



Job Description

Job Title: Director, Information Systems Services Operations

Reports to: Chief Information Officer
Department: ISS
Compensation: BL 11
Number of Days: 12 Months
Overtime Status: Exempt
Date Job Revised: January 14, 2008

Position Summary: Responsible for the operations of the District's ISS production operations environments. Direct the operations of the data center, systems programming, database administration, network and telecommunications and computer operations.

Qualifications/Job Requirements:

Education:

- Bachelor's degree or equivalent experience and technical/managerial training required.

Experience:

- Five years data center operations.

Specific Training/Skills:

- Must have experience managing mainframe, midrange and/or large client/server platforms.
- Must have experience with LAN/WAN environments.

Duties and Responsibilities:

- Responsible for the management of IS Operations team.
- Responsible for the stability of a large IS/IT production environment.
- Direct the ongoing maintenance of complex software and hardware platforms.
- Responsible for the development and execution of data backup and recovery strategies.
- Work to optimize and leverage TPS district resources.
- Participate in vendor relations and management.
- Advisor to the Chief Information Officer.