

## ADDENDUM

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **Monday, April 21, 2008**, at 7:00 p.m., in the Cheryl Selman Room, Ground Floor Level, at the Charles C. Mason Education Service Center, 3027 South New Haven, Tulsa, Oklahoma.

### **E. CONSENT AGENDA**

#### **Recommendation submitted by Chief Human Resources Officer, Mr. Bill Naftzger**

**E-27.** Approve routine staffing items.

**RATIONALE:** These routine personnel actions implement the various human resources plans and priorities authorized by the Board for the 2007-2008 school year.

#### **Recommendations submitted by Director of Bond Projects/Energy Management, Mr. Bob LaBass**

**E-28.** Enter into contracts with the lowest responsible bidders for various trades regarding the Culinary Magnet Program at Hale High School. Awarded contracts include:

|                       |                    |           |
|-----------------------|--------------------|-----------|
| Ark Wrecking          | Demolition Work    | \$4,600   |
| Cantera Concrete      | Concrete Work      | \$43,400  |
| Brazeal Masonry       | Masonry Work       | \$24,000  |
| Wiljo                 | Drywall & Ceilings | \$57,075  |
| All American Fire     | Fire Sprinklers    | \$16,500  |
| All American Plumbing | Plumbing Work      | \$104,620 |
| Dooley Electric       | Electrical Work    | \$141,640 |

Total cost including construction management fees is \$1,209,603 to be paid as follows.

|           |  |
|-----------|--|
| \$246,800 | 8-33-1220-50-4700-4500-000-0000-001-12-715 |
| \$391,835 | 8-33-3210-50-4700-4500-000-0000-001-12-715 |
| \$163,200 | 8-21-0055-50-4700-4500-000-0000-001-12-715 |
| \$347,000 | 8-11-7763-50-1000-7310-100-8830-000-05-715 |
| \$60,768  | 821-0212-50-4700-4500-000-0000-000-12-715  |

**RATIONALE:** The construction of the culinary training kitchen/restaurant is a key ingredient in the Nathan Hale Restaurant, Lodging, and Health Management Magnet Program.

**E. CONSENT AGENDA – Continued**

- E-29.** Award contracts for various trades listed in connection with the Culinary Magnet Program at Hale High School to the lowest responsible bidders. Once executed, these contracts will be tendered to the construction managers at risk, Trigon, Inc.

**RATIONALE:** The construction of the culinary training kitchen/restaurant is a key ingredient in the Nathan Hale Restaurant, Lodging, and Health Management Magnet Program.

- E-30.** Assign the contracts for sub-contracted work regarding the Culinary Magnet Program at Hale High School to Trigon, Inc. Construction Management fees will be eight percent of the total cost of the project.

**RATIONALE:** The individually awarded contracts are being encumbered as one amount to Trigon, Inc., the construction managers at risk on this project.

**F. ACTION AGENDA** - Discussion, motion and vote on each recommendation.

**Recommendation submitted by Chief Academic Officer, Dr. Mary Guinn**

- F-6.** Amend Item E-6, page 4, approved on the October 15, 2007, Agenda to increase contract amount with NRJ Occupational Therapy Inc., to provide occupational therapy services during the school year 2007-2008.

Increase total cost from \$30,500 to \$70,500; \$30,500 to be paid from 8-11-0000-50-2135-3300-239-0000-000-06-066 and \$40,000 to be paid from 8-11-6210-50-2135-3300-239-0000-000-05-093.

FURTHER RECOMMEND the attorney for the School District prepare and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District. Contact person-Penny Kay

**RATIONALE:** NRJ can provide more therapists available to address required services for students whose IEP indicate this related service. Additional funds are necessary to hire the staff. This is a required service based upon individual needs as determined in each student's IEP. This contract is necessary due to the current shortage of certified occupational therapy assistants within the District. This contract will provide adequate services until additional certified occupational therapy assistants can be hired.

**Recommendation submitted by Acting Chief Financial Officer, Mr. Charles Stidham**

- F-7.** Approve necessary budgetary transfers.

**RATIONALE:** This report is submitted for Board approval in compliance with Board Policy 5501. This revision will allow Transportation to purchase new bus parts.

## **G. INFORMATION AGENDA**

### **Recommendation submitted by Area IV Superintendent – Mr. Steve Mayfield**

- G-18.** Enter into a contract with the Doubletree Hotel to host Edison Preparatory School's senior breakfast, May 23, 2008.

Total cost will not exceed \$4,600 to be paid from Edison's school activity fund #863.

FURTHER RECOMMEND the attorney for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District. Contact person - Linda Caine.

