive with outside printing vendors
- Graphics designers to assist with creating the perfect document
- Provides a full range of finishing options:
 - B / W & color copying and printing
 - Collating / stapling
 - Multiple binding options
 - Hole punching
 - Large format printing
 - Multiple languages

PRINT / PHOTOCOPYING SERVICES

The Print Center will provide a full range of quality print and duplicating services including:

- Awards
- Brochures
- Business Cards
- Calendars
- Flyers
- Posters
- Report Cards
- Programs
- Progress Reports
- Student Directories
- Test Booklets
- Yearbooks

