

ADDENDUM

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, March 24, 2008**, at 7:00 p.m., in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven, Tulsa, Oklahoma.

E. CONSENT AGENDA

Recommendations submitted by Area III Superintendent, Mrs. Bobbie Booker

- E-21.** Approve ten Hoover Elementary students to participate in a study trip to Chongqing, China April 30 – May 13, 2008.

Total cost of the trip for students will be funded by parents through the Hoover Elementary PTA. There is no cost to the District.

RATIONALE: The student/teacher exchange program was started last year with five Hoover teachers traveling to Chongqing, China. Students and staff have participated in academic and cultural experiences throughout the 2007-2008 school year to enhance their acquisition of the language and cultural awareness. Students will stay with host families in Chongqing, attend school, and immerse themselves in Chinese culture. Ten students and five teachers from Chongqing traveled to Tulsa to spend a week at Hoover Elementary School in October 2007. Hoover's participation in this exchange is crucial in building and maintaining the District's Chinese language and culture program. Hoover has received a native speaking Chinese teacher from the National Committee on U.S. China Relations at minimal cost to Tulsa Public Schools.

- E-22.** Approve 28 fifth-grade Mayo Demonstration School students to participate in a study trip May 15 – 17, 2008, to Dallas/Fort Worth, Texas.

Total cost will not exceed \$6,200 to be paid from Mayo PTA. There is no cost to the District.

RATIONALE: This experience will provide instruction and curriculum connections in keeping with the topics of yearlong study on U.S. History, Oklahoma History and Science by visiting the Fort Worth stockyards and the Dallas/Fort Worth Zoo. Math, science and physics will be studied while at Six Flags in Arlington.

E. CONSENT AGENDA - Continued

- E-23.** Approve East Central High School boys' and girls' track teams to participate in the Kansas Relays in Lawrence, Kansas, April 17 - 19, 2008.

Total cost for entry fees, transportation, meals, and lodging will not exceed \$3,000 and be paid from school activity funds #547 and #551.

RATIONALE: East Central's boys' and girls' track has been invited to attend the prestigious Kansas Relays. This will involve 20-30 students and coaches. This is a national meet and will have a university division. East Central students will run in front of many Division 1 track schools and their coaches.

Recommendations submitted by Area IV Superintendent, Mr. Steve Mayfield

- E-24.** Approve Edison Preparatory Middle School students to participate in the Technology Students Association (TSA) National Conference, June 26-July 3, 2008, Orlando, Florida. Students will travel by commercial bus with students from Thoreau, Carver, Wilson, Memorial and Washington.

Total cost will not exceed \$5,000 to be paid from Edison school activity fund #879.

RATIONALE: Tulsa Public Schools has participated in the TSA National Leadership Conference for the past five years. There will be several thousand students from other states competing in this national conference which gives the Edison Preparatory Middle School students a great opportunity to interact with students from other states who have similar interests.

- E-25.** Approve Edison Preparatory student to participate in the Business Professionals of America (BPA) National Leadership Conference, Reno, Nevada, May 7 - 10, 2008. Students will travel by commercial air.

Total cost will not exceed \$4,000; \$3,500 to be paid from Edison Preparatory's school activity fund #807, and \$500 from 8-11-4120-50-1000-8900-316-8430-000-05-712.

RATIONALE: Fourteen students competed in the State BPA Conference in March; one student qualified to go to the Nationals. Tulsa Public Schools' students have participated in this conference for the past five years.

E. CONSENT AGENDA - Continued

Recommendations submitted by Area V Superintendent, Mrs. Jean Swanson

- E-26.** Approve Booker T. Washington Air Force JROTC to take students to Lackland Air Force Base in San Antonio, Texas, April 10 - 13, 2008. Students will travel by bus.

Total cost will not exceed \$7,500 to be paid by the Air Force. There is no cost to the District.

RATIONALE: Lackland Air Force Base is the gateway to the Air Force for all inductees and also conducts technical training for over 15,000 airmen per year. The District goal is for students to understand the requirements of basic training and to see the various career fields available in the Air Force. This will be Booker T. Washington's third year to participate.

- E-27.** Approve a study trip for Carver Middle School seventh-grade students to travel to the Medieval Museum and Six Flags in Dallas, Texas, on May 16, 2008.

Total cost will not exceed \$19,375 to be paid by each student (\$125 per student) through the school activity fund #559. Scholarships will be available to students who need financial assistance. There is no cost to the District.

