

ADDENDUM

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, February 4, 2008**, at 7:00 p.m., in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven, Tulsa, Oklahoma.

E. CONSENT AGENDA

Recommendation submitted by Area I Superintendent, Ms. Verna Ruffin

- E-21.** Approve ten students from each of the following high schools to participate in the Close Up Great American Cities program - Central, Webster, Rogers, McLain, Booker T. Washington, and Hale. The program will be February 24 through March 1, 2008 in Washington D. C.

There is no cost to the District.

RATIONALE: The Close Up Foundation deploys a civic engagement curriculum and provides professional development for teachers to facilitate student-designed and student-led projects with a focus on community improvement and betterment. Students and their sponsors will participate in a District hosted student expo that is part of the curriculum during the spring.

Recommendation submitted by Chief Human Resources Officer, Mr. Bill Naftzger

- E-22.** Approve routine staffing items.

RATIONALE: These routine personnel actions implement the various human resources plans and priorities authorized by the Board for the 2007-2008 school year.

F. ACTION AGENDA

Recommendation submitted by Area I Superintendent, Ms. Verna Ruffin

- F-2.** Purchase Mathematics Navigator from America's Choice Instructional Systems, a secondary base package that is to be used at McLain High School for Science and Technology and Central High School Fine Arts Academy as a pilot program with one section of Algebra I classes during the second semester of the 2007-2008 school year.

Total cost will not exceed \$8,500 to be paid from the following accounts:

\$4,250	8-11-7763-50-1000-6100-100-0000-000-05-720
\$4,250	8-11-7763-50-1000-6100-100-0000-000-05-705

RATIONALE: This targeted intervention program is designed to strengthen math skills and conceptual understanding that focuses on preparing students for success in Algebra and higher-level mathematics at McLain and Central. The flexible modules are designed to meet individual needs to repair gaps and misconceptions about critical concepts, skills and problem solving.

Recommendation submitted by Chief Academic Officer, Dr. Mary Guinn

- F-3.** Pay Evans Newton Incorporated (ENI) to provide on-site consulting and technical assistance (coaching) for teachers in designated sites (Academy Central, Houston, Foster, and Whitman) that have the potential for being removed from the school improvement list by attaining AYP in 2008 utilizing the Target Teach process February 2008 through June 2008.

Total cost will be \$2,000 per day, not to exceed \$ 120,000, to be paid from 8-11-5150-50-2213-3200-494-0000-000-05-093 and 8-11-5118-50-2213-3200-494-0000-000-05-093.

RATIONALE: ENI will provide schools that can be removed from the *Needs Improvement* list and schools that need to attain AYP in 2008 to prevent being placed on the list (Cleveland, Newcomer, Alcott, Eugene Field, Nimitz, Peary, Lewis & Clark, Disney, Mitchell, Jackson, Wilson, Whitney, Emerson, KIPP, Edison Preparatory-Middle School, Memorial) with coaching assistance in math and language arts classrooms in preparation for student success and achievement on the OCCT Test.

F. ACTION AGENDA - Continued

Recommendation submitted by Chief Human Resources Officer, Mr. Bill Naftzger

- F-4.** Pay an annual \$5,000 stipend to Tulsa Public Schools' certified occupational therapists and physical therapists as a retention and recruitment stipend. This amount is equal to the annual stipend paid to school psychologists.

FURTHER RECOMMEND paying an additional \$3,000 annual stipend to certified occupational therapy assistants and physical therapy assistants as a retention and recruitment stipend. This amount is equal to the annual stipend paid to school psychometrists.

Stipends to be paid from 8-11-0000-50-2135-1700-239-0000-334-06-066 and 8-11-0000-50-2135-1700-239-0000-416-06-066

RATIONALE: There is a national shortage of applicants for these positions. We currently have four allocated certified occupational therapy positions of which two positions are vacant and three certified occupational therapy assistant positions of which all three positions are vacant.

G. INFORMATION AGENDA

Recommendation submitted by Area I Superintendent, Ms. Verna Ruffin

- G-6.** Enter into contracts with the following companies to provide services for McLain High School for Science and Technology's annual junior-senior prom to be held on May 9, 2008.

Expenses may include, but are not limited to, the following:

Radisson Inn Tulsa Airport	\$1,380
DJ Services (TBD)	\$ 300
Securitas	\$ 780

Total cost will not exceed \$2,460 to be paid from McLain High School for Science and Technology Student Activity Fund #863.

FURTHER RECOMMEND the attorney for the School District review and approve the appropriate contracts and the proper officers of the Board of Education be authorized to execute the contracts on behalf of the District. Contact person-Linda Caine

RATIONALE: The junior-senior prom is an annual event that has occurred throughout the history of the school. The prom will provide students with an opportunity to dress up, attend a social event and to promote school spirit.