**RATIONALE:** The senior breakfast is an annual event for the senior class at Edison attended by graduating seniors and their parents to celebrate the completion of 12 years in school. This has been a tradition at Edison since 2000.

### **Recommendation submitted by Chief Academic Officer, Dr. Mary Guinn**

- G-19.** Enter into a contract with Louise Higgs, Harwelden visual artist, at the rate of \$25 per hour to provide exploration into the cultural heritage of the ancient civilizations of the Mayas, Incas, and Aztecs for Newcomer International School students May 6-30, 2008.

Total cost will not exceed \$1,125 funded through Oklahoma Arts Council Grant 8-11-3375-50-1000-3220-100-0000-000-05-456.

FURTHER RECOMMEND the attorney for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District. Contact person – Mary Waters

**RATIONALE:** The visiting artist will extend the learning to hands-on artistic activities that will allow students to create clay effigy pots, royal portraits of themselves based on "Homage Portraits," and paper mosaics.

### **Recommendation submitted by Chief Human Resources Officer, Mr. Bill Naftzger**

- G-20.** Approve the submission of the application for a three-year renewal of the District-wide waiver to Standard VII concerning staffing of school library media centers. Originally granted on June 29, 1999, renewed in 2002 and again in 2005, the waiver allows Tulsa Public Schools to continue an Intern LMS, Library Media Specialist Program, and "grow our own" librarians in a time of national and statewide shortages of certified library media professionals.

**RATIONALE:** Provision of a quality learning experience depends upon recruiting, employing, promoting and responsibly compensating excellent employees.

**G. INFORMATION AGENDA – Continued**

**Recommendation submitted by Chief Information Officer, Mr. Todd Lee**

- G-21.** Enter into a contract with University of Tulsa, Reynolds Center, to host the Superintendent's Instructional Technology Fair on May 13, 2008.

Total cost will not exceed \$3,000 to be paid from 8-11-0023-50-2560-7330-000-0000-000-02-026.

FURTHER RECOMMEND the attorney for the School District review and approve the appropriate contract and the proper officers of the Board of Education be authorized to execute the contract on behalf of the District. Contact person - Yamilette Williams

**RATIONALE:** Due to the increasing desire to integrate technology into curriculum to support teaching and learning, this event provides teachers and administrators an opportunity to continue growth in meeting the needs of 21<sup>st</sup> Century instruction.

## SUPPORTING INFORMATION

### CONSENT ITEM E-27

### ROUTINE STAFFING ITEMS

#### ELECTIONS

| Name                                | Effective Date     | Degree/ Step | Contract Amount | Assignment   |
|-------------------------------------|--------------------|--------------|-----------------|--|
| <b>Certificated/Administrative:</b> |                    |              |                 |  |
| Austin, Elfreda                     | 4/01/08<br>5/30/08 | M-5          | \$8,649.97      | Teacher-McLain/English<br>Rate: \$35,976.00              |
| <b>Support (Hourly):</b>            |                    |              |                 |  |
| Checotah, Adrian                    | 4/22/08<br>6/30/08 | 3-1          | 9.01            | Unassigned Custodian-<br>Plant Operations                |
| Colbert, Constance                  | 4/14/08<br>6/30/08 | 6-4          | 11.07<br>.30    | Bus Driver<br>Special Needs<br>Return from leave.        |
| Freeman, Catherine                  | 4/15/08<br>5/29/08 | 6-3          | 10.81           | Teacher Assistant (TA)-<br>Owen                          |
| Gray, Jessica                       | 3/10/08<br>5/29/08 | 6-4          | 11.07           | Paraprofessional-<br>MacArthur<br>Return from leave.     |
| Jeffers, Monica                     | 2/19/08<br>5/29/08 | 10-4         | 13.42           | MD/ED Paraprofessional-<br>Cooper<br>Return from leave.  |
| Larmer, Richard                     | 4/10/08<br>6/30/08 | 6-3          | 10.81<br>.30    | Bus Driver<br>Special Needs<br>Return from leave.        |
| Mulrain Williamson, T'onii          | 4/08/08<br>5/30/08 | 4-0          | 9.21            | Bus Driver Trainee                                       |
| Pannell, Lisa                       | 4/09/08<br>5/29/08 | 6-3          | 10.81           | TA-Jackson<br>Return from leave.                         |
| Silmon, Calvin                      | 4/15/08<br>5/29/08 | TS-11        | 18.40           | Leadership Instructor-<br>Tulsa Academic Center<br>(TAC) |