RATIONALE: Carver faculty, students, and parents have supported learning through this study trip for the last 11 years. The students are motivated to do their personal best in academic performance and citizenship when offered unique learning experiences like this one.

Recommendations submitted by Chief Human Resources Officer, Mr. Bill Naftzger

- E-28.** Approve routine staffing items.

RATIONALE: These routine personnel actions implement the various human resources plans and priorities authorized by the Board for the 2007-2008 school year.

F. ACTION AGENDA

Recommendation submitted by Chief Academic Officer, Dr. Mary Guinn

- F-8.** Enter into a reciprocal agreement with HOPSports and Resource Associates to develop and write the Carol M. White Physical Education Program grant proposal.

There is no cost to the District.

FURTHER RECOMMEND that the attorney for the District review and approve the appropriate reciprocal agreement and proper officers of the Board of Education be authorized to execute the agreement on behalf of the District. Contact person - Barbara Marshall

RATIONALE: The HOPSports system, an innovative and cost-effective fitness program merging media with technology, is in over 200 schools and youth community sites throughout the U.S. At the beginning of this school year Thoreau Demonstration Academy became the first school in Oklahoma to use HOPSports. The initial research indicates when students are engaged in HOPSports activities 54 percent of students are active as compared to 14 percent in regular physical education classes. The Carol M. White Physical Education Program grant money will provide funding up \$1.5 million to purchase HOPSports systems for Tulsa Public Schools.

Recommendation submitted by Assistant to the Superintendent for District Accountability/Research, Mr. Gary Lytal

- F-9.** Waive School Board policy 2206, "Admission of Intradistrict Transfer Students," for the 2008-2009 school year in order to allow a second transfer for students wishing to attend magnet programs at Central, McLain, Rogers and Webster high schools.

There is no cost to the District.

RATIONALE: Board policy 2206 restricts students to one transfer at the secondary school level, unless there are extenuating circumstances. Waiving this portion of the policy would allow students to apply to and support the new magnet programs.

G. INFORMATION AGENDA

Recommendation submitted by Area I Superintendent, Ms. Verna Ruffin

- G-29.** Approve the implementation of uniforms for all students (Pre-K – 5th grade) attending Hawthorne Elementary School beginning with the 2008-2009 school year. The uniforms will consist of polo-type shirts in red or white, khaki, black or navy pants, skirts, shorts, jumpers, capris, skorts, or cargo pants.

There is not cost to the District.

RATIONALE: Experts believe that by improving the school environment through mandatory standardized dress, both academic and behavioral outcomes improve. Parents were surveyed regarding full uniform interest. Parents voted by ballot and 86 percent approved implementing full school uniforms.

Recommendations submitted by School and Community Marketing Specialist, Mrs. Paula Wood

- G-30.** Enter into an agreement with Volunteer Central of Greater Tulsa that will serve as a referral for volunteers within the Tulsa Public Schools' District.

There is no cost to the District.

RATIONALE: Tulsa Public Schools maintains a volunteer database that is generated by individual school recruitment per each site improvement plan. Occasionally, there is a need to supplement volunteers on an as-needed basis. Tulsa Public Schools will continue the policy of a background check as appropriate for each volunteer applicant.

- G-31.** Approve position creations/deletions.

RATIONALE: These routine personnel actions implement the various human resources plans and priorities authorized by the Board for the 2007-2008 school year.

SUPPORTING INFORMATION

CONSENT ITEM E-28

ROUTINE STAFFING ITEMS

ELECTIONS

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Certificated/Administrative:				
Calaway, Shawn	3/24/08 5/30/08	B-0	\$8,989.07	Teacher-Hale/English Rate: \$32,900.00
Davison, Courtney	3/03/08 5/30/08	B-2	5,524.80 272.79 460.39	Teacher-Thoreau/ Leadership Rate: \$33,700.00 Half Time Stipend Rate: \$1,664.00 Additional days Rate: \$1,841.53
Williams, Patricia	5/01/08 6/30/08	BL-13	20,000.00	Chief Financial Officer- ESC/Finance Rate: \$120,000.00
Mitnigh, Jessica	2/01/08 5/30/08	B-0	15,461.20	Teacher-Eugene Field/Physical Education Rate: \$32,900.00
Support (Hourly):				
Abdo, Mohamed	3/24/08 5/29/08	10-3	\$13.11	MD/ED Paraprofessional- Kendall-Whittier
Barboza-gutierrez, Eifren	3/04/08 6/30/08	8-0	11.06	Grounds Journeyperson- Maintenance
Campbell, Carolyn	3/12/08 5/29/08	3-2	9.21	Paraprofessional-Jones
Gordon, Shante	3/11/08 6/30/08	3-0	8.81	Custodian-Plant Operations
Lechowit, Abbie	3/17/08 6/30/08	5-4	10.56	Coordinator's Secretary- ESC/Before & After Care Program