Recommendations submitted by Chief Academic Officer, Dr. Mary Guinn

- G-7.** Pay Carolyn Bodily and Tracy Hunsaker to provide ten days of Professional Development Level I training in the Orff approach to music instruction for elementary teachers during the summer of 2008.

Total cost will not exceed \$7,700 (\$5,500 for services and \$2,200 travel/lodging) to be paid from 8-11-0000-50-2213-3200-000-0000-000-06-044.

RATIONALE: Programs such as the Orff-Schulwerk certification workshop have been shown to allow teachers the ability to provide strength and growth in the fine arts programs of Tulsa Public Schools. This training will continue to improve fine arts programs that are alive and growing. Parents, students, and teachers will choose to be a part of Tulsa's fine arts programs that offer sound, research-based experiences and curriculum that has been demonstrated by the Orff-Schulwerk pedagogy. Teachers and principals should have the opportunity, support and resources to be effective, innovative educators.

G. INFORMATION AGENDA - Continued

- G-7.** Enter into a contract with Mary Brandt to provide professional development to target the knowledge base and teaching skills of teachers at the School of St. Catherine during the school year 2007-2008.

Total cost will not exceed \$750 to be paid from 8-11-5410-50-5500-3200-000-0000-000-05-093.

FURTHER RECOMMEND the attorney for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District. Contact person-Roberta Ellis

RATIONALE: This purchase meets the District's responsibility as the fiscal agent of federal funds for participation of private non-profit school personnel in restricted federal programs.

Recommendation submitted by Chief Human Resources Officer, Mr. Bill Naftzger

- G-8.** Adopt the 2008-2009 Tulsa Public Schools' Staffing Plan.

RATIONALE: Provision of a quality learning experience depends upon making certain that schools are adequately staffed.

SUPPORTING INFORMATION

CONSENT ITEM E-22

ROUTINE STAFFING ITEMS

ELECTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
Certificated/Administrative:				
Burns, Mayme	1/03/08 5/29/08	B-0	\$17,978.14	Teacher-Academy Central/ PE Rate: \$32,900.00
Davis, Micah	11/19/07 5/29/08	B-0	20,854.64	Teacher-Remington/Grade 5 Rate: \$32,900.00 Former Employee (f.e.)
Gray, Brett	1/03/08 5/29/08	B-1	18,196.72	Teacher-East Central/Art Rate: \$18,196.72 f.e.
Manduano, Lindsey	1/18/08 5/29/08	B-0	16,000.55	Teacher-Washington/ Foreign Language Rate: \$32,900.00
McCoy, Kimberly	1/03/08 5/29/08	B-0	19,056.83	Teacher-Kendall-Whittier/ PreK Rate: \$32,900.00
Medina, Melissa	1/18/08 5/29/08	B-0	17,079.23	Teacher-Mark Twain/Kdgn Rate: \$32,900.00
Oats, Marcelle	1/28/08 5/29/08	B-0	15,101.64 4,530.49	Teacher-KIPP/PE Rate: \$32,900.00 Stipend Rate: \$9,870.00
Ward, Stephany	1/03/08 5/29/08	B-0	17,978.14	Teacher-Key/ Kindergarten Rate: \$32,900.00
Zerbe, Robert	1/22/08 5/29/08	M-10	18,429.99	Teacher-TAC/Math Rate: \$38,326.00
<u>Rescind:</u> Scroggins, Kevin	2/01/08 6/30/08	BL-18	35,260.82	Police Chief-ESC/ Superintendent Rate: \$85,000.00

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Support (Hourly):				
Bevill, Gary	1/15/08 6/30/08	14-11 4-CI	\$21.24	Painter/Plasterer Lead-Maintenance Return from leave.
Boyd, Cameo	1/28/08 5/28/08	6-3	10.81	Teacher Assistant (TA)-Anderson
Candelaria Kuilam, Luis	1/07/08 6/30/08	3-0	8.81 .44	Custodian-Sandburg Shift differential
Cline, Edgar	1/16/08 6/30/08	15-6	17.96	Master Craftsperson-Transportation Return from leave.
Craig, Melisa	1/28/08 5/28/08	6-3	10.81	TA-Celia Clinton
Espinoza, Maria	1/14/08 6/30/08	3-2	9.21 .46	Custodian-Washington Shift differential Return from leave.
Hollaway, Billy	1/15/08 5/29/08	6-2	10.56	Bus Driver
Hunter, Bridgett	1/15/08 6/30/08	3-0	8.81	Unassigned Custodian-Plant Operations
Keen, Bradley	1/28/08 5/28/08	10-2	12.78	Leadership Instructor-TAC
Massey, Dawna	1/30/08 5/30/08	5-2	10.09	Health Assistant-Sandburg
McFadden, Ruby	1/22/08 5/28/08	NS	9.50	Site Supervisor-Phillips/ Before & After Care Program
McClellan, Sarah	1/03/08 5/29/08	6-2	10.56	Bus Driver Return from leave.
Morris, Janice	1/23/08 5/28/08	3-2	9.21	TA-Robertson
Provenzano, Monica	1/28/08 5/28/08	6-3	10.81	TA-Byrd

