CHILD STUDY TEAM PROCESS (CST)

Student not progressing as expected. Referring teacher initiates and submits a Request for Child Study Form to CST

CST consists of:
Psychologist, Principal, Regular Teacher(s), Referring Teacher

Consult with parents

CST discusses student. Develop and record interventions on Intervention Plan form. Keep information in Red folder.

Consult With SLP, OT, or PT

CST reconvenes after implementation of interventions. Review results of interventions.

Not Successful

Successful!

Interventions were not successful. Consider additional interventions or strategies.

In rare instances a 504 Plan may be written at this point. (Must have approval of Building Psychologist)

Interventions were successful. Continue implementing interventions. No need for further discussion.

After multiple interventions have been unsuccessful, CST recommends comprehensive evaluation and initiates Review of Existing Data (Form 3, pp.1-4) and Parent Consent (Form 4, pp. 1-2)

Parent Rights are explained when provided their Parents Rights Book

School keeps original paper work in the RED folder; copy sent to ESC.

Evaluation must be completed within 45 calendar days (complete Form 5, pp.1-3)

MEETS completed within 60 calendar days from Parent Consent date.(Form 4, page 1) Eligibility determined (Form 5, page 4)

Student eligible for IDEA. IEP is developed and written. Original MEETS and IEP stay in students file; copy given to parents and a copy sent to ESC.

Student not eligible for IDEA; consider eligibility for Section 504 Plan (Eligibility/504 Plan Form)
Student eligible; 504 Plan is developed and written.
Original MEETS and 504 Plan stay in student's gold folder; copy given to parents and copy sent to ESC.

Student is not eligible for IDEA or a 504 Plan. Continue good teaching practices. Keep original MEETS in the red CST folder and send copy to ESC.

9-20-05