ELECTIONS - Continued

Name	Effective Date	Degree/ Step	Contract Amount	Assignment
Miller, Polly	3/12/08 6/30/08	3-0	\$8.81 .44	Custodian-Thoreau Shift differential
Recinos-Rodriguez, Aristides	2/20/08 6/30/08	3-0	8.81 .44	Custodian-East Central Shift differential
Smith, Rose	3/12/08 5/30/08	6-2	10.56	Bus Driver

ADJUSTMENTS

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
Certificated/Administrative:					
Slate, Heather	Teacher- Chouteau/ Grade 4 B-0	2/01/08 5/30/08	\$32,900.00	\$32,900.00 773.06	Teacher-Chouteau/ Special Education Rate: \$2,208.74
Support (Hourly):					
Burns, Shon	Team Driver- Transportation 6-4	2/08/08 6/30/08	11.07 .30	11.07 .30	Bus Driver Special Needs
Carter, Reginald	Paraprofessional -Lewis & Clark 6-3	1/22/08 5/29/08	10.81	13.11	MD/ED Paraprofessional- Lewis & Clark 10-3
Cooper, Loreice	Clerk-Central 3-8	3/24/08 6/30/08	10.56	10.56	Secretary-Special Education & Student Services
Hagar, Ginger	Parateacher- Thoreau 6-3	3/18/08 5/29/08	10.81	13.11	MD/ED Paraprofessional- Thoreau 10-3
Jamison, Stanford	Bus Driver 6-2	2/27/08 5/30/08	10.56	11.07	Credit for Military 6-4

ADJUSTMENTS - Continued

Name	Position Grade/Step (if applicable)	Effective Date	Present Contract	Proposed Contract	Reason
John, Cynthia	Paraprofessional -Thoreau 6-3	3/18/08 5/29/08	\$10.81	\$13.11	MD/ED Paraprofessional- Thoreau 10-3
Keen-Grieshaber, Christine	TA-Eugene Field 3-4	3/14/08 5/29/08	9.65 656.00	9.65 798.00	Special Allocation
Robinson, Johnny	Bus Driver 6-2	8/22/07 5/30/08	10.56	10.56 .30	Bus Driver Special Needs

DECEASED

Name	Effective Date	Assignment
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Certified/Administrative:

Hardee, Robert	2/22/08	Teacher-Washington/Art
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LEAVES OF ABSENCE

Name	Effective Date	Assignment	Reason
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Support (Hourly):

Henderson, Nicole	4/04/08	MD/ED Paraprofessional- Roosevelt	Medical
Wilson, Bobby	2/21/08	Mail Driver- ESC/Operations Department	Medical

RETIREMENTS

Name	Effective Date	Assignment
Certificated/Administrative:		
Owens, Peggy	6/11/08	Principal-Greeley
Moore, Carolyn	6/11/08	Principal-Addams
Support (Hourly):		
Busby, Charlie	6/02/08	Health Assistant-Burroughs
Jackson, Patsy	6/04/08	Principal's Secretary-McClure
Kilgore, Ruth	6/02/08	Health Assistant-McKinley
Mullentix, Mary	6/11/08	Clerk-Rogers
Neeley, Doris	3/26/08	Security Operator-ESC/Operations Department

RESIGNATIONS

Name	Effective Date	Assignment
Certificated/Administrative:		
Kay, Penny	6/30/08	Director of Special Education-ESC/Special Education & Student Services
Support (Hourly):		
Barnhardt, Jwan	3/12/08	Bus Driver
Campbell, Shasha	3/04/08	Bus Driver Trainee
Harris, Eugene	8/07/07	Bus Driver Trainee
Ordaz De Soto, Elsa	3/04/08	Evening Custodian-Rogers
Rutledge, Chad	3/14/08	Paraprofessional-Memorial
Stables, Courtney	3/10/08	MD/ED Paraprofessional-Carnegie
Willis, David	3/14/08	Parateacher-Thoreau