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Taylor, Karen	1/15/08 5/28/08	4-0	\$ 9.21	Bus Driver Trainee
Underwood, Sheri	1/14/08 6/10/08	3-2	8.90	Clerk-East Central
Villavicencio, Agustin	1/14/08 6/30/08	3-3	9.44	Evening Custodian-Fulton Return from leave.
Winkle, Janell	11/26/07 6/30/08	6-12 2-CI	14.38	Registrar-OSU Medical Ctr. Return from leave.

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Campbell, Matthew	Teacher-East Central/Special Education B-0	12/21/07 5/29/08	\$32,900.00 1,645.00	\$32,900.00	Social Studies Stipend
Delgado, Loida	Teacher-East Central/Spanish B-19	2/05/08	43,930.00	43,930.00	Parent Involvement Specialist-ESC/ Federal Projects
Edwards, Jacqueline	Counselor-Celia Clinton M30-22 1-CI	1/14/08	51,344.00 1,831.00	51,344.00 920.50 280.57	Counselor-Wilson Stipend Rate: \$1,831.00 Additional day
Hammer, Jill	Teacher-East Central/Art B-3	1/03/08	34,100.00	34,100.00 1,010.00	Teacher-Central/ Theater & Dance Strand Team Leader Rate: \$1,849.00
Howell, Jennifer	Teacher-Rogers/ Social Studies B-1	8/14/07	33,300.00 2,577.00 1,295.00	33,300.00 2,577.00 1,295.00 1,202.00	Basketball Asst, Girls Jr Class Sponsor Soccer Asst, Girls

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Kraft, Mandy	Teacher- Cooper/Grade 1 B-2	1/03/08 5/29/08	\$17,494.54	\$18,633.88	Credit for Experience B-3 Rate: \$34,100.00
Ponio, Michael	Teacher-Nimitz/ PE B-5	12/14/07 5/29/08	34,900.00 916.00 1,373.00 1,109.00	19,833.88 521.00 780.00 630.00 945.00 610.00 610.00 1,373.00	Breakfast Program Rate: \$916.00 Football Asst Rate: \$1,373.00 Intermural I Rate: \$1,109.00 Athletic Director Rate: \$1,575.00 Basketball – 6 th Gr Rate: \$1,145.00 Basketball – 8 th Gr Rate: \$1,145.00 Head Football Coach Rate: \$2,289.00
Schroeder, Heather	Librarian- Whitney M-14	1/11/08	41,206.00 925.00 1,125.85	21,417.00 462.50 468.13	M30-14 Rate: \$42,834.00 Stipend Rate: \$925.00 Additional days Rate: \$1,170.33
Spearman, Michelle	Bus Driver 6-3 12 months	2/05/08 6/30/08	10.81 .30	11,046.18	Driver Trainer BL-2 Rate: \$27,100.00 Stipend
Thurman, Eileen	Teacher-Edison French/German M-15	9/04/07 5/29/08	37,886.08	44,545.02	Credit for experience M-23 1 CI Rate: \$47,236.00
Williams, Joey	Teacher-McLain/ Math M30-6	1/11/08	37,494.00 1,664.00	19,317.50 832.00	Credit for Education M60-6 Rate: \$38,635.00 Senior Class Sponsor Rate: \$1,664.00