ELECTIONS - Continued

| Name              | Effective Date     | Degree/ Step | Contract Amount | Assignment  |
|-------------------|--------------------|--------------|-----------------|---|
| Smith, Sandra     | 4/07/08<br>6/30/08 | 3-0          | \$8.81<br>.44   | Unassigned Custodian-Plant Operations<br>Shift differential |
| Stewart, Carissa  | 3/27/08<br>5/29/08 | NS           | 7.06            | Site Assistant-Grissom/<br>Before & After Care              |
| Terrell, Charlene | 4/01/08<br>5/30/08 | 8-2          | 11.62           | Child Nutrition Services<br>(CNS) Manager-Owen              |
| Tornberg, Jessica | 1/14/08<br>5/29/08 | 6-3          | 10.81           | Paraprofessional-Grissom<br>Return from leave.              |
| Trochez, Amber    | 2/01/08<br>5/29/08 | 6-3          | 10.81           | Parateacher-Zarrow<br>Return from leave.                    |

ADJUSTMENTS

| Name                                | Position<br>Grade/Step<br>(if applicable)             | Effective Date | Present Contract | Proposed Contract                | Reason  |
|-------------------------------------|---|----------------|------------------|----------------------------------|---|
| <b>Certificated/Administrative:</b> |   |                |                  |                                  |   |
| Barajas, Ana B                      | Teacher-Zarrow<br>Kindergarten<br>B-3                 | 8/14/07        | \$34,100.00      | \$34,100.00<br>2,000.00          | Bilingual Stipend   |
| Hernandez, Susana                   | Teacher-Nimitz/<br>ELL<br>M-3 ½ time                  | 8/14/07        | 17,588.00        | 17,588.00<br>1,000.00            | Bilingual Stipend<br>Rate: \$2,000.00   |
| Pharr, Wendy M                      | Principal Intern –<br>Gilcrease<br>M30-05<br>190 days | 4/22/08        | 37,094.00        | 8,140.00<br>1,418.90<br>3,000.00 | Special Education<br>Coordinator-ESC/<br>Special Education &<br>Student Services<br>EL-1 200 days<br>Rate: \$44,000.00<br>Additional days<br>Intern Stipend |

ADJUSTMENTS - Continued

| Name                     | Position<br>Grade/Step<br>(if applicable)     | Effective<br>Date  | Present<br>Contract                       | Proposed<br>Contract                      | Reason   |
|--------------------------|---|--------------------|---|---|--|
| Piper, John              | Leadership-<br>Nimitz, Thoreau<br>M60-23 CI-2 | 10/02/08           | \$54,475.00<br>1,664.00<br>2,938.00       | \$54,475.00<br>832.00<br>1,469.00         | Teacher-Nimitz/<br>JROTC, G/T<br>Leadership Stipend<br>Additional days |
| Richert, Betsy J         | Librarian-<br>Memorial B-12                   | 8/8/07             | 38,020.00<br>925.00<br>925.00<br>2,077.60 | 39,476.00<br>925.00<br>925.00<br>2,157.16 | M-12<br>Stipend<br>Media Specialist<br>Additional days                 |
| <b>Support (Hourly):</b> |   |                    |   |   |  |
| McManus, Justin          | Head Custodian-<br>Jackson 5-4                | 4/07/08<br>6/30/08 | \$10.56                                   | \$10.56                                   | Unassigned<br>Custodian-Plant<br>Operations                            |
| Sjoberg, Karen           | CNS Manager in<br>Training-ESC<br>5-1         | 4/07/08<br>5/30/08 | 9.86                                      | 10.09                                     | CNS Traveling<br>Manager 5-2   |

DECEASED

| Name                     | Effective<br>Date | Assignment                            |
|--------------------------|-------------------|---------------------------------------|
| <b>Support (Hourly):</b> |                   |                                       |
| Howell, Cornelius        | 4/07/08           | Unassigned Custodian-Plant Operations |

LEAVES OF ABSENCE

| Name                     | Effective Date | Assignment  | Reason           |
|--------------------------|----------------|---|------------------|
| <b>Support (Hourly):</b> |                |   |                  |
| Clark, Wilma             | 07/08          | Clerk-Maintenance                                   | Personal illness |
| Hall, Leitha             | 3/24/08        | Transfer Clerk-ESC/<br>Accountability &<br>Research | Personal illness |
| Ikley, Dawn              | 8/11/08        | MD/ED<br>Paraprofessional-<br>Remington             | Maternity        |
| Jones, Robbin            | 3/27/08        | Unassigned<br>Custodian-Plant<br>Operations         | Worker's Comp    |
| Miller, Janetta          | 5/12/08        | MD/ED<br>Paraprofessional-<br>Eugene Field          | Personal illness |
| Radabaugh, Janie         | 4/09/08        | MD/ED<br>Paraprofessional-<br>Patrick Henry         | Personal illness |
| Rivas, Remedios          | 3/24/08        | Custodian-Marshall                                  | Personal illness |