TERMINATIONS

Name	Effective Date	Assignment
Support (Hourly):		
Albinski, Michael	2/27/08	Bus Driver Trainee
Brown, Kanaadra	2/09/08	TA-Penn

SUBSTITUTE AND TEMPORARY ELECTIONS

Substitute Teachers

Allday, Molly	Holt, Chase	Philips, Logan
Battle, Rebecca	James, Carol	Pointer, Jennifer
Bell, Charles	Johnson, Twila	Roland, Jerome
Berry, Zandra	Jordan, Kelly	Samsel, Crystal
Boord, Carolyn	Kuykendall, Aubrey	Scroggs, Robert
Buzzard, Gene	Lucia, Matthew	Shaw, Delois
Cox, Barbara	Lyles, Gwendolyn	Smith, Dave
Fofha, Rita	McClellan, Terrance	Smith, Holly
Givens, Rechell	Norman, Catherine	Tannehill, Mary
Graybill, Dylan	Nunnelee, Carole	Wiser, Corbin
Hall, Nichole	Palmer, Sharetta	Wright, Mia
Holt, April	Pecaut, Roy	

Accounting Clerk

Heirich, Francis

Before & After Care

Paul, Jamie

Extended Day Site Assistant

Hicks, Carolyn

Custodian

Padron, Maria
Shipman, Michael

Health Assistant

Ackerson, Monika
Holloway, Delisha

Paraprofessional

Grasselli, Christina

Student Worker

Jordan, Larry

SUBSTITUTE AND TEMPORARY ELECTIONS - continued

Lay Coach

Central – 8-11-0000-50-1000-1930-000-0000-000-07-705

Charles Townsend, Baseball Assistant @ \$1,387 March 1, 2008 to May 10, 2008.
Philip Spring, Girls Head Golf Coach @ \$1,426 March 1, 2008 to May 1, 2008.

East Central – 8-11-0000-50-1000-1930-000-0000-000-07-710

Hassan Faggett, Girls Track Assistant @ \$600 March 1, 2008 to May 10, 2008.
Janet Smith, Girls Track @ \$1,200 March 1, 2008 to May 10, 2008.

Madison - 8-11-0000-50-1000-1930-000-0000-000-07-550

Jackie Jamison, Football Assistant @ \$1,373 August 10, 2007 to December 1, 2007.

Wilson – 8-11-0000-50-1000-1930-000-0000-000-07-580

John Barbera, 6th Grade Boys Basketball @ \$1,145 January 3, 2008 to March 14, 2008.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Carnegie Tutoring – 8-11-0000-50-1000-1700-100-0000-415-07-140

Pay certified staff (to be named) @ \$23/hr (total, not to exceed \$670) to provide tutoring to Carnegie Students in Reading Sufficiency during the 2007-2008 school year.

Carver Bike Team – 8-71-2234-50-7200-6100-000-0000-000-07-515

Pay Carver Middle School Bike Team sponsor and coach (to be named) a stipend of \$1,000 (total, not to exceed \$1,000 to sponsor the Carver Middle School Bike Team.

Gear Up Professional Development – 8-11-7787-50-2573-1700-000-0000-000-05-093

Pay twenty administrators, from targeted GEAR UP schools a stipend of \$100 each (total, not to exceed \$2,000) to attend a GEAR UP sponsored professional development initiative on the evening of April 1, 2008.

Rogers Professional Development – 8-11-5118-50-2213-1700-494-0000-210-05-730
8-11-5118-50-2213-1800-494-0000-413-05-730

Approve certified staff (to be named) @ 18/hr and support staff @ their current hourly rate (total, not to exceed \$9,696) to attend a professional development workshop of the Ruby Payne “Framework of Understanding Poverty” Saturday, April 12, 2008 from 9:00 a.m. to 4:00 p.m.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES - Continued

Rogers Professional Development – 8-11-5118-50-2213-1700-494-0000-210-05-730

Pay Donna Berryhill, certified staff @ \$304 (total, not to exceed \$304) to provide professional development of the Ruby Payne “Framework of Understanding Poverty” for Rogers High School faculty and staff, Saturday, April 12, 2008, 9:00 a.m. to 4:00 p.m.