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Support (Hourly):					
Brooks, Gary	Unassigned Custodian-Plant Operations 3-0	1/16/08 6/30/08	\$8.81	\$8.81 .44	Custodian-Gilcrease Shift differential
Carlis, Nathaniel	Bus Driver 6-3	1/24/08 5/29/08	10.81	11.07	Military Service 6-4
Dipboye, Diana	Coordinator's Secretary-ESC/ Before & After Care Program 5-6	2/05/08 6/30/08	11.07	12.20	Assessment Asst- ESC/Accountability & Research 9-2
Ennis, Mickel	Bus Driver- Special Needs 6-2 9 months	1/03/08 6/30/08	10.56 .30	10.56 .30	12 months Stipend
Gladd, Dorothy	Child Nutrition Services (CNS)- Cook 1-East Central 2-6	8/20/07 5/28/08	9.65	10.13	Salary book correction. 2-6 1-CI
Henderson, Kendra	Bus Driver Trainee 4-0	12/20/07 5/29/08	9.21	10.56	Bus Driver 6-2
Holland, Micheal	Bus Driver 6-2	8/20/07 5/29/08	10.56	10.56 .30	Bus Driver Special Needs
James, Joseph	Bus Driver 6-2	8/20/07 5/29/08	10.56	10.56 .30	Bus Driver Special Needs
Jameson, Debbie	Paraprofessional -Byrd 3-4	1/23/08 6/30/08	9.65	9.65 2,060.00/yr	Cheerleading Sponsor
Koch, Nan	Clerk-Memorial 3-9	1/08/08 6/30/08	10.81	10.81 1,488.00/yr 755.00/yr	Treasurer Bus Duty

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Ledoux, Jerry	Bus Driver- Special Needs 6-3 12 months	1/11/08 6/30/08	\$ 10.81 .30	\$ 11.35 .30	Credit for Military 6-5 Special Needs
Lyles, Markedo	Bus Driver Trainee 4-0	1/16/08 6/30/08	9.21	10.56 .30	Bus Driver 6-2 Special Needs
Marrs, Vera	Health Assistant- Remington 4-12 1-CI	2/05/08 6/30/08	12.68	13.27	Transfer Specialist- ESC/Accountability & Research 5-12 1-CI
Mercado Barrera, Azucena	Custodian-Bell Annex 3-0	12/21/07 6/30/08	8.81	9.61	Head Custodian- McClure 5-0
Mosenthin, William	Bus Driver 6-3	1/07/08 5/29/08	10.81	10.81 .30	Bus Driver Special Needs
Patton, Darlene	Head Custodian- Wilson 5-2	1/04/08 6/30/08	10.09	10.09	Unassigned Custodian-Plant Operations
Pollard, Ann	Bus Driver Trainee 4-0	12/14/07 5/29/08	9.21	10.56	Bus Driver 6-2
Rutledge, Mark	Mail & Film Driver-ESC 8-9 2-CI	7/01/07 6/30/08	13.01	13.49	Salary book correction 8-9 3-CI
Salim, Tony	Bus Driver Trainee 4-0	12/20/07 5/29/08	9.21	10.56	Bus Driver 6-2

LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
Certificated/Administrative:			
Abercrombie, Jason	8/14/07	Teacher-Washington/ Math	Further Study
Support (Hourly):			
Loveless, Angela	1/10/08	TA-Chouteau	Medical
Radabaugh, Janie	1/03/08	MD/ED Paraprofessional- Patrick Henry	Medical
Tottress, Christine	1/02/08	MD/ED Paraprofessional- Cooper	Military
Watts, Jeremiah	12/01/07	Bus Driver	Medical

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Curington, Robert	7/01/08	Director-ESC/Safe & Drug Free Schools
Doyon, Andre'	7/15/08	Technology Teacher Trainer-Fulton

RESIGNATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Assignment</u>
Certificated/Administrative:		
Gifford, Judith	6/01/07	Teacher-Bryant/Kindergarten
Shunatona, Jill	6/01/07	Teacher-Newcomer/Kindergarten
Support (Hourly):		
Burkhalter, Doyle	1/22/08	Evening Custodian-Springdale
Garza-Ortiz, Hugo	1/10/08	Attendance Assistant-ESC/School & District Accountability
Hammon-Thompson, Onna	1/04/08	Bus Driver Trainee
Santiago-Santana, Brenda	1/14/08	Evening Custodian-Byrd
Scott, Christopher	1/03/08	Bus Driver
Thomas, Cecilia	8/20/07	CNS Cook II – Hawthorne

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute

McDaniel, Tamisha

CNS

Young, Judy

Student Worker

Trantham, Lacey

Clerk

Roby, Maxine
Slusser, Almira

Tutor

Persson, Janet

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Foster Language Arts – 8-11-5118-50-2213-3200-191-0000-000-05-538

Pay Richard Trout, independent author, \$350 to promote reading and discussion of different books currently being read in Language Arts classes on February 22, 2008.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

December 17, 2007 – Correct proposed rate.

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Dunn, Patricia	Teacher-Central/ Special Education M-21 1-CI	12/04/07	\$48,236.00 2,411.80	\$48,236.00 988.00 988.00	Teacher-TAC/ Special Education Alternative Education Rate: \$2,411.00