## RETIREMENTS

| Name                                | Effective Date | Assignment                                      |
|-------------------------------------|----------------|---|
| <b>Certificated/Administrative:</b> |                |   |
| Kalcich, Vonna L                    | 7/1/08         | Administrative Asst to the Superintendent - ESC |
| Mayfield, Stephen E                 | 6/30/08        | Area Superintendent-ESC                         |
| <b>Support (Hourly):</b>            |                |   |
| Terry, Lenora                       | 6/01/08        | Head Custodian-Eisenhower                       |

## RESIGNATIONS

| Name                                | Effective Date | Assignment                   |
|-------------------------------------|----------------|------------------------------|
| <b>Certificated/Administrative:</b> |                |                              |
| Clark, Christopher P                | 6/2/08         | Principal –Hoover            |
| <b>Support (Hourly):</b>            |                |                              |
| Alonzo, Martha                      | 4/08/08        | CNS Assistant-Cooper         |
| Gant, Sandrette                     | 3/28/08        | CNS Assistant-Foster         |
| Hardridge, Jennifer                 | 4/24/08        | TA-Roosevelt                 |
| Louie, Dale                         | 4/10/08        | Custodian-Hawthorne          |
| Martin, Annette                     | 4/04/08        | Custodian-Plant Operations   |
| Mendez de Lee, Laura                | 4/23/08        | Principal's Secretary-Nimitz |

TERMINATIONS

| Name                       | Effective Date | Assignment         |
|----------------------------|----------------|--------------------|
| <b>Support (Hourly):</b>   |                |                    |
| Mulrain Williamson, T'onii | 4/09/08        | Bus Driver Trainee |
| Hutchinson, Tameka         | 11/20/07       | Bus Driver         |

SUBSTITUTE AND TEMPORARY ELECTIONS

Teachers

Ayodele, Phyllis  
Cain, Lianne  
Eastty, Esther  
Fleming, Sharon  
Harris, Alicia  
Hartman, Christopher  
Kennedy, Marianne  
Singh, Ruth  
Walker, Jennifer  
Watts, Ashley

CNS

Rhine, Stanley  
Lazalde De Gomez, Beatriz  
Casillas, Claudia  
Guzman De Delfin, Juana  
Hoover, Shawntel  
Tobias, Michelle  
Guerrero De Lomeli, Evelia

Custodian

Carter, Jamie

Lay Coaches

Edison – 8-11-0000-50-1000-1930-000-0000-000-07-712

Kevin Snider, Girls Golf Assistant @ \$714, March 1, 2008 to May 6, 2008

Memorial – 8-11-0000-50-1000-1930-000-0000-000-07-725

Mark Dover, Soccer Assistant -Boys @ \$1,202, March 1, 2008 to May 10, 2008

Washington – 8-11-0000-50-1000-1930-000-0000-000-07-735

John Hubbard, Soccer Assistant -Girls @ \$1,202, March 1, 2008 to May 10, 2008

Wilson – 8-11-0000-50-1000-1930-000-0000-000-07-580

Megan Tennant, Girl's Volleyball @ \$640.80, March 1, 2008 to May 1, 2008

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

**April 7, 2008 - Correct site**

Elections

| Name            | Effective Date     | Degree/ Step | Contract Amount | Assignment                    |
|-----------------|--------------------|--------------|-----------------|-------------------------------|
| Stewart, Leslie | 3/06/08<br>5/29/08 | 1-1          | 8.35            | CNS Assistant-TAC<br>7hrs/day |

**March 24, 2008 - Correct title**

Adjustments

| Name           | Position Grade/Step (if applicable)   | Effective Date | Present Contract | Proposed Contract | Reason   |
|----------------|---|----------------|------------------|-------------------|--|
| Thomas, Teresa | Area IV<br>Coordinator-<br>ESC/Special<br>Education &<br>Student<br>Services EL-1<br>200 days | 4/01/08        | 51,998.00        | 9,171.92          | Instructional<br>Specialist of<br>Developmental<br>Disabilities-ESC/<br>Special Education &<br>Student Services<br>M30-9 |
|                |   |                |                  | 430.23            | Rate: \$39,034.00<br>Stipend   |
|                |   |                |                  | 458.60            | Rate: \$1,831.00<br>Special Education  |