Wilson Professional Development – 8-11-0580-50-2212-1700-000-0000-210-07-580

Pay Wilson certified staff (to be named) @ \$18/hr (total, not to exceed \$2,340) to attend a Middle Years Programme Curriculum Unit Writing Session on Saturday, March 1, 2008 from 8:30 -11:30 a.m. at Wilson Middle School.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

March 03, 2008

Correct effective date and contract amount.

ELECTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Degree/ Step</u>	<u>Contract Amount</u>	<u>Assignment</u>
Wassom, Carly	1/11/08 5/30/08	B-0	\$16,899.45	Teacher-Hale/Vocational Rate: \$32,900.00

SUPPORTING INFORMATION

CONSENT ITEM G-31

ROUTINE STAFFING ITEMS

Administrative/Certificated:

Create:

Position	Salary/Grade	Duties
Staff Accountant-ESC/ Accounting	BL-5 12months	Work closely with Tulsa Public Schools Human Resources personnel and the State Insurance Board to audit, reconcile, and troubleshoot health insurance enrollment, deductions, and remittances. Develop proactive measures to prevent insurance discrepancies and accounts receivable billing procedures for employees on leave. Assist in the development of administrative procedures and perform administrative oversight for the District's 403(b) and 457(b) retirement savings plans.

Annual Budget Impact:
\$ 38,300 (min.) –
\$ 55,100 (max.)

Funding Source:
8-11-0000-50-2511-1210-
000-0000-000-08-052

Delete:

Position	Salary/Grade	Duties
Accounts Payable Supervisor-ESC/ Accounting	BL-5 12 months	Supervise daily activity of the accounts payable function. Communicate and resolve questions with ESC personnel and school sites regarding requisitions, encumbrances, and expenses charged to their site. Provide primary contact for vendors related to bill payment.

Annual Budget Impact:
\$ 38,300 (min.) –
\$ 55,100 (max.)

Funding Source:
8-11-0000-50-2511-1210-
000-0000-000-08-052

Support:

Create:

Position	Salary/Grade	Duties
Accounts Payable Lead- ESC/ Accounting <i>Annual Budget Impact:</i> \$ 28,912(min.) – \$ 39,208(max.) <i>Funding Source:</i> 8-11-0000-50-2511-1210- 000-0000-000-08-052	Grade 13 12months	Supervise daily activity of the accounts payable function. Communicate and resolve questions with ESC personnel and school sites regarding requisitions, encumbrances, and expenses charged to their site. Provide primary contact for vendors relates to bill payment.
Leadership Instructor, TAC/Alternative Education <i>Annual Budget Impact:</i> \$ 24,411.20 (min.) – \$ 33,136.00 (max.) <i>Funding Source:</i> 8-11-0000-50-1000-1210- 430-0000-000-07-750	TS-11 \$16.06/hr. to \$21.80/hr. 190 days	Monitor and supervise a platoon of 20 students (ages 14-18) at the performance-based alternative education program, the Tulsa Academic Center. Maintain accountability of assigned group members at all times. Maintains accountability of assigned group members at all times. Maintain discipline, security, and safety within a highly structured and disciplined learning environment. Develop a team-oriented attitude in the students. Is a mentor/role model for those assigned students in the Academy.

Support Position Create/Delete – Continued

Delete:

Position	Salary/Grade	Duties
Insurance Reconciliation Analyst -ESC/Accounting	Grade 13 12months	Work closely with Tulsa Public Schools Human Resources personnel and the State Insurance Board to audit, reconcile, and troubleshoot health insurance enrollment, deductions, and remittances.
<i>Annual Budget Impact:</i> \$ 28,912(min.) – \$ 39,208(max.)		
<i>Funding Source:</i> 8-11-0000-50-2511-1210- 000-0000-000-08-052		
Leadership Instructor, TAC/Alternative Education	Grade 10 \$11.80/hr. to \$15.97/hr. 190 days	Monitor and supervise a platoon of 20 students (ages 14-18) at the performance-based alternative education program, the Tulsa Academic Center. Maintain accountability of assigned group members at all times. Maintain accountability of assigned group members at all times. Maintain discipline, security, and safety within a highly structured and disciplined learning environment. Develop a team-oriented attitude in the students. Is a mentor/role model for those assigned students in the Academy.
<i>Annual Budget Impact:</i> \$ 17,936 (min.) – \$ 24,274 (max.)		
<i>Alternative Education Stipend: \$1,500</i>		
<i>Funding Source:</i> 8-11-0000-50-1000-1210- 430-0000-000-07